

# **Scholarship Guidelines**

## **I. Overview**

The Foundation will provide scholarships to students enrolled at or graduates of Georgetown university and other universities with an active chapter of Delta Phi Epsilon, the professional foreign service fraternity. Scholarships are intended for students pursuing a career in any branch of the United States Foreign Service.

The availability of scholarships will be communicated through Georgetown University and other universities with active Delta Phi Epsilon chapters. Additionally, an annual notice of the availability of scholarships will be published in the university newspaper and the official publication of Delta Phi Epsilon. Scholarship recipients will be announced at each annual meeting of all active chapters of Delta Phi Epsilon, and the availability of scholarships for the upcoming year will be communicated at this meeting.

The Foundation does not intend to award education loans and has no present plans to do so.

## **II. Recordkeeping**

The Foundation will maintain case histories of all scholarship recipients. This record will include the recipient's name, address, the purpose of the award, the amount awarded, and the method of selection. Relatives of officers, trustees, or substantial donors to the Foundation are ineligible to receive scholarships.

## **III. Eligibility Criteria**

1. Eligibility is restricted to students enrolled at Georgetown university and other universities that have an active chapter of Delta Phi Epsilon.
2. Applicants must provide evidence of their enrollment at or graduation from a qualifying university.

## **IV. Committee**

Members of the Scholarship Committee must meet at least one of the following criteria:

1. A current or former college or university professor;
2. A current or former U.S. Foreign Service Officer;
3. A current or former editor of a scholarly journal focused on international affairs; or
4. A current or former U.S. military officer with a rank of O-5 or higher.

## **V. Ineligibility**

Relatives of the following individuals are ineligible to receive scholarships:

1. Members of the Scholarship Committee;
2. Officers or trustees of the Foundation; or
3. Substantial contributors to the Foundation (defined as contributors of \$20,000 or more).

#### **VI. Notification of Scholarship Availability**

1. The availability of scholarships will be communicated to Georgetown University and other universities with active Delta Phi Epsilon chapters.
2. An annual notice of the availability of scholarships will be published in the university newspaper and the official publication of Delta Phi Epsilon.