## Standard Operating Procedure (SOP) To Create an **OpenAl Key** & **Keep it Private**.

These steps are for people who want to create an API Key with OpenAI and NOT accidentally push their key to GitHub to share with the world.

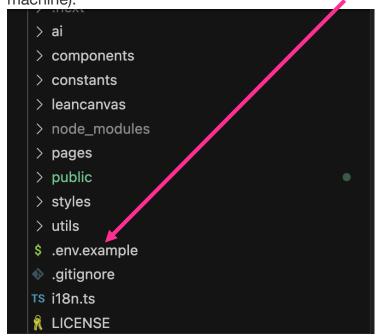
To create an OpenAI key, you need to sign up on the OpenAI website and follow their process to generate an API key. Once you have the key, you can add it to your .env file and .gitignore as follows:

## Create an OpenAl API key:

- 1. **Create an OpenAl account**: Go to the OpenAl website and create an account if you don't already have one.
- 2. **Generate an API key**: Once you're logged in, navigate to the API section and generate a new API key.

## Zen & the Art of Preventing Security Leaks with Your User Account or Company Account (yeeps!):

Once you have your OpenAl API key, you can add it to your \_env file and \_gitignore in your project directory like this \_env.example screenshot (assuming you're using a Mac or Linux machine):



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1. **Create a .env file**: In your project directory, create a file named .env. In this file, you can store your OpenAl key like this:

OPENAI\_KEY=your\_openai\_key\_here

Replace your\_openai\_key\_here with your actual OpenAl key.

2. **Add .env to .gitignore**: To prevent your .env file from being tracked by Git (which is important because you don't want your secret keys to be public), you should add it to your .gitignore file. If you don't already have a .gitignore file, create one in your project directory. Then, add the following line to your .gitignore file:

.env

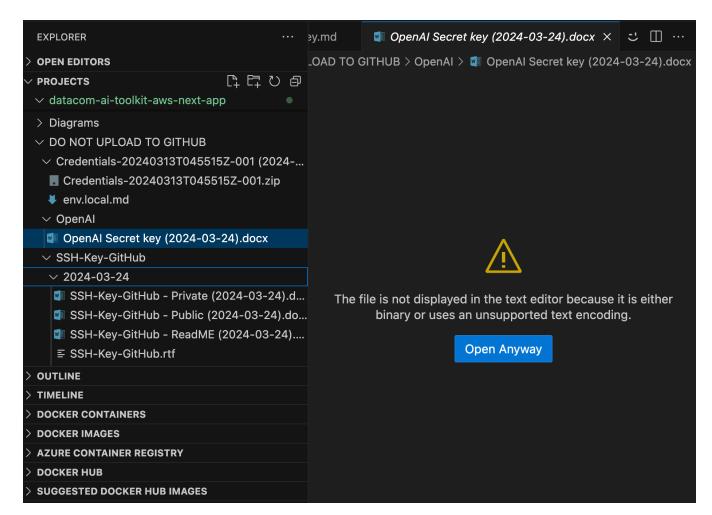
This tells Git to ignore the .env file, so it won't be included in your commits. (Zen & the Art of Preventing Security Leaks)

1. Access the key in your code: In your code, you can access the OpenAl key from the .env file using process.env.OPENAI\_KEY (in Node.js). Remember to load the .env file at the start of your application. If you're using a package like dotenv in a Node.js application, you can load the .env file like this:

require('dotenv').config();

Now, process.env.OPENAI\_KEY will contain your OpenAl key.

Remember to never share your OpenAl key with others, and never include it in your Git commits.



End. Kicking Goals! Learn More: <a href="https://github.com/APAC-GOLD/How-To.git">https://github.com/APAC-GOLD/How-To.git</a>

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