

## **School of Computing and Information Technologies**

Date: 04/19/2024

Project Name: Quartize Project Based Learning Project

Course: Bachelor of Science in Computer Science with specialization in Software Systems

Subject: Introduction to Systems and Design for CS-SS (SNTSDEV)

Ms. Kai A. Butalid

Designation: Team Leader

Dear Ms. Gardon

## Greetings!

Project Manager Kai A. Butalid has requested that you serve as their Project Consultant. We take great pleasure in inviting you to do so. We are confident that your qualifications, expertise and experience will be beneficial to the project in guiding them towards the successful completion of their project.

The Roles of the Project Consultant will be as follows:

- Advises the student(s) on the specific areas of the project (e.g. if Consultant strength is database);
- In constant communication with the Subject Instructor and Project Mentor/Adviser for consistency of rules and schedule implementation;
- Commitment to agreed regular weekly meetings or consultation schedule with the project group for monitoring progress and help meet project schedule.

We hope that you will accept this invitation. If there are queries that you need to clarify in this regard, I will be more than happy to assist.

Thank you,

Sincerely,

Sai Al Butalid

Project Manager

Quartize Project Based Learning Project

Prof. Jayvee M. Cabardo Class Professor

Roselle Wednesday L. Gardon Project Consultant

Accepted

Not accepted