APC_2022_2023_T3_PROJMAN_MI201_MI203_G02_Team_Developmentality - Work packages

ID	Subject	Type	Status	Assignee	Priority
1656	1.1 Planning	Task	New	Mikedale Dellera	Normal
Description:					
1657	1.1.1 Project Preparation	Task	New	Mikedale Dellera	Normal
Description:					
1658	1.1.1.1 Creation of Project Team	Work package	New	Mikedale Dellera	Normal

Description:

WBS:	1.1.1.1
Work Package:	Creation of Project Team
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves the creation of project groups to ensure effective implementation of barangay projects and initiatives. This includes identifying key stakeholders, assigning roles and responsibilities, and developing communication channels and workflows.
Completion State:	The work package is considered complete once project groups have been established and their members have been assigned roles and responsibilities.
Assumptions:	The assumption is that there are willing participants who are willing to take part in the project groups.
Risks:	The risk is that there may be a lack of participation from members, which could lead to difficulty in creating effective project groups.
Risk Mitigation:	To mitigate this risk, the barangay officials can hold a community meeting or outreach program to inform and encourage residents to participate in the project groups. They can also offer incentives or recognition for active participation.
Budget:	

Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1659	1.1.1.2 Choosing Project Client		Work package	New	Wilkins Caducio	Normal

Description:

WBS:	1.1.1.2
Work Package:	Choosing Project Client
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves the process of choosing a project or client to work on. The team will research potential projects/clients, evaluate their feasibility, and select the best option based on project/client requirements, constraints, and risks.
Completion State:	Successfully choosing a project/client to work on based on the evaluation and negotiation process.
Assumptions:	The team has access to the necessary resources and information to research and evaluate potential projects/clients.
Risks:	The team may not be able to secure project/client approval, or the chosen project/client may have unexpected risks or challenges.
Risk Mitigation:	The team will conduct due diligence and negotiate terms and agreements to minimize the risk of project/client failure.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1660	1.1.1.3 1st Meeting w/ Client		Work package	New	Wilkins Caducio	Normal

Description:

WBS:		1.1.1.3

Work Package:	1st Meeting w/ Client
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves conducting the first meeting with the project client. The project client discusses their needs, problems and objectives.
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1661	1.1.1.4 Choosing Project Adviser/Consultant	Work package	New	Mikedale Dellera	Normal

Description:		
	WBS:	1.1.1.4
	Work Package:	Choosing Project Adviser/ Consultant
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package includes choosing the project adviser and consultant that team will work with in the duration of the project.

Completion State:	The team has successfully found a project adviser/ client and the project advisor/ consultant has agreed to work with the team.
Assumptions:	The team has access to the complete list of potential project advisors and consultants
Risks:	The team may find a project adviser that is not suitable for the project to be developed or the team may not find a project adviser at all.
Risk Mitigation:	The team will conduct necessary background check on all potential advisers and consultants to find out about their strengths and weaknesses to find a suitable adviser/ consultant to work with.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1662	1.1.2 Project Proposal	Task	New	Wilkins Caducio	Normal
Description:					

1663	1.1.2.01 2nd Meeting w/ Client	Work package	New	Wilkins Caducio	Normal
Description:	WBS:	1.1.2.1			
	Work Package:	2nd meeting w/ Client			
	Package Owner:	Wilkins Caducio			
	Owner Organization:	Team Developmentality			
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio			
	Description:	This work package involves conducting a meeting with the client to discuss, clarify and finalize the problem, objectives, and scope of the project.			
	Completion State:				
	Assumptions:				
	Risks:				

	Risk Mitigation:				
	Budget:				
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj				

1664	1.1.2.02 2nd Meeting w/ Adviser	Work package	New	Mikedale Dellera	Normal

Description:

WBS:	1.1.2.2
Work Package:	2nd Meeting w/ Adviser
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves conducting a meeting with the project adviser to update the adviser about the project scope, problem, and objectives.
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1667	1.1.2.03 Initial Creation of Project Proposal	Work package	New	Mikedale Dellera	Normal

Description:

WBS:	1.1.2.3
Work Package:	Initial Creation of Project Proposal
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves the creation of the project proposal to start the documentation of the project progress.
Completion State:	The team has successfully created the initial project proposal document
Assumptions:	The team has access to relevant materials and resources to successfully create the initial project proposal document
Risks:	The team may face difficulty in creating the initial project proposal.
Risk Mitigation:	To mitigate the risk of facing difficulties in the creation of the project proposal, the team will conduct extensive research.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1668	1.1.2.04 3rd meeting w/ Adviser	Work package	New	Mikedale Dellera	Normal

Description:		
WBS:		1.1.2.4
Work Package:		3rd meeting w/ Adviser
Package Owner:		Wilkins Caducio
Owner Organization:		Team Developmentality
Participants:		Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:		This work package involves conducting a progress meeting with the project adviser and a consultation about the created initial project proposal.

	Completion State:				
	Assumptions:				
	Risks:				
	Risk Mitigation:				
	Budget:				
	Reference Docs:		https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj		

1678	1.1.3 Creation of Project Management Plans	Task	New	Wilkins Caducio	Normal
Description:					

1680	1.1.3.01 Project Charter	Work package	New	Mikedale Dellera	Normal
Description:	WBS:	1.1.2.5			
	Work Package:	1st meeting w/ Consultant			
	Package Owner:	Wilkins Caducio			
	Owner Organization:	Team Developmentality			
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio			
	Description:	This work package involves conducting a meeting with the project consultant to review the initial project proposal			
	Completion State:				
	Assumptions:				
	Risks:				
	Risk Mitigation:				

	Budget:				
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj				
1681	1.1.3.02 Business Case	Work package	New	Wilkins Caducio	Normal

Description:		
	WBS:	1.1.3.2
	Work Package:	Business Case
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves creating the business case of the project. This document is about the project statement and justification on why the project should be done.
	Completion State:	The team has successfully created the business case of the project.
	Assumptions:	The team has access to relevant information and resources to complete the business case properly and on time.
	Risks:	The team may not finish the business case on time.
	Risk Mitigation:	The team will conduct thorough research and analysis to ensure that the business case is done properly and on time.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1682	1.1.3.03 Stakeholders Management Strategy Plan	Work package	New	Mikedale Dellera	Normal

Description:		
	WBS:	1.1.3.2
	Work Package:	Business Case
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves creating the business case of the project. This document is about the project statement and justification on why the project should be done.
	Completion State:	The team has successfully created the business case of the project.
	Assumptions:	The team has access to relevant information and resources to complete the business case properly and on time.
	Risks:	The team may not finish the business case on time.
	Risk Mitigation:	The team will conduct thorough research and analysis to ensure that the business case is done properly and on time.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1683	1.1.3.04 Scope Management Plan	Work package	New	Mikedale Dellera	Normal

Description:		
	WBS:	1.1.3.4
	Work Package:	Scope Management Plan
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality

Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	In this work package, the team created the Scope Management Plan of the project. This document is about properly defining the scope of the project by creating guidelines that the team should follow.
Completion State:	The team has successfully created the Scope Management Plan on time.
Assumptions:	The team has access to necessary resources to properly create the Scope Management Plan on time.
Risks:	The team may not finish the Scope Management Plan on time.
Risk Mitigation:	To mitigate the risk the team will conduct extensive research to ensure that the Scope Management Plan is done properly on time.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1684	1.1.3.05 Cost Management Plan	Work package	New	Mikedale Dellera	Normal

Description:	WBS:	1.1.3.5
	Work Package:	Cost Management Plan
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves the creation of the Cost Management Plan. This document includes mapping the budget and the strategy on how to control the budget.
	Completion State:	The team successfully created the Cost Management Plan
	Assumptions:	The project team has access to necessary resources to properly create the Cost Management Plan on time.

	Risks:	The project team may encounter challenges in the creation of the Cost Management Plan and not finish on time.
	Risk Mitigation:	To mitigate this risk, the project team will conduct extensive research to ensure that the document is made properly and on time.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1685	1.1.3.07 Schedule Management Plan	Work package	New	Wilkins Caducio	Normal
Description:	WBS:	1.1.3.6			
	Work Package:	Schedule Management Plan			
	Package Owner:	Wilkins Caducio			
	Owner Organization:	Team Developmentality			
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio			
	Description:	This work package involves the creation of the Schedule Management Plan. This document discusses the project schedule and how it is managed throughout the project lifecycle.			
	Completion State:	The team has finished the Schedule Management Plan on time.			
	Assumptions:	The team has access to necessary resources to create the Schedule Management Plan			
	Risks:	The risk is that the team may not finish the document on time.			
	Risk Mitigation:	To mitigate this risk, the project team will do extensive research to ensure that the document is made properly on time.			
	Budget:				

	Reference Docs:		https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj		

1686	1.1.3.08 Work Breakdown Structure	Work package	New	Wilkins Caducio	Normal

Description:		
	WBS:	1.1.3.7
	Work Package:	Work Breakdown Structure
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves the creation of the Work Breakdown Structure of the project. This document discusses all the task that is done, being done, and will be done in each phase throughout the project lifecycle.
	Completion State:	The team has successfully created the Work Breakdown Structure on time.
	Assumptions:	The team has access to relevant information and resources to create the Work Breakdown Structure.
	Risks:	The team may face difficulties during the creation of the document which may result to a delay and not being finished on time.
	Risk Mitigation:	The team will conduct thorough analysis and research to ensure that the document is properly made on time.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1687	1.1.3.09 Work Packages based on WBS	Work package	New	Wilkins Caducio	Normal

Description:

WBS:	1.1.3.8
Work Package:	Work Packages based on WBS
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves the creation of a Work Package based on WBS. This document is creating a table that has the information (Description, Name, Participants, Package Owner, Owner Organization, Completion state, Assumptions, Risk, Risk Mitigation, Budget, and reference) for each work package in the WBS.
Completion State:	The team has successfully created the Work Package based on WBS.
Assumptions:	The team has access to relevant information, resources, and materials to create and finish the Work Package based on WBS on time.
Risks:	The team may encounter difficulties in the creation of the document and may not finish the document on time.
Risk Mitigation:	The team will extensively research and analyze the document to ensure that it is done properly and on time.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1688	1.1.3.10 HR Management Plan		Work package	New	Mikedale Dellera	Normal

Description:

WBS:	1.1.3.9

Work Package:	HR Management Plan
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves the creation of the Human Resources Management Plan. This document is about the guidelines and strategy in acquiring and managing the human resources for the project.
Completion State:	The team has successfully created the Human Resources Management Plan.
Assumptions:	The team has access to necessary resources to create the document on time.
Risks:	The team may not finish the document on time due to difficulties and errors.
Risk Mitigation:	To mitigate the risk, the team will conduct extensive analysis and research to ensure that the document is properly made on time.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1707	1.2 Analysis and Design	Task	New	Wilkins Caducio	Normal
Description:					
1709	1.2.1 Creation of Initial Prototype	Task	New	Jakerson Bermudo	Normal
Description:					
1710	1.2.2 Creation of Project Diagrams	Task	New	Wilkins Caducio	Normal
Description:					
1715	1.2.1.1 Creation of Initial Wireframe	Work package	New	Jakerson Bermudo	Normal

Description:					
1716	1.2.1.2 Creation of UI/UX Design	Work package	New	Jakerson Bermudo	Normal
Description:					
1717	1.2.1.3 Initial Prototype Evaluation (Sprint 6)	Milestone	New	Jakerson Bermudo	Normal
Description:					
1718	1.2.1.4 Prototype Progression	Work package	New	Jakerson Bermudo	Normal
Description:					
1719	1.2.1.5 Finalization of Initial Prototype (Sprint 7)	Milestone	New	Jakerson Bermudo	Normal
Description:					
1720	1.2.2.01 Event Table	Work package	New	Wilkins Caducio	Normal

Description:

WBS:	1.2.2.1
Work Package:	Event Table
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves creating the Event Table for the project system. The team will follow the 7+-2 rule to create the major events that will take place within the system.
Completion State:	Successfully created the event table that meets deliverable requirements.
Assumptions:	The team has access to necessary materials and resources and relevant information to create the event table.

Risks:	The team may have a challenging time in creating the event table or the event table may not be approved by the project adviser and consultant.
Risk Mitigation:	The team will thoroughly study and research the project system to minimize the risk of developing an incorrect event table.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1721	1.2.2.02 Use Case Diagram		Work package	New	Wilkins Caducio	Normal

Description:	WBS:	1.2.2.2
	Work Package:	Use Case Diagram
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	A Use Case Diagram is a graphical representation of the interactions that occur between actors and a system in a specific use case scenario. It depicts the various use cases, actors, and their relationships, and helps to identify and clarify the requirements of the system being developed.
	Completion State:	Successfully developed a Use Case Diagram that accurately depicts the interactions between actors and the system in a particular use case scenario.
	Assumptions:	The assumption is that the project team has a clear understanding of the system's requirements and the use cases that need to be represented in the diagram. It is also assumed that the team has identified the actors involved in the system and their respective roles.
	Risks:	There is a risk that the project team may not fully understand the system requirements or the use cases, which could lead to inaccurate representation of the system functionalities in the diagram.
	Risk Mitigation:	To mitigate the risk of inaccurate representation of system functionalities in the diagram, the project team should prioritize gathering and understanding system requirements and use cases, including input from stakeholders and subject matter experts.

	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1722	1.2.2.03 Use Case Full Description	Work package	New	Mikedale Dellera	Normal

Description:	WBS:	1.2.2.3
	Work Package:	Use Case Full Description
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves creating a full description of the use cases for the South Signal Village Barangay Web Application. The use case full description will provide a detailed understanding of the user's interactions with the system and the specific actions that need to be performed.
	Completion State:	Completed use case full description.
	Assumptions:	The project team has a clear understanding of the project's requirements and has conducted thorough research on the system's use cases.
	Risks:	The project team may encounter challenges in identifying all possible use cases, which could impact the quality and completeness of the use case full description.
	Risk Mitigation:	To mitigate this risk, the project team will ensure that they conduct a thorough analysis of the system's requirements and functionality, and communicate and collaborate with the Barangay officials and other stakeholders to obtain all necessary information.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1723	1.2.2.04 Data Flow Diagram		Work package	New	Wilkins Caducio	Normal

Description:		
	WBS:	1.2.2.4
	Work Package:	Data Flow Diagram
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves the creation of a data flow diagram (DFD), which visually represents the flow of data within a system or process. The DFD will illustrate how data is input, processed, and output within the system or process.
	Completion State:	The work package is considered complete once the DFD has been created, reviewed, and approved.
	Assumptions:	The assumption is that the necessary information and requirements for the system or process have been gathered and documented.
	Risks:	The risk is that the DFD may not accurately represent the system or process's data flow or may not be comprehensive enough to effectively communicate the system or process.
	Risk Mitigation:	To mitigate this risk, the project team can engage stakeholders in the creation of the DFD, provide frequent updates and opportunities for feedback, and validate the DFD against the system or process's technical requirements and constraints.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1724	1.2.2.05 Context Flow Diagram		Work package	New	Wilkins Caducio	Normal

Description:		
	WBS:	1.2.2.5
	Work Package:	Context Flow Diagram
	Package Owner:	Wilkins Caducio

Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves developing a context flow diagram for a project. The team will define the system boundaries, identify external entities and actors, define inputs and outputs of the system, develop a context flow diagram, and review and refine the diagram as necessary.
Completion State:	Successfully developing a context flow diagram that accurately represents the system boundaries, external entities and actors, and inputs and outputs of the system.
Assumptions:	The team has access to relevant information and resources to develop the context flow diagram, and the project requirements for the diagram have been clearly defined.
Risks:	The team may not accurately represent the system boundaries or inputs and outputs or may not be able to identify all external entities and actors.
Risk Mitigation:	The team will conduct thorough analysis and stakeholder engagement to ensure that the context flow diagram accurately represents the system and external environment and will seek additional guidance or resources if necessary.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1725	1.2.2.06 ERD		Work package	New	Jakerson Bermudo	Normal

Description:		
	WBS:	1.2.2.6
	Work Package:	Entity Relationship Diagram
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio

Description:	This work package involves creating an Entity Relationship Diagram. The team will define the entities, attributes, and the relationship that will be used within the project system.
Completion State:	Successfully developed the Entity Relationship Diagram with the approval of project adviser and consultant.
Assumptions:	The team has access to necessary materials and resources and relevant information while creating the entity relationship diagram.
Risks:	The team may not meet the requirements needed to develop a correct entity relationship diagram. The team may also not get the approval of the project adviser and consultant.
Risk Mitigation:	The team will communicate with the project adviser and consultant regularly to minimize the risk of creating mistakes during the development of the entity relationship diagram
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1726	1.2.2.07 5th meeting w/ Adviser		Work package	New	Mikedale Dellera	Normal

Description:

WBS:	1.2.2.7
Work Package:	5th Meeting w/ Adviser
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves conducting a meeting with the project adviser to update the adviser about the different Diagrams.
Completion State:	
Assumptions:	
Risks:	

	Risk Mitigation:					
	Budget:					
	Reference Docs:		https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj			

1727	1.2.2.08 6th meeting w/ Adviser		Work package	New	Mikedale Dellera	Normal

Description:

WBS:	1.2.2.8
Work Package:	6th Meeting w/ Adviser
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves conducting a meeting with the project adviser to update the adviser about the different Diagrams.
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1728	1.2.2.09 Activity Diagram		Work package	New	Wilkins Caducio	Normal

Description:

WBS:	1.2.2.9
Work Package:	Activity Diagram
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	An Activity Diagram is a type of flowchart that shows the flow of activities or actions in a particular process or system. It is a visual representation of the steps that need to be taken to complete a task or achieve a goal. The diagram uses symbols and arrows to illustrate the flow of activities and the decisions that are made along the way.
Completion State:	Successfully created an Activity Diagram that accurately represents the flow of activities in the designated process or system, including all necessary symbols and arrows. The diagram has been reviewed and approved by relevant stakeholders, and any necessary changes or modifications have been implemented.
Assumptions:	The process or system to be represented in the Activity Diagram has been thoroughly analyzed and understood, and all relevant stakeholders have provided clear and comprehensive information regarding the flow of activities.
Risks:	There is a risk that the Activity Diagram does not accurately represent the flow of activities in the process or system, due to incomplete or inaccurate information provided by stakeholders or a lack of understanding or expertise on the part of the team. This could result in inefficiencies, errors, and other negative impacts on the process or system.
Risk Mitigation:	To mitigate the risk of inaccuracies in the Activity Diagram, the team should ensure that all relevant stakeholders are consulted and that all necessary information is gathered and verified before creating the diagram.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1729	1.2.2.10 Object Diagram		Work package	New	Wilkins Caducio	Normal
Description:	WBS:	1.2.2.10				
	Work Package:	Object Diagram				

Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves creating an object diagram for the South Signal Village Barangay Web Application. The object diagram will provide a graphical representation of the objects, classes, and their relationships within the system.
Completion State:	Completed object diagram.
Assumptions:	The project team has a clear understanding of the project's requirements and has conducted thorough research on the system's architecture and design.
Risks:	The project team may encounter challenges in identifying all necessary objects and classes and their relationships, which could impact the quality and completeness of the object diagram.
Risk Mitigation:	To mitigate this risk, the project team will ensure that they have a clear understanding of the system's architecture and design, and communicate and collaborate with the Barangay officials and other stakeholders to obtain all necessary information.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1730	1.2.2.11 Class Diagram		Work package	New	Wilkins Caducio	Normal
Description:	WBS:	1.2.2.11				
	Work Package:	Class Diagram				
	Package Owner:	Wilkins Caducio				
	Owner Organization:	Team Developmentality				
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio				

Description:	This work package involves the creation of a class diagram, which illustrates the structure and relationships between classes in an object-oriented programming language. The class diagram will serve as a visual representation of the system's classes and their attributes and methods.
Completion State:	The work package is considered complete once the class diagram has been created, reviewed, and approved.
Assumptions:	The assumption is that the necessary information and requirements for the system have been gathered and documented, and that the system is being designed using an object-oriented programming language.
Risks:	The risk is that the class diagram may not accurately represent the system's structure and relationships between classes or may not be comprehensive enough to effectively communicate the system.
Risk Mitigation:	To mitigate this risk, the project team can engage stakeholders in the creation of the class diagram, provide frequent updates and opportunities for feedback, and validate the class diagram against the system's technical requirements and constraints.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1731	1.2.2.12 Sequence Diagram		Work package	New	Wilkins Caducio	Normal

Description:

WBS:	1.2.2.12
Work Package:	Sequence Diagram
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves creating a sequence diagram for the South Signal Village Barangay Web Application. The sequence diagram will provide a graphical representation of the sequence of interactions between objects and classes within the system.
Completion State:	Completed sequence diagram.
Assumptions:	The project team has a clear understanding of the project's requirements and has conducted thorough research on the system's architecture and design.

Risks:	The project team may encounter challenges in identifying all necessary objects and classes and their interactions, which could impact the quality and completeness of the sequence diagram.
Risk Mitigation:	To mitigate this risk, the project team will ensure that they have a clear understanding of the system's architecture and design and communicate and collaborate with the Barangay officials and other stakeholders to obtain all necessary information.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1732	1.2.2.13 State Machine Diagram	Work package	New	Mikedale Dellera	Normal

Description:		
	WBS:	1.2.2.13
	Work Package:	State Machine Diagram
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves the creation of a state machine diagram, which visually represents the states, events, and transitions of a system or process. The state machine diagram will illustrate how the system or process responds to events and transitions between states.
	Completion State:	The work package is considered complete once the state machine diagram has been created, reviewed, and approved.
	Assumptions:	The assumption is that the necessary information and requirements for the system or process have been gathered and documented, and that the system or process has well-defined states and transitions.
	Risks:	The risk is that the state machine diagram may not accurately represent the system or process's behavior or may not be comprehensive enough to effectively communicate the system or process.
	Risk Mitigation:	To mitigate this risk, the project team can engage stakeholders in the creation of the state machine diagram, provide frequent updates and opportunities for feedback, and validate the state machine diagram against the system or process's technical requirements and constraints.

	Budget:				
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj			

1733	1.2.2.14 3rd meeting w/ Client	Work package	New	Wilkins Caducio	Normal

Description:		
	WBS:	1.2.2.14
	Work Package:	3rd Meeting w/ Client
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves conducting a meeting with the client to discuss, clarify and finalize the problem, objectives, and scope of the project.
	Completion State:	
	Assumptions:	
	Risks:	
	Risk Mitigation:	
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1734	1.2.2.15 Package Diagram	Work package	New	Mikedale Dellera	Normal

Description:		
	WBS:	1.2.2.15

Work Package:	Package Diagram
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves developing a package diagram for a project. The team will define the system architecture and components, identify relationships and dependencies between components, develop a package diagram, and review and refine the diagram as necessary.
Completion State:	Successfully developing a package diagram that accurately represents the system architecture, components, and relationships between them.
Assumptions:	The team has access to relevant information and resources to develop the package diagram, and the project requirements for the diagram have been clearly defined.
Risks:	The team may not accurately represent the system architecture or dependencies between components or may not be able to identify all necessary components.
Risk Mitigation:	The team will conduct thorough analysis and stakeholder engagement to ensure that the package diagram accurately represents the system architecture and dependencies and will seek additional guidance or resources if necessary.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1735	1.2.2.16 Deployment Diagram	Work package	New	Jakerson Bermudo	Normal
Description:					

WBS:	1.2.2.16
Work Package:	Deployment Diagram
Package Owner:	Wilkins Caducio

Owner Organization:	Team Developmentality	
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio	
Description:	This work package involves the development of the project's deployment diagram.	
Completion State:	Successfully developed deployment diagram with the approval of the project adviser and consultant.	
Assumptions:	The team have access to necessary materials and resources and relevant information to develop the deployment diagram correctly.	
Risks:	The team may experience challenges in creating the deployment diagram due to lack of knowledge	
Risk Mitigation:	The team will research thoroughly regarding the deployment diagram and will communicate with the project consultant to minimize the risk of making mistakes during the development.	
Budget:		
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj	

1736	1.2.2.17 Component Diagram	Work package	New	Wilkins Caducio	Normal

Description:

WBS:	1.2.2.17
Work Package:	Component Diagram
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	A component diagram is a type of UML diagram that illustrates the components and relationships of components within a system. It shows the physical and logical components of the system and the dependencies and relationships between them.
Completion State:	Successfully developed a component diagram that accurately represents the components and relationships within the system based on the specifications and requirements provided.

	Assumptions:	The project team has a clear understanding of the system's requirements and specifications and has completed the necessary analysis and design tasks before starting to develop the component diagram.				
	Risks:	There is a possibility that the component diagram does not accurately represent the components and relationships within the system, leading to potential errors and issues during the development and testing phases. This can result in delays and additional costs to correct the issues.				
	Risk Mitigation:	To mitigate this risk, the project team can conduct regular reviews and validations of the component diagram with the stakeholders, including the project adviser and client, to ensure that it accurately reflects the system's requirements and specifications.				
	Budget:					
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj				

1739	1.3 Development	Task	New	Jakerson Bermudo	Normal
Description:					

1750	1.1.1.5 1st Meeting w/ Adviser	Work package	New	Mikedale Dellera	Normal

Description:	WBS:	1.1.1.5
	Work Package:	1st meeting with Project adviser
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves conducting the 1st meeting with the chosen project adviser.
	Completion State:	
	Assumptions:	
	Risks:	

	Risk Mitigation:					
	Budget:		The budget for this work package includes the cost of the meeting venue, materials, and the project team's time.			
	Reference Docs:		https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj			

1751	1.1.1.6 Kick-off Meeting (Sprint 1)		Milestone	New	Mikedale Dellera	Normal
Description:	WBS:	1.1.1.6				
	Work Package:	Kick-off Meeting (Sprint 1)				
	Package Owner:	Wilkins Caducio				
	Owner Organization:	Team Developmentality				
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio				
	Description:	This work package involves conducting a meeting with the project team to officially start the development of the project. The team will discuss the problem, scope, objectives and all necessary information that will serve as a plan to help develop the project properly				
	Completion State:	The team have properly understood all the necessary information about the project.				
	Assumptions:	The team has access to relevant materials and necessary information to identify all the necessary information needed to develop the project.				
	Risks:	The risk is that the project team may not come to an agreement or may be confused in developing a project plan.				
	Risk Mitigation:	To mitigate this risk, the project team will conduct extensive research as well as communicate with the project adviser and project client.				
	Budget:					
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj				

1755	1.1.2.05 1st meeting w/ Consultant	Work package	New	Wilkins Caducio	Normal

Description:		
	WBS:	1.1.2.5
	Work Package:	1st meeting w/ Consultant
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves conducting a meeting with the project consultant to review the initial project proposal
	Completion State:	
	Assumptions:	
	Risks:	
	Risk Mitigation:	
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1756	1.1.2.06 Proofreading	Work package	New	Mikedale Dellera	Normal

Description:		
	WBS	1.1.2.6
	Work Package:	Proofreading
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality

Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves proofreading the initial project proposal to ensure that all comments and suggestions made by the project adviser and consultant are made. The team also reviewed the document to remove all errors.
Completion State:	Successfully completing the proofreading process.
Assumptions:	The team has access to relevant information and resources to conduct the proofreading, and the document has been written in a clear and organized manner.
Risks:	The team may overlook errors or inconsistencies in the document or may not be able to address feedback or suggestions from the authors.
Risk Mitigation:	The team will conduct thorough proofreading and quality checks to minimize the risk of errors or inconsistencies and will work closely with the authors to ensure that their feedback and suggestions are addressed.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1760	1.1.3.11 Quality Management Plan	Work package	New	Mikedale Dellera	Normal

Description:	WBS:	1.1.3.10
	Work Package:	Quality Management Plan
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves the creation of the Quality Management Plan. This document is about the strategy to manage the project's quality.

	Completion State:	The team has successfully created the Quality Management Plan on time.			
	Assumptions:	The project team has access to necessary resources and information to properly create the Quality Management Plan on time.			
	Risks:	The project team may encounter challenges during the creation of the document which may lead to a delay and not finishing in the given time.			
	Risk Mitigation:	To mitigate the risk, the team will conduct extensive analysis and research to ensure that the document is properly made on time.			
	Budget:				
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj			

1761	1.1.3.12 Risk Management Plan	Work package	New	Wilkins Caducio	Normal
Description:	WBS:	1.1.3.11			
	Work Package:	Risk Management Plan			
	Package Owner:	Wilkins Caducio			
	Owner Organization:	Team Developmentality			
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio			
	Description:	This work package involves the creation of the Risk Management Plan. This document identifies the risk and the strategy to mitigate the risks.			
	Completion State:	The team has successfully created the Risk Management Plan on time.			
	Assumptions:	The team has access to necessary resources to create the Risk Management Plan.			
	Risks:	The project team may encounter challenges during the creation of the document which may lead to a delay and not finishing in the given time.			

	Risk Mitigation:	To mitigate the risk, the team will conduct extensive analysis and research to ensure that the document is properly made on time.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1762	1.1.3.13 Communications Management Plan	Work package	New	Wilkins Caducio	Normal

Description:	WBS:	1.1.3.12
	Work Package:	Communications Management Plan
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves the creation of the Communications Management Plan. The document is about the flow of communication inside the team and the strategy in communication with the stakeholders.
	Completion State:	The team has successfully created the Communications Management Plan on time.
	Assumptions:	The project team has access to necessary resources to create the Communications Management Plan on time.
	Risks:	The risk is that the team may not finish the document on time.
	Risk Mitigation:	To mitigate this risk, the project team will do extensive research to ensure that the document is made properly on time.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1763	1.1.3.14 Procurement Management Plan		Work package	New	Wilkins Caducio	Normal
Description:	WBS:	1.1.3.13				
	Work Package:	Procurement Management Plan				
	Package Owner:	Wilkins Caducio				
	Owner Organization:	Team Developmentality				
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio				
	Description:	This work package involves the creation of the Procurement Management Plan. The document discusses the strategy in handing over the system to the client.				
	Completion State:	Successfully created the Procurement Management Plan.				
	Assumptions:	The team has access to necessary information in creating the Procurement Management Plan.				
	Risks:	The project team may encounter challenges during the creation of the document which may lead to a delay and not finishing in the given time.				
	Risk Mitigation:	To mitigate the risk, the team will conduct extensive analysis and research to ensure that the document is properly made on time.				
	Budget:					
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj				

1764	1.1.3.15 Implementation Plan		Work package	New	Wilkins Caducio	Normal
Description:	WBS:	1.1.3.14				
	Work Package:	Implementation Plan				
	Package Owner:	Wilkins Caducio				

Owner Organization:	Team Developmentality	
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio	
Description:	This work package involves the creation of the Implementation Plan. This document discusses the strategy on how the project will be executed.	
Completion State:	Successful creation of the Implementation Plan.	
Assumptions:	The team has access to necessary resources in the creation of the Implementation Plan.	
Risks:	The risk is that the team may not finish the document on time.	
Risk Mitigation:	To mitigate this risk, the project team will do extensive research to ensure that the document is made properly on time.	
Budget:		
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj	

1765	1.1.3.16 Change Management Plan	Work package	New	Mikedale Dellera	Normal

Description:		
	WBS:	1.1.3.15
	Work Package:	Change Management Plan
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves the creation of the Change Management Plan. This document is about the strategy in applying changes within the project and defining the CCB (Change Control Board).
	Completion State:	Successful creation of the Change Management Plan.
	Assumptions:	The team has access to necessary information and resources to create the Change Management Plan.

	Risks:	The project team may encounter challenges during the creation of the document which may lead to a delay and not finishing in the given time.			
	Risk Mitigation:	To mitigate the risk, the team will conduct extensive analysis and research to ensure that the document is properly made on time.			
	Budget:				
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj			

1766	1.1.3.17 Project Management Plan Evaluation (Sprint 4)	Milestone	New	Mikedale Dellera	Normal
Description:	WBS:		1.1.3.16		
	Work Package:		Project Management Plans Evaluation (Sprint 4)		
	Package Owner:		Wilkins Caducio		
	Owner Organization:		Team Developmentality		
	Participants:		Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio		
	Description:		This work package involves conducting a meeting with the client to evaluate al the project management plans created by the team.		
	Completion State:		The client has approved of the documents with or without comments and suggestions.		
	Assumptions:		The assumption is that the project client has sufficient knowledge about the documents and that the client is available during the schedule of the evaluation		
	Risks:		The risk is that the client may not arrive on time or that the client may reject the documents.		
	Risk Mitigation:		To mitigate this risk the team ensured that the evaluation is conducted in the client's available time and that the documents have been reviewed extensively to remove any errors.		

	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1767	1.1.3.18 Project Management Plan Progression	Work package	New	Wilkins Caducio	Normal

Description:		
	WBS:	1.1.3.17
	Work Package:	Project Management Plans Progression
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves the progression of the project management plans. The team will remove, revise or add important comments and suggestions that the project client has given during the initial evaluation.
	Completion State:	Successfully revised all documents that are needed to be revised.
	Assumptions:	The team has access to relevant information and resources to revise the project management plans.
	Risks:	The team may encounter difficulties during the progression and the team may also overlook some comments and suggestions.
	Risk Mitigation:	The team will document the minutes to serve as a basis for all the revision to be made.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1768	1.1.3.19 Finalizing Project Management Plan (Sprint 5)	Milestone	New	Wilkins Caducio	Normal

Description:		
	WBS:	1.1.3.18
	Work Package:	Finalizing Project Management Plan (Sprint 5)
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	The work package involves the finalization of the project management plans with the client.
	Completion State:	The client has approved the documents and the team has finalized all the plans.
	Assumptions:	The team has access to all necessary resources to finalize the documents and that the client is available for consultation.
	Risks:	The project client may reject the plans made and request for another evaluation.
	Risk Mitigation:	The team will conduct extensive research and analysis to ensure that the documents are properly made on time to be finalized.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1769	1.2.2.18 7th meeting w/ Adviser	Work package	New	Mikedale Dellera	Normal

Description:		
	WBS:	1.2.2.18
	Work Package:	7th Meeting w/ Adviser
	Package Owner:	Wilkins Caducio

	Owner Organization:	Team Developmentality			
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio			
	Description:	This work package involves conducting a meeting with the project adviser to update the adviser about the different Diagrams.			
	Completion State:				
	Assumptions:				
	Risks:				
	Risk Mitigation:				
	Budget:				
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj			

1770	1.2.2.19 Project Diagram Evaluation (Sprint 8)	Milestone	New	Wilkins Caducio	Normal
Description:					

1771	1.2.2.20 Project Diagrams Progressions	Work package	New	Mikedale Dellera	Normal
Description:	WBS:	1.2.2.20			
	Work Package:	Project Diagram Progressions			
	Package Owner:	Wilkins Caducio			
	Owner Organization:	Team Developmentality			
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio			
	Description:	This work package involves the development of the project's deployment diagram.			

Completion State:		Successfully developed deployment diagram with the approval of the project adviser and consultant.
Assumptions:		The team have access to necessary materials and resources and relevant information to develop the deployment diagram correctly.
Risks:		The team may experience challenges in creating the deployment diagram due to lack of knowledge
Risk Mitigation:		The team will research thoroughly regarding the deployment diagram and will communicate with the project consultant to minimize the risk of making mistakes during the development.
Budget:		
Reference Docs:		https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1772	1.2.2.21 Finalization of Project Diagrams (Sprint 9)	Milestone	New	Wilkins Caducio	Normal
Description:					

1773	1.3.1 Release 1	Task	New	Jakerson Bermudo	Normal
Description:	Work package type for Work Breakdown Structure				

1775	1.3.1.1 Main Page Feature	Feature	New	Jakerson Bermudo	Normal
Description:					

1776	1.3.1.1.1 1st Team development meeting	User story	New	Jakerson Bermudo	Normal
Description:	WBS:	1.3.1.1.1			
	Work Package:	1st Team development meeting			

Package Owner:	Wilkins Caducio	
Owner Organization:	Team Developmentality	
Participants:	Rark Mowen Alcantara, Jakerson Bermudo	
Description:	During this meeting, team members share their individual expertise, brainstorm ideas, and establish a framework for collaboration and productivity. It serves as a platform to align team members' visions, set priorities, allocate tasks, and establish a roadmap for achieving success.	
Completion State:	By the end of the meeting, the team will have established a framework for collaboration and productivity, setting clear priorities and allocating tasks effectively.	
Assumptions:	The team members attending the meeting are open to collaboration and active participation.	
Risks:	There is a risk that some team members may not actively participate or contribute to the discussions, resulting in a limited exchange of ideas and perspectives.	
Risk Mitigation:	Prior to the meeting, share an agenda and outline the objectives and expected outcomes. Emphasize the importance of each team member's active participation and how their input contributes to the team's success.	
Budget:		
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj	

1777	1.3.1.1.2 Creation of Landing Page	User story	New	Jakerson Bermudo	Normal
Description:	WBS:		1.3.1.1.2		
	Work Package:		Creation of Landing Page		
	Package Owner:		Wilkins Caducio		
	Owner Organization:		Team Developmentality		
	Participants:		Rark Mowen Alcantara, Jakerson Bermudo		

Description:	The Creation of a Landing Page involves designing and developing a web page specifically designed to capture the attention of visitors and convert them into leads or customers. It is a strategic and focused page that serves as an entry point for users, typically from marketing campaigns or search engine results.
Completion State:	At the completion of the creation of a landing page process, a fully functional and optimized landing page.
Assumptions:	The landing page creation process involves a collaborative effort between designers and developers who possess the necessary skills and expertise.
Risks:	The landing page may not display correctly or function as intended on certain web browsers, leading to a suboptimal user experience and potential loss of conversions.
Risk Mitigation:	Conduct comprehensive testing across different browsers, devices, and screen sizes to ensure proper functionality, responsiveness, and compatibility.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1778	1.3.1.1.3 Creation of Contact Page	User story	New	Jakerson Bermudo	Normal
Description:	WBS:	1.3.1.1.3			
	Work Package:	Creation of Contact Page			
	Package Owner:	Wilkins Caducio			
	Owner Organization:	Team Developmentality			
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo			

Description:	The Creation of a Contact Page involves designing and developing a web page that allows visitors to easily connect and communicate with a business or organization. It serves as a convenient and accessible platform for users to reach out for inquiries, support, or other types of engagement.
Completion State:	At the completion of the Creation of a Contact Page process, a fully functional and user-friendly contact page will be ready for integration into a website.
Assumptions:	The contact page creation process involves collaboration between web designers, developers, and relevant stakeholders with the necessary skills and expertise.
Risks:	If there is a lack of processes or resources in place to promptly address inquiries or messages, there is a risk of delayed responses.
Risk Mitigation:	Establish clear guidelines and protocols for responding to inquiries or messages, including designated response times and communication channels. Ensure all staff members involved in handling responses are familiar with these protocols.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1779	1.3.1.1.4 Creation of Safety Section Page	User story	New	Jakerson Bermudo	Normal

Description:	WBS:	1.3.1.1.4
	Work Package:	Creation of Safety Section Page
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality

Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	The Creation of a Safety Section Page involves designing and developing a web page dedicated to providing important safety information and guidelines to visitors.
Completion State:	At the completion of the Creation of a Safety Section Page process, a comprehensive and informative safety section page will be ready for integration into a website or online platform.
Assumptions:	The creation of the safety section page involves collaboration between web designers, and developers to ensure accurate and comprehensive safety information is included.
Risks:	Outdated or inaccurate safety information can mislead users and lead to improper or unsafe practices. This can result in potential harm, injuries, or accidents.
Risk Mitigation:	Establish a process to regularly review and update the safety section page to ensure it remains accurate and aligned with current safety requirements and regulations. Assign responsibility to specific individuals or teams for conducting periodic reviews.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1780	1.3.1.1.5 Creation of About Us Page		User story	New	Jakerson Bermudo	Normal
Description:	WBS:	1.3.1.1.5				
	Work Package:	Creation of About Us Page				
	Package Owner:	Wilkins Caducio				
	Owner Organization:	Team Developmentality				

Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	The Creation of an About Us Page involves designing and developing a web page that provides information about the barangay.
Completion State:	At the completion of the Creation of an About Us Page process, a fully developed and engaging About Us page will be ready for integration into the website
Assumptions:	The creation of the About Us page involves collaboration between the barangay's key stakeholders and developers.
Risks:	If the About Us page contains contradictory or conflicting statements about the barangay's history, values, mission, or achievements, it can create confusion among visitors and erode their trust.
Risk Mitigation:	Develop comprehensive brand guidelines that outline the barangay's mission, values, tone of voice, and key messaging points. Ensure that these guidelines are shared and understood by all stakeholders involved in the creation of the About Us page.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1781	1.3.1.1.6 2nd Team Development Meeting	User story	New	Jakerson Bermudo	Normal

Description:		
	WBS:	1.3.1.1.6
	Work Package:	2nd Team Development Meeting
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo
	Description:	The 2nd Team Development Meeting is a crucial milestone in the project where the team reconvenes to review progress, discuss challenges, and plan the next steps.
	Completion State:	The team will have reviewed the progress made since the previous meeting, assessing the completion of tasks, milestones, or deliverables according to the project plan or timeline.

Assumptions:	The 2nd Team Development Meeting assumes that the team has already conducted an initial team development meeting or kickoff meeting where the project objectives, scope, and roles and responsibilities were discussed.				
Risks:	If team members do not actively share updates on their tasks or progress, it can lead to a lack of visibility and understanding of the overall project status. This can result in misalignment, delays, or inefficiencies in subsequent tasks.				
Risk Mitigation:	Communicate the objectives and agenda of the meeting to all team members in advance. Clearly outline the purpose, topics to be discussed, and expected outcomes to ensure everyone understands the importance of their active participation.				
Budget:					
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj				

1782	1.3.1.2 Resident Dashboard	Feature	New	Jakerson Bermudo	Normal

Description:

1783	1.3.1.2.1 Creation of Registration Page	User story	New	Jakerson Bermudo	Normal

Description:

WBS:	1.3.1.2.1
Work Package:	Creation of Registration Page
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	The Creation of a Registration Page involves designing and developing a user-friendly and secure web page that allows individuals to sign up and create accounts on a website or platform.
Completion State:	The Registration Page will have a visually appealing and user-friendly interface that aligns with the overall website or platform design.

Assumptions:	It is assumed that the purpose of the Registration Page is to allow users to create accounts for accessing specific features, services, or content on the website or platform.
Risks:	The Registration Page may not display or function correctly across different web browsers, leading to inconsistent user experiences. Variations in rendering, JavaScript compatibility, or CSS compatibility can impact the page's usability and accessibility.
Risk Mitigation:	Conduct comprehensive testing on different web browsers, devices, and screen sizes to ensure the Registration Page functions correctly and provides a consistent user experience. Perform both manual and automated testing, and address any issues or inconsistencies promptly.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1784	1.3.1.2.2 Creation of Login Page	User story	New	Jakerson Bermudo	Normal

Description:

WBS:	1.3.1.2.2
Work Package:	Creation of Login Page
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	The Creation of a Login Page involves designing and developing a secure and user-friendly web page that allows registered users to access a website or platform by providing their credentials.
Completion State:	The Login Page will have a visually appealing and user-friendly interface that aligns with the overall website or platform design.
Assumptions:	It is assumed that the purpose of the Login Page is to authenticate registered users and grant them access to protected areas, personalized content, or specific functionalities on the website or platform.

Risks:	If the Login Page does not enforce strong password policies, users may choose weak or easily guessable passwords, increasing the risk of unauthorized access. Weak passwords can be susceptible to brute-force attacks or dictionary attacks.			
Risk Mitigation:	Implement and enforce strong password policies, such as requiring a minimum length, a combination of alphanumeric characters, and the use of special characters. Educate users about the importance of strong passwords and provide guidance on creating secure passwords.			
Budget:				
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj			

1785	1.3.1.2.3 Creation of Resident Dashboard	User story	New	Jakerson Bermudo	Normal

Description:		
	WBS:	1.3.1.2.3
	Work Package:	Creation of Resident Dashboard
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo
	Description:	The Creation of a Resident Dashboard involves designing and developing a centralized web interface that provides residents with access to various services, information, and functionalities specific to their needs within a residential community or complex.
	Completion State:	The Resident Dashboard will have a visually appealing and user-friendly interface that aligns with the overall branding and design standards of the residential community.
	Assumptions:	It is assumed that there is a clear understanding of the needs and requirements of the residents within the specific residential community or complex for which the Resident Dashboard is being created.
	Risks:	The Resident Dashboard may need to integrate with various existing systems, such as resident databases, payment gateways, event management platforms, or communication tools. Compatibility issues may arise when connecting and synchronizing data between different systems, leading to data inconsistencies or functionality disruptions.

	Risk Mitigation:	Conduct a comprehensive analysis of existing systems, databases, and platforms to identify potential compatibility challenges and dependencies before the development of the Resident Dashboard begins. Understand the limitations and capabilities of each system and assess potential integration complexities.				
	Budget:					
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj				

1786	1.3.1.2.4 3rd Team development meeting	User story	New	Jakerson Bermudo	Normal

Description:	WBS:	1.3.1.2.4
	Work Package:	3rd Team development meeting
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo
	Description:	The 3rd Team Development Meeting is a scheduled gathering of the development team involved in a project to discuss progress, address challenges, and plan for the next phase of development.
	Completion State:	The team will have reviewed the progress made since the previous development meeting, discussing completed tasks, milestones achieved, and any notable accomplishments.
	Assumptions:	It is assumed that the team members attending the 3rd Team Development Meeting have a clear understanding of the project goals, objectives, and requirements.
	Risks:	Team members may have different opinions or interpretations of which tasks or features should be prioritized in the development process. Misalignment on priorities can lead to conflicting efforts, duplication of work, or delays in completing critical tasks.
	Risk Mitigation:	Ensure that the project goals, objectives, and priorities are clearly communicated to all team members. This helps establish a shared understanding and a common vision for the project.

	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1787	1.3.1.3 Barangay Employee Dashboard	Feature	New	Jakerson Bermudo	Normal
Description:					

1788	1.3.1.3.1 Creation of Admin Login Page	User story	New	Jakerson Bermudo	Normal

Description:	WBS:	1.3.1.3.1
	Work Package:	Creation of Admin Login Page
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo
	Description:	The creation of an Admin Login Page involves designing and developing a secure and user-friendly login interface for administrators or authorized personnel to access the administrative area of a system or application.
	Completion State:	The design and development of the Admin Login Page will be completed according to the agreed-upon specifications and requirements. This includes the visual layout, user interface elements, and functionality of the login page.
	Assumptions:	It is assumed that the requirements for the Admin Login Page have been clearly defined and communicated to the development team.
	Risks:	There is a risk of potential security vulnerabilities in the Admin Login Page, such as weak authentication mechanisms, improper handling of user credentials, or inadequate protection against common attacks like brute-force or SQL injection. These risks may compromise the confidentiality, integrity, or availability of the system and its data.

Risk Mitigation:	Mitigation strategies for these risks include implementing strong authentication measures, conducting thorough security testing, ensuring a user-friendly interface with clear feedback, adhering to best practices for integration, and regularly monitoring and updating the Admin Login Page to address any emerging security concerns.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1789	1.3.1.3.2 Creation of Barangay Administrator Dashboard	User story	New	Jakerson Bermudo	Normal

Description:	WBS:	1.3.1.3.2
	Work Package:	Creation of Barangay Administrator Dashboard
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo
	Description:	The creation of a Barangay Administrator Dashboard involves designing and developing a centralized web-based interface specifically tailored for Barangay administrators.
	Completion State:	The design and development of the Barangay Administrator Dashboard will be completed according to the agreed-upon specifications and requirements. This includes the visual layout, user interface elements, and functionality of the dashboard.
	Assumptions:	It is assumed that the requirements for the Barangay Administrator Dashboard have been clearly defined and communicated to the development team. Any ambiguities or gaps in requirements will be addressed through proper communication and clarification.
	Risks:	There is a risk of potential data security breaches or privacy violations when integrating and handling resident data within the dashboard. This risk may arise due to vulnerabilities in the system, unauthorized access, or improper data handling practices.
	Risk Mitigation:	Implement robust security measures, such as encryption, access controls, and user authentication, to protect resident data and prevent unauthorized access or breaches. Regular security audits and compliance checks can help identify and address vulnerabilities.

Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1790	1.3.1.3.3 Creation of Managing Barangay Employee Account	User story	New	Jakerson Bermudo	Normal

Description:		
	WBS:	1.3.1.3.3
	Work Package:	Creation of Managing Barangay Employee Account
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo
	Description:	The creation of Managing Barangay Employee Account involves developing a system or interface to efficiently manage employee accounts within the barangay administration.
	Completion State:	The design and development of the Managing Barangay Employee Account system will be completed according to the agreed-upon specifications and requirements. This includes the user interface, functionality, and integration with other relevant systems.
	Assumptions:	It is assumed that the requirements for the Managing Barangay Employee Account system have been clearly defined and communicated to the development team.
	Risks:	There is a risk of potential data security breaches or privacy violations when handling employee data within the Managing Barangay Employee Account system. This risk may arise due to vulnerabilities in the system, unauthorized access, or inadequate data protection measures.
	Risk Mitigation:	Implement robust security measures, including encryption, access controls, and regular security audits, to protect employee data and prevent unauthorized access or breaches. Adhere to relevant data protection regulations and best practices.
	Budget:	

Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1791	1.3.1.3.4 Creation of Barangay Employee Dashboards	User story	New	Jakerson Bermudo	Normal

Description:		
	WBS:	1.3.1.3.4
	Work Package:	Creation of Barangay Employee Dashboards
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo
	Description:	The creation of Barangay Employee Dashboards involves developing personalized dashboards for individual employees within the barangay administration.
	Completion State:	The design and development of the Barangay Employee Dashboards will be completed according to the agreed-upon specifications and requirements.
	Assumptions:	It is assumed that the requirements for the Barangay Employee Dashboards have been clearly defined and communicated to the development team.
	Risks:	There is a risk of potential data security breaches or privacy violations when handling employee data within the dashboards. This risk may arise due to vulnerabilities in the system, unauthorized access, or inadequate data protection measures.
	Risk Mitigation:	Implement robust security measures, including encryption, access controls, regular security audits, and compliance with relevant data protection regulations, to protect employee data and prevent unauthorized access or breaches.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1792	1.3.1.4 4th Team Development Meeting		Work package	New	Jakerson Bermudo	Normal

Description:

WBS:	1.3.1.4
Work Package:	4th Team Development Meeting
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	
Description:	Rark Mowen Alcantara, Jakerson Bermudo
Completion State:	The 4th Team Development Meeting is a scheduled gathering where the development team comes together to discuss the progress, challenges, and next steps of the project.
Assumptions:	Each team member provides clear and comprehensive updates on their assigned tasks, highlighting the progress made since the last meeting.
Risks:	It is assumed that a well-defined meeting agenda has been prepared and shared with the team members before the meeting. This ensures that the discussion remains focused on project progress, challenges, and next step
Risk Mitigation:	There is a risk that team members may not provide accurate or comprehensive progress updates during the meeting, which can lead to misalignment, delays, or missed opportunities for issue resolution.
Budget:	Provide clear guidelines to team members on the information and format expected for progress updates. This helps ensure consistent and detailed updates are shared during the meeting.
Reference Docs:	

1793	1.3.1.5 8th Team meeting w/ Adviser		Work package	New	Wilkins Caducio	Normal

Description:

WBS:	1.3.1.5
Work Package:	8th Team meeting w/ Adviser

Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	The 8th Team Meeting with the Adviser is a scheduled gathering where the development team and their adviser come together to discuss the project's progress, seek guidance and feedback, and align on important decisions.
Completion State:	The completion state involves the team receiving valuable feedback, guidance, and suggestions from the adviser regarding the project's progress, direction, and any areas that need improvement.
Assumptions:	It is assumed that both the team members and the adviser actively participate in the meeting, engaging in constructive discussions, providing valuable input, and actively seeking solutions to project challenges.
Risks:	There is a risk of misalignment or disagreement between the team and the adviser on certain decisions or project aspects. This can potentially lead to delays, conflicts, or a deviation from the desired project direction.
Risk Mitigation:	To mitigate the risk of misalignment, the team should ensure open and transparent communication with the adviser. This includes active listening, seeking clarification when needed, and maintaining a respectful and collaborative approach to decision-making.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1794	1.3.1.6 Release 1 Evaluation (Sprint 10)	Milestone	New	Jakerson Bermudo	Normal

Description:	WBS:	1.3.1.6
	Work Package:	Release 1 Evaluation (Sprint 10)
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality

Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	The Release 1 Evaluation, also known as Sprint 10 Evaluation, is a milestone in the development process where the first release of the project is assessed and evaluated.
Completion State:	The completion state involves verifying that the features developed in Sprint 10 are functioning as intended and align with the project's requirements. This includes successful testing, bug resolution, and validation of feature functionality.
Assumptions:	It is assumed that the development activities for Sprint 10, including the implementation of the planned features, have been completed as scheduled. This allows for a comprehensive evaluation of the implemented functionalities.
Risks:	There is a risk of functional issues or bugs in the implemented features that may impact their functionality or usability. These issues can potentially affect the user experience and hinder the successful completion of the evaluation.
Risk Mitigation:	To mitigate the risk of functional issues, the development team should conduct thorough testing, including unit testing, integration testing, and regression testing. This helps identify and address any functional issues early in the evaluation process.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1795	1.3.1.7 Release 1 Progression	Work package	New	Jakerson Bermudo	Normal

Description:	WBS:	1.3.1.7
	Work Package:	Release 1 Progression
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo
	Description:	Release 1 Progression refers to the advancement and development of the first release of a project.

Completion State:	The completion state involves the successful development and implementation of the planned features and functionalities for Release 1
Assumptions:	It is assumed that the project requirements for Release 1 are clearly defined, documented, and agreed upon by all stakeholders. This ensures a common understanding of the expected outcomes and functionality.
Risks:	There is a risk of scope creep, where additional features or requirements are introduced during the progression phase, leading to delays or increased workload. This can impact the completion of Release 1 within the planned timelines.
Risk Mitigation:	To mitigate the risk of scope creep, a strict change management process should be established. Any new feature requests or changes should be thoroughly evaluated and assessed for their impact on the project timeline and resources.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1796	1.3.1.8 Finalizing Release 1 (Sprint 11)	Milestone	New	Rark Mowen Alcantara	Normal

Description:

WBS:	1.3.1.8
Work Package:	Finalizing Release 1 (Sprint 11)
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	Finalizing Release 1 (Sprint 11) refers to the concluding phase of the first release of a project.
Completion State:	The completion state involves the successful completion of all planned features and functionalities for Release 1.
Assumptions:	It is assumed that the development tasks for the planned features are nearing completion and that any remaining tasks can be finalized within the allocated time of Sprint 11.

Risks:	There is a risk that the remaining tasks and activities may not be completed within the allocated time of Sprint 11, potentially leading to delays in the finalization of Release 1.
Risk Mitigation:	To mitigate the risk of time constraints, a well-defined agile planning approach should be followed. This includes prioritizing the remaining tasks, breaking them down into manageable increments, and focusing on delivering the most critical features first.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1797	1.3.2 Release 2	Task	New	Jakerson Bermudo	Normal

Description:

1798	1.3.2.1 Requesting Barangay Documents	Feature	New	Jakerson Bermudo	Normal

Description:

1799	1.3.2.1.1 Creation of functions to request documents	User story	New	Jakerson Bermudo	Normal

Description:

WBS:	1.3.2.1.1
Work Package:	Creation of functions to request documents
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	
Description:	Rark Mowen Alcantara, Jakerson Bermudo

Completion State:	The creation of functions to request documents involves developing a system or feature that allows users to submit requests for specific documents or files.				
Assumptions:	The completion state involves the successful development and implementation of a functional system that allows users to submit document requests.				
Risks:	It is assumed that the user requirements for the document request system have been clearly defined and communicated to the development team.				
Risk Mitigation:	There is a risk of encountering technical challenges during the development process, such as compatibility issues, system limitations, or performance bottlenecks. These challenges may impact the timely completion and functionality of the document request system.				
Budget:	The team will thoroughly research the contents of the change management plan to minimize the risk of encountering errors. Conducting a thorough analysis of user requirements and technical constraints before development helps identify potential challenges and allows for suitable solutions to be implemented.				
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj				

1800	1.3.2.1.2 Creation of functions to track requested documents	User story	New	Rark Mowen Alcantara	Normal

Description:

WBS:	1.3.2.1.2
Work Package:	Creation of functions to track requested documents
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	The creation of functions to track requested documents enables users to easily monitor the status and progress of their document requests in a streamlined and efficient manner.
Completion State:	The completion state involves the successful development and implementation of a functional system that allows users to track the status and progress of their requested documents.

Assumptions:	It is assumed that the user requirements for the document tracking system have been clearly defined and communicated to the development tea
Risks:	There is a risk of encountering technical challenges during the development process, such as compatibility issues, data synchronization problems, or performance limitations. These challenges may impact the functionality and accuracy of the document tracking system.
Risk Mitigation:	Conducting thorough testing and quality assurance activities throughout the development process helps identify and address any technical challenges or issues. This ensures the functionality and reliability of the document tracking system.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1801	1.3.2.1.3 Creation of functions for notifications	User story	New	Rark Mowen Alcantara	Normal

Description:

WBS:	1.3.2.1.3
Work Package:	Creation of functions for notifications
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	The creation of functions for notifications enables users to receive timely and relevant alerts, updates, and messages to stay informed and engaged with the system or application.
Completion State:	The completion state involves the successful development and implementation of a functional system that enables the generation and delivery of notifications to users.
Assumptions:	It is assumed that the user requirements for the notification system have been clearly defined and communicated to the development team. This ensures a shared understanding of the desired functionalities and features.

Risks:	There is a risk of encountering technical challenges during the development process, such as compatibility issues, connectivity problems with external systems, or difficulties in delivering notifications across different platforms or devices.	
Risk Mitigation:	Conducting thorough testing and quality assurance activities throughout the development process helps identify and address any technical challenges or issues. This ensures the functionality and reliability of the notification system.	
Budget:		
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj	

1802	1.3.2.1.4 Creation of functions to manage requested documents	User story	New	Jakerson Bermudo	Normal

Description:		
	WBS:	1.3.2.1.4
	Work Package:	Creation of functions to manage requested documents
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo
	Description:	The creation of functions to manage requested documents enables users to efficiently organize, categorize, and manipulate their requested documents within the system or application.
	Completion State:	The completion state involves the successful implementation of functions that allow users to organize and categorize their requested documents based on relevant criteria such as type, date, or status.
	Assumptions:	It is assumed that the user requirements for document management functions have been clearly defined and communicated to the development team.
	Risks:	There is a risk of encountering technical challenges during the development process, such as performance limitations, data synchronization issues, or compatibility problems with the document storage system.

	Risk Mitigation:	Conducting a thorough analysis of user requirements and technical constraints before development helps identify potential challenges and allows for suitable solutions to be implemented.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1803	1.3.2.2 4th Team meeting Team meeting w/ Client		Work package	New	Jakerson Bermudo	Normal
Description:	WBS:	1.3.2.2				
	Work Package:	4th Team meeting Team meeting w/ Client				
	Package Owner:	Wilkins Caducio				
	Owner Organization:	Team Developmentality				
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo				
	Description:	The 4th team meeting with the client is a scheduled gathering where the development team and the client come together to discuss project progress, address any concerns or questions, and align on the next steps.				
	Completion State:	The completion state involves ensuring that both the development team and the client have a clear understanding of the project's progress, goals, and requirements.				
	Assumptions:	It is assumed that both the development team and the client have prepared adequately for the meeting, including reviewing project documentation, gathering relevant information, and being ready to discuss project-related matters.				
	Risks:	There is a risk of misalignment between the development team and the client regarding project goals, requirements, or deliverables, which can lead to confusion, delays, or dissatisfaction.				
	Risk Mitigation:	Ensuring a clearly defined project scope and documented requirements helps mitigate the risk of misalignment and scope creep. This includes setting clear boundaries, documenting agreed-upon deliverables, and managing change requests through a formal change control process.				

Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1804	1.3.2.3 Release 2 Evaluation (Sprint 12)	Milestone	New	Jakerson Bermudo	Normal

Description:	WBS:	1.3.2.3
	Work Package:	Release 2 Evaluation (Sprint 12)
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo
	Description:	The Release 2 Evaluation (Sprint 12) is a review process conducted to assess the outcomes and effectiveness of the implemented features and improvements in the second release of the project.
	Completion State:	The completion state involves assessing the functionality, usability, and performance of the features and enhancements implemented in Release 2.
	Assumptions:	It is assumed that the development of Release 2 has been completed according to the planned scope, features, and timelines. This allows for a comprehensive evaluation of the implemented functionalities.
	Risks:	There is a risk of functional deficiencies or bugs in the implemented features that may impact the evaluation process and the overall performance of the system or application.
	Risk Mitigation:	Conducting thorough testing and quality assurance activities during the development process helps identify and address any functional deficiencies or bugs. This ensures the stability and reliability of the implemented features.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1805	1.3.2.4 Release 2 Progression		Work package	New	Jakerson Bermudo	Normal

Description:

WBS:	1.3.2.4
Work Package:	Release 2 Progression
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	Release 2 Progression refers to the ongoing development and implementation of features, enhancements, and bug fixes in the second phase of the project, with the aim of achieving the defined project objectives and delivering value to the stakeholders.
Completion State:	The completion state involves successfully implementing all planned features and enhancements outlined for Release 2, ensuring they meet the defined requirements and are functioning as intended.
Assumptions:	It is assumed that the project scope for Release 2 has been clearly defined, including the specific features, enhancements, and deliverables to be included in this phase.
Risks:	There is a risk of scope creep, where additional requirements or changes are introduced during the progression of Release 2, leading to potential delays, resource constraints, or compromised quality.
Risk Mitigation:	Implementing a formal change control process helps manage scope creep by carefully evaluating and documenting any requested changes, ensuring they align with project objectives and constraints.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1806	1.3.2.5 Finalizing Release 2 (Sprint 13)		Milestone	New	Jakerson Bermudo	Normal

Description:

WBS:	1.3.2.5
Work Package:	Finalizing Release 2 (Sprint 13)
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	Finalizing Release 2 (Sprint 13) involves completing the remaining tasks, conducting final testing, and ensuring all deliverables are in place for the successful deployment and delivery of the second phase of the project.
Completion State:	The completion state involves ensuring that all tasks and activities planned for the finalization of Release 2 have been completed, including development, testing, documentation, and any necessary refinements or adjustments.
Assumptions:	It is assumed that the development and progression of Release 2 have been carried out according to plan, with all features, enhancements, and bug fixes implemented and tested.
Risks:	There is a risk that undetected issues or bugs may be present in the finalized release, potentially affecting the stability, functionality, or user experience.
Risk Mitigation:	Conducting comprehensive testing and quality assurance activities during the finalization phase helps identify and address any remaining issues or bugs, ensuring the release's stability and reliability.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1807	1.3.2.6 5th Team development meeting	Work package	New	Jakerson Bermudo	Normal

Description:		
	WBS:	1.3.2.6
	Work Package:	5th Team development meeting
	Package Owner:	Wilkins Caducio

Owner Organization:	Team Developmentality
Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	The 5th Team Development Meeting is a scheduled gathering where the development team convenes to discuss progress updates, address challenges, and plan next steps in the project.
Completion State:	The completion state involves sharing and reviewing progress made since the last team meeting, including completed tasks, milestones achieved, and any relevant updates on the project's overall status.
Assumptions:	It is assumed that all team members actively participate in the meeting, providing updates, sharing insights, and engaging in collaborative discussions to drive progress and make informed decisions.
Risks:	There is a risk of encountering a lack of clarity or miscommunication during the meeting, leading to misunderstandings, delays, or misaligned expectations among team members.
Risk Mitigation:	Establishing a clear meeting agenda and outlining the objectives beforehand helps ensure that the discussion stays focused, relevant, and aligned with the intended purpose of the meeting.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1808	1.3.3 Release 3	Task	New	Jakerson Bermudo	Normal

Description: Work package type for Work Breakdown Structure

1809	1.3.3.1 Submitting Concerns	Feature	New	Jakerson Bermudo	Normal

Description:

1810	1.3.3.2 Manage Web App		Feature	New	Jakerson Bermudo	Normal

Description:

1811	1.3.3.1.1 Creation of functions to submit concerns		User story	New	Jakerson Bermudo	Normal

Description:

WBS:	1.3.3.1.1
Work Package:	Creation of functions to submit concerns
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	The creation of functions to submit concerns involves developing the necessary mechanisms and interfaces that allow users to raise and submit their concerns or issues for further review and resolution.
Completion State:	The completion state of the creation of functions to submit concerns refers to the successful implementation and availability of the concerned submission functionality within the system or platform.
Assumptions:	It is assumed that users have appropriate access to the system or platform, allowing them to utilize the functions to submit concerns.
Risks:	There is a risk that the submitted concerns may contain sensitive information, requiring measures to ensure data security and privacy during the submission process and subsequent handling.
Risk Mitigation:	Implementing robust data encryption and access control measures helps safeguard the submitted concerns, protecting sensitive information from unauthorized access.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1812	1.3.3.1.2 Creation of functions to manage concerns		User story	New	Jakerson Bermudo	Normal

Description:		
	WBS:	1.3.3.1.2
	Work Package:	Creation of functions to manage concerns
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo
	Description:	The creation of functions to manage concerns involves developing the necessary mechanisms and interfaces that allow users to raise and submit their concerns or issues for further review and resolution.
	Completion State:	Sprint 10 is done when all of the use cases that have been found have been verified and validated to the client's satisfaction.
	Assumptions:	Assumptions include having a set of use cases ready to check, communicating clearly with the client about needs, and having client representatives available to work with and give feedback.
	Risks:	Possible risks include mismatches between the features that are built and what the client wants, confusion about what the client wants, and delays in client feedback or availability.
	Risk Mitigation:	To reduce these risks, the client will be kept in the loop and work with the team daily throughout Sprint 10. Use cases will be closely looked over, and any problems or differences will be fixed quickly. It will be tried to be clear about what is needed and to get client comments as soon as possible.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1813	1.3.3.1.3 Creation of functions to track submitted concerns	User story	New	Jakerson Bermudo	Normal

Description:		
	WBS:	1.3.3.1.3
	Work Package:	Creation of functions to track submitted concerns
	Package Owner:	Wilkins Caducio

Owner Organization:	Team Developmentality
Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	The creation of functions to track submitted concerns involves developing the necessary mechanisms and tools to monitor and track the status, progress, and resolution of user-submitted concerns.
Completion State:	The completion state of the creation of functions to track submitted concerns refers to achieving the desired functionality and readiness of the system or platform to effectively monitor, track, and manage user-submitted concerns throughout their lifecycle.
Assumptions:	It is assumed that the system will provide timely updates on the status and progress of submitted concerns, ensuring users are informed about the resolution process.
Risks:	There is a risk of encountering inaccuracies or missing information when tracking submitted concerns, potentially leading to confusion or delays in resolving the concerns.
Risk Mitigation:	Implementing robust data validation measures helps ensure the accuracy and completeness of concern-related data, minimizing the risk of errors or missing information during tracking.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1814	1.3.3.2.1 Generate Report	User story	New	Jakerson Bermudo	Normal

Description:

WBS:	1.3.3.2.1
Work Package:	Generate Report
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Rark Mowen Alcantara, Jakerson Bermudo

Description:	The "Generate Report" function involves the automated generation of comprehensive reports based on specified criteria or data inputs, providing a consolidated overview of relevant information in a structured format.
Completion State:	The completion state of the "Generate Report" function refers to successfully implementing the functionality to generate reports that meet the specified criteria, providing accurate and meaningful information in a presentable format.
Assumptions:	It is assumed that the necessary data required for generating the report is available in the system or can be accessed through appropriate integration
Risks:	There is a risk of encountering data integrity issues during the report generation process, such as inaccurate or incomplete data, which can affect the accuracy and reliability of the generated report.
Risk Mitigation:	Implementing data validation and cleansing measures before generating the report helps ensure the integrity and accuracy of the data used in the report generation process.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1815	1.3.3.2.2 Modify Web App information	User story	New	Jakerson Bermudo	Normal

Description:

WBS:	1.3.3.2.2
Work Package:	Modify Web App information
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	The "Modify Web App information" work package involves making changes or updates to the existing information displayed on a web application, allowing for the accurate representation of data and content.

Completion State:	The completion state of the "Modify Web App information" work package refers to successfully implementing the functionality to modify and update the information displayed on the web application, ensuring the changes are accurately reflected and readily accessible to users.
Assumptions:	It is assumed that appropriate access levels and permissions are in place, allowing authorized users to modify the web app information while ensuring data security and integrity.
Risks:	There is a risk of potential data loss or corruption during the modification process, which may result in inaccurate or incomplete information being displayed on the web application.
Risk Mitigation:	Implementing regular data backups and version control mechanisms helps mitigate the risk of data loss or corruption, allowing for easy recovery in case of unintended modifications or errors.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1816	1.3.3.3 5th Team meeting w/ Client	Work package	New	Jakerson Bermudo	Normal

Description:

WBS:	1.3.3.3
Work Package:	5th Team meeting w/ Client
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Rark Mowen Alcantara, Jakerson Bermudo
Description:	The 5th Team meeting with the client is a scheduled session where the development team engages with the client to discuss project progress, address any queries or concerns, and align on future steps.

Completion State:	The completion state of the 5th Team meeting with the client refers to successfully conducting the meeting, covering all relevant agenda items, and achieving the desired outcomes, such as clarifying project requirements, obtaining client feedback, and gaining alignment on the next steps.
Assumptions:	It is assumed that the necessary stakeholders from both the development team and the client side will be available for the meeting to ensure effective communication and decision-making.
Risks:	There is a risk that the client's expectations and requirements may differ from the understanding of the development team, leading to miscommunication and potential rework.
Risk Mitigation:	Maintaining clear and up-to-date requirements documentation helps mitigate the risk of misalignment by providing a reference point for discussion and ensuring a shared understanding.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1817	1.3.3.4 Release 3 Evaluation (Sprint 14)	Milestone	New	Jakerson Bermudo	Normal

Description:	WBS:	1.3.3.4
	Work Package:	Release 3 Evaluation (Sprint 14)
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo
	Description:	The Release 3 Evaluation (Sprint 14) involves assessing the performance and functionality of the developed features and components within the release, determining their effectiveness and identifying areas for improvement.

Completion State:	The completion state of the Release 3 Evaluation (Sprint 14) refers to successfully conducting the evaluation process, analyzing the performance and functionality of the implemented features and components, and generating actionable insights for further enhancements or refinements.
Assumptions:	It is assumed that all planned features and components for Release 3 have been successfully implemented and are available for evaluation.
Risks:	There is a risk of encountering defects or bugs during the evaluation, which may impact the accurate assessment of the features' functionality and performance.
Risk Mitigation:	Conducting comprehensive testing prior to the evaluation and addressing any identified defects or bugs promptly helps ensure accurate evaluation results.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1818	1.3.3.5 Release 3 Progression	Work package	New	Jakerson Bermudo	Normal

Description:	WBS:	1.3.3.5
	Work Package:	Release 3 Progression
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Rark Mowen Alcantara, Jakerson Bermudo
	Description:	Release 3 Progression refers to the ongoing development and implementation of features, enhancements, and bug fixes for the third release of the project, ensuring continuous progress and advancement towards the desired end state.

	Completion State:		The completion state of Release 3 Progression refers to achieving the desired level of feature development, bug fixing, and enhancements within the designated sprint or timeframe.		
	Assumptions:		It is assumed that the necessary development resources, including developers, testers, and infrastructure, are available and allocated appropriately to support the progress of Release 3.		
	Risks:		There is a risk of scope creep, where additional requirements or changes are introduced during the development process, leading to potential delays or resource constraints.		
	Risk Mitigation:		Implementing a change management process helps manage scope creep by carefully evaluating and documenting any proposed changes, considering their impact on timeline and resources.		
	Budget:				
	Reference Docs:		https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj		

1819	1.3.3.6 Finalizing Release 3 (Sprint 15)	Milestone	New	Jakerson Bermudo	Normal
Description:	WBS:		1.3.3.6		
	Work Package:		Finalizing Release 3 (Sprint 15)		
	Package Owner:		Wilkins Caducio		
	Owner Organization:		Team Developmentality		
	Participants:		Rark Mowen Alcantara, Jakerson Bermudo		
	Description:		Finalizing Release 3 (Sprint 15) involves completing all remaining tasks, conducting final testing and quality assurance checks, and preparing the release for deployment, ensuring that it meets the desired standards and is ready for production use.		

Completion State:	The completion state of Finalizing Release 3 (Sprint 15) refers to achieving a state where all tasks related to the release, including development, testing, and quality assurance, are completed, and the release is ready for deployment.
Assumptions:	It is assumed that all planned features, bug fixes, and enhancements for Release 3 have been successfully implemented and tested.
Risks:	There is a risk of encountering undetected defects or issues during the final testing and quality assurance phase, which may impact the release's stability and functionality.
Risk Mitigation:	Conducting thorough testing, including functional testing, integration testing, and user acceptance testing, helps mitigate the risk of undetected defects or issues, ensuring the stability and reliability of the release.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1820	1.4 Testing		Task	New	Carl James Garcia	Normal
Description:						

1821	1.4.1 Unit Testing		Task	New	Carl James Garcia	Normal
Description:						

1822	1.4.1.1 Unit Testing for Release 1		Work package	New	Carl James Garcia	Normal
Description:	WBS:	1.4.1.1				
	Work Package:	Unit Testing for Release 1				
	Package Owner:	Jakerson B. Bermudo				
	Owner Organization:	Team Developmentality				

Participants:	Carl James Garcia
Description:	The completion state for Unit Testing for Release 1 is when all relevant units or components have been tested, and any identified issues or defects have been resolved or documented for further action.
Completion State:	Unit Testing for Release 1 is done when all important units or components have been tested and any problems or issues have been fixed or written down so that they can be dealt with later.
Assumptions:	The development of Release 1 is either done or almost done. The necessary test environments and test data are available, and the development team is making sure to follow code standards and best practices.
Risks:	Since there wasn't enough testing, bugs might not have been found, and testing was only partly done because of time limits. Also, problems with the working environment or testing tools that don't work well together and dependencies on systems or parts from outside the barangay can affect the testing process.
Risk Mitigation:	To make sure the right tests are done, it's important to make a thorough test plan that prioritizes testing efforts based on their importance and impact, gives enough time and resources for thorough testing, tests for compatibility with the development environment, and takes care of any problems as soon as they come up.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1823	1.4.1.2 Unit Testing for Release 2		Work package	New	Carl James Garcia	Normal

Description:	WBS:	1.4.1.2
	Work Package:	Unit Testing for Release 2
	Package Owner:	Jakerson B. Bermudo
	Owner Organization:	Team Developmentality
	Participants:	Carl James Garcia
	Description:	Unit Testing for Release 2 is the process of testing specific parts of the software or program that are part of the second release. It makes sure that these units work well and meet Release 2's standards.

Completion State:	Unit Testing for Release 2 is done when all the important units or components for the second release have been tested and any problems or issues have been fixed or written down so that they can be dealt with later.
Assumptions:	Release 2 is almost done being built, and all the test settings and data needed for thorough testing are now available. During the whole process of making Release 2, the team worked hard to follow code standards and best practices.
Risks:	If Release 2's units aren't tested enough, bugs might not be found, and lack of time might make it hard to test thoroughly. There is a chance that changes in Release 2 could cause regression problems that could affect units that have already been tested.
Risk Mitigation:	To make sure Release 2 is tested well, it is important to make a clear and specific test plan for this release and give it enough time and resources for thorough testing. Regression testing is also important to make sure that units that have already been tried are stable.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1824	1.4.1.3 Unit Testing for Release 3	Work package	New	Carl James Garcia	Normal

Description:		
	WBS:	1.4.1.3
	Work Package:	Unit Testing for Release 3
	Package Owner:	Jakerson B. Bermudo
	Owner Organization:	Team Developmentality
	Participants:	Carl James Garcia
	Description:	Unit Testing for Release 3 means testing only the parts of the software or program that are unique to the third release. The goal is to make sure everything works right and meets the needs of Release 3.
	Completion State:	Unit Testing in Release 3 is done when all relevant units have been fully tested and any problems or issues that were found have been fixed or written down so that they can be dealt with later.
	Assumptions:	Release 3 is thought to be in the works or getting close to being finished. Also, it is believed that the necessary test environments and data are available for testing and that the development team has followed coding standards and practices for Release 3.

Risks:	Possible risks include units in Release 3 that haven't been thoroughly tested or haven't been tested enough, changes made for Release 3 that affect units that have already been tested, and dependencies on external systems or components that may affect testing efforts.	
Risk Mitigation:	To reduce these risks, a detailed test plan will be made for Release 3, along with enough time and resources for thorough testing. Regression testing will be done to make sure that units that have already been tested are stable, and coordination will be set up with teams in charge of external systems or components to deal with any dependencies or potential problems.	
Budget:		
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj	

1825	1.4.2 User Acceptance Test	Work package	New	Carl James Garcia	Normal

Description:		
	WBS:	1.4.2
	Work Package:	Users Acceptance Test (UI/UX)
	Package Owner:	Jakerson B. Bermudo
	Owner Organization:	Team Developmentality
	Participants:	Carl James Garcia
	Description:	The Users Acceptance Test (UI/UX) checks the software/application's user interface (UI) and user experience (UX) to make sure they meet user needs and standards.
	Completion State:	The Users Acceptance Test (UI/UX) is done when the UI and UX have been carefully tested, user feedback has been collected, and any problems that have been found have been fixed.
	Assumptions:	Assumptions include a UI/UX design that is ready to be tested and the presence of end users or stakeholders who can act as representatives for the acceptance testing process.
	Risks:	Risks include not meeting users' standards, usability problems, design flaws, and not being able to test with enough end users/stakeholders.

	Risk Mitigation:	Risk reduction requires a thorough test plan, active participation from end-users and other stakeholders, feedback collection, requirement clarification and validation, and making sure that enough people are available and willing to take part.				
	Budget:	N/A				
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj				

1826	1.4.3 Integration Testing		Work package	New	Carl James Garcia	Normal
Description:	WBS:	1.4.3				
	Work Package:	Integration Testing				
	Package Owner:	Jakerson B. Bermudo				
	Owner Organization:	Team Developmentality				
	Participants:	Carl James Garcia				
	Description:	Integration Testing involves testing the interaction and compatibility of different software components or modules to verify that they function correctly together and produce the desired outcomes.				
	Completion State:	The completion state of Integration Testing refers to achieving a state where all planned integration tests have been executed, and the software components or modules have been verified for their proper interaction and functionality.				
	Assumptions:	It is assumed that the individual software components or modules are developed and tested independently and are ready for integration testing.				
	Risks:	There is a risk of encountering issues during the integration process, such as data mismatches, interface incompatibilities, or functionality gaps, which may hinder the proper functioning of the integrated system.				
	Risk Mitigation:	Developing a comprehensive integration test plan that outlines the integration scenarios, expected outcomes, and steps to address identified issues helps mitigate the risk of integration issues.				
	Budget:					

	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1827	1.4.4 Performance Testing		Work package	New	Carl James Garcia	Normal

Description:		
	WBS:	1.4.4
	Work Package:	Performance Testing
	Package Owner:	Jakerson B. Bermudo
	Owner Organization:	Team Developmentality
	Participants:	Carl James Garcia
	Description:	Performance Testing involves assessing the speed, scalability, responsiveness, and stability of a software system under varying workloads and conditions to ensure it meets the performance requirements and can handle expected user loads.
	Completion State:	The completion state of Performance Testing refers to achieving a state where all planned performance tests have been conducted, and the software system has been evaluated for its performance characteristics under different load conditions.
	Assumptions:	It is assumed that a dedicated test environment is available that closely resembles the production environment and can simulate realistic user loads and system configurations.
	Risks:	There is a risk of uncovering scalability issues where the system may not handle increasing user loads or concurrent requests efficiently, leading to performance degradation or system failure.
	Risk Mitigation:	Conducting scalability testing by gradually increasing the user load and monitoring system performance helps identify scalability issues early and allows for necessary optimizations to handle higher loads.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1828	1.4.5 Verified use cases with the client (Sprint 16)		Milestone	New	Carl James Garcia	Normal

Description:

WBS:	1.4.5
Work Package:	Verified use cases with the client (Sprint 16)
Package Owner:	Jakerson B. Bermudo
Owner Organization:	Team Developmentality
Participants:	Carl James Garcia, Jakerson Bermudo, Mikedale Dellera, Wilkins Caducio, Project Sponsor
Description:	Verified use cases with the client (Sprint 16) refers to the process of validating and confirming the functionality and requirements of the software application through collaboration and feedback from the client.
Completion State:	The completion state of verifying use cases with the client (Sprint 16) refers to the successful validation and acceptance of the defined use cases by the client, ensuring that the software application meets the client's requirements and expectations.
Assumptions:	It is assumed that clear and comprehensive use cases have been defined, describing the desired functionality and interactions of the software application from the user's perspective.
Risks:	There is a risk of the verified use cases not aligning with the client's requirements or expectations, leading to potential rework or dissatisfaction with the delivered functionality.
Risk Mitigation:	Ensuring proper traceability between the use cases and the client's requirements helps mitigate the risk of misalignment, enabling clear validation and alignment with the desired functionality.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1829	1.5 Implementation	Task	New	Mikedale Dellera	Normal
Description:					
1830	1.5.1 Hosting	Task	New	Jakerson Bermudo	Normal
Description:					
1831	1.5.2 Web App Training w/ Client	Task	New	Wilkins Caducio	Normal

Description:

1832	1.5.1.1 Setting Up Hosting Services		Work package	New	Jakerson Bermudo	Normal

Description:

WBS:	1.5.1.1	
Work Package:	Setting Up Hosting Services	
Package Owner:	Wilkins Caducio	
Owner Organization:	Team Developmentality	
Participants:	Jakerson Bermudo, Rark Alcantara, Carl James Garcia	
Description:	This work package involves setting up the hosting services in the barangay to help the client get prepared for the use of the web app.	
Completion State:	Hosting services for the web app is completely set up.	
Assumptions:	The team access to necessary hosting services.	
Risks:	The team may encounter difficulties in setting up the hosting services	
Risk Mitigation:	The team will research before hand and avail the hosting services agreed up by both the team and client in advance to ensure that there will be no difficulties encountered.	
Budget:		
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj	

1833	1.5.1.2 Go Live (Sprint 17)		Milestone	New	Jakerson Bermudo	Normal

Description:

WBS:	1.5.1.2	
Work Package:	Go Live (Sprint 17)	

Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio, Jakerson Bermudo, Carl James Garcia, Rark Alcantara
Description:	This work package involves making the web app available for public use. The team and the client will officially be launching the web application.
Completion State:	The web application is live for public use.
Assumptions:	The team and client has come to an agreement about the web app going live.
Risks:	The team may encounter difficulties in launching the web app which may result to a delay.
Risk Mitigation:	The team will conduct extensive testing for both the web app and the hardware that the client will use to ensure that there will be no difficulties in the launch date.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1834	1.5.2.1 Session 1		Work package	New	Wilkins Caducio	Normal

Description:

WBS:	1.5.2.1
Work Package:	Session 1
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio, Barangay Employees
Description:	The work package involves the 1st session of training for the web application staff.
Completion State:	The web app staff has completed training session 1.

Assumptions:	The web application staff is available for the schedule of training session 1.		
Risks:	The staff may be incomplete, or the staff may not complete session 1		
Risk Mitigation:	The team will set up the schedule in advance wherein all the staff for the web app is available. The team will also conduct extensive research to formulate the proper training plan.		
Budget:			
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj		

1835	1.5.2.2 Session 2	Work package	New	Wilkins Caducio	Normal

Description:		
WBS:	1.5.2.2
Work Package:	Session 2
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio, Barangay Employees
Description:	The work package involves the 2nd session of training for the web application staff.
Completion State:	The web app staff has completed training session 2.
Assumptions:	The web application staff is available for the schedule of training session 2.
Risks:	The staff may be incomplete, or the staff may not complete session 2.
Risk Mitigation:	The team will set up the schedule in advance wherein all the staff for the web app is available. The team will also conduct extensive research to formulate the proper training plan.
Budget:	

Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1836	1.5.2.3 Session 3		Work package	New	Wilkins Caducio	Normal
Description:	WBS:	1.5.2.3				
	Work Package:	Session 3				
	Package Owner:	Wilkins Caducio				
	Owner Organization:	Team Developmentality				
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio, Barangay Employees				
	Description:	The work package involves the 3rd session of training for the web application staff.				
	Completion State:	The web app staff has completed training session 3.				
	Assumptions:	The web application staff is available for the schedule of training session 3.				
	Risks:	The staff may be incomplete, or the staff may not complete session 3.				
	Risk Mitigation:	The team will set up the schedule in advance wherein all the staff for the web app is available. The team will also conduct extensive research to formulate the proper training plan.				
	Budget:					
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj				

1837	1.5.2.4 Finalizing Web App Training Session (Sprint 18)		Milestone	New	Wilkins Caducio	Normal
Description:	WBS:	1.5.2.4				

Work Package:	Finalizing Web App Training Session (Sprint 18)
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio, Barangay Employees
Description:	This work package involves finalizing all the training session for the web application.
Completion State:	The web app staff have proper knowledge in navigating and using the web app to it's full potential and functionalities.
Assumptions:	The web app staff has access to all materials to properly navigate the web app.
Risks:	The staff may still be confused about the navigation and usage of the web app and may need to extend the training session.
Risk Mitigation:	The team will conduct extensive research to formulate the proper training plan. The team will also ask for demos from the web app staff to make sure that they have learned something.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1838	1.6 CloseOut	Task	New	Wilkins Caducio	Normal
Description:					

1839	1.6.1 System and Documentation Handover	Work package	New	Wilkins Caducio	Normal
Description:					

1840	1.6.2 Gain Formal Acceptance	Work package	New	Mikedale Dellera	Normal
Description:					

1841	1.6.3 Project Close Out Meeting (Sprint 19)	Milestone	New	Mikedale Dellera	Normal
Description:					

1842	1.1.2.07 Initial Project Proposal Evaluation (Sprint 2)	Milestone	New	Mikedale Dellera	Normal

Description:		
	WBS:	1.1.2.7
	Work Package:	Initial Project Proposal Evaluation (Sprint 2)
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves meeting with the project client to evaluate the created initial project proposal
	Completion State:	The project client has approved of the initial project proposal with comments and suggestions or without.
	Assumptions:	The project client is available during the schedule of the evaluation.
	Risks:	The project client may not approve the initial project proposal.
	Risk Mitigation:	The team has conducted meeting, consultations and reviews about the initial project proposal to ensure that the project client will be satisfied about the document.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel 9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1843	1.1.2.08 Progression of Project Proposal	Work package	New	Mikedale Dellera	Normal

Description:		
	WBS:	1.1.2.8
	Work Package:	Progression of Project Proposal
	Package Owner:	Wilkins Caducio

Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves the progression of the project proposal. This includes including, removing, or adding all the comments and suggestion made by the project client during the initial evaluation.
Completion State:	All the comments and suggestion made by the project clients are done in the project proposal document.
Assumptions:	The team has necessary materials and resources to properly progress with the project proposal
Risks:	The team may overlook a comment, or a suggestion made by the project client.
Risk Mitigation:	The team will create a minute of the meeting document and document all the comments and suggestions made. The team will also review the project proposal to ensure that the document in properly made.
Budget:	
Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1844	1.1.2.11 Final Project Proposal Evaluation (Sprint 3)	Milestone	New	Wilkins Caducio	Normal

Description:

WBS:	1.1.2.11
Work Package:	Final Project Proposal Evaluation (Sprint 3)
Package Owner:	Wilkins Caducio
Owner Organization:	Team Developmentality
Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
Description:	This work package involves conducting a meeting with the client to evaluate the project proposal that was made after the comments are made. The team will also finalize the project proposal in this work package.
Completion State:	The project client has approved of the project proposal and the team has finalized the document

Assumptions:			The project client is available during the schedule of the evaluation and the project team has access to necessary materials and resources to finalize the project proposal		
Risks:			The project client may reject the project proposal and will ask the project team to conduct another evaluation in another date,		
Risk Mitigation:			To mitigate this risk, the project team will ensure that the project proposal suits the needs of the project client and the document is properly made.		
Budget:					
Reference Docs:			https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj		

1845	1.1.2.09 4th Meeting w/ Adviser	Work package	New	Mikedale Dellera	Normal
Description:	WBS:	1.1.2.9			
	Work Package:	4th Meeting w/ Adviser			
	Package Owner:	Wilkins Caducio			
	Owner Organization:	Team Developmentality			
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio			
	Description:	This work package involves conducting a meeting with the project adviser to update the adviser about the different Diagrams.			
	Completion State:				
	Assumptions:				
	Risks:				
	Risk Mitigation:				
	Budget:				

Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1846	1.1.2.10 Proofreading	Work package	New	Princess Joy Ferrer	Normal

Description:	**WBS**	1.1.2.10
	Work Package:	Proofreading
	Package Owner:	Wilkins Caducio
	Owner Organization:	Team Developmentality
	Participants:	Princess Joy Ferrer, Mikedale Dellera, Wilkins Caducio
	Description:	This work package involves proofreading the initial project proposal to ensure that all comments and suggestions made by the project adviser and consultant are made. The team also reviewed the document to remove all errors.
	Completion State:	Successfully completing the proofreading process.
	Assumptions:	The team has access to relevant information and resources to conduct the proofreading, and the document has been written in a clear and organized manner.
	Risks:	The team may overlook errors or inconsistencies in the document or may not be able to address feedback or suggestions from the authors.
	Risk Mitigation:	The team will conduct thorough proofreading and quality checks to minimize the risk of errors or inconsistencies and will work closely with the authors to ensure that their feedback and suggestions are addressed.
	Budget:	
	Reference Docs:	https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Evjel9uiSslFosc4l3EpNcABUtYTV3a-VQkkDtSNRfqLSA?e=yp43oj

1861	1.1.3.06 Schedule Management Plan	Work package	New	Mikedale Dellera	Normal
Description:					