ID	Type	Subject	Status	Start date	Finish Date	Duration
2791	Phase	1.1 Initiation	New	04/01/2023	04/30/2024	260
2999	Work Package	1.1.1 Study the Current Project Documentation Submission Process	New	04/24/2024	05/05/2024	10

WBS:	1.1.1
Work Package:	Study the Current Project Documentation Submission Process
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	- Arcega, Leila Angela - Cajayon, Jeb Vincent - Mirando, Jonlord - Soquiat, Daniella Diana - Terania, Raina Marie - Tesorero, Lyka
Description:	The team is tasked with analyzing the existing process for submitting project documentation. This includes identifying inefficiencies, suggesting improvements, and ensuring compliance with organizational standards.
Completion State:	Completion of this work package will be marked by the submission of a comprehensive report detailing the current documentation submission process, identified issues, and recommended enhancements.
Assumptions:	- The current documentation process is documented and accessible. - All relevant stakeholders are available for interviews and consultations.
Risks:	- Incomplete or outdated documentation of the current process. - Potential delays in getting necessary information from stakeholders. - Limited access to necessary tools and software for analysis.
Risk Mitigation:	- Schedule regular meetings with stakeholders to gather information and address concerns promptly. - Develop a detailed project plan with clear timelines to manage delays. - Secure access to required tools and resources early in the project.
Budget:	Development Overall costs: ₱1,062.50 Labor costs: ₱1,062.50
Reference Docs:	

3024	Work Package	1.1.3 Develop Project Charter	New	04/01/2024	04/19/2024	15

WBS:	1.1.3
Work Package:	Develop the Project Charter
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	The Develop Project Charter work package involves creating the foundational document that authorizes the Ramkolek project and provides a roadmap for its execution. This includes outlining the project purpose, objectives, scope, assumptions, risks, budget, and other critical elements.
Completion State:	The project charter's completion will be marked by the approval of the document by the project sponsor, Sir Manuel Sebastian Sanchez.
Assumptions:	• All participants understand the project objectives and requirements. • Necessary resources, including AWS for hosting and assistance from APC's ITRO, will be available as needed. • Stakeholders are committed to providing timely feedback and approvals.
Risks:	• Users might face a learning curve when adopting the new system. • Delays due to miscommunications or lack of resource availability.
Risk Mitigation:	• Provide comprehensive user training and support resources. • Establish clear communication channels and regular status updates to ensure alignment and address issues promptly.
Budget:	Development Overall costs: ₱1,700.00 Labor costs: ₱1,700.00
Reference Docs:	

3023	Work Package	1.1.2 Develop Business case	New	04/01/2024	04/19/2024	15

WBS:	1.1.2
Work Package:	Develop the Business case
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	The task involves creating a comprehensive business case for the implementation of Ramkolek. This will address the current inefficiencies, improve communication, and document handling among students and faculty.
Completion State:	The business case will be considered complete once it includes a detailed analysis of the current issues, anticipated outcomes, recommendations, justifications, a cost-benefit analysis, and an alternative analysis.
Assumptions:	• Users will have basic computer skills and internet access. • APC's existing information system can provide necessary user data. • The project will be supported by APC's Information Technology Resource Office (ITRO) for deployment and maintenance. • The system will be hosted on APC's AWS subscription.
Risks:	• Resistance to change from students and faculty used to the current system. • Potential technical issues during system development and deployment. • Difficulty in training users to effectively use the new system.
Risk Mitigation:	• Conduct thorough training sessions for all users to ease the transition. • Ensure rigorous testing and quality assurance to identify and fix technical issues before deployment. • Provide continuous support and resources to assist users in adopting the new system.
Budget:	Development Overall costs: ₱3,187.50 Labor costs: ₱3,187.50
Reference Docs:	

3450	Work Package	1.1.4 Develop Stakeholder Analysis	New	04/01/2024	04/19/2024	15

WBS:	1.1.4
Work Package:	Develop the Stakeholder Analysis
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	This work package outlines the activities required to develop a stakeholder analysis for the project. It will identify individuals who are impacted and can influence the project's success.
Completion State:	The stakeholder analysis will be considered complete once all relevant stakeholders have been identified, a communication plan is established to keep stakeholders informed about the project and the stakeholder analysis process.
Assumptions:	• Project charters and scope statements, among other papers, are easily accessible. • Stakeholders are open to answering informative questions via surveys or interviews.
Risks:	• Difficulty Identifying Every Stakeholder • Inaccurate Stakeholder Information
Risk Mitigation:	• Consult with stakeholders through surveys or interviews to confirm and get more details about their needs, interests, and influence. • Use various techniques to identify stakeholders, such as going over project documentation and holding brainstorming sessions.
Budget:	Development Overall costs: ₱425.00 Labor costs: ₱425.00
Reference Docs:	

3451	Work Package	1.1.5 Develop Stakeholder Management Strategy	New	04/01/2024	04/19/2024	15

WBS:	1.1.5
Work Package:	Develop the Stakeholder Management Strategy
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	The work package involves creating a stakeholder management strategy to identify, engage, and manage stakeholders throughout the project. This ensures their needs and expectations are met, securing their support and optimizing project outcomes.
Completion State:	The stakeholder management strategy will be considered complete once all relevant stakeholders are identified, engagement plans for each stakeholder are developed, communication strategies are established, and the stakeholder management plan is documented and approved.
Assumptions:	• All key stakeholders are willing to participate in the strategy development process. • Stakeholders will provide timely and feedback during consultations. • The project team has access to all necessary resources to engage stakeholders effectively.
Risks:	• Miscommunication or misunderstanding of stakeholder expectations. • Changes in stakeholder positions or interests during the project.
Risk Mitigation:	• Facilitate open discussions to address and resolve conflicts. • Monitor and adjust the stakeholder management strategy as needed to accommodate changes.
Budget:	Development Overall costs: ₱637.50 Labor costs: ₱637.50
Reference Docs:	

2792	Phase	2.1 Planning	New	08/30/2023	05/31/2024	198
3025	Work Package	2.1.1 Develop the Work Breakdown Structure	New	04/29/2024	05/31/2024	25

WBS:	2.1.1
Work Package:	Develop the Work Breakdown Structure
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	The tasks necessary to create a thorough Work Breakdown Structure for the project are described in this work package. The work breakdown structure is a hierarchical diagram that divides the project deliverables into smaller, easier-to-manage activities.
Completion State:	The work breakdown structure will be considered complete once all project deliverables are thoroughly divided into smaller, manageable task, are verified against the project scope documents, and the finalized WBS is viewed and is approved by all participants.
Assumptions:	• Participants are familiar with the fundamentals of WBS development. • The project deliverables are clearly stated in project scope documents, which are easily accessible and include the project charter and scope statement.
Risks:	• Incomplete Project Scope Definition • Overlooking Important Project Tasks • Inaccurate Task Breakdown
Risk Mitigation:	• Review the project scope documents to ensure clarity and completeness • Brainstorm with project participants to identify all potential tasks and activities required to achieve project deliverables
Budget:	Development Overall costs: ₱1,700.00 Labor costs: ₱1,700.00
Reference Docs:	

3026	Work Package	2.1.2 Develop the Scope Management Plan	New	04/29/2024	05/31/2024	25

WBS:	2.1.2
Work Package:	Develop the Scope Management Plan
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	The tasks necessary to create an extensive scope management plan for the project are listed in this work package. The methods and procedures for starting, planning, overseeing, managing, and verifying the project scope during its whole life cycle will be included in the scope management plan.
Completion State:	The scope management plan will be considered complete once
Assumptions:	• The project deliverables are clearly stated in project papers that are easily accessible, including the scope statement and project charter.
Risks:	• Inaccurate description of the project or exclusion of important tasks might cause delays if the project scope is unclear. • Miscommunication, frustration, and maybe rework may result from failing to notify stakeholders about changes to the project's scope.
Risk Mitigation:	• Review the project scope documents to ensure clarity and completeness • Create a communication strategy to inform stakeholders of any updates or changes to the project's scope.
Budget:	Development Overall costs: ₱1,700.00 Labor costs: ₱1,700.00
Reference Docs:	

3604	Work Package	2.1.3 Develop the Schedule Management Plan	New	04/29/2024	05/31/2024	25

WBS:	2.1.3
Work Package:	Develop the Schedule Management Plan
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	This work package lists the steps needed to create a thorough schedule management plan for the project. The methods and procedures for developing, overseeing, managing, and updating the project schedule will be included in the schedule management plan.
Completion State:	
Assumptions:	• There is an established Work Breakdown Structure and a well-defined project scope. • The resources needed to finish project tasks are determined.
Risks:	• Unrealistic Schedule Estimates • Poor management of schedule • Project schedules might be delayed by scope changes not properly included in the schedule.
Risk Mitigation:	• Include stakeholders in the scheduling process to guarantee accurate task duration estimates. • Ensure that scope changes are managed using a change control procedure so that any authorized modifications reflect in the schedule.
Budget:	Development Overall costs: ₱1,700.00 Labor costs: ₱1,700.00
Reference Docs:	

3605	Work Package	2.1.4 Develop the Cost Management Plan	New	04/29/2024	05/31/2024	25

WBS:	2.1.4
Work Package:	Develop the Cost Management Plan
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱1,700.00 Labor costs: ₱1,700.00
Reference Docs:	

3606	Work Package	2.1.5 Develop the Work Package	New	04/29/2024	05/31/2024	25

WBS:	2.1.5
Work Package:	Develop the Work Package
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱1,700.00 Labor costs: ₱1,700.00
Reference Docs:	

4450	Work Package	2.1.6 Develop the Human Resources Management Plan	New	04/29/2024	05/31/2024	25

WBS:	2.1.6
Work Package:	Develop the Human Resources Management Plan
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱1,700.00 Labor costs: ₱1,700.00
Reference Docs:	

| 4451 | Work Package | 2.1.7 Develop the Change Management Plan | New | 04/29/2024 | 05/31/2024 | 25 |

WBS:	2.1.7
Work Package:	Develop the Change Management Plan
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱1,700.00 Labor costs: ₱1,700.00
Reference Docs:	

4452	Work Package	2.1.8 Develop the Communication Management Plan	New	04/29/2024	05/31/2024	25

WBS:	2.1.8
Work Package:	Develop the Communication Management Plan
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱1,700.00 Labor costs: ₱1,700.00
Reference Docs:	

4453	Work Package	2.1.9 Develop the Quality Management Plan	New	04/29/2024	05/31/2024	25

WBS:	2.1.9
Work Package:	Develop the Quality Management Plan
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱1,700.00 Labor costs: ₱1,700.00
Reference Docs:	

4454	Work Package	2.1.10 Develop the Risk Management Plan	New	04/29/2024	05/31/2024	25

WBS:	2.1.
Work Package:	Develop the Risk Management Plan
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱1,700.00 Labor costs: ₱1,700.00
Reference Docs:	

4455	Work Package	2.1.11 Develop the Procurement Management Plan	New	04/29/2024	05/31/2024	25

WBS:	2.1.11
Work Package:	Develop the Procurement Management Plan
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱1,700.00 Labor costs: ₱1,700.00
Reference Docs:	

4456	Work Package	2.1.12 Develop the Implementation Plan	New	04/29/2024	05/31/2024	25

WBS:	2.1.12
Work Package:	Develop the Implementation Plan
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱1,700.00 Labor costs: ₱1,700.00
Reference Docs:	

| Work Package | 2.1.13 Design System | New | 08/30/2023 | 11/20/2023 | 59 |

WBS:	2.1.13
Work Package:	Design System
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱12,537.50 Labor costs: ₱12,537.50
Reference Docs:	

2793	Phase	3.1 Execution	New	01/08/2024	03/08/2024	45
3622	Task	3.1.1 Develop System	New	01/08/2024	03/08/2024	45
2798	Epic	3.1.1.1 Sprint 01	New	01/08/2024	01/26/2024	15
2803	Feature	3.1.1.1.1 User Authentication	New	01/08/2024	01/26/2024	15

WBS:	3.1.1.1.1
Work Package:	User Authentication
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	Set up login page and account authentication for the system.
Completion State:	The user authentication will be marked complete by the successful implementation and testing of a secure login page and authentication system.
Assumptions:	• The team has the necessary skills and knowledge to implement user authentication • The development environment is ready and accessible
Risks:	• User facing issues with login or account creation • Delays in the implementation due to technical challenges
Risk Mitigation:	• Provide a detailed documentation and support for account creation and login issues to help the user. • Break down the project into smaller tasks with clear deadlines to manage progress.
Budget:	Development Overall costs: ₱8,500.00 Labor costs: ₱8,500.00
Reference Docs:	

3615	Feature	3.1.1.1.2 Project Submission Form	New	01/08/2024	01/26/2024	15

WBS:	3.1.1.1.2
Work Package:	Project Submission Form
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	Create the students' project paper submission form. This will allow students to submit their project papers.
Completion State:	The project submission will be considered complete once the submission form is fully functional, tested, and deployed for use y the students.
Assumptions:	• Users have basic knowledge of form creation and can collaborate effectively • Students have access to the internet to use the submission form
Risks:	• Possible miscommunication • Students facing issues accessing or using the form
Risk Mitigation:	• Ensure clear and consistent communication through established channels. • Provide a guide for students on how to use the forma and troubleshoot common issues
Budget:	Development Overall costs: ₱8,500.00 Labor costs: ₱8,500.00
Reference Docs:	

3616	Feature	3.1.1.1.3 Proofreading Request Form	New	01/08/2024	01/26/2024	15

WBS:	3.1.1.1.3
Work Package:	Proofreading Request Form
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	The leader will create a proofreading request form for students and faculty. This will include fields for personal info, document details.
Completion State:	The proofreading request form will be considered complete once they developed and implement a fully functional proofreading request form.
Assumptions:	• Necessary information for creating the form is readily available • The team has access to requires software and tools
Risks:	• Miscommunication about form requirements
Risk Mitigation:	•
Budget:	Development Overall costs: ₱8,500.00 Labor costs: ₱8,500.00
Reference Docs:	

2801	Epic	3.1.1.2 Sprint 02	New	01/29/2024	02/16/2024	15
3618	Feature	3.1.1.2.1 System Notification	New	01/29/2024	02/16/2024	15

WBS:	3.1.1.2.1
Work Package:	System Notification
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	Set up the notification system for creation, update, approval, and return of project paper submissions and proofreading requests.
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱8,500.00 Labor costs: ₱8,500.00
Reference Docs:	

3619	Feature	3.1.1.2.2Submission and Request Form Approval	New	01/29/2024	02/16/2024	15

WBS:	3.1.1.2.2
Work Package:	Submission and Request Form Approval
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	Set up the approval process for project paper submission and proofreading request forms.
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱8,500.00 Labor costs: ₱8,500.00
Reference Docs:	

3621	Feature	3.1.1.2.3 Roles and Permissions	New	01/29/2024	02/26/2024	15

WBS:	3.1.1.2.3
Work Package:	Roles and Permissions
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	Implement roles and permissions for users. This includes access control depending on the roles.
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱8,500.00 Labor costs: ₱8,500.00
Reference Docs:	

3614	Epic	3.1.1.3 Sprint 03	New	02/26/2024	03/08/2024	10
3617	Feature	3.1.1.3.1 User Dashboard	New	02/26/2024	03/08/2024	10

WBS:	3.1.1.3.1
Work Package:	User Dashboard
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱8,500.00 Labor costs: ₱8,500.00
Reference Docs:	

3620	Feature	3.1.1.3.2 Report Generation	New	02/26/2024	03/08/2024	10

WBS:	3.1.1.3.2
Work Package:	Report Generation
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	Development Overall costs: ₱8,500.00 Labor costs: ₱8,500.00
Reference Docs:	

2794	Phase	4.1 Control	New	08/05/2023	08/06/2023	2
4457	Work Package	4.1.1 Project Progress Tracking	New			

WBS:	4.1.1
Work Package:	Project Progress Tracking
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	This work package is to monitor the project's progress by looking over the project's milestones, schedule, and the deliverables.
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	
Reference Docs:	

4458	Feature	4.1.1 User Acceptance Testing	New	08/05/2024	08/06/2024	2

WBS:	4.1.1
Work Package:	User Acceptance Testing
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	
Reference Docs:	

| 2795 | Phase | 5.1 Closeout | New | 09/02/2024 | 09/27/2024 | 20 |
| 4460 | Work Package | 5.1.1 Documents Compilation and Finalization | New | 09/02/2024 | 09/11/2024 | 8 |

WBS:	5.1.1
Work Package:	Documents Compilation and Finalization
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	
Reference Docs:	

4461	Work Package	5.1.2 Project Handover and Acceptance	New	09/12/2024	09/20/2024	7

WBS:	5.1.2
Work Package:	Project Handover and Acceptance
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	This work package is to monitor the project's progress by looking over the project's milestones, schedule, and the deliverables.
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	
Reference Docs:	

4462	Work Package	5.1.3 Closure Meeting		New	09/23/2024	09/27/2024	5

WBS:	5.1.1
Work Package:	Closure Meeting
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	
Reference Docs:	

| | Feature | 3.1.1.1. | | New | 02/26/2024 | 03/08/2024 | 11 |

WBS:	5.1.1
Work Package:	
Package Owner:	Dasalgorithm
Owner Organization:	Asia Pacific College
Participants:	Arcega, Leila Angela Cajayon, Jeb Vincent Mirando, Jonlord Soquiat, Daniella Diana Terania, Raina Marie Tesorero, Lyka
Description:	This work package is to monitor the project's progress by looking over the project's milestones, schedule, and the deliverables.
Completion State:	
Assumptions:	
Risks:	
Risk Mitigation:	
Budget:	
Reference Docs:	