

ID	As a....	I want to be able	So that...	Acceptance Criteria	Acceptance Testing	Estimate	Sprint
1	SA	To easily receive tasks based on my course program.	I can gain program related experien ces from	Ability to receive tasks that only matches their program	Receive tasks on task page based on his/her course program. Course Programs: BS Computer Science, BS Information Technology, BS Civil Engineering, BS Computer Engineering, BS Electronics Engineering, BSA, BSBA, BSMA, BSTM, BMMA, AB Psychology	SH OU LD	5
2	SA	To render during my vacant	I can manage my time better and	Ability to receive tasks that only match their availability	A table that will show assigned tasks with date and time based on the	SH OU LD	5

		time based on my academic schedule	avoid schedule conflict	in academic schedule.	SA's vacant time on the academic schedule.		
3	SA	To volunteer for advanced rendering of task	I can finish the required hours and gain more experiences	Ability to receive voluntary tasks. Ability to accept voluntary task that does not match their program and schedule	Receive voluntary tasks on their tasks page. Course Programs: BS Computer Science, BS Information Technology, BS Civil Engineering, BS Computer Engineering, BS Electronics Engineering, BSA, BSBA, BSMA, BSTM, BMMA, AB Psychology	CO UL D	5
4	SA	to automatically record	So that I don't have to always	Ability to view task history.	The table for task history and task details includes:		

		d all my tasks including task details and total hours rendered	write it on the log sheet	Ability to check current task details on the profile. Ability to see updated total hours rendered.	date and time, program, office, and notes from the office. On SA's profile, total hours rendered can be viewed and updated real-time.		
5	SA	to view my scholarship status	I know if I can still receive and accept SA duties	Ability to check scholarship status if still eligible based on academic performance.	Receive notification if SA is on probation. Deactivate account SA's account if scholarship is cancelled	MU ST	
6	SA Manager	to see reports about SAs and offices	I can monitor the SAs and offices better	Ability to see the students' name, student number, and total hours rendered. Ability to know SAs that are	A table that shows students' names, student number, contact details, scholarship status, and total hours rendered	MU ST	7

				<p>done and not yet done.</p> <p>Ability to track the total number of tasks and SA assigned to each office.</p>	<p>A table that shows the total number of tasks and SA assigned to each office.</p> <p>A table that shows the number of tasks and SA assigned to each office.</p>		
7	SA Manager	to see the status of the tasks	I can monitor the task assignments of offices and track the task progress and completion .	<p>Ability to see the task status: in progress and completed.</p> <p>Ability to know the task details and the names of SAs who are assigned to</p>	<p>The system will show the status of each task, whether it is “in progress,” or “completed. “</p> <p>The system also provides real-time updates on the task status, ensuring that the information is accurate and up to date.</p>	MU ST	7

				that certain task.			
8	SA Manager	To see the office's feedback on the SAs assign	I know what to improve on SA's work and recognize SA's merit	<p>Ability to see feedback from office on each SA.</p> <p>Ability to add and deduct hours on SA assigned.</p> <p>Ability to reassign SAs.</p>	<p>On the completed tasks, the SA manager can view the list of SAs on each task. The lists include the SAs name, email, total hours rendered, feedback from the office, and the buttons: edit hours and reassign SA.</p> <p>When edit hours is clicked, the SA manager can add or deduct hours.</p> <p>When reassign task is clicked, the hours from that task will not be added to SA's total hours</p>	MU ST	8

					rendered anymore. The SA will be also assigned to another task.		
9	SA Manager	Check the hours rendered by the SA to see if it matches the time in and time out.	The hours rendered by the SA are correct.	Ability to add and deduct hours on SA assigned.	After completing the given task, the SA Manager could add time if the SA went overtime and deduct if the SA is late.	Could	
10	part of the requesting office	To request for SAs that will help us to do tasks	We can finish the task faster	Ability to create task assignments when requesting for SAs.	A form where task details can be entered such as date, time, course program, notes, contact Task details are posted and assigned to SAs.	MU ST	8

					List of SAs assigned can be viewed.		
11	part of the request ing office	Sas with specific course program	they have a knowledge when doing the task	Ability to specify course program before adding task	On the Add Task form, course programs can be included. Course Programs: BS Computer Science, BS Information Technology, BS Civil Engineering, BS Computer Engineeri ng, BS Electronics Engineering, BSA, BSBA, BSMA, BSTM, BMMA, AB Psychology	MU ST	8
12	part of the request	to send feedback on each SA who	we can rate their work	Ability to write and send feedback on each SA	On the task review page, there is an add feedback button per SA who	CO UL D	8

	ing office	was assigned to our office	easily after their duty	assigned to the task.	completed the task and was assigned to their office.		
13	Guidan ce Couns elor	View the scholarsh ip status of all SAs via a dashboar d	I can monitor their complianc e and determine eligibility	- The system provides a dashboard that shows the number of SAs and their current scholarship status (scholar, under probation, cancelled). Ability to view reason for probation and	Test that the dashboard displays graphs and the correct number of SAs with scholarship, under probation, and cancelled scholarship. A page where a table shows SAs and their reason for probation and reason for cancellation to be		

				<p>scholarship cancellation of each table.</p> <p>- Reports are generated at the end of each school year showing this data.</p>	generated an end-of-year report.		
14	Guidance Counselor	Manage SA's scholarship status after consultation.	I can confirm/cancel SA's scholarship status	<p>Ability to see confirm and cancel button on SA scholarship status reports.</p> <p>Ability to edit SA's scholarship status</p>	<p>Confirm and cancel button should be visible on SA scholarship status reports page.</p> <p>After clicking the confirm button, it cancels SA's scholarship and deactivates his/her account.</p> <p>After clicking the cancel button, it</p>		

					removes SA's cancellation of scholarship status		
15	Guidance Counselor	Add comment or reason/s for revoking scholarship	I can provide clear explanation for scholarship decisions	- The system allows adding and viewing comments on a student's scholarship record - Comments are stored in the system history	Test that comments can be added, viewed, and stored within each SA's scholarship record.	CO UL D	