Stephanie Chen

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**EDUCATION**

University of Southern California - Los Angeles, CA August 2011 – May 2015

Major: Biological Sciences (Trojan Admission Pre-Pharmacy Program)

**WORK EXPERIENCE**

UC Riverside Extension International Education Program August 2007 – June 2011

*Tutor for International Students*

* Taught international students to communicate in public settings
* Helped international students complete homework assignments for their English courses

USC Admissions Processing October 2012 – March 2013

*Student Staffer*

* Processed incoming applications and supplementary documents for prospective students

USC Pharmacy October 2013 – Present

*Retail Assistant*

* Worked with pharmacists, and other student workers to help with prescription filling/refilling and inventory

**ACTIVITIES**

American Cancer Society August 2007 – June 2011

*Volunteer Office Worker*

* Worked with paid employees to create posters, organize and figure out logistics for events sponsored by the ACS, and make necessary phone calls to cancer survivors and caregivers
* Worked in a professional atmosphere

USC Colleges Against Cancer January 2012 – April 2012

*Relay for Life Registration Chair*

* Worked with Production Chair to come up with an efficient and easy setup for registered and unregistered participants for Relay for Life at USC
* Set up registration tent and organized donated funds with the help of other members

Joint Educational Project February 2012 – April 2012

*Mini-Course Group Member*

* Worked with three other students to come up with creative lesson plans from a course at USC
* Taught the lessons to students at a local elementary school
* Learned to work better with elementary school students in an academic setting

Freshman Science Honors Mentor Program August 2012 – May 2013

*Mentor*

* Checked in regularly with and guided two freshmen mentees currently in the program to successfully do well in the honors science courses specifically offered to students in the Freshman Science Honors program

St. Francis Medical Center December 2012 – Present

*Clinical Care Extender Intern*

* Work with registered nurses and CNA’s to provide direct patient care as part of the patient care team

Nogales Pharmacy June 2013 – August 2013

*Volunteer*

* Worked with pharmacists and pharmacy technicians to ensure satisfaction mainly for bilingual patients
* Observed and learned the logistics behind processing claims for patient prescriptions and equipment with or without insurance