‍‍Steven Miao

120 High St, Perth Amboy NJ | 213-275-9619 | miaos@usc.edu

Undergraduate | DORNSIFE SChool of the letters, arts, and sciences | UNiversity of southern california | may 2019

* Major: Sociology

**Skills & Abilities**

**Computer SKILLS: PROFICIENT knowledge of Microsoft Word, intermediate with excel**

**Programming: Intermediate with C++ LAnguage, BASICS OF JAVASCRIPT**

**CUSTOMER SERVICE: EXPERIENCED AT INTERACTING WITH CONSUMERS**

**PROFICIENCY IN SPANISH AND MANDARIN**

Experience

**WEBMASTER | ALPHA PHI OMEGA | APRIL 2017-CURRENT**

* Consistently met deadlines and requirements for all necessary database updates
* Worked with previous Webmaster to maintain website functionality

**SQUAD LEADER | TROJAN MARCHING BAND | APRIL 2017 – CURRENT**

* Assisted in directing squad of four players during marching shows

STUDENT WORKER | DISTANCE EDUCATION NETWORK | 2016 - Current

* Maintained video records of graduate engineering courses for overseas students

**COMPUTER PROGRAMMING INTERN | SCANTRUST | SUMMER 2016**

* Implemented designs, including experimentation and multiple iterations for QR Code generator

**ASSISTANT MANAGER | FU LIN CHINESE RESTAURANT | 2014-2015**

* Solved unresolved customer issues
* Updated customer orders from start to finish in an accurate and timely manner
* Assisted in training of new employees

**Leadership and Service**

ALPHA PHI OMEGA | UNIVERSITY OF SOUTHERN CALIFORNIA | 2017 - Current

* Provided service to different communities around Los Angeles such as renovating schools, helping the homeless on Skid Row,