**Grace camia**

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# Education

| August 2015-May 2019 | B. S. Biomedical Engineering, Los Angeles, CA, University of Southern California, Viterbi School of Engineering |
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# Work Experience

| *New York City, NY*  May 2014-Present | **Education Manager**, Socrates Sculpture Park   * Responsible for executing 70+ educational art workshops per summer, with a seasonal reach of over 4,800 attendees. * Trained 28 new seasonal employees per season, acting as direct manager to each. * Worked with Park Board Members and Directors to produce programming, handle outreach, and manage spotlight speakers and artists. * Oversaw and coordinated all educational programming at large scale events, with an attendance upwards of 5,000 at each. * Prepared season-end reports and cataloged all feedback from employees, attendees, and special guests. |
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| *Los Angeles, CA* January 2016-May 2017 | **Lab Assistant and Social Media Coordinator**, USC Department of Archaeology   * Conducted methodical categorization and topographical photographic documentation of 400 Dead Sea Sprutot coins. * Analyzed the only Turkish granted Alalakh Cook Pot sherds dating back to 12th century BC via petrographic microscopy. * Published weekly social media posts detailing upcoming events and ongoing Archaeology Department research. |
| *Los Angeles, CA*  August 2017-Present | **Gameday Officer**, USC Office of Cultural Relations and University Events   * Communicated with a small team of coworkers to expedite the designation and documentation of 200+ USC tailgate reservations. * Handled onsite guest management, resolving any reservation conflicts at each home game. |
| *New York City, NY* December 2016, 2017 | **Sales Associate**, Gap Inc., Herald Square Flagship Location   * Dedicated overtime hours each shift to reorganize the floor, restock the inventory, and prepare for opening. * Assisted dozens of customers daily with purchases and exchanges, receiving complimentary customer mentions at checkout. |

# Leadership and involvement

| January 2018-Present | **VP of Finance,** Alpha Phi Omega- Community Service Fraternity   * Co-created and managed a budget of over $26,000 for a wide array of community service, leadership development, and team building events. * Co-led fundraising efforts, exceeding a collective goal of $2,000. * Arranged for application for University funded grants to lower *Alpha Phi Omega* philanthropy department spending. |
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| August 2017-December 2017 | **VP of Membership**, Alpha Phi Omega- Community Service Fraternity   * Co-created event programming focused on racial, political, and socioeconomic exposure and education. * Interviewed 80 active members, compiling and reporting all suggestions and concerns to the appropriate executive committee members. |

# Skills and Interests

| **Computer Skills** | Microsoft Office Suite, Adobe Photoshop, MATLAB proficiency |
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| **Interests** | Carpentry, prosthetics design and manufacture |