

## INTO University of Exeter QAA Action Plan

February 2019

| 1. Findings   | 2. Actions to be taken  | 3. Date for completion | 4. Action by   | 5. Success Indicators  | 6. Progress (add date of review)  |
|---|---|------------------------|--|--|---|
| <b>Good Practice</b>  |   |                        |  |  |   |
| The comprehensive support and access for personal and professional staff development which contributes to the enhancement of the student learning experience. |   |                        |  |  |   |
| <b>Recommendations</b>  |   |                        |  |  |   |
| Update the Joint Venture Quality Assurance Agreement to better reflect current working practice and sector developments.                                      | Review the JV QA agreement alongside later revisions in order that it is fit for purpose regarding: <ul style="list-style-type: none"> <li>statutory compliance e.g. CMA, GDPR,</li> <li>the scope of our portfolio,</li> <li>our revised academic governance structures</li> </ul> | January 2020           | Centre Director<br><br>IUP: Legal Team & SVP UK Operations and Partnerships. | An updated JV Quality Assurance Agreement that reflects the current provision. | A review of progress in the JV Management Committee Meeting July 2019 and November 2019 |

|  |   |                   |  |   |  |
|--|---|-------------------|--|---|--|
|  | <ul style="list-style-type: none"> <li>financial information.</li> </ul>  |                   | <p>UoE: Head of Governance &amp; Compliance; Policy Adviser (Academic Partnerships)</p> <p>Governance &amp; Compliance; UoE Legal Team.</p>                      |   |  |
| <p>Improve student attendance at each Board of Study, in line with the terms of reference.</p> | <p>Clear process for identifying and inviting student reps.</p> <p>Review of meeting times and student availability.</p> <p>Review of meeting format to improve student friendliness of meetings.</p> <p>Introduction of pre-meets with student reps.</p> <p>Develop training programme on Governance Structure for student reps.</p> | <p>March 2020</p> | <p>Academic Director</p> <p>INTO: Students Engagement Adviser</p> <p>UoE: Chairs of BoS; Policy Adviser (Academic Partnerships), Governance &amp; Compliance</p> | <p>Student representation and contribution at 75% of Board of Study meetings in any given academic year</p> | <p>A short training programme on Boards of Study and wider Governance process for students has been produced and delivered.</p> <p>Clear mechanisms for inviting students have been agreed and implemented.</p> <p>July 2019</p> |