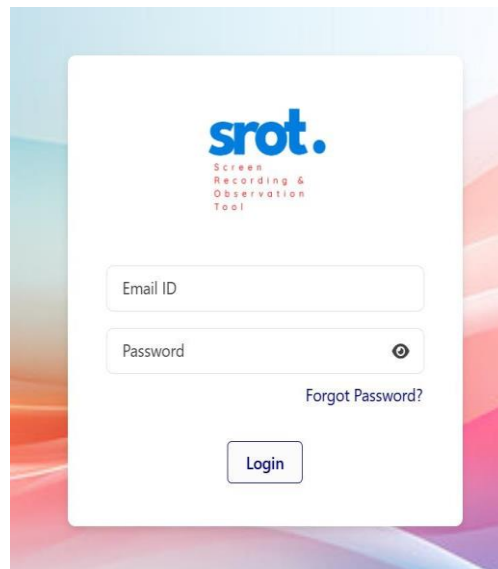


## Action Recording Guidelines for Prompt Execution in SROT

### Introduction

**SROT (Screen Recording & Observation Tool)** is used for capturing user interactions such as mouse clicks, keypresses, and UI navigation while executing predefined prompts. These recordings are essential for AI training, process automation, and compliance verification.

This document provides step-by-step guidelines for action recorders to ensure accuracy, efficiency, and compliance while executing prompts in SROT.



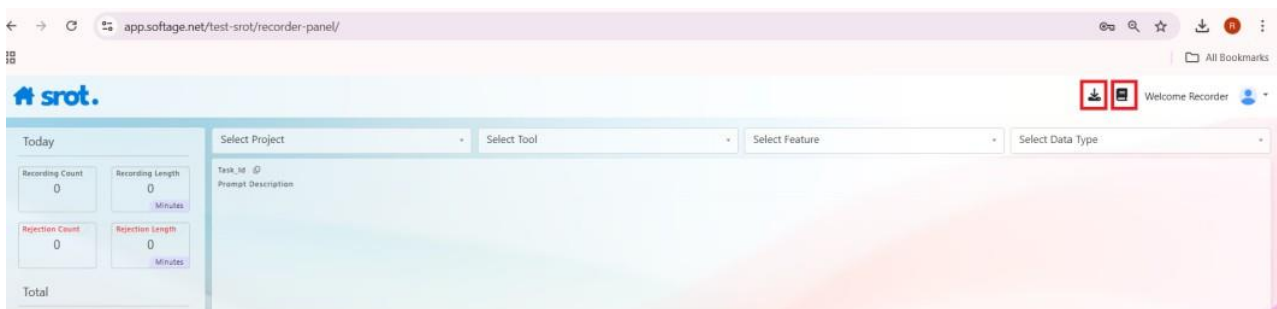
*\*SROT login screen from task recorder's perspective*

### Installation of SROT

To begin recording actions in **SROT (Screen Recording & Observation Tool)**, follow these steps to install the software correctly.

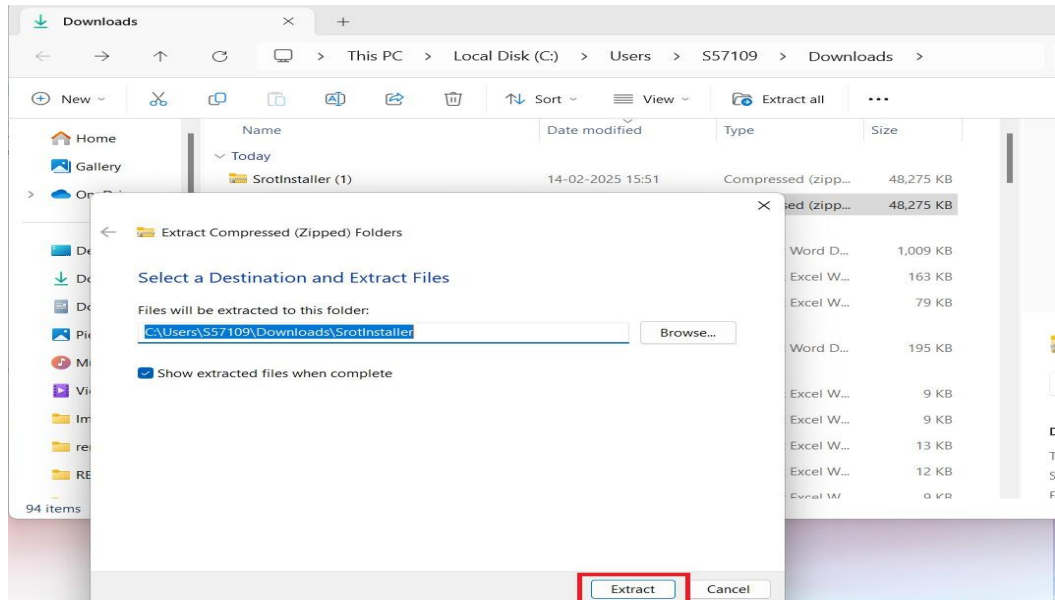
#### 1: Download SROT

- Log in to the SROT platform using this link: <https://app.softage.net/test-srot/>
- Download & install the recording agent and go through the action recording guidelines from the Recorder Panel (top-right of the window).
- The installer will be downloaded to your computer.



## 2: Extract Files

- Open the Downloads folder and find the SROT.zip file.
- Right-click and select Extract All.
- Open the extracted folder

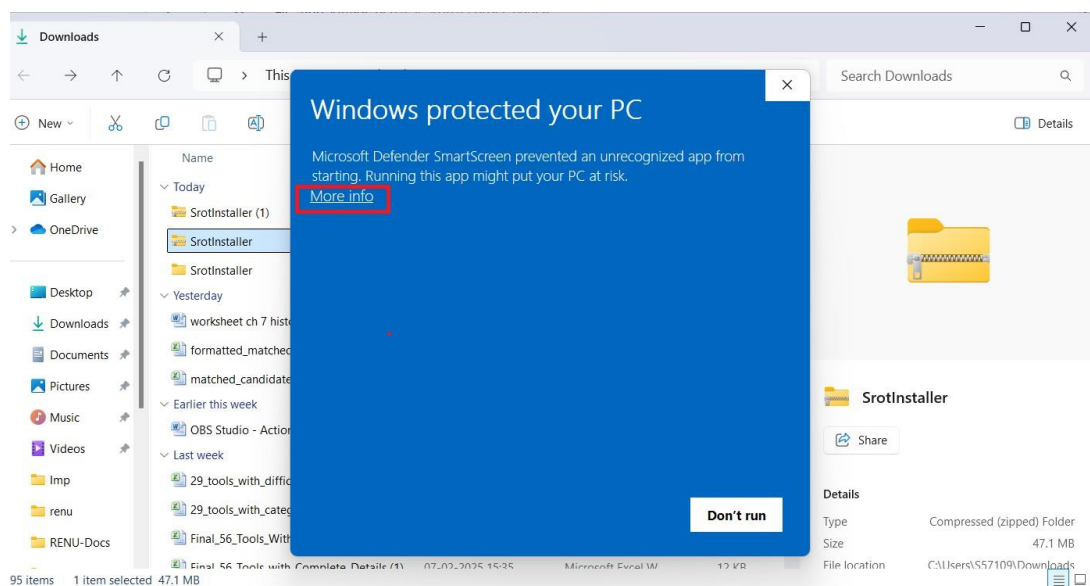


## 3: Move Required Files

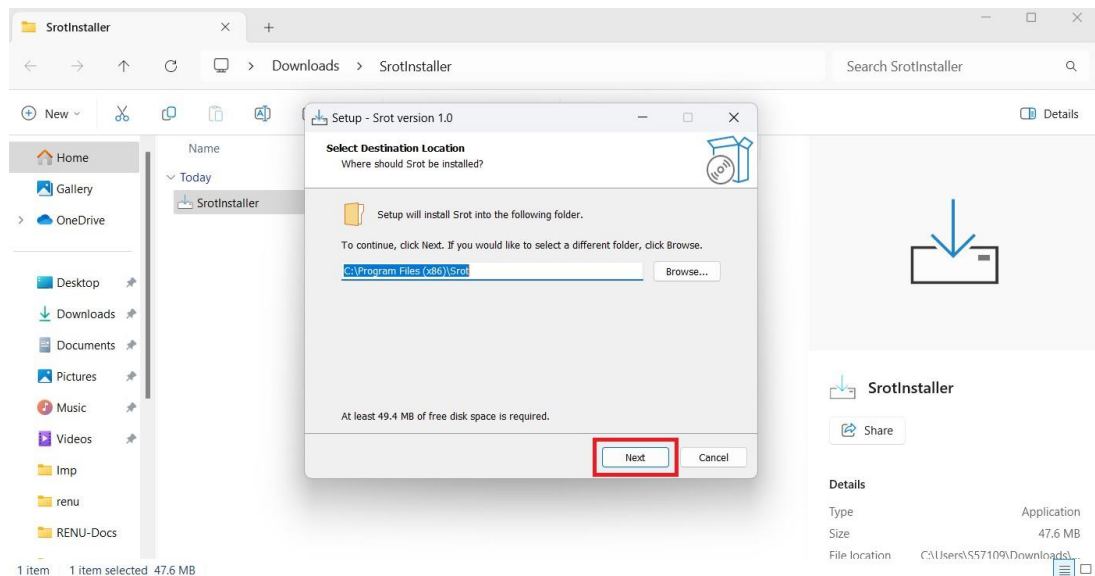
- Cut the **ffmpeg** folder and paste it into the C:\ Drive.
- Locate the **setpath** file and double-click to run it.

## 4: Install SROT

1. Double-click the **SROT Installer (.exe file)**.
2. If a Windows security warning appears:
  - o Click **More Info** → **Run Anyway**.



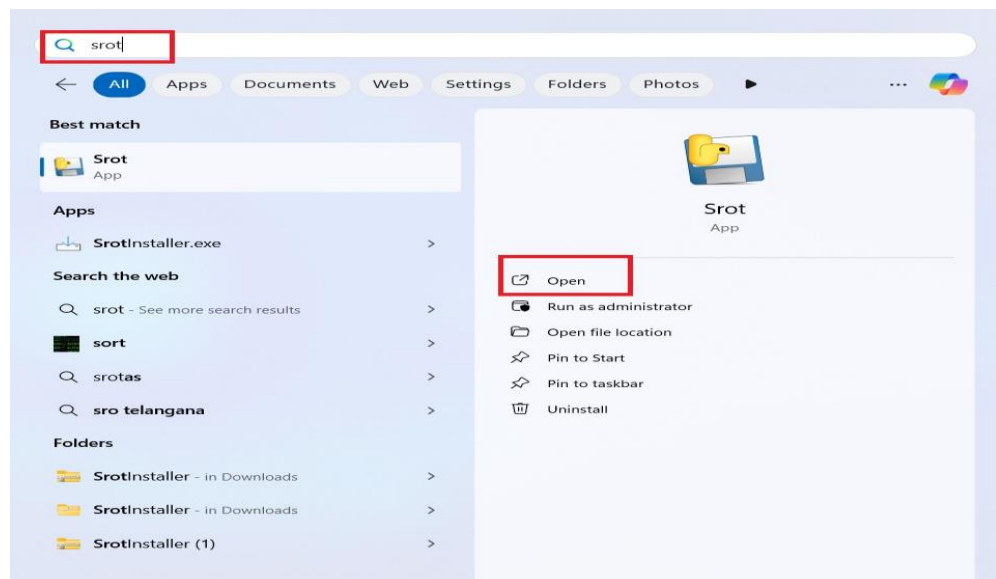
3. The installation wizard will open:
  - o Click **Next** → **Next** → **Install**.



4. Wait for the installation to complete.

## 5: Launch SROT

- Open **SROT** from the **Start Menu**.
- Log in using your credentials.
- Ensure the software is working correctly.



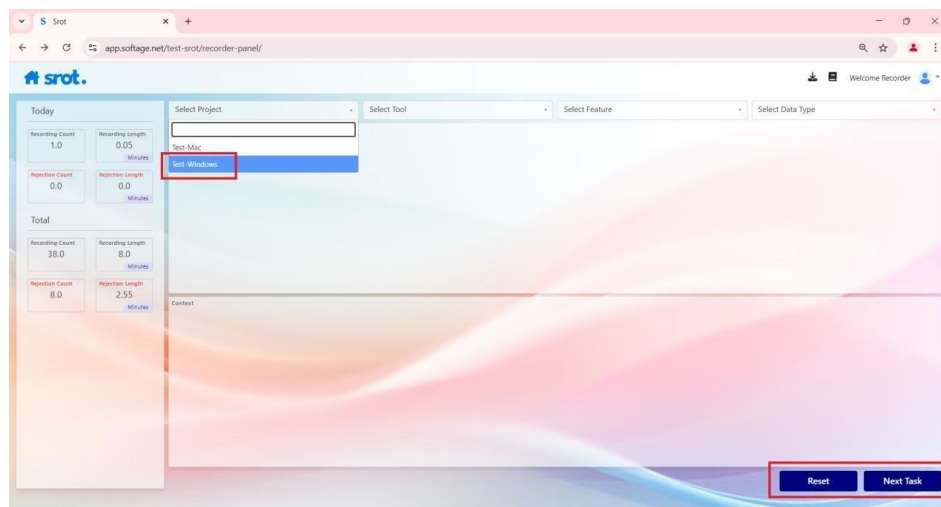
## Steps for Effective Action Recording

### 1. Understand the Prompt

- Carefully read the given prompt before starting the recording.
- Identify the expected action (e.g., clicking a button, opening a menu, executing a script).

### 2. Prepare the Environment

- Ensure SROT is running in full-screen mode.
- Use an additional screen for smooth action recording.
- Ensure proper Internet/WiFi connectivity during the recording.
- Close unnecessary applications to prevent distractions.
- Maintain a screen resolution of 1920 x 1080.
- Disable any third-party notifications and pop-ups.



*\*Select Project → Test-Window → Select Tool → Select Feature → NA → Select Data Type → Supervised*

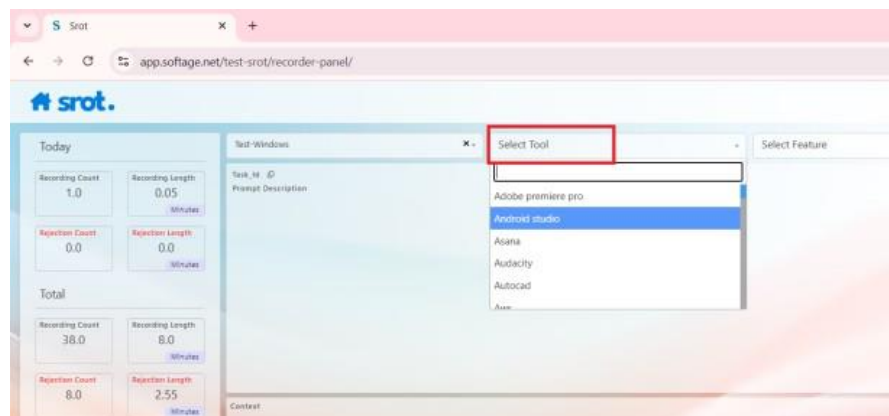
*\*Reset – Refresh the page or reset the current task if the selected prompt has not changed.*

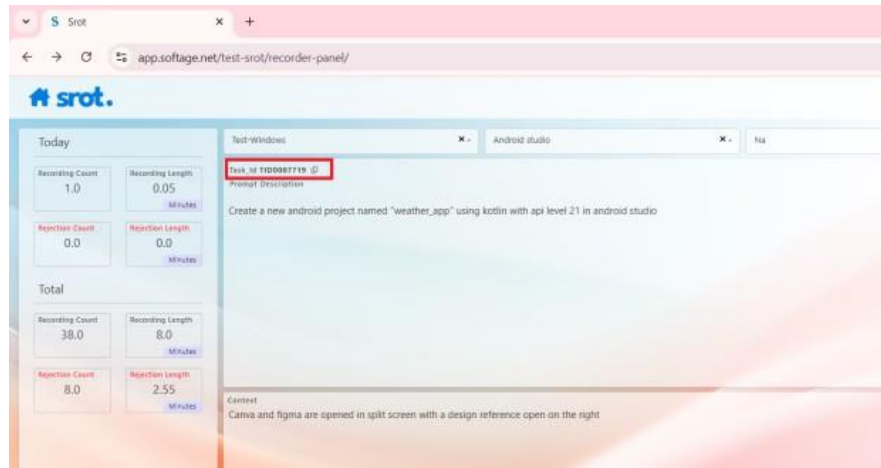
*\*Next Task - Move to the next task after successfully submitting the current recording.*

*\*Note: Once a prompt has been recorded & submitted, the recording agent's session will be closed, in order to record the next prompt, reopen the recording agent.*

### 3. Tool Selection

- Select the appropriate tool from the dropdown menu based on your expertise.
- The prompt will be allocated based on the selected tool.





### 3. Start Recording

**srot.**

Welcome Recorder

Enter Task ID :

Start Recording

Logout

Quit

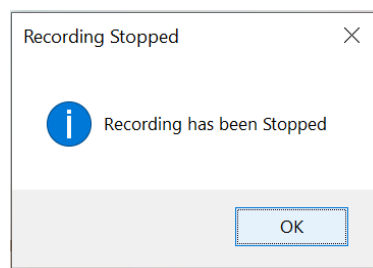
Press F9 to Stop Recording

- Enter the **Task ID** and click **Start Recording**.
- Execute the prompt exactly as instructed.
- Perform actions smoothly and naturally.
- Maintain consistency in execution style for data accuracy.

### 4. Validate the Action

- Ensure the action is completed as per the prompt.
- Check for system responses, confirmation messages, or UI changes.
- Avoid unnecessary movements or delays.

### 5. Recording Submission



- Press F9 to stop & submit the recording.
- After successful submission, the recording will be stored on our server.

## Auditing & Quality Control

The recorded actions go through **three layers of auditing** to ensure accuracy and compliance:

### 1. System Audit

- The SROT software analyzes the recording for:
  - Actions per second
  - Lag percentage
  - Idle time
- Any flagged issues must be addressed before proceeding.

### 2. Reviewer Audit

- Human auditors review every action recording.
- If discrepancies are found, the recording is sent back for rework.

### 3. Inspector Audit

- A random sample is re-checked for audit consistency.
- Auditors' performance is also evaluated based on accuracy.

## Troubleshooting & Support

Issue	Solution
SROT not responding	Restart the software and system.
Recording lag/freeze	Close unnecessary apps, check internet stability.
Action not captured correctly	Re-record and ensure smooth execution.
Login issues	Email IT support: <a href="mailto:srot@softage.ai">srot@softage.ai</a>

## Final Notes

- Follow the latest guidelines to avoid rework.
- Be open to feedback and continuously improve recordings.
- Seek help if unsure about prompt execution.

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*By following these structured guidelines, action recorders can ensure high accuracy, consistency, and efficiency while capturing software interactions in SROT.*