



**Society for Experimental Mechanics, Inc.**

7 School Street, Bethel, CT 06801 USA

(203) 790-6373 | (203) 790-4472 Fax

sem@sem.org | sem.org



## Important Information for IMAC-XXXIX Presenters

All presenters must register for the conference and pay the registration fee. Registration link can be found under "REGISTRATION" on the IMAC web page: <https://sem.org/imac>

Acceptance of a paper is based on the requirement of the author to present the accepted paper at the Conference. Failure to present or find a suitable substitute to present the paper will result in an assessment fee of \$300.00 USD to offset the cost incurred by the Conference for listing the paper in the Final Program and having it published in the Conference Proceedings. Acceptance of future papers is based on an individual's past record of presentation at the Conference and of prompt payment of assessment fees (if applicable).

An author has until January 4, 2021 to notify SEM Headquarters without incurring an assessment fee.

### **IMAC Deadlines:**

December 11, 2020: Materials for submissions download (and Springer Proceedings if you choose) DUE  
January 4, 2021: Link to video presentation, and 1-2 summary slides to be shown during your live presentation DUE

### **All these materials should be uploaded to your submission in the SEM IMAC abstract portal**

#### **Technical presentations at the virtual IMAC-XXXIX conference will consist of:**

- Pre-recorded video presentation (10-15 minutes) – Available for viewing at any time beginning shortly prior to the conference
- Live 2-3-minute summary presentation followed by a live 5-minute Q&A – scheduled into "sessions" over the dates of the conference, much like our in-person events, and facilitated by session chairs. We require you to submit 1-2 presentation slides which will be shown during your live summary presentation

#### **Technical presentation requirements:**

You must submit **BOTH** a video presentation and summary slides, in addition to a Download/Publish contribution (please see below)

You may choose one of the options below for your pre-recorded video presentation:

- A. Presentation slides with audio voice-over
- B. Video recording of yourself presenting your work
- C. Combination of A and B

Presentation recordings should adhere to the following guidelines:

- .mp4 video format
- Time limit on recording
  - Technical session presentations limited to 15 minutes
  - Session Keynote Lectures limited to 30 minutes



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- First slide of the recording **must** include:
  1. Submission number
  2. Submission title
  3. Author name(s)
  4. Conference title "IMAC-XXXIX"
- Filename must be Submission number, first 3 letters of your last name (1234\_Pro.mp4)

For best results, please ensure you speak clearly and have no background noise that could be distracting. For option B., video recordings should show yourself and your presentation so that figures and text are legible when viewed.

### Summary slides:

1. .ppt or .pptx or .pdf file format
2. Filename must be Submission number\_First 3 letters of your last name (1234\_Pro.ppt)

### Download/Publish:

Your full submission/extended abstract/presentation materials will be included in the submissions download made available to ALL conference attendees.

**There will be no "Oral Only" presentations. ALL presenters will be required to submit, at a minimum, extended abstracts (must be 2 to 3 pages) OR presentation materials (PDF of PowerPoint presentation)**

Presentation materials will not be submitted to Springer and will not be included in the published proceedings. First slide of your presentation materials **must** be submission number, submission title and author names.

- You also have the option to include your submission in a Conference Proceedings volume published by Springer
- If you plan to publish your work presented at IMAC-XXXIX to **another** journal following the conference, you should only submit an extended abstract, not a full proceedings paper.
- If you plan to publish your work, presented at IMAC-XXXIX, in one of SEM's Journals (Experimental Mechanics, Experimental Techniques, Journal of Dynamic Behavior of Materials), you will need to significantly add to or change the content of your submission to avoid self-plagiarism.

All accepted abstracts will be guaranteed a presentation time slot during the conference, provided a full manuscript (or extended abstract) is submitted in a timely fashion. Completed papers based on the accepted abstract will be programmed and included in the submissions download, and if applicable, the Conference Proceedings published by Springer. Inclusion is contingent upon the author's commitment to present their work at the conference and the timely submission of the final text of the accepted paper.

**There will be no extensions--final submissions are due December 11, 2020 and video links and slides are due January 4, 2021. ALL conference attendees are required to pay the conference registration fee.**