



Society for Experimental Mechanics, Inc.

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Important Information for IMAC-XL Presenters

SEM does **NOT** have a template for LaTeX. Please follow the format of the Templates included in the Author Toolkit.

All submissions **MUST** include 5 keywords after the abstract (see template file)

Do not include page numbers or any other information in the header or footer areas

Acceptance of a paper is based on the requirement of the author to present the accepted paper at the Conference. Failure to present or find a suitable substitute to present the paper will result in an assessment fee of \$300.00 USD to offset the cost incurred by the Conference for listing the paper in the Final Program and having it published in the Conference Proceedings. Acceptance of future papers is based on an individual's past record of presentation at the Conference and of prompt payment of assessment fees (if applicable).

IMAC Deadlines:

October 18, 2021: Materials for submissions download (and Springer Proceedings if you choose, see Requirement 1" below) DUE

January 5, 2022: Link to video presentation DUE (see "Requirement 2" below) DUE

Important author information including instructions and mandatory forms can be found in the Author Toolkit under "Author/Submission" on the IMAC webpage <https://sem.org/imac>. If you have trouble accessing this information, please email Shari Matthews, shari@sem.org.

IMAC-XL in-person presentations: In-person presentations should be about 15 minutes, which will allow for 5 minutes of Q&A after each presentation. The preliminary technical program is available on our web site: sem.org/imac ("Conference Info" on the right-hand menu). This program will change, so please check back often and certainly check prior to making any travel arrangements. Presenters are expected to provide their own laptops and presentation slides. Both VGA and HDMI connections will be available in the technical rooms.

IF IMAC-XL must be held virtually, technical presentations at the virtual IMAC-XL conference will consist of:

Pre-recorded video presentation (10-15 minutes) – Available for viewing at any time beginning shortly prior to the conference

And

Live 5-minute summary presentation followed by a live 7-minute Q&A – scheduled into "sessions" over the dates of the conference, much like our in-person events, and facilitated by session chairs.



Requirement 1 (due October 18, 2022):

Download/Publish material details:

- Your submission/extended abstract/presentation materials will be included in the submissions download made available to ALL conference attendees

There will be no “Oral Only” presentations. ALL presenters will be required to submit, at a minimum, extended abstracts (must be 2 to 3 pages) OR presentation materials (PDF of PowerPoint presentation, 1st page must be title and author information only)

Presentation materials will not be submitted to Springer and will not be included in the published proceedings.

- You also have the option to include your submission in a Conference Proceedings volume published by Springer
- If you plan to publish your work presented at IMAC-XL in **another** journal following the conference, you should only submit an extended abstract, not a full proceedings paper
- If you plan to publish your work, presented at IMAC-XL, in one of SEM's Journals (*Experimental Mechanics*, *Experimental Techniques*, *Journal of Dynamic Behavior of Materials*), you will need to significantly add to or change the content of your submission to avoid self-plagiarism

Requirement 2 (due January 22, 2022):

Technical video presentation details:

You may choose one of the options below for your pre-recorded video presentation:

- A. Presentation slides with audio voice-over
- B. Video recording of yourself presenting your work
- C. Combination of A and B

Presentation recordings should adhere to the following guidelines:

- .mp4 video format
- Time limit on recording

Technical session presentations limited to 15 minutes



Session Keynote Lectures limited to 30 minutes

- First slide of the recording must include:

1. Submission number
2. Submission title
3. Author name(s)
4. Conference title "IMAC-XL"

- Filename must be Submission number_First 3 letters of your last name (1234_Pro.mp4)

For best results, please ensure you speak clearly and have no background noise that could be distracting. For option B., video recordings should show yourself and your presentation so that figures and text are legible when viewed.

All accepted abstracts will be guaranteed a presentation time slot during the conference, provided a full manuscript (or extended abstract) is submitted in a timely fashion. Completed submissions based on the accepted abstract will be programmed and included in the submissions download, and if applicable, the Conference Proceedings published by Springer. Inclusion is contingent upon the author's commitment to present their work at the conference and the timely submission of the final text of the accepted paper.

There will be no extensions--final download/publish submissions are due October 18, 2021, and video links are due January 5, 2022.

ALL conference attendees are required to register and pay conference registration fees.

If you have any questions regarding your proceedings paper, please contact Shari Matthews at shari@sem.org. If you have any general conference questions, please contact Jen Tingets at jen@sem.org. Both can be reached by phone at (203) 790-6373.