



# LAHORE GRAMMAR SCHOOL

(Landmark Project)

16-B, Shalimar Link Road, Mughalpura, Lahore Tel: 36846657, 36845569

## APPOINTMENT LETTER

Dear Muhammad Abubakar,

The School Management is pleased to offer you an appointment as Debating Coach at Lahore Grammar School, Mughalpura Branch under the following terms and conditions:-

1. Your prescribe job will commence from **10<sup>th</sup> September, 2024**.
2. You will be entitled a consolidated Gross salary of **Rs.20, 000/-** (Rupees Twenty thousand only) per month subject applicable withholding tax formalities
3. Your appointment will be conditional upon submission of photocopies of complete educational certificates, degrees alongwith valid computerized NIC.
4. You will not be entitled salary for the month of July.
5. Your employment is renewable for next academic period upon satisfactory performance at the sole direction of the management and you will not be entitled for any benefits and relief as awarded by permanent staff.
6. You have to report your duties on the designated days and location as planned and settled by management.
7. You shall be governed by the appropriate rules of the company issued from time to time.

If the above terms and conditions are acceptable to you, then signify your acceptance by signing and returning the duplicate copy of this letter immediately to the school office.

Yours sincerely,

*Nighat Ali*

**Nighat Ali**  
Director

Accepted: *Abubakar*

*Yes*