

Prospectus



A PROJECT OF KUTIYANA MEMON ASSOCIATION

K.M.A.
GIRLS DEGREE COLLEGE

Managed By : K.M.A Education Board

Nawab Mahabat Khanji Road, Near Kakri Ground Kharadar, Karachi.
Tel: 32545545 - 32532922 Email: kmagdc@kma.edu.pk

MISSION

- * Our mission is to equip the students with practical Knowledge for meeting the challenges of time.
- * We firmly believe that education is not a commercial commodity but service to society we promote excellence in education for the seekers of knowledge by giving them "roots & wings"



A PROJECT OF KUTIYANA MEMON ASSOCIATION

K.M.A.
GIRLS DEGREE COLLEGE

CONTENTS

1- Introduction.....	3
2- Campus Facilities (Library).....	4
3- Campus Facilities (Laboratories).....	5
4- Campus Facilities (Information Technology).....	6
5- Campus Faciities (Sports),,,.....	7
6- Campus Facilities (Co-Curricular Activities).....	7
7- College Uniform.....	8
8- College Session.....	8
9- Admission Procedure.....	9
10- Attendance.....	9
11- Faculty of Science.....	10
12- Faculty of Arts.....	10
13- Faculty of Commerce.....	11
14- Discipline.....	12



A PROJECT OF KUTTHANA MEMON ASSOCIATION

K.M.A.
GIRLS DEGREE COLLEGE

INTRODUCTION

Kutiyan Memon Association has been rendering its services in the field of education for more than 60 years. At present there are four school campus accomodating 6500 Students. The School was set up to primarily cater to the education needs of Pakistani children especially from low-income families. The Managing Committee had in view a broad based education facility, providing comprehensive education in the ligth of Islamic dictates.

After thirteen years under state control. The school was handed back to the original sponsors but in a shape that was indeed debilitating and pathetic. It has since taken the tireless and dedicated efforts of many individuals to revitalize the school.

In order to provide higher education K.M.A. under the auspices of K.M.A. Education Board also established a Girls Intermediate College to meet the long-standing demand of the Community as well as this area with out any discrimination of cast and creed.

The College has been functioning successfully sine September 1988. At present we are offering Science, Arts and Commerce faculties up to intermediate level. The College has been upgraded to degree level in arts and commerce faculties in 1996-97.

For recruiting College Staff, recognition is given to high standards of academic and professional qualifications, variety and richness of experience, enthusiasm maturity of judgment Recognition is given to the important role played by women in education.



A PROJECT OF KUTIYANA MEMON ASSOCIATION

K.M.A.
GIRLS DEGREE COLLEGE

CAMPUS FACILITIES

LABORATORIES

The College has setup Physics, Biology, Chemistry, Nursing and Home Economics labs. These laboratories are fully equipped with all modern scientific facilities and apparatus for students to do their experiments, practical assignments and research. All practicals are done under the supervision of qualified and experienced teachers.



CAMPUS FACILITIES

LIBRARY

Libraries are the treasure house of knowledge from where students and teachers alike draw maximum benefits. Libraries play a pivotal role in the development of a student's intellectual abilities, especially that of young minds.



The College has a state of the art library, covering a wide range of subjects including English & Urdu Literature, Religion, History, Physics, Chemistry, Communication, Mathematics, Management Sciences, Economics, Banking International Relations, etc. the library also facilitated with computer system with Internet accses.

CAMPUS FACILITIES

INFORMATION TECHNOLOGY

We are living in information age. To understand the related technologies and their application is a vital element for success in 21st century. At KMA students are encouraged to get acquainted with the use of computer systems. The well-furnished and fully equipped computer laboratory serves as the nexus of information. Students can access the Internet for research purposes, for their assignments and report preparation.

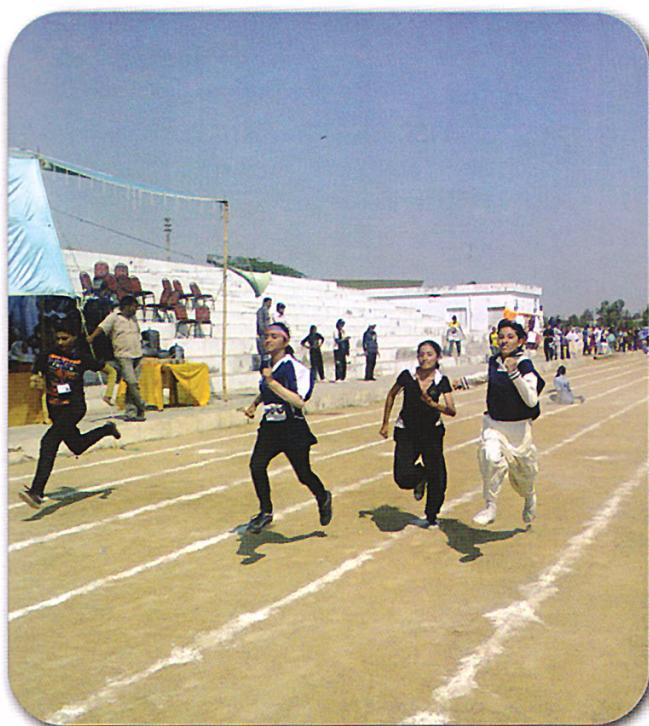


K.M.A.
GIRLS DEGREE COLLEGE

CAMPUS FACILITIES

SPORTS

Physical education is compulsory at the college. Games both indoor and outdoor are provided for the students. They include Basket Ball, Volley Ball, Badminton, and Table Tennis etc.



CO-CURRICULAR ACTIVITIES

The College believes in and provides such activities. The College arranges competitions in arts, science and sports. All the students are required to participate in such competitions. Guided studytours are also arranged. A properly equipped furnished and spacious auditorium has been provided for such activities.



K.M.A.
GIRLS DEGREE COLLEGE

COLLEGE UNIFORM

The college requires that each student be appropriately attired. Details of the college uniform can be obtained from the college office.

The students are required to maintain neatness of the body and the dress. Weekly inspections are held in the college to check the neatness of the physical appearance and tidiness of uniforms.



COLLEGE SESSION

The college session starts every year from August and ends in the month of May for Intermediate. For degree classes, session starts from December and ends in the month of November.



K.M.A.
GIRLS DEGREE COLLEGE

COLLEGE TIMINGS

8:30 a.m. to 2:00 p.m.

ADMISSION PROCEDURE

1. The Certificate of Matriculation or equivalent examination recognized by the Board of Intermediate Education Karachi must be produced.
2. Candidate will be informed before the admission about the specific date and time of their interview.
3. Candidates will pay the college fees & dues within the notified period after they have been granted admission.
4. Application for admission has to be submitted on prescribed form obtainable from the college office on payment.
5. The following documents must be attached with the admission From
(A) Attested photocopy of Marks Sheet of matriculation examination for admission to first year class.
(B) Three passport size photographs of the candidate.
(C) Attested photocopies of provisional and character certificates from the Head of the Institution last attended.
(D) Migration Certificate incase of student's coming from abroad other than Karachi Board.
(E) Permission from the Ministry of Education, Government of Pakistan in case of foreign students.
6. If at any stage, it is found that the candidate has taken admission by supplying incorrect or false information, her admission shall be cancelled and the paid fees forfeited.
7. Original Documents must be produced at the time of interview.

ATTENDANCE

1. All students are required to be punctual and must regularly attend lectures, Parctical Test and Tutorials for at least 75% of total teaching periods.
2. Absence from college for bona fide reasons for illness should be intimated through the application. In case of illness, a medical certificate should be submitted.



A PROJECT OF KUTIYANA MEMON ASSOCIATION

K.M.A.
GIRLS DEGREE COLLEGE

COMBINATION OF COURSES OFFERED

FACULTY OF SCIENCE:

Intermediate Level

Compulsory Subjects:

- ★ Urdu
- ★ English
- ★ Islamic Education
- ★ Pakistan Studies

Optional Subjects:

- (Pre - Medical)
 - ★ Biology ★ Physics ★ Chemistry
- (Pre - Engineering)
 - ★ Math ★ Physics ★ Chemistry
- (General Science)
 - ★ Computer Science ★ Physics ★ Math

FACULTY OF ARTS:

Intermediate Level

Compulsory Subjects:

- ★ Urdu
- ★ English
- ★ Islamic Education
- ★ Pakistan Studies

Optional Subjects:

(Select Three Subjects, One from each Group)

Group A: ★ Islamic Studies
★ Psychology
★ Economics

Group B: ★ Computer Science

Group C: ★ Education
★ Home Economics

Group D: ★ Civics
★ Nursing

Bachelor Of Arts (B.A)

Compulsory Subjects:

- ★ English
- ★ Islamiyat
- ★ Pakistan Studies
- ★ Urdu / Natural Science

Optional Subjects:

- ★ Education
- ★ Islamic Studies
- ★ Political Science
- ★ Economics
- ★ Home Economics



K.M.A.

GIRLS DEGREE COLLEGE

COMBINATION OF COURSES OFFERED

FACULTY OF COMMERCE:

Intermediate Level

Compulsory Subjects:

- ★ Urdu
- ★ English
- ★ Islamic Education
- ★ Pakistan Studies

Optional Subjects:

(Part I)

- ★ Principles of Commerce
- ★ Accounting
- ★ Economics
- ★ Business Mathematics

(Part II)

- ★ Banking
- ★ Accounting
- ★ Statistics
- ★ Commercial Geography

Bachelor Of Arts (B.A)

Compulsory Subjects:

- ★ English
- ★ Islamic Studies
- ★ Pakistan Studies

Optional Subjects:

(Part I)

- ★ Principles of Accounting
- ★ Introduction to Business
- ★ Economics
- ★ Statistics & Business Mathematics

(Part II)

- ★ Business Communication
- ★ Business Law
- ★ Management
- ★ Economics of Pakistan
- ★ Advance Accounting
- ★ Auditing and Income Tax Law/
- ★ Banking + Finance
- ★ Cost Accounting



A PROJECT OF KUTTIYANA MEMON ASSOCIATION

K.M.A.
GIRLS DEGREE COLLEGE

DISCIPLINE

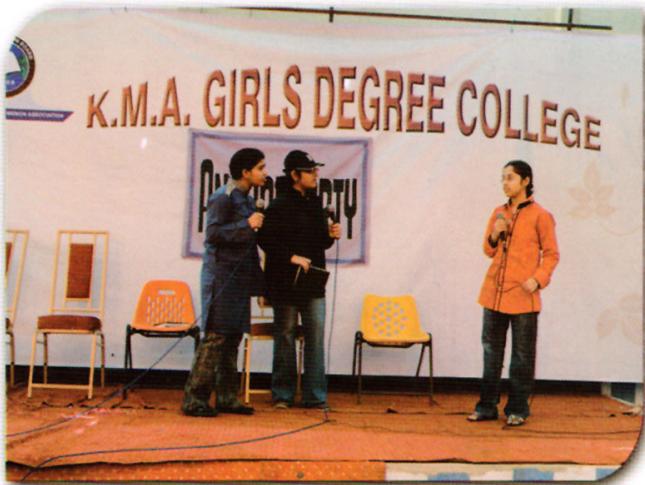
Following code of conduct has to be followed by all the students in matters of discipline. Acts of indiscipline and misbehavior shall be severely dealt with and Students found guilty of such acts will be liable to punishment by times, suspension or expulsion from the college. The Principal reserves the right to be the sole judge in all matters relating to disciplinary action.

The following acts shall be regarded as indisciplinary :

1. An action, which is derogatory to or undermines the tenants of Islam.
2. Holding or attending any unauthorized meeting, participation in activities and demonstration not allowed under the law and rules of the state in or outside the college premises.
3. Cheating or deceiving during examinations.
4. Objectionable behaviour e.g. shouting, abusing, quarreling, insolence and use of indecent language.
5. Shouting of degrading slogan against the prestige of the college its administration & teachers.
6. Use of intoxicant drugs etc.
7. To send any article, notes, letter or statement to the press about the college without any prior permission from the Principal.
8. Raisinig of money in the college for any purpose without permission of the Principal.
9. All students wear the prescribed uniform in a clean and neat condition. Without Uniform no student will be allowed to attend class and stay within the premises of the college.
10. Every student must carry Identity Card and produce it when demanded by the Principle, Teachers and Officers of the college.
11. Jewellery of any kind and use of cosmetics is not permitted.
12. No student will be allowed to leave the college during college hours unless she has acquired written permission from the Principal.







K.M.A.
GIRLS DEGREE COLLEGE

A PROJECT OF KUTTIANA MEMON ASSOCIATION

K.M.A EDUCATION BOARD
KMAEB

14

The bottom section of the page features the college's logo, which includes a circular emblem with an open book and the text "K.M.A EDUCATION BOARD" and "KMAEB". Below the logo, the college's name "K.M.A. GIRLS DEGREE COLLEGE" is written in large, bold letters. Underneath that, it says "A PROJECT OF KUTTIANA MEMON ASSOCIATION". At the very bottom, there is a page number "14".