

**LUXURY TRAVEL MART MOSCOW SPRING 2016**  
**on the 10<sup>th</sup> and 11<sup>th</sup> of March 2016**  
**at The Ritz-Carlton, Moscow**

(ulitsa Tverskaya, dom 3, Moscow, 125009, Russia, telephone: +7 495 225 88 88)

**PROGRAM OF THE EVENT:**

**Day 1, March 10, 2016 (Thursday)**

Registration desk will be located in the Foyer of the Ballroom Hall (2nd floor).

**09:30 – 10:00 — Registration of exhibitors.**

Please contact the registration desk, which will be located in the foyer of the Ballroom (2nd floor); you will be provided with a badge and information pack.

**10:00 – 18:00 — Individual pre-scheduled appointments with Hosted Buyers.**

Each appointment will last 10 minutes according to the following scheme (5 minutes added for moving from one buyer to another):

10:00 – 10:10 / 10:15 – 10:25 / 10:30 – 10:40 / 10:45 – 10:55 / 11:00 – 11:10  
11:15 – 11:25 / 11:30 – 11:40 / 11:45 – 11:55  
11:55 – 12:10 - coffee break  
12:10 – 12:20 / 12:25 – 12:35 / 12:40 – 12:50 / 12:55 – 13:05 / 13:10 – 13:20  
13:25 – 13:35 / 13:40 – 13:50 / 13:55 – 14:05 / 14:10 – 14:20  
14:20 – 15:20 – lunch  
15:20 – 15:30 / 15:35 – 15:45 / 15:50 – 16:00 / 16:05 – 16:15 / 16:20 – 16:30  
16:35 – 16:45 / 16:50 – 17:00 / 17:05 – 17:15 / 17:20 – 17:30 / 17:35 – 17:45  
17:50 – 18:00

A bell will ring at the end/start of each appointment.

Place: Ballroom, Moscow Hall, Washington Hall, Istanbul I & II, Almaty Hall (2nd floor) and Cafe Russe (1st floor).

Buyers will be seated, and exhibitors will move around.

Complementary soft beverages, coffee and tea will be available during the day on request; please ask the waiters or our staff if you need anything.

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**Day 2, March 11, 2016 (Friday)**

Registration desk will be located in the Foyer of the Ballroom Hall (2nd floor).

**09:30 – 10:00 — Set-up for the 2nd day of LTM.**

The set-up is “classroom” format, you will have a table with a sign with your company/hotel name on it, and 2 chairs on each side. Power supply will be available at each table (for your laptop presentations).

**Wi-Fi connection is available through the hotel.**

Please note that wall or standing posters are not allowed; you can only use the space on your table. In the event of any damage to hotel property by sticking posters to the wall, you'll be asked to pay the cost of repairs.

**10:00 – 15:50 — Individual pre-scheduled appointments with buyers from Moscow and Hosted Buyers.**

Each appointment will last 10 minutes according to the following scheme (5 minutes added for moving from one exhibitor to another):

10:00 – 10:10 / 10:15 – 10:25 / 10:30 – 10:40 / 10:45 – 10:55 / 11:00 – 11:10  
11:15 – 11:25 / 11:30 – 11:40 / 11:45 – 11:55  
11:55 – 12:10 – coffee break  
12:10 – 12:20 / 12:25 – 12:35 / 12:40 – 12:50 / 12:55 – 13:05 / 13:10 – 13:20  
13:25 – 13:35 / 13:40 – 13:50 / 13:55 – 14:05 / 14:10 – 14:20 / 14:25 – 14:35  
14:40 – 14:50 / 14:55 – 15:05 / 15:10 – 15:20 / 15:25 – 15:35 / 15:40 – 15:50

**15:50 – 16:30 — light lunch**

A bell will ring at the end/start of each appointment.

Place: Ballroom, Moscow, Washington, Istanbul I & II, Almaty Halls (2nd floor) and Cafe Russe (1st floor). Exhibitors will be seated, and buyers will move around

Complementary soft beverages, coffee and tea will be available during the day on request; please ask the waiters or our staff if you need anything.

**19:00 – 01:00 Evening Reception and Party**

for a highly selected group of professionals from Moscow and exhibitors. All details will be kept secret until early March, additional information will be sent for your attention on the 4th of March. Dress-code: colorful.

Place: Ballroom and pre-function.

**Please note that access to the party is limited to two people for each exhibitor. A third person may join only subject to an extra cost of 500 euro, payable in advance. It is not permitted to have more than 3 persons per exhibitor.**

**All events are available only to pre-registered visitors.**

**Non-participating hoteliers, DMC companies and other hospitality providers will not be permitted to attend the Luxury Travel Mart as visitors.**

**We kindly ask you NOT TO INVITE any of your colleagues from other hotels, cruise companies, DMCs, etc as there might be a conflict of interests with other exhibitors.**

**Thank you for your understanding.**