

Meeting Minutes

Subject			
Routine Meetings #6			
Date	Time		Venue
21 September 2021	1400 – 1430		Zoom
Attendees		Non-Attendees	
<ul style="list-style-type: none"> • Bian Hengwei • He Yinan • Jin Han • Lee Yu Jie Melvin • Sannabhadti Shipra Deepak 		<ul style="list-style-type: none"> • Renganathan Ramasamy 	
Chaired by			Bian Hengwei
Last meeting minutes have been reviewed			Yes
Progress Updates			
Task	Problem/Issue/ Progress	Solution/Action	Taken by & deadline
Meeting Minutes & Wiki		<ul style="list-style-type: none"> • Record details of this meeting. • Update the wiki 	Lee Yu Jie Melvin 22 September 2021
Quality Plan	Completed		Bian Hengwei, He Yinan, Jin Han, Sannabhadti Shipra Deepak, Renganathan Ramasamy Not applicable
SRS	All done, left with formatting	Jin Han, Shipra and Rama will help to format the documents.	Bian Hengwei, He Yinan, Jin Han, Sannabhadti Shipra Deepak, Renganathan Ramasamy, Lee Yu Jie Melvin 22 September 2021

UI Prototype	More or less completed.	<ul style="list-style-type: none"> • Rama - Login, Register, Forgot password screens • Shipra - Join, Create Room, Setting screens • Jin Han - Game & main screen interface 	Jin Han, Sannabhadti Shipra Deepak, Renganathan Ramasamy 22 September 2021
The next meeting will be held			23 September 2021 0830 – 1030 SWLAB 3
This minutes have been agreed by all attendees			Bian Hengwei