

# SAGE-HDR (v3.6 19/10/22)

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Response ID	Completion date
956732-956714-100844438	19 Oct 2022, 14:39 (BST)

<b>1</b>	<b>Applicant Name</b>	Isaac Baglin
<b>1.a</b>	<b>University of Surrey email address</b>	ib00304@surrey.ac.uk
<b>1.b</b>	<b>Level of research</b>	Undergraduate
<b>1.b.i</b>	<b>Please enter your University of Surrey supervisor's name. If you have more than one supervisor, enter the details of the individual who will check this submission.</b>	David Carey
<b>1.b.ii</b>	<b>Please enter your supervisor's University of Surrey email address. If you have more than one supervisor, enter the details of the supervisor who will check this submission.</b>	ib00304@surrey.ac.uk
<b>1.c</b>	<b>School or Department</b>	Electrical and Electronic Engineering
<b>1.d</b>	<b>Faculty</b>	FEPS - Faculty of Engineering and Physical Sciences

2	Project title	Smart Fridge
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3	<p><b>Please enter a brief summary of your project and its methodology in 250 words. Please include information such as your research method/s, sample, where your research will be conducted and an overview of the aims and objectives of your research.</b></p>	<p>Our product is a smart fridge which detects what is going in and out of the fridge using a camera to film a product entering the fridge. There is also a weight sensor which will be placed into the fridge to find the weight of the items. This data will be connected to a raspberry pi which will use opencv to identify the item by its barcode. The barcode and weight information will be stored on a server and an app will display to the user the inventory of the fridge.</p> <p>The project will be conducted on the university campus and we will not use peoples personal data. The aim of the project is to build a device which allows the user to keep track of their inventory so that they don't unnecessarily buy too much food therefore not wasting any food.</p>
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4	<p><b>Are you planning to join on to an existing Standard Study Protocol (SSP)? SSPs are overarching pre-approved protocols that can be used by multiple researchers investigating a similar topic area using identical methodologies. Please note, SSPs are only being used by 3 schools currently and cannot be used by other schools. Using an SSP requires permission and sign-off from the SSP owner</b></p>	NO
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5	<p><b>Are you making an amendment to a project with a current University of Surrey favourable ethical opinion or approval in place?</b></p>	NO
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6	<p><b>Does your research involve any animals, animal data or animal derived tissue, including cell lines?</b></p>	NO
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8	<b>Does your project involve human participants (including human data and/or any human tissue*)?</b>	NO
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9	<b>Will you be accessing any organisations, facilities or areas that may require prior permission? This includes organisations such as schools (Headteacher authorisation), care homes (manager permission), military facilities, closed online forums, private social media pages etc. This also includes using University mailing lists (admin permission). If you are unsure, please contact <a href="mailto:ethics@surrey.ac.uk">ethics@surrey.ac.uk</a>.</b>	NO
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10	<p><b>Does your project involve any type of human tissue research?</b>  <b>This includes Human Tissue Authority (HTA) relevant, or non-relevant tissue (e.g. non-cellular such as plasma or serum), any genetic material, samples that have been previously collected, samples being collected directly from the donor or obtained from another researcher, organisation or commercial source.</b></p>	NO
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11	<p><b>Does your research involve exposure of participants to any hazardous materials e.g. chemicals, pathogens, biological agents or does it involve any activities or locations that may pose a risk of harm to the researcher or participant?</b></p>	NO
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<b>12</b>	<b>Will you be importing or exporting any samples (including human, animal, plant or microbial/pathogen samples) to or from the UK?</b>	NO
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<b>13</b>	<b>Will any participant visits be taking place in the Clinical Research Building (CRB)? (involving clinical procedures; if only visiting the CRB to collect/drop-off equipment or to meet with the research team (i.e. for informed consent/discussion) select 'NO').</b>	NO
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<b>14</b>	<b>Will you be working with any collaborators or third parties to deliver any aspect of the research project?</b>	NO
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<b>15</b>	<b>Are you conducting a service evaluation or an audit? Or using data from a service evaluation or audit?</b>	NO
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16	Does your funder, collaborator or other stakeholder require a mandatory ethics review to take place at the University of Surrey?	NO
17	Does your research involve accessing students' results or performance data? For example, accessing SITS data.	NO
18	Will ANY research activity take place outside of the UK?	NO
19	Are you undertaking security-sensitive research, as defined in the text below?	NO
20	Does your project require the processing of special category1 data?	NO
21	Have you selected YES to one or more of the above governance risk questions on this page (Q10-Q20)?	NO

22	<p><b>Does your project process personal data?</b></p> <p>Processing covers any activity performed with personal data, whether digitally or using other formats, and includes contacting, collecting, recording, organising, viewing, structuring, storing, adapting, transferring, altering, retrieving, consulting, marketing, using, disclosing, transmitting, communicating, disseminating, making available, aligning, analysing, combining, restricting, erasing, archiving, destroying.</p>	YES
22.a	<p><b>Please ensure that your protocol provides the details on what you will collect, the purpose and how you will manage the data in your study. Alternatively, provide a separate data management plan.</b></p>	I understand that in my protocol or data management plan I will detail how personal data will be processed.
22.b	<p><b>Who is the Data Controller for your study? For Undergraduate and Postgraduate Taught students, the University of Surrey is usually the data controller.</b></p>	University of Surrey



<b>22.c</b>	<b>Will you be sharing identifiable or pseudonymised data with persons external to the University of Surrey?</b>	NO
<b>22.d</b>	<b>Will you be obtaining potential participant contact details from publicly available information, databases and/or other sources?</b>	NO
<b>22.e</b>	<b>On completion of your project, do you intend to retain personal information for future research purposes?</b>	NO
<b>22.f</b>	<b>Please ensure that you adhere to the data protection guidance</b>	I am an UG or PGT student and I understand that I have to abide by the 'Data protection and security for undergraduate and postgraduate taught student projects' policy found at <a href="https://research.surrey.ac.uk/ethics">https://research.surrey.ac.uk/ethics</a>

<b>23</b>	<b>Are you using a platform, system or server external to the University approved platforms (Outside of Microsoft Office programs, Sharepoint or OneDrive)?</b>	YES
<b>23.a</b>	<b>Please list the platforms, systems and/or servers that you are using in your research.</b>	AWS

<b>23.b</b>	<b>Are you collecting personal data via a platform, system or server external to the University approved platforms?</b>	NO
<b>23.c</b>	<b>Are you collecting special category data<sup>3</sup> via a platform, system or server external to the University approved platforms?</b>	NO
<b>23.d</b>	<b>Are you collecting audio and/or video recordings?</b>	NO
<b>23.e</b>	<b>You must delete all research data including personal information from the external platform, system or server you are using upon completion of your research. Students: Your supervisor must support the use of the external platform, system or server and must agree to taking on the responsibility to ensure you delete the data upon completion of your study.</b>	Students: My supervisor has approved the platform, system or server I am using and I will delete all data from external platforms, systems or servers used upon completion of my research and my supervisor agrees to take on the responsibility to ensure this.

<b>24</b>	<b>Does your research involve any of the above statements? If yes, your study may require external ethical review or regulatory approval</b>	NO
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<b>25</b>	<b>Does your research involve any of the above? If yes, your study may require external ethical review or regulatory approval</b>	NO
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<b>26</b>	<b>Does your project require ethics review from another institution? (For example: collaborative research with the NHS REC, the Ministry of Defence, the Ministry of Justice and/or other universities in the UK or abroad)</b>	NO
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27	<p><b>Does your research involve any of the following individuals or higher-risk methodologies? Select all that apply or select 'not applicable' if no options apply to your research. Please note: the UEC reviewers may deem the nature of the research of certain high risk projects unsuitable to be undertaken by undergraduate students</b></p>	<p>NOT APPLICABLE - none of the above high-risk options apply to my research.</p>
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28	<p><b>Does your research involve any of the following individuals or medium-risk methodologies? Select all that apply or select 'not applicable' if no options apply to your research.</b></p>	<p>NOT APPLICABLE - none of the above medium-risk options apply to my research.</p>
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29	<p><b>Does your research involve any of the following individuals or lower-risk methodologies? Select all that apply or select 'not applicable' if no options apply to your research.</b></p>	<p>NOT APPLICABLE - none of the above lower-risk options apply to my research.</p>
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- I confirm that I have read the University's Code on Good Research Practice and ethics policy and all relevant professional and regulatory guidelines applicable to my research and that I will conduct my research in accordance with these.
- I confirm that I have provided accurate and complete information regarding my research project
- I understand that a false declaration or providing misleading information will be considered potential research misconduct resulting in a formal investigation and subsequent disciplinary proceedings liable for reporting to external bodies
- I understand that if my answers to this form have indicated that I must submit an ethics and governance application, that I will NOT commence my research until a Favourable Ethical Opinion is issued and governance checks are cleared. If I do so, this will be considered research misconduct and result in a formal investigation and subsequent disciplinary proceedings liable for reporting to external bodies.
- I understand that if I have selected 'YES' on any governance risk questions and/or have selected any options on the higher, medium or lower risk criteria then I MUST submit an ethics and governance application (EGA) for review before conducting any research. If I have NOT selected any governance risks or selected any of the higher, medium or lower ethical risk criteria, I understand I can proceed with my research without review and

		acknowledge that my SAGE answers and research project will be subject to audit and inspection by the RIGO team at a later date to check compliance.
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<b>31</b>	<b>If I am conducting research as a student:</b>	<ul style="list-style-type: none"> <li>• I confirm that I have discussed my responses to the questions on this form with my supervisor to ensure they are correct.</li> <li>• I confirm that if I am handling any information that can identify people, such as names, email addresses or audio/video recordings and images, I will adhere to the security requirements set out in the relevant Data Protection Policy</li> </ul>
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