

Purpose:

The purpose of this policy is to establish a framework for managing information security within the organization.

Scope:

This policy applies to all employees, contractors, and systems that handle organizational information.

Objectives:

- Protect organizational information assets
- Reduce security risks
- Ensure business continuity

Policy Statement:

The organization shall implement appropriate security controls to protect information assets from unauthorized access, disclosure, alteration, or destruction.

Information security controls shall be reviewed periodically to ensure effectiveness.

Compliance:

All employees are expected to comply with this policy. Non-compliance may result in disciplinary action.