

BRAC'T's
Vishwakarma Institute of Information Technology, Pune
DEPARTMENT OF COMPUTER ENGINEERING
Departmental Calendar

Form No. APF 1.1

Revision No. 01

Date : 13/07/2018

Academic Year : 2023-24;

Semester: I

Date : 14-07-2022

Month ↓	Jun-23		Jul-23		Aug-23		Sep-23		Oct-23		Nov-23		Dec-23	
DATES ↓	Planned Activity	Implementation status	Planned Activity	Implementation status	Planned Activity	Implementation status	Planned Activity	Implementation status	Planned Activity	Implementation status	Planned Activity	Implementation status	Planned Activity	Implementation status
1	CDP, Lab. Equipment Maintenance		Audit Courses, CV Writing Workshop		HoD Meeting Academic Monitoring		B.Tech FTR #1 Academic Monitoring B.Tech Internship Review 1 FY induction		Sunday		Academic Monitoring		OR/PR/SCE Exam Faculty Feedback #2 (FY) Faculty Feedback #2 (FY)	
2	CDP, Lab. Equipment Maintenance		Sunday		HOD-Faculty meeting HOD- Non Teaching meeting		VIIT Foundation Day		Mahatma Gandhi Jayanti		Academic Monitoring		HOD-Faculty meeting HOD- Non Teaching meeting	
3	CDP, Lab. Equipment Maintenance		HOD-Faculty meeting HOD- Non Teaching meeting		Parents Meet HoD Meeting with Student		Sunday		Academic Monitoring IQAC Meeting		HOD-Faculty meeting HOD- Non Teaching meeting		Sunday	
4	Sunday		Value Addition Program		Departmental Meeting with Students		TY Project Review 1		B.Tech FTR #2, B.Tech Internship Review 2					
5	CDP, Lab. Equipment Maintenance		Value Addition Program		Directors Meeting with Students		TY Project Review 1		B.Tech FTR #2, B.Tech Internship Review 2		Sunday			
6	CDP, Lab. Equipment Maintenance		Value Addition Program		Sunday		TY Project Review 1		B.Tech FTR #2, B.Tech Internship Review 2					
7	CDP, Lab. Equipment Maintenance		Value Addition Program				HOD-Faculty meeting HOD- Non Teaching meeting		HOD-Faculty meeting HOD- Non Teaching meeting		B.Tech FTR #3, B.Tech Internship Review 3 HOD meeting			
8	CDP, Lab. Equipment Maintenance		Value Addition Program		TY Project Review 1				Sunday		B.Tech FTR #3, B.Tech Internship Review 3			

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9	CDP, Lab. Equipment Maintenance		Sunday								B.Tech FTR #3, B.Tech Internship Review 3		Conclusion of Teaching (FY)	
10	CDP, Lab. Equipment Maintenance						Sunday		HOD Meeting		HOD-Faculty meeting HOD- Non Teaching meeting		Sunday	
11	Sunday		Orientation program, Bridge courses				CIE 1						End Semester Examination(FY to Btech)	
12	HOD-Faculty meeting HOD- Non Teaching meeting		Orientation program, Bridge courses				Faculty Feedback #1 HoD Meeting CIE 1				Sunday		End Semester Examination (FY to Btech) HOD meeting	
13	Dead Stock Verification		Orientation program, Bridge courses		Sunday		Faculty Feedback #1 CIE 1				Diwali Holidays		End Semester Examination(FY to Btech)	
14	Dead Stock Verification HoD Meeting		Orientation program, Bridge courses				Faculty Feedback #1 CIE 1		IAB & DAB Meeting		Diwali Holidays		End Semester Examination (FY to Btech)	
15	Dead Stock Verification		Orientation program, Bridge courses		Independence Day		Faculty Feedback #1 CIE 1		Sunday		Diwali Holidays		End Semester Examination (FY to Btech)	
16	Dead Stock Verification		Sunday		HoD Meeting				In-Semester Examination, (FY to Btech)		TY Project Review 2		End Semester Examination (FY to Btech)	
17	Dead Stock Verification				SY Guest Lecture		Sunday		IQAC Meeting In- Semester Examination (FY to Btech)		TY Project Review 2		Sunday	
18	Sunday		T&P Sessions, Alumni Interaction ERP Registration (SY BTech & MTech)		SY Guest Lecture		Student Workshop		In-Semester Examination(FY to Btech)		TY Project Review 2			
19	Audit Courses, CV Writing Workshop		T&P Sessions, Alumni Interaction HoD Meeting ERP Registration (SY BTech & MTech)		HOD-Faculty meeting HOD- Non Teaching meeting		Shri Ganesh Chaturthi		In-Semester Examination(FY to Btech)		Sunday			

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20	Audit Courses, CV Writing Workshop		T&P Sessions, Alumni Interaction ERP Registration (SY BTech & MTech)		Sunday		IQAC Meeting		In-Semester Examination(FY to Btech)		Provisional Defaulters List		HOD-Faculty meeting HOD- Non Teaching meeting	
21	IQAC Meeting		T&P Sessions, Alumni Interaction ERP Registration (SY BTech & MTech)				Student Workshop		In-Semester Examination (FY to Btech)		Faculty Feedback #2 IQAC Meeting			
22	HOD MEETING		T&P Sessions, Alumni Interaction ERP Registration (SY BTech & MTech)		IQAC Meeting				Sunday		Faculty Feedback #2			
23	Audit Courses, CV Writing Workshop		Sunday		TY Guest Lecture						Faculty Feedback #2			
24	Audit Courses, CV Writing Workshop		Commencement of Teaching				Sunday		Vijaya Dashami/Dassera		Final Defaulter List Course End Survey		Sunday	
25	Sunday		Board of Governors Meeting ERP Registration (SY BTech & MTech)		HOD MEETING-NON TEACHING		HOD MEETING-NON TEACHING		HOD- Faculty Meeting		Conclusion of Teaching		Christmas	
26	Audit Courses, CV Writing Workshop		T&P Sessions, IQAC Meeting				HoD Meeting		HOD MEETING- NON TEACHING		Sunday			
27	Audit Courses, CV Writing Workshop		T&P Sessions,		Sunday		Internal Quality Audit				OR/PR/SCE Exam			
28	Audit Courses, CV Writing Workshop		T&P Sessions, ERP Registration		B.Tech Internship Review 1 FY induction		Anant Chaturdashi/Eid-E- Milad				OR/PR/SCE Exam, HoD Meeting			
29	Audit Courses, CV Writing Workshop		T&P Sessions, ERP Registration		B.Tech FTR #1 HoD Meeting, B.Tech Internship Review 1 FY induction		Anant Chaturdashi - IInd Day		Sunday		OR/PR/SCE Exam			
30	Audit Courses, CV Writing Workshop		Sunday		B.Tech FTR #1, B.Tech Internship Review 1 FY induction				IAB & DAB Meeting		OR/PR/SCE Exam Faculty Feedback #2 (FY)			

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31			HOD-Faculty meeting HOD- Non Teaching meeting		Formation of Student Council B.Tech FTR #1 B.Tech, Internship Review 1 FY induction				IQAC Meeting				Sunday	

Notes:

- CDP: Course Development Program [All Faculty Members Teaching a particular Course and/or that ‘vertical’ complete detailed teaching plan of all Units of theory Course (syllabus) including Practical/ Tutorial work and their Evaluation/ Assessment, site/ industrial visits, expert/ guest lecture, etc. as applicable]

- HoD: Heads of Department, IQAC: Internal Quality Assurance Cell, T&P: Training and Placement, IAB: Industry Advisory Board, DAB: Department Advisory Board, MRC: Management Review Committee

- OR: Orals, PR: Practical, SCE: Skill and Competency Evaluation, FTR: Formal Technical Review

- Tentative holidays are mentioned in the institute calendar, kindly note that the final list of holidays will be communicated by the establishment section

(The Institute reserves the rights to make changes in the Calendar in case of unavoidable circumstances. Students are therefore advised to see the notice boards, Institute Web-site; and messages on their official WhatsApp Group as well as e-mail for updates)

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