

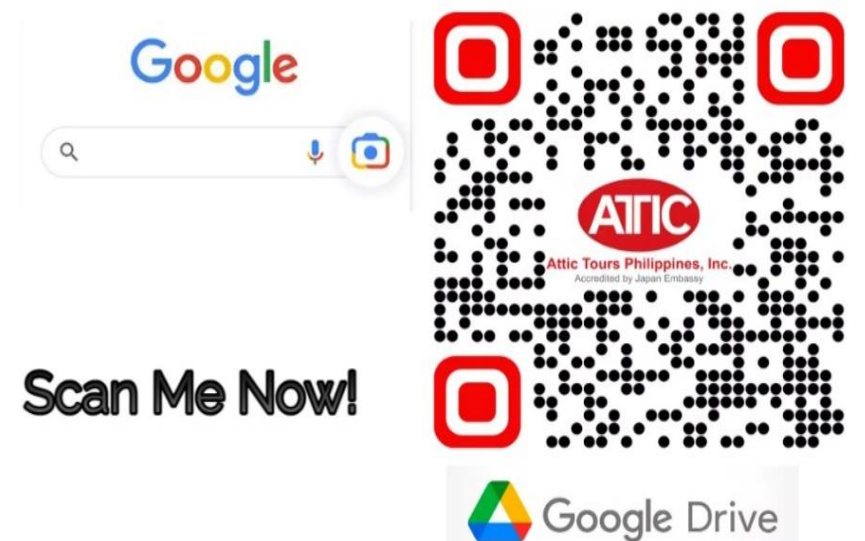


Attic Tours Philippines, Inc.
Accredited by Japan Embassy

CERTIFICATE OF ELIGIBILITY

STATUS: SPOUSE/CHILD OF JAPANESE, SPOUSE/CHILD OF PERMANENT RESIDENT, LONG-TERM RESIDENT, ENGINEER/SPECIALIST IN HUMANITIES, INTERNATIONAL SERVICES, TRAINEE, STUDENT, RELIGIOUS ACTIVITY, INSTRUCTOR, CULTURAL ACTIVITY, DEPENDENT, ETC.

1. **Philippine Passport** (**Note:** valid within 6 months, FROM 12 YEARS OLD AND ABOVE NEED TO SIGNATURE IN PAGE 3, if they have used Japan visa must be provided)
2. **Visa Application Form SCAN QR CODE** (**Note:** No Erasure, No Blank Item, if not applicable kindly fill in [N/A] FROM 13 YEARS OLD AND ABOVE MUST BE THE APPLICANT SIGN.)
3. **1 pc. Of picture 45mm x 35mm (Passport size)** white background (**Note:** Write your full name and date of birth on the back of photo)
4. **PSA Authorization letter form SCAN QR CODE** (**Note:** Both adult and minor must be submitted, if applicant 17 years old and below parents must be signed and provide copy of Valid ID)
5. **PSA Birth Certificate** (issued within 1 year)
 - i) If the applicant late registered.
 - (a) Baptismal certificate and Form 137 from Elementary/High School or Explanation letter valid reason why can't provide.
 - ii) If Birth Certificate is unreadable or No record.
 - (a) Birth Certificate from Local civil registry (City Hall) and Birth Certificate Non Record from PSA
6. **Marriage Certificate** (issued within 1 year) (**Note:** If applicant is married, if the applicant widowed no need to provide)
 - i. If Marriage Certificate is unreadable or No record.
 - a. Marriage Certificate from Local civil registry (City Hall) and Non Record from PSA.
7. **Clear Colored Copy of Certificate of Eligibility (FRONT AND BACK SIDE)**



IMPORTANT REMINDER:

- If Nikkei-Jin (Japanese Descendant) (**Note:** Children of Japanese Nationals who migrated to the Philippines before or during the World War II) provide Koseki-tohon, Family Tree and family Picture (old and new picture from 1st gen. to applicant generation).
- **JAPAN EMBASSY accepts photocopy of documents issued/prepared in Japan instead of the original. However, they will request the submission of the original document, if it is necessary for inspection.** (**NOTE: CLEAR COLORED COPY ONLY NOT PICTURE.**)
- **For Spouse/Child of Japanese, Spouse/Child of Permanent Resident, Long Term Resident and Dependent must provide the birth certificate and marriage certificate.**
- Once the documents complete just visit our office near you to apply Japan visa. **Main office (office hours 9am-4pm); SM MOA, SM South Mall, SM Mega Mall, SM North, SM Fairview, SM Clark, SM Cebu, SM Davao (Mall Hours 10am-8pm)]** If the applicant lived in province you can sent thru LBC which address in **ATTIC TOURS SM FAIRVIEW Annex 3 Upper Ground Floor Parkway Building, SM City Fairview, Novaliches, Quezon City, Metro Manila c/o Joveil Torreda 0916-618-6165**
- **Reason for the denial of visa will not be disclosed even if an inquiry is made. At the same time, if a visa application is denied, applicant may only re-apply for the same purpose after (6) months.**
- **All documents must be in A4 size.** Documents of other size must be copied (reduced/enlarged) into size A4 and submitted together with the original. Please do not staple documents. Issuance receipts of certificates are not necessary and to be removed.
- It takes 5-7 working days processing Japan visa (not Guaranteed) sometimes more than a week/months. It depends in Japan embassy for their verification and decision.
- **Php 1680 visa processing fee additional Php 1200 COE fee (additional Php 300 for courier fee for those applicants from provinces)/applicant.**

FOR INQUIRIES JUST CALL US AT (02)829-0761/ 0916-618-6165 /on our FB page Attic tours SM Fairview