

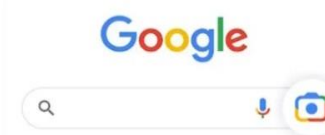


Attic Tours Philippines, Inc.

# CERTIFICATE OF ELIGIBILITY

**STATUS: SPOUSE/CHILD OF JAPANESE, SPOUSE/CHILD OF PERMANENT RESIDENT, LONG-TERM RESIDENT, ENGINEER/SPECIALIST IN HUMANITIES, INTERNATIONAL SERVICES, TRAINEE, STUDENT, RELIGIOUS ACTIVITY, INSTRUCTOR, CULTURAL ACTIVITY, DEPENDENT, ETC.**

1. **Philippine Passport original** (Note: valid within 6 months, FROM 13 YEARS OLD AND ABOVE NEED TO SIGNATURE IN PAGE 3, if they have used Japan visa must be provided)
2. **Colored Photocopy of your Bio page in your Passport as seen in Page 2 and Page 3.**
3. **2 pcs. Authorization Letter from Attic Tours SCAN QR CODE** (Note: If the group applicants the primarily he/she the one to sign it (For immediately family member only example: Father, mother, Siblings), if the applicants' friends just provide individual 2 copy.)
4. **Visa Application Form SCAN QR CODE** (Note: **MUST BE TYPE WRITTEN**, wet ink signature, and it must be the same signature as in your passport, No Erasure, No Blank Item, if not applicable kindly fill in [N/A])
5. **1 pc. Of picture 45mm x 35mm (Passport size)** white background (Note: Write your full name and date of birth on the back of photo)
6. **PSA Authorization letter form SCAN QR CODE** (Note: Both adult and minor must be submitted, if applicant 17 years old and below parents must be signed and provide copy of Valid ID)
7. **PSA Birth Certificate** (issued within 1 year)
  - i) If the applicant late registered.
    - (a) Baptismal certificate and Form 137 from Elementary/High School or they should provide a letter of explanation for the reason must type written and wet ink signature.
  - ii) If Birth Certificate is unreadable or No record.
    - (a) Birth Certificate from Local civil registry (City Hall) and Birth Certificate Non Record from PSA
8. **Marriage Certificate** (issued within 1 year) (Note: If applicant is married, if the applicant widowed no need to provide)
  - i. If Marriage Certificate is unreadable or No record.
    - a. Marriage Certificate from Local civil registry (City Hall) and Non Record from PSA.
9. **Clear Colored Copy of Certificate of Eligibility (FRONT AND BACK SIDE)**



Scan Me Now!



## IMPORTANT REMINDER:

- If Nikkei-Jin (Japanese Descendant) (Note: Children of Japanese Nationals who migrated to the Philippines before or during the World War II) provide Koseki-tohon, Family Tree and family Picture (old and new picture from 1<sup>st</sup> gen. to applicant generation).
- **JAPAN EMBASSY accepts photocopy of documents issued/prepared in Japan instead of the original. However, they will request the submission of the original document, if it is necessary for inspection. (NOTE: CLEAR COLORED COPY ONLY NOT PICTURE).**
- For Spouse/Child of Japanese, Spouse/Child of Permanent Resident, Long Term Resident and Dependent must provide the birth certificate and marriage certificate.
- **Once the documents complete just visit our office near you to apply Japan visa. Main office (office hours 9am-4pm); SM MOA, SM South Mall, SM Mega Mall, SM North, SM Fairview, SM Clark, SM Cebu, SM Davao (Mall Hours 10am-8pm)]**
- **All documents must be in A4 size.** Documents of other size must be copied (reduced/enlarged) into size A4 and submitted together with the original. Please do not staple documents. Issuance receipts of certificates are not necessary and to be removed.
- **Rate: Starts at ₱1,680.00**
- **\*We will charge a service fee of ₱520.00 per pax as payments for "Initial Checking" of your documents in case that your requirements are incomplete or not ready for filing. The amount will be deducted to your total amount due upon completion of your requirements. This is NON-REFUNDABLE if you option to not pursue your application with us.**
- **📌 Usual Duration of the Process: 15-20 Business Days**
- **📌 Best time to apply: You can apply as early as 3 months prior to your Travel Date**
- **📌 KINDLY SAVE YOUR VISA APPLICATION FORM FOR YOUR BACK UP.**