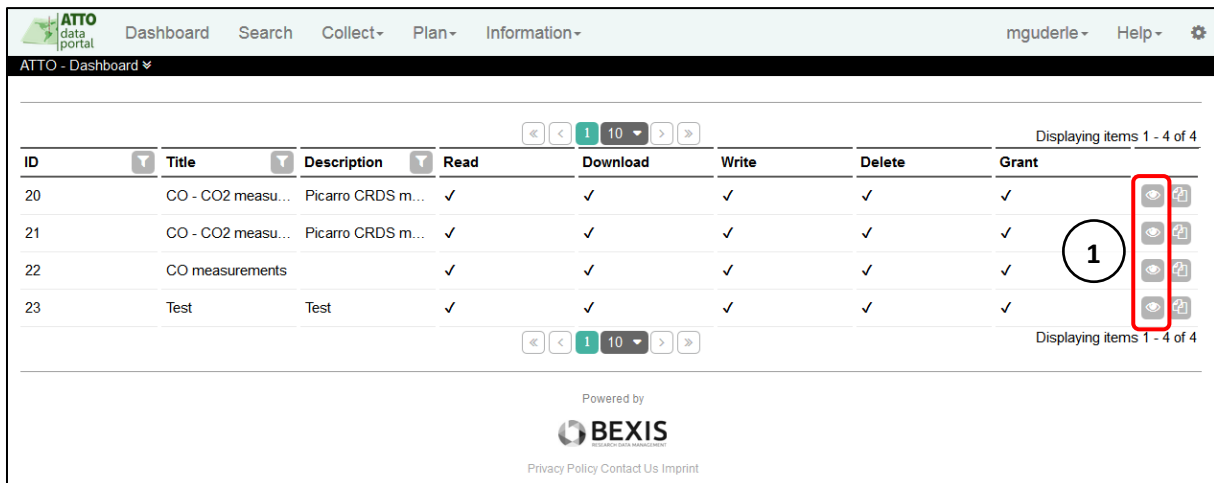


# Introduction on how to assign rights of datasets to registered users

Version 1.0: June 2018

The Dashboard gives an overview table of all datasets you created as registered user. Details of each dataset can be found by clicking on the small eye-icon in the very right column of your Dashboard, (see **1** Figure 1).

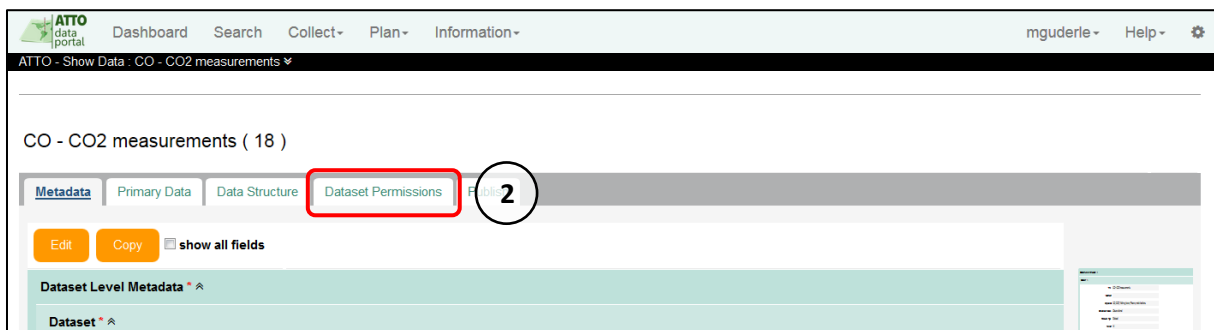


ID	Title	Description	Read	Download	Write	Delete	Grant
20	CO - CO2 measu...	Picarro CRDS m...	✓	✓	✓	✓	✓
21	CO - CO2 measu...	Picarro CRDS m...	✓	✓	✓	✓	✓
22	CO measurements		✓	✓	✓	✓	✓
23	Test	Test	✓	✓	✓	✓	✓

Figure 1: Dashboard

You will be directed to the main page of the chosen dataset, where details on Metadata, Primary Data, Data Structure, Dataset Permissions and publication are given in different tabs. Each user is allowed to see the metadata of each dataset independent of the respective rights. If users have rights on the dataset, they are allowed to edit and copy the metadata, to check and download primary data, to see the data structure and dataset permission.

As data owner, you can grant rights to each registered user or to groups of users as explained below. First, please click on the “Dataset Permission” tab (see **2** Figure 2).



Metadata	Primary Data	Data Structure	Dataset Permissions	Publication
CO - CO2 measurements ( 18 )				
Edit Copy show all fields				
Dataset Level Metadata				
Dataset				

Figure 2: Overview of dataset section

You will be redirected to an overview page, where a list with all users, the respective subject type and the permissions for “Read”, “Download”, “Write”, “Delete”, and “Grant” are shown (Figure 3). As data owner, you automatically have the rights for all five categories as indicated by activated checkboxes behind your name. First, it is recommended to give all owners of the dataset the same rights by activating the checkboxes behind the respective names.

However, you can choose whether users get all or just some limited rights. According to the ATTO consortium Data Policy, all members of the ATTO consortium should have the right to read and download datasets collected within the project. For this, the internal “ATTO Consortium” group was created. All other registered external users are automatically member of the “External users” group. In case your data should be available to the consortium, please assign the rights to read and download this dataset to the “ATTO Consortium” group by activating the respective checkboxes (see **3** Figure 3).

**Note:** You can change rights at any time as long as you have the admin rights of your dataset. If you lose rights, please contact the data management team (attodbm@bgc-jena.mpg.de).

ATTO data portal Dashboard Search Collect Plan Information mguderle Help

ATTO - Show Data : CO - CO2 measurements

CO - CO2 measurements ( 20 )

Metadata Primary Data Data Structure **Dataset Permissions** Publish

Subject Id	Subject Name	Subject Type	Read	Down...	Write	Delete	Grant
589824	aruecker	User	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
788432	<b>ATTO Consortium</b>	Group	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
557056	Carsten Simon	User	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
524288	crisierra	User	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32769	dblaa	User	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
393216	dwalter	User	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
688129	External users	Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
753664	imoebius	User	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
65536	jlavric	User	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
32768	mguderle	User	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

« < 1 2 10 > »

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Figure 3: Dataset Permission section