

## In Our Archives...

Once you have arrived at the Sackville Heritage Archives at the Fultz House Museum, here are a few things to consider to maximize your time and efficiency, and to help the research process go smoothly:

**PATIENCE & TIME:** Bring plenty of patience and time with you. Researching can take a while and relevant documents may be in a number of different files. Keep in mind the limitations and potential of the archive – you may not find exactly what you are looking for, but you could find new sources you did not know existed. Schedule some additional time for the unexpected.

**PRIORITIZE YOUR REQUESTS:** What are the materials that would be most helpful for you to view? Make plans to see those first and ask the Fultz House Museum representative to pull those materials to begin with. This is especially important for materials you would not be able to get anywhere else.

**SEARCHABLE DATABASE:** The Sackville Heritage Archives does have a searchable database accessible to the public on the premises of the Fultz House Museum. Step-by-step instructions are provided for easy access allowing you to search holdings by subject, keyword, title, author, etc. If searching a database is something new to you, a Fultz House representative will help guide you through the process and help refine your searching practices in your hunt for information.

**ASK FOR ASSISTANCE:** The Fultz House representative is there to help you. If you have questions, ask them. You are your first and best advocate for accomplishing your goals. It is also important that materials remain in the order in which the researcher received them so they can be located later and observed in their proper contexts. Misfiling or changes in order can lead staff to assume that items are missing and inconvenience future researchers. If in doubt, consult with the Fultz House representative.



## Also, in our archives...

**NO FOOD, DRINK OR GUM:** This guideline is designed to help preserve the collection. Spills can irreparably damage documents. The presence of food may also attract insects or rodents that infest archival materials.

**BRING APPROPRIATE SUPPLIES:** Have pencils, notepaper, and a pencil sharpener handy. Carry a magnifying glass in case you run across difficult handwriting or need to examine some small detail. Ink is not allowed near the records in the archives.

**TAKE THOROUGH CITATIONS:** While you are working, make sure to take full citations for the materials you are viewing, including any unique identification assigned to the materials such as the catalogue number, author, title and file classification category header, etc. If you need to go back and reference something in those materials again, this will help expedite the process to locate the items.

**POINT OUT CORRECTIONS:** If you, the researcher, notice an error or mistake, as mistakes or omissions sometimes can occur in historical study, please point those out to the Fultz House representative. If possible, cite another authoritative source to support your corrections. Also, if you notice a gap in some information, for example on the Sackville Drive-in (seen below) and are willing to share, that would be appreciated.



THOUSANDS OF  
STORIES WAITING TO  
BE LEARNED @  
**THE SACKVILLE  
HERITAGE ARCHIVES**



THE SACKVILLE HERITAGE ARCHIVES ARE LOCATED AT THE  
FULTZ HOUSE MUSEUM (PICTURED ABOVE)

**FULTZ  
HOUSE  
MUSEUM**



# THE SACKVILLE HERITAGE ARCHIVES

## An Introduction

The **Sackville Heritage Archives** provides witness to the past, whereby as a society we can understand the who, when, where, how and why of past actions. After all, the archives have stories waiting to be told.

The holdings in the archive collection at the Fultz House Museum contain historical records (i.e. censuses, deeds, family trees and wills). More contemporary perspectives on a range of events, issues, people and places provides a direct window on our economic development, leadership choices and decisions and social happenings. Learn about the Sackville Downs, Bomber Canteen (seen below), Acadia Hall and so many other places that were pivotal in our growth. Other by-products of human activity retained for their long-term value for historical study of the past fifty-plus years are also available for examination.

Looking back literally on the pages of history, the Sackville Heritage Archive holdings provide a vital role that enables the people of today and tomorrow to examine the unique records that captures snapshots in time of Beaver Bank, Kinsac, Lower Sackville, Lucasville, Middle and Upper Sackville, to help comprehend how our communities took root and flourished.



## Definition of 'Archive'

The word 'archive' can be used in various ways, depending on context. It can refer to a building where historical records are kept, or the act of adding records to an archive. However, the word can also be associated with a collection of articles and documents created or gathered by an individual, family, business, organization or academic institution and selected for long-term preservation and historical study.

The word 'archive' is derived from the Greek word 'archeia', meaning 'public records'.

## Who uses the Sackville Heritage Archives and why?

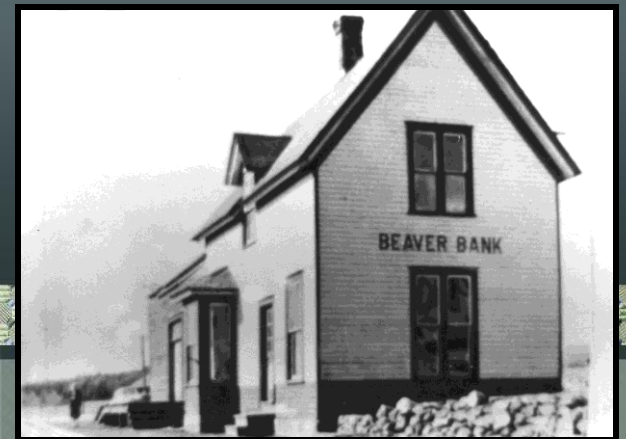
As it has already been established, our archive holdings provide important clues and resources for answering questions about the past from published and unpublished materials. Community historians use our archives to understand and interpret the past from primary and secondary sources. Family genealogy buffs rely on archival sources to reconstruct family trees and trace their histories. Researchers use the archives to become familiar with the people and times about which they are investigating and writing. Researchers have found the Sackville Heritage Archives to be useful in providing evidence, explanation and justification for past actions.

## The Sackville Heritage Photo Collection

The Fultz House Museum is dedicated to the preservation and cataloguing of photographs depicting the history of Sackville and the surrounding area. The **Sackville Heritage Photo Collection** captures images of main street businesses, early roads, majestic landscapes, a determined and resilient people, trailblazing industries and every other aspect imaginable of Sackville and the surrounding area's visual history. However, be aware that the digital collection reflects just a fraction of the total holdings.

Visitors to the Fultz House often delve into Sackville's past through our collection of photos on display. Discoveries and new questions may lead you down different research avenues than you had originally anticipated after viewing photographs in our collection. The photographs in our collection can often help with research needs.

The vast majority of the photographs has been digitized and are available for purchase individually or grouped in packages, as can be seen with the Beaver Bank Station below, which operated until 1956.



**DID YOU KNOW?** Do you have a simple question that can be answered by a Fultz House representative view materials on your behalf? We routinely answer questions for researchers, so if the information you need can be retrieved in a short amount of time, there is a good chance we can relay it to you without you having to come in person.