

Attachment 5  
PRIVACY ACT STATEMENT

The Privacy Act statement is required to be read and acknowledged by each witness at the beginning of the interview process.

Authority: DoD Instructions 7050.06 Military Whistleblower Protection; DoD Instruction 7050.01; Defense Hotline Program; AFI 90-301, Inspector General Complaints Resolution; 10 United States Code (USC) 8013, Secretary of the Air Force: powers and duties; delegation by 10 U.S.C. 8020, Inspector General, and E.O. 9397 (SSN).

Principal Purpose: Information is collected during an inquiry or investigation to aid in determining facts and circumstances surrounding the allegations. The information is assembled in report format and presented to the Appointing Authority as a basis for DoD and Air Force decision-making.

The information may be used as evidence in judicial or administrative proceedings or for official purposes within the DoD. Disclosure of Social Security number, if requested, is used to further identify the individual providing the testimony.

Routine Uses:

In addition to those disclosures generally permitted under 5 U.S.C. 552a (b) of the Privacy Act as amended, these records contained therein may specifically be disclosed outside the DoD for routine use pursuant to 5 U.S.C. 552a (b) (1) as follows:

- a. AFBCMR Cases/Litigation: Complainants who petition the AFBCMR should advise them if any relevant IG records exist. AFBCMR releases IG records to AFLOA/JACL. This routine use complies with 5 U.S.C. 552a (b) (1), when AFBCMR determines that such disclosure is necessary for litigation purposes.
- b. To appropriate Federal, State, local, territorial, tribal, foreign, or international agencies for the purpose of counterintelligence activities. This routine use complies with U.S. law or Executive Order, or for the purpose of executing or enforcing laws designed to protect the national security or homeland security of the United States, including those relating to the sharing of records or information concerning terrorism, homeland security, or law enforcement.
- c. To the appropriate Federal, State, local, territorial, tribal, foreign, or international law enforcement authority or other appropriate entity where a record, either alone or in conjunction with other information, indicates a violation or potential violation of law, whether criminal, civil, or regulatory in nature.
- d. To any component of the Department of Justice for the purpose of representing the DoD or its components, officers, employees, or members in pending or potential litigation to which the record is pertinent.
- e. In an appropriate proceeding before a court, grand jury, or administrative or adjudicative body or official, when the DoD or other Agency representing the DoD determines that the records are relevant and necessary to the proceeding; or in an appropriate proceeding before

administrative or adjudicative body when the adjudicator determines the records to be relevant to the proceeding.

f. To the National Archives and Records Administration for the purpose of records management inspections conducted. This routine use complies with 44 U.S.C. §§ 2904 and 2906.

g. To a Member of Congress or staff acting upon the Member's behalf when the Member or staff requests the information on behalf of, and at the request of, the individual who is the subject of the record.

h. To appropriate agencies, entities, and persons when (1) The Department of Defense (DoD) suspects or has confirmed that the security or confidentiality of the information in the system records; (2) the DoD has determined that as a result of the suspected or confirmed breach is a risk of harm to individuals, the DoD (including its information systems, programs, and operations), the Federal Government, or national security; and (3) the disclosure made to agencies, entities, and persons is reasonably necessary to assist in connection with the DoD's efforts to respond to the suspected or confirmed breach or to prevent, minimize, or remedy harm.

i. To another Federal agency or Federal entity, when the Department of Defense (DoD) determines that information from this system of records is reasonably necessary to assist recipient agency or entity in (1) responding to a suspected or confirmed breach or (2) preventing, minimizing, or remedying the risk of harm to individuals, the recipient agency or entity (including its information systems, programs and operations), the Federal Government, or national security, resulting from a suspected or confirmed breach.

**Mandatory or Voluntary Disclosure:**

**FOR MILITARY PERSONNEL:** Disclosing your Social Security number is voluntary. Disclosing other personal information relating to your position responsibilities is mandatory and failure to do so may subject you to disciplinary action.

**FOR DEPARTMENT OF THE AIR FORCE CIVILIANS:** Disclosing your Social Security number is voluntary. However, failure to disclose other personal information in relation to position responsibilities may subject you to adverse personnel action.

**FOR ALL OTHER PERSONNEL:** Disclosing your Social Security number and other personal information are voluntary. No adverse action can be taken against you for refusing to provide information about you.

I acknowledge that I have received a copy of this statement and understand it.

2/22/2022

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Signature    Date