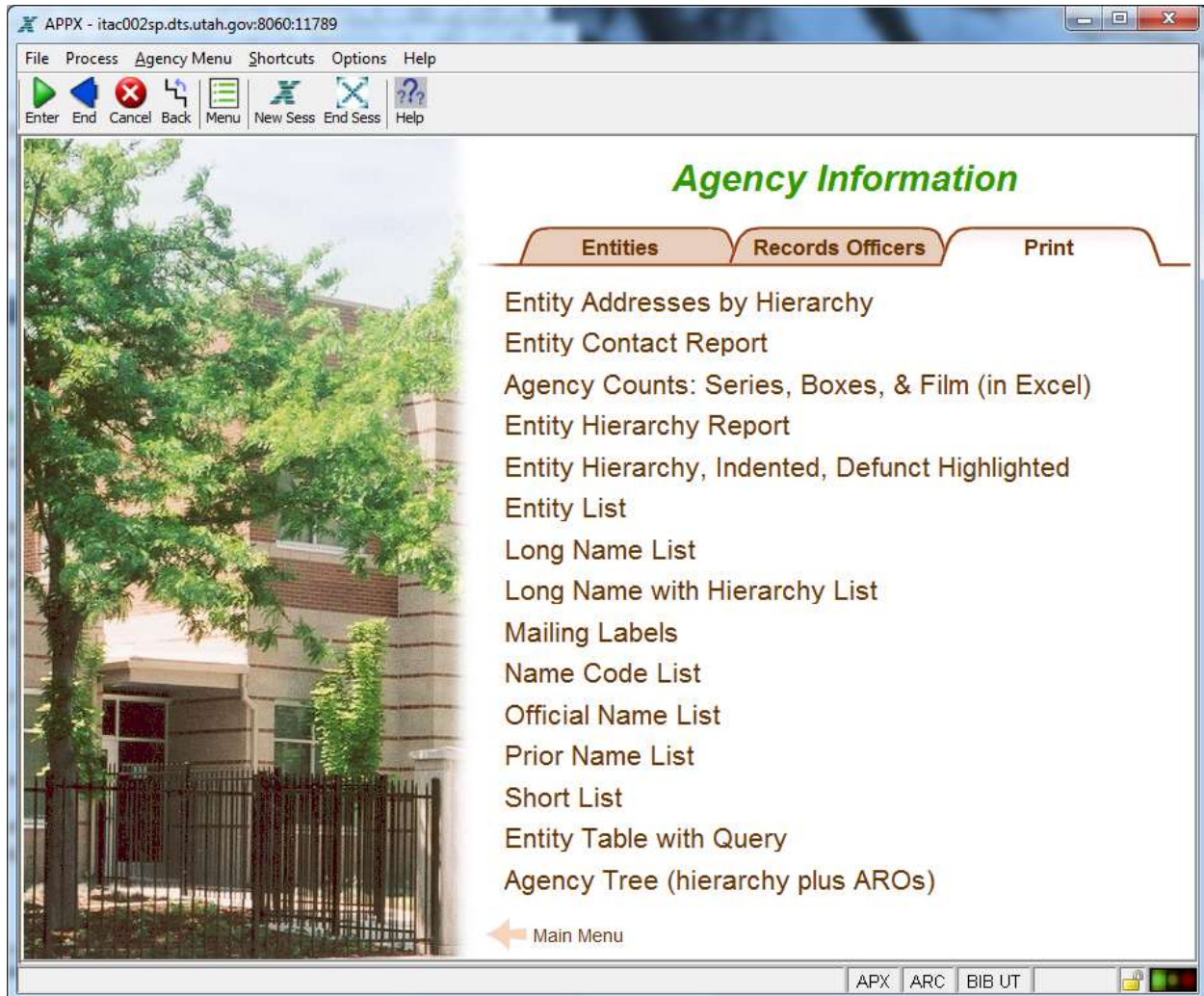


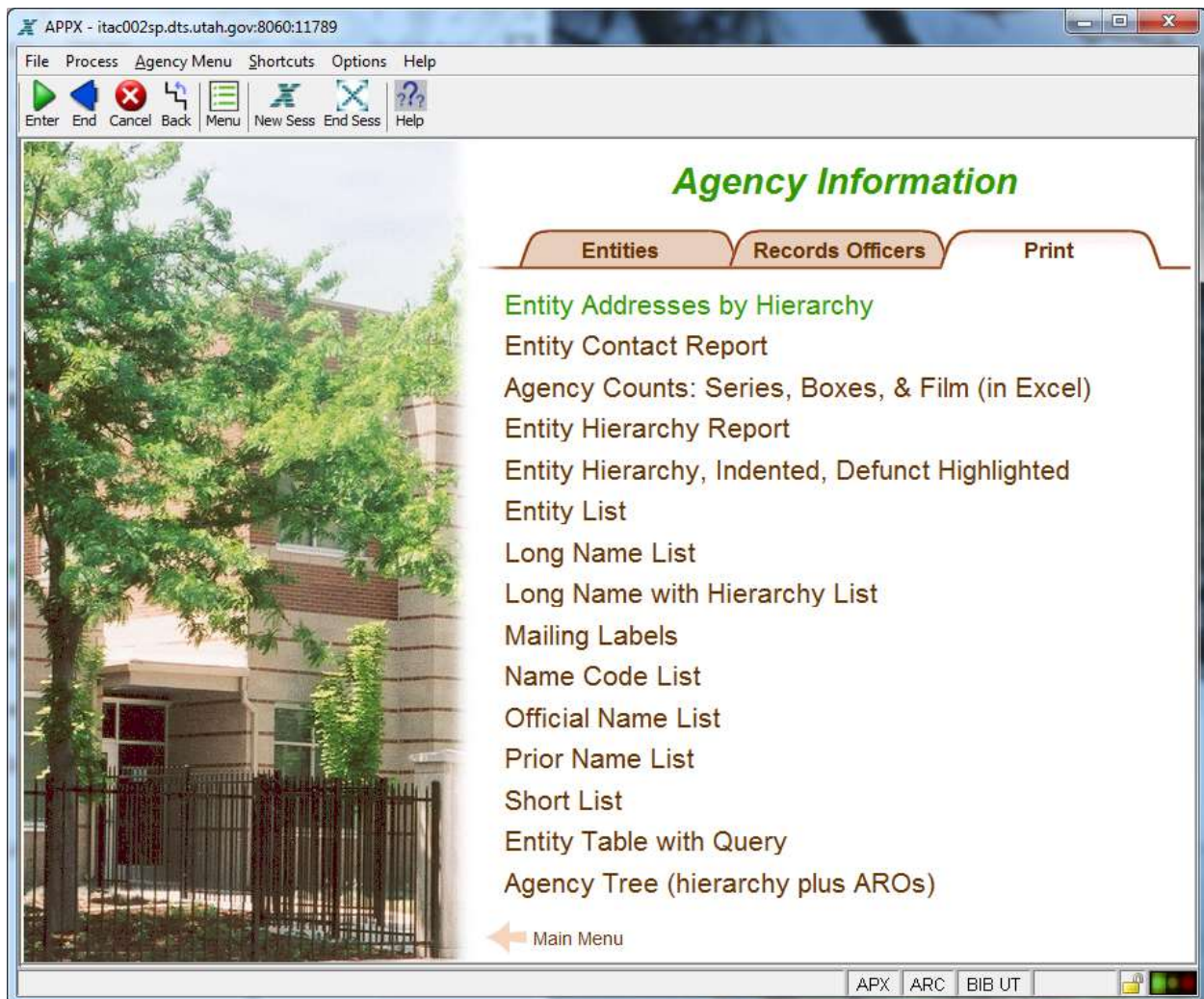
## Entity Print Menu

September 29, 2016

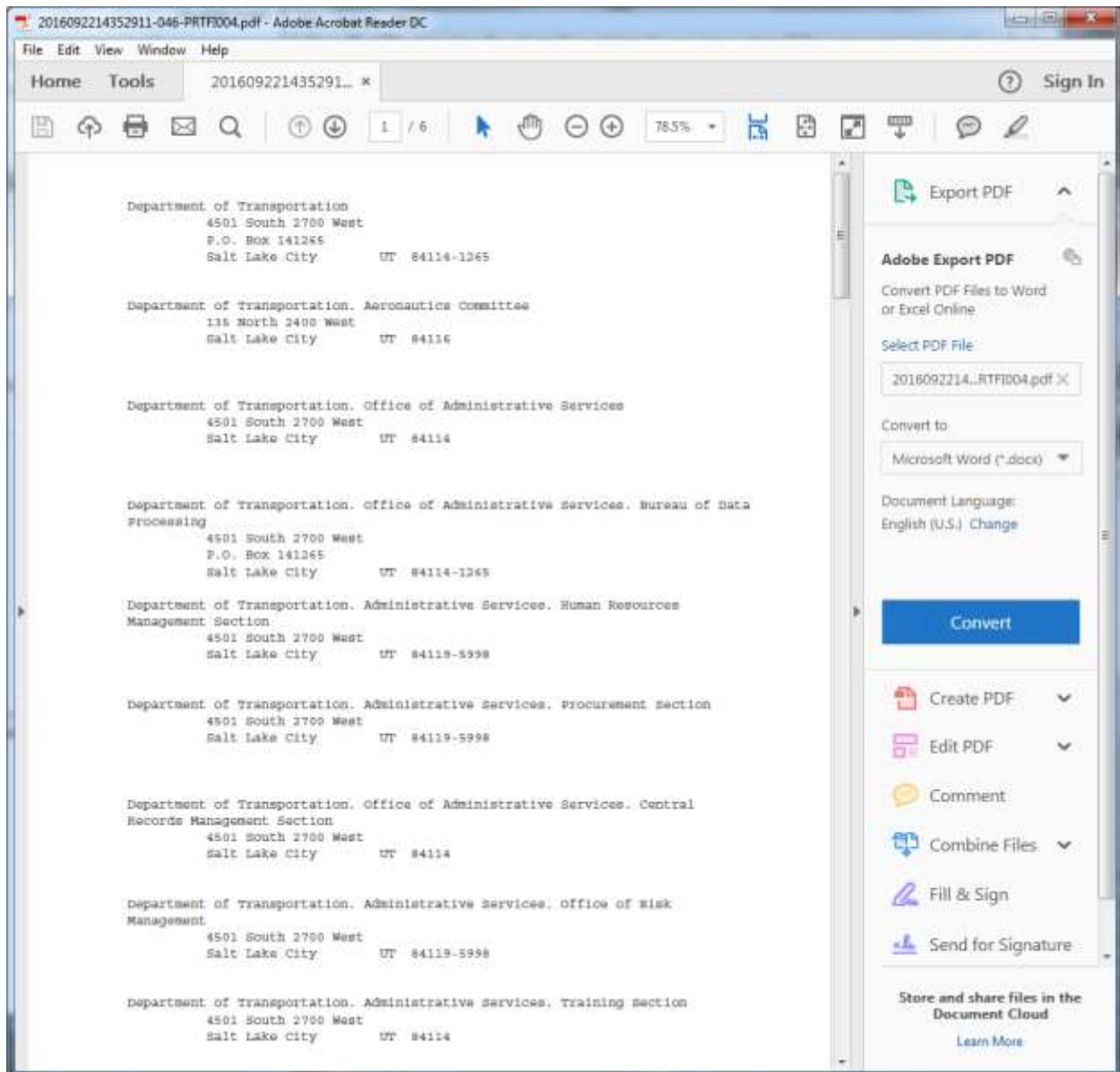
The Entities & Contacts Menu, Print tab, offers selected reports related to entities. [Bug report: the header on that tab should be changed to Entities & Contacts instead of Agency Information, to make it consistent with the other tabs.]



Click on Entity Addresses by Hierarchy.

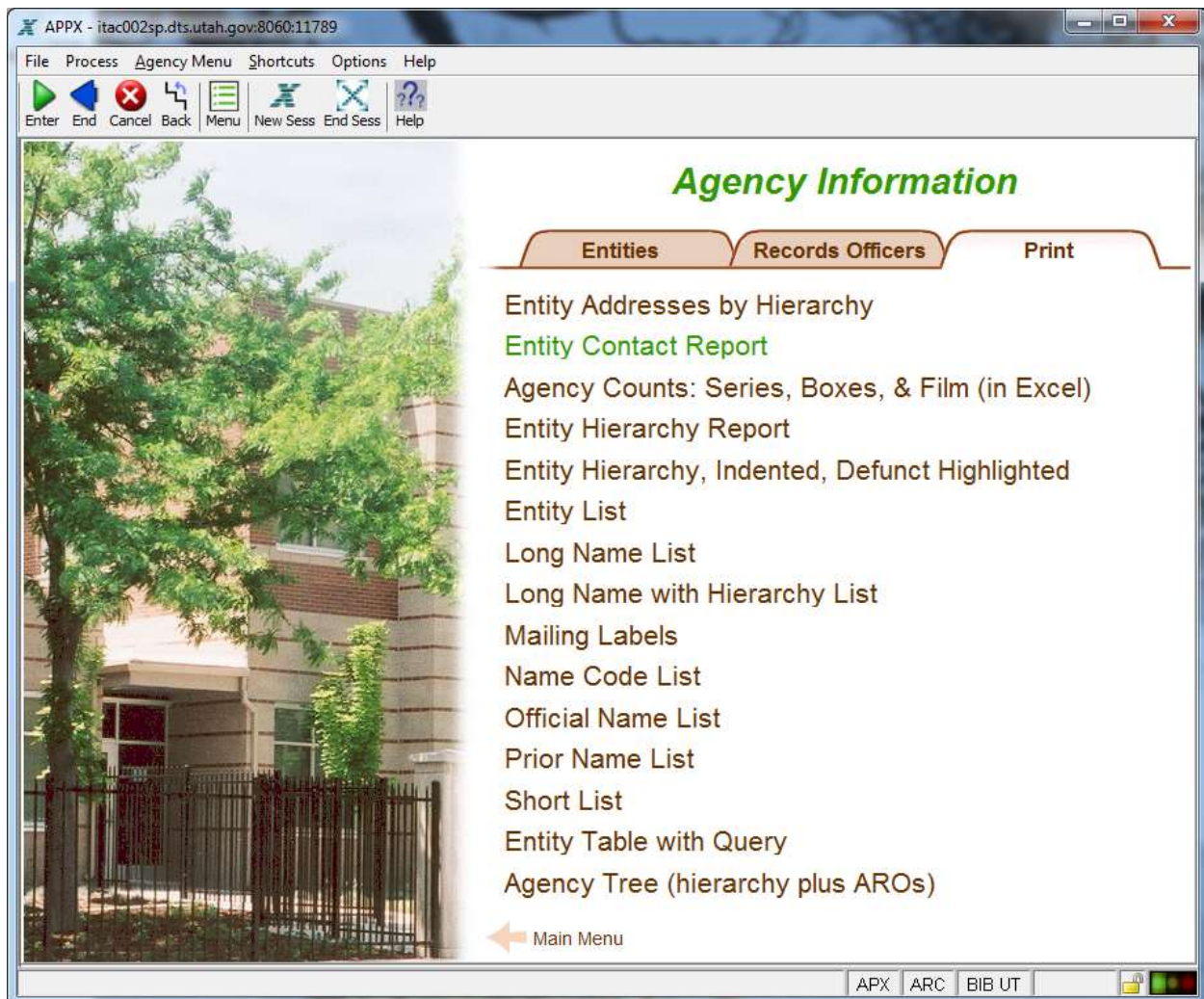


- PDF report
- Query asks for:
  - Agency hierarchy levels 1 through 5
  - Agency number
  - Agency type
  - Agency created date
  - Agency dissolved date
  - Whether defunct
- Sort by:
  - Agency hierarchy levels 1 through 5
  - Agency long name
- Data includes:
  - Agency name
  - Agency address



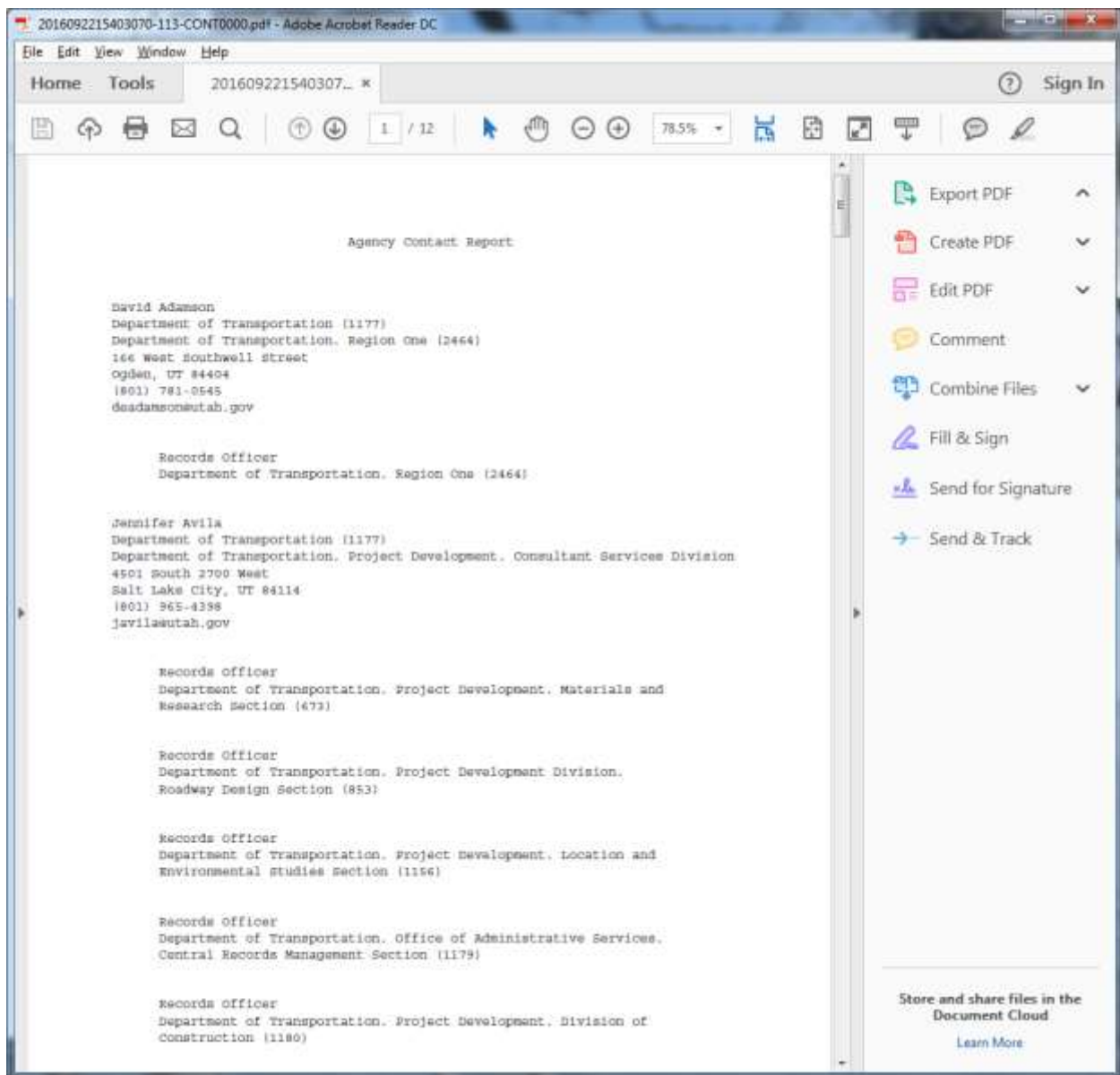
Click Entity Contact Report.



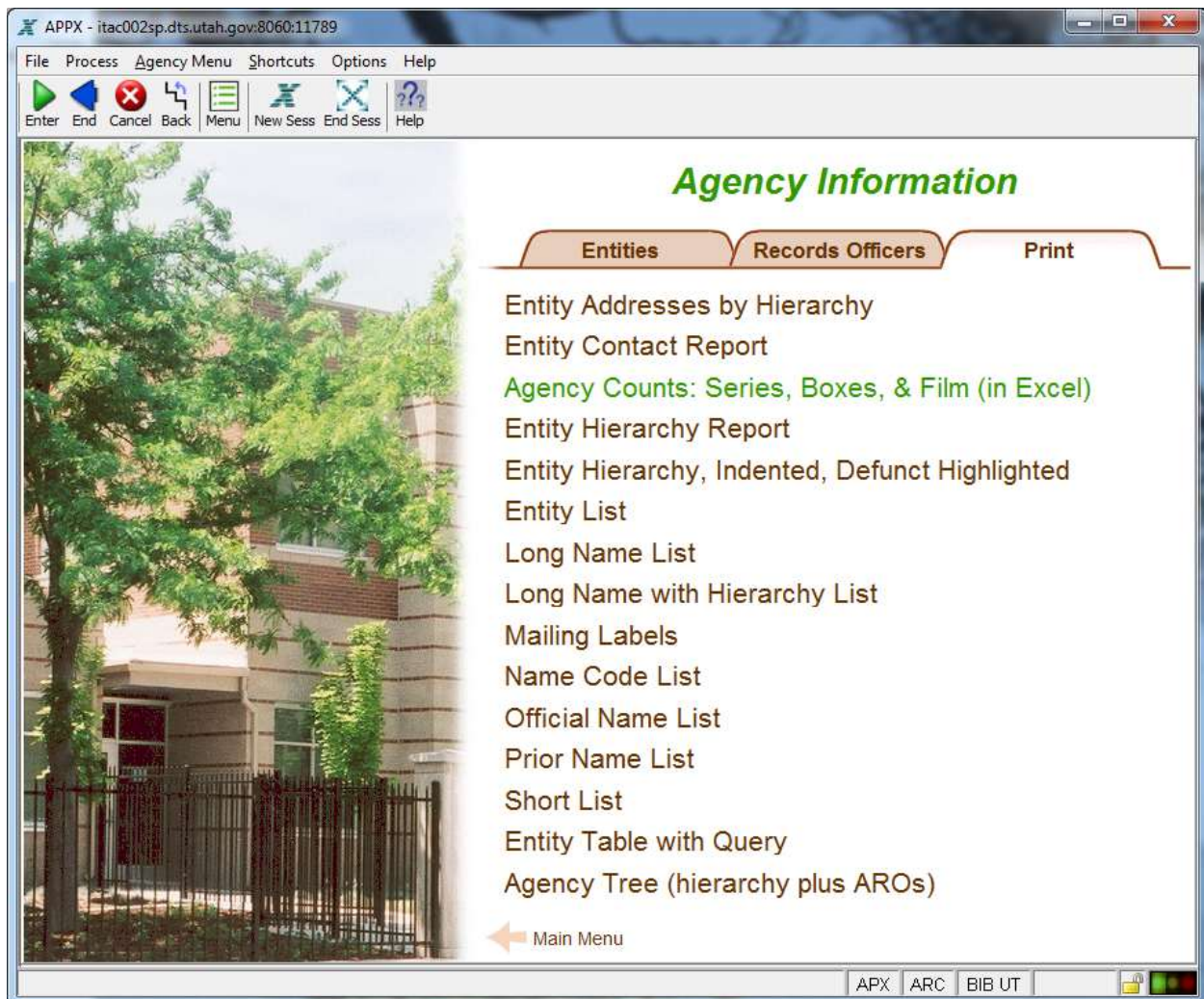


Provide the query details you need. You may choose to pull records by mailing list contact type, entity hierarchy codes, agency type, and/or geographic area.

- PDF report
- Data includes:
  - Name of contact person
  - Agency names in hierarchy order
  - Address of contact person
  - Phone of contact person
  - Email of contact person
  - Role of contact person
  - Entity related to the role



Click Agency Counts: Series, Boxes, & Film (in Excel).





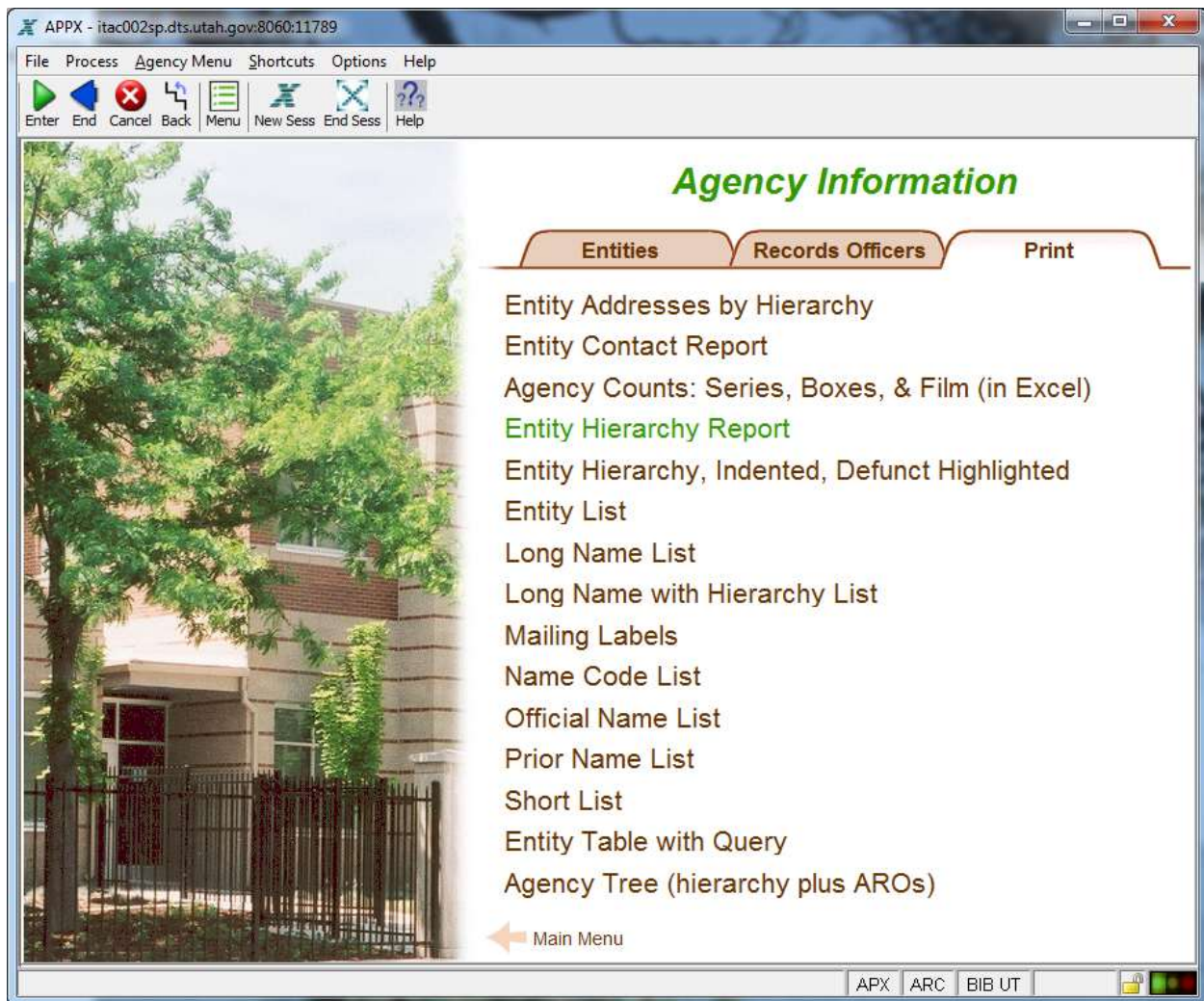
	A	B	C	D	E	F	G	H	I	J	K	L	M	N
	agency_number	agency_hi	agency_re	agency_fin	defunct	agency_lo	total_ser	total_box	total_box	total_film	total_fiche			
2	3632	AGR			0 yes	Conservat	0			0	0			
3	3626	AGR			0	Utah Grazi	1	0	0	0	0			
4	3668	AMF			0	American	0			0	0			
5	3646	BCS			0 yes	Baer Cany	0			0	0			
6	3624	BDC			0	Beaver Da	1	0	0	0	0			
7	3645	BEB			0	Box Elder	0			0	0			
8	3678	BFD			0	Box Elder	0			0	0			
9	3677	BPD			0	Big Plains	0			0	0			
10	3654	BRH			0	Bear River	0			0	0			
11	3702	BRT			0	Brighton E	0			0	0			
12	3579	CASD			0	Canyons S	3	0	0	0	0			
13	3604	CASD			0	Canyons S	3	0	0	0	0			
14	3578	CASD			0	Canyons S	3	0	0	0	0			
15	3581	CASD			0	Canyons S	3	0	0	0	0			
16	3605	CASD			0	Canyons S	3	0	0	0	0			
17	3582	CASD			0	Canyons S	3	0	0	0	0			
18	3583	CASD			0	Canyons S	3	0	0	0	0			
19	3580	CASD			0	Canyons S	3	0	0	0	0			
20	3585	CASD			0	Canyons S	3	0	0	0	0			
21	3606	CASD			0	Canyons S	3	0	0	0	0			
22	3613	CASD			0	Canyons S	3	0	0	0	0			
23	3584	CASD			0	Canyons S	3	0	0	0	0			
24	3612	CASD			0	Canyons S	4	0	0	0	0			
25	3587	CASD			0	Canyons S	3	0	0	0	0			
26	3588	CASD			0	Canyons S	3	0	0	0	0			
27	3586	CASD			0	Canyons S	3	0	0	0	0			
28	3607	CASD			0	Canyons S	3	0	0	0	0			
29	3589	CASD			0	Canyons S	3	0	0	0	0			
30	3608	CASD			0	Canyons S	3	0	0	0	0			

- Excel spreadsheet
- Query asks for:
  - Agency hierarchy levels 1 through 5
  - Agency type
  - Agency number
  - Agency dissolved date
  - Whether defunct
- Sort by:
  - Report category
  - Finet code
  - Agency hierarchy
  - Agency long name
  - Agency type
- Data includes:
  - Agency number



- Agency top-level hierarchy code
- Agency report category
- Agency FINET code
- Whether defunct
- Agency name
- Total series
- Total boxes in Records Center
- Total boxes in Archives
- Total film
- Total fiche

Click Entity Hierarchy Report.



- PDF report
- Query asks for:
  - Agency hierarchy levels 1 through 5
  - Agency official name (MARC-coded)
  - Agency type

- Agency created date
- Agency dissolved date
- Whether defunct
- Sort by:
  - Entity common name
  - Agency number
  - Agency hierarchy
- Data includes:
  - Agency name
  - Agency number
  - Agency hierarchy code
  - Hierarchy structure name

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AGENCY LIST BY TITLE AND HIERARCHY

Agency Name:		
Lvl 1: TE	Communications Office	01183
Lvl 2: CRO	Transportation Department	
Lvl 3:	Community Relations Office	
Lvl 4:		
Lvl 5:		
Lvl 1: TE	Equipment Operations	01621
Lvl 2: OP	Transportation Department	
Lvl 3: TEO	Operations Administration	
Lvl 4:	Traffic Equipment Operations	
Lvl 5:		
Lvl 1: TE	Motor Carrier Advisory Board	03989
Lvl 2: MCB	Transportation Department	
Lvl 3:	Motor Carrier Advisory Board	
Lvl 4:		
Lvl 5:		
Lvl 1: TE	Multistate Highway Transportation	03990
Lvl 2: HTM	Transportation Department	
Lvl 3:	Multistate Highway Transportation	
Lvl 4:		
Lvl 5:		
Lvl 1: TE	Passenger ropeway safety comm	03991
Lvl 2: ROPE	Transportation Department	
Lvl 3:	Passenger Ropeway Safety Committee	
Lvl 4:		
Lvl 5:		
Lvl 1: TE	Program Development Division	03622
Lvl 2: PRD	Transportation Department	
Lvl 3:	Program Development	
Lvl 4:		
Lvl 5:		
Lvl 1: TE	Research Section	04084
Lvl 2: PRD	Transportation Department	
Lvl 3: RSR	Program Development	
Lvl 4:	Research	
Lvl 5:		

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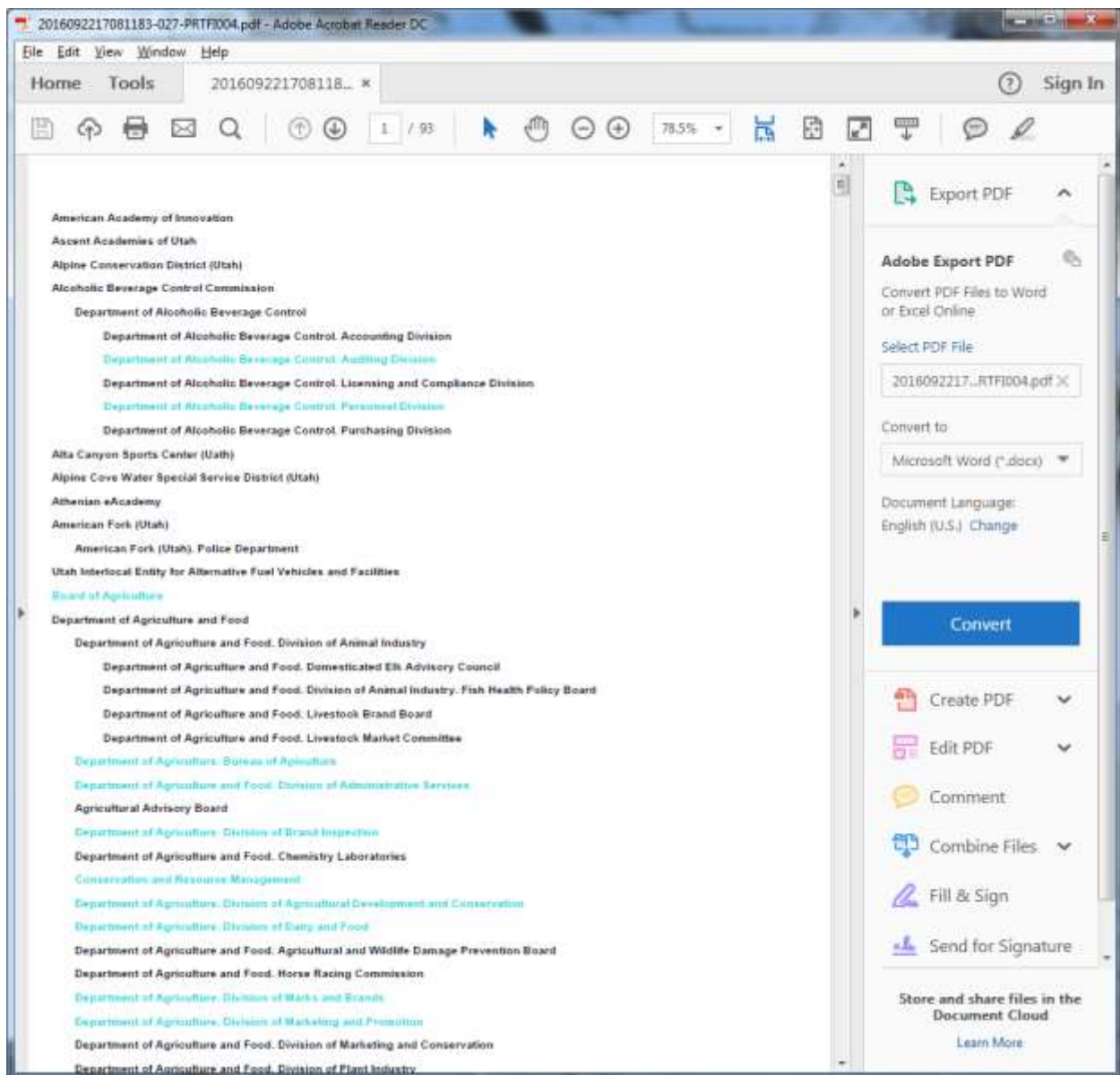
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Click Entity Hierarchy, Indented, Defunct Highlighted.

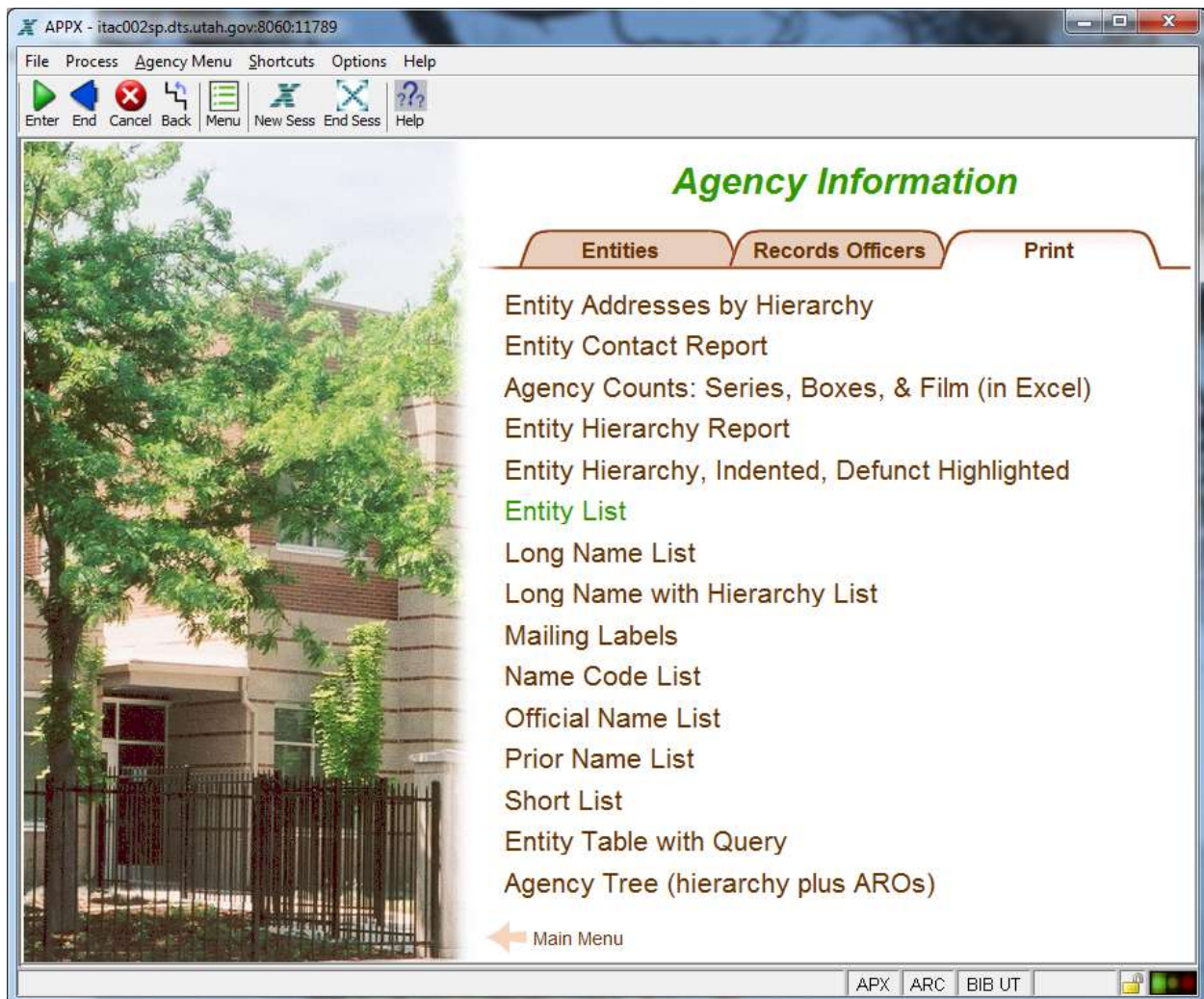


- PDF report
- Query asks for:
  - Agency number range
  - Agency dissolved date
  - Whether defunct
  - Agency hierarchy levels 1 through 5
- Sort by:
  - Agency hierarchy levels
- Data includes:
  - Agency names, indented to communicate hierarchy levels (defunct entities highlighted in blue)



Click on Entity List.





- PDF report
- Query asks for:
  - Agency hierarchy levels 1 through 5
  - Agency type
  - Agency created date
  - Agency dissolved date
  - Whether defunct
  - Agency report category
- Sort by:
  - Agency hierarchy levels
- Data includes:
  - Hierarchy code
  - Hierarchy structure name
  - Agency short name
  - Agency number

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### Archives

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#### Agency Hierarchy List

Govt: TE	Transportation Department	
	Transportation Department	1177
Dept: ABC	Aeronautics Commission	
	Transportation Aeronautics	60
Dept: AS	Administrative Services	
	Transportation Admin Services	1178
Div: DP	Data Processing	
	Transportation Data Processing	1813
Div: HRM	Human Resource Management	
	Transportation Personnel	2427
Div: PHM	Procurement	
	Transportation Procurement	2428
Div: RM	Records Management	
	Transportation Library/Records	1179
Div: RSE	Risk Management	
	Transportation Risk Management	2430
Div: THN	Training	
	Transportation Training	2429
Dept: ATC	Utah Air Travel Commission Board	
	Utah Air Travel Commission Bd	3994
Dept: CIR	Civil Rights	
	Transportation Civil Rights	1814
Dept: COP	Comptroller	
	Transportation Comptroller	219
Dept: CRO	Community Relations Office	
	Communications Office	1181
Dept: DS	District 5	
	Transportation Dist. 5 (Cedar)	1815
Dept: DS	District 6	
	Transportation Dist. 6 (Gren)	2467
Dept: EXO	Executive Office	
	Transportation Director	3033
Dept: HTR	Multistate Highway Transportation	
	Multistate Highway Transportat	3990
Dept: IAU	Internal Audit	
	Transportation Internal Audit	1184
Dept: MA	Maintenance Division	
	Transportation Maintenance	1185
Dept: MC	Motor Carriers	
	Transportation Motor Carriers	2422
Div: MCS	Motor Carrier Safety	
	Transportation Motor Safety	2431
Div: PE	Port of Entry	
	Transportation Port of Entry	1808
Dept: MCB	Motor Carrier Advisory Board	
	Motor Carrier Advisory Board	3989
Dept: OP	Operations Administration	
	Transportation operations	2425
Div: AGO	Aeronautics	

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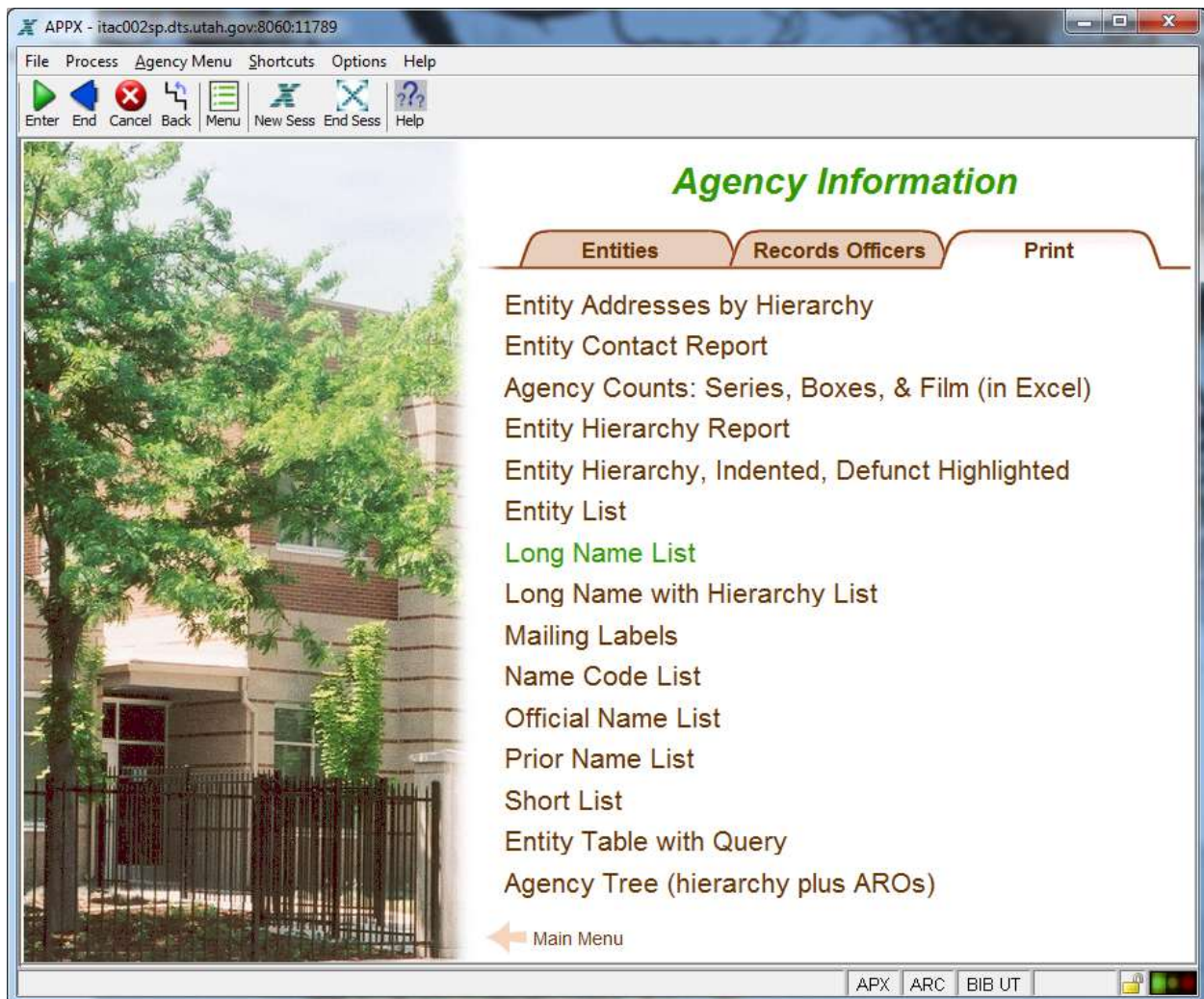
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Click Long Name List.



- PDF report
- Query asks for:
  - Agency number range
  - Catalog agency ID number
  - Agency official name (MARC-coded)
  - Agency hierarchy levels 1 through 3
  - Who last changed the agency
  - Agency created date
  - Agency dissolved date
  - Agency type
  - Whether defunct
  - Agency report category
- Sort by:
  - Agency number
  - Agency long name
  - Agency hierarchy levels 1 through 5
- Data includes:



- Agency number
- Agency long name
- Catalog agency ID number

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Archives  
Agencies Long Name List

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60	Department of Transportation, Aeronautics Committee	RLIN ID H00060A
61	Department of Transportation, Division of Aeronautics	RLIN ID H00061A
219	Department of Transportation, Office of the comptroller	RLIN ID H00219A
306	Department of Transportation, Region Two	RLIN ID H00306A
346	Department of Transportation, Region Two (Salt Lake City), Encroachment Office	RLIN ID H00346A
473	Department of Transportation, Project Development, Materials and Research Section	RLIN ID H00473A
763	Department of Transportation, Project Development Division	RLIN ID H00763A
853	Department of Transportation, Project Development Division, Roadway Design Section	RLIN ID H00853A
854	Department of Transportation, Traffic and safety section	RLIN ID 86-A143
1156	Department of Transportation, Project Development, Location and Environmental Studies Section	RLIN ID H01156A
1177	Department of Transportation	RLIN ID H01177A
1178	Department of Transportation, Office of Administrative Services	RLIN ID H01178A
1179	Department of Transportation, Office of Administrative Services, Central Records Management Section	RLIN ID H01179A
1180	Department of Transportation, Project Development, Division of Construction	RLIN ID H01180A
1181	Department of Transportation, Office of Community Relations	RLIN ID H01181A
1184	Department of Transportation, Office of Internal Audit	RLIN ID H01184A
1185	Department of Transportation, Maintenance Division	RLIN ID

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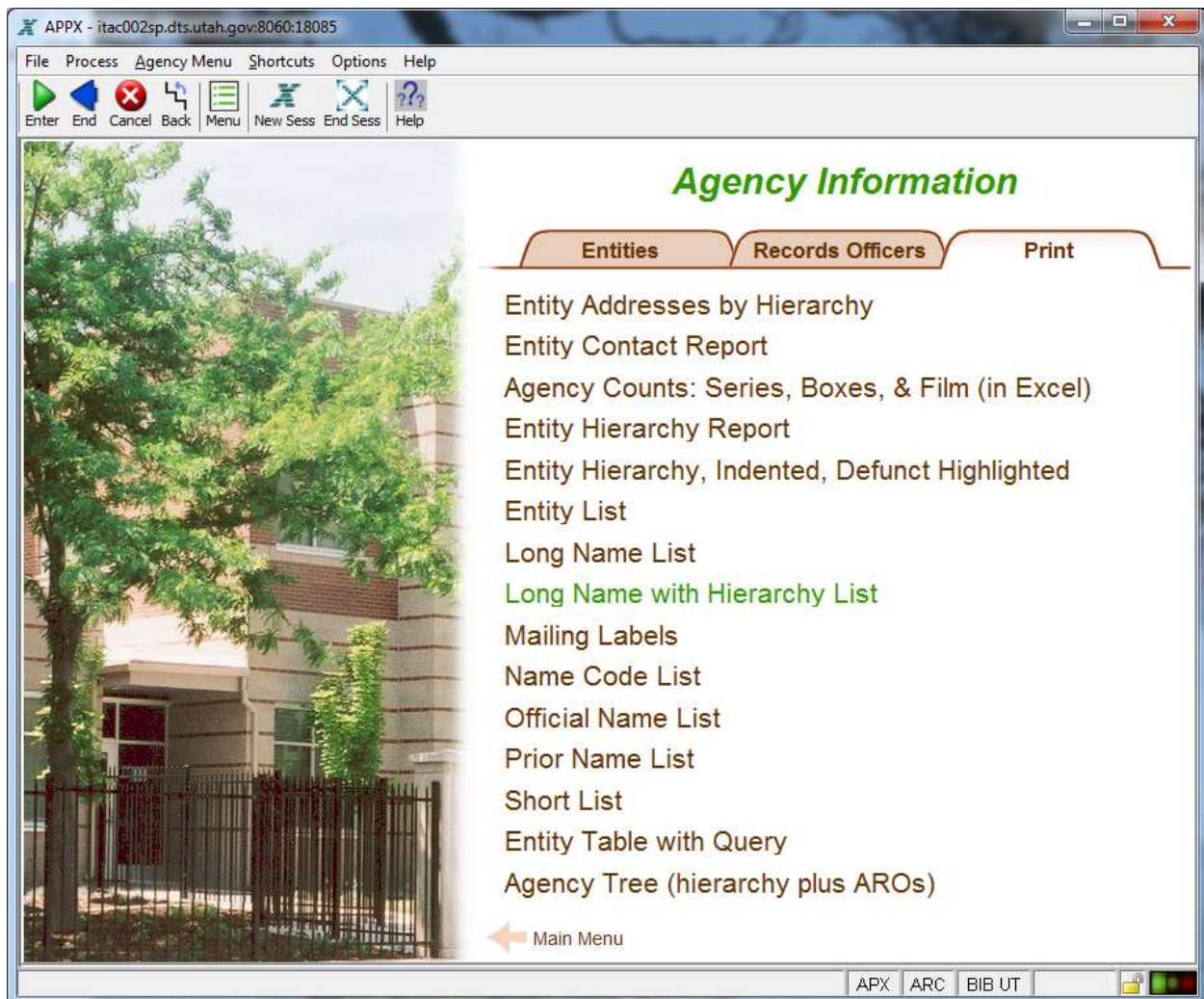
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Click Long Name with Hierarchy List:





- PDF report
- Query asks for:
  - Agency number range
  - Catalog agency ID number
  - Agency official name (MARC-coded)
  - Agency hierarchy levels 1 through 3
  - Who last changed the agency
  - Agency created date
  - Agency dissolved date
  - Agency type
  - Whether defunct
  - Agency report category
- Sort by:
  - Agency number
  - Agency long name
  - Agency hierarchy levels 1 through 5
- Data includes:

- Agency number
- Agency long name
- Agency hierarchy codes

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### Archives

#### Agency Long Name List

Agency Long Key Name	LVL One	LVL Two	LVL Three	LVL Four	LVL Five
60 Department of Transportation, Aeronautics Committee	TR	ARC			
61 Department of Transportation, Division of Aeronautics	TR	OP	ARD		
219 Department of Transportation, Office of the Comptroller	TR	COP			
306 Department of Transportation, Region Two	TR	R2			
346 Department of Transportation, Region Two (Salt Lake City), Encroachment Office	TR	R2	ENF		
673 Department of Transportation, Project Development, Materials and Research Section	TR	PRE	MRE		
763 Department of Transportation, Project Development Division	TR	PRE			
853 Department of Transportation, Project Development Division, Roadway Design Section	TR	PRE	RWD		
854 Department of Transportation, Traffic and Safety Section	TR	OP	SAF		
1156 Department of Transportation, Project Development, Location and Environmental Studies Section	TR	PRE	TLE		
1177 Department of Transportation	TR				
1178 Department of Transportation, Office of Administrative Services	TR	AS			
1179 Department of Transportation, Office of Administrative Services, Central Records Management Section	TR	AS	RM		
1180 Department of Transportation, Project Development, Division of Construction	TR	PRE	CON		
1181 Department of Transportation, Office of Community Relations	TR	CRO			
1184 Department of Transportation, Office of Internal Audit	TR	IAU			
1185 Department of Transportation, Maintenance Division	TR	MA			
1186 Department of Transportation, Office of Planning and Programming	TR	TRO			
1192 Department of Transportation, Division of Project Development, Structures Section	TR	PRE	STD		
1193 Department of Transportation, Division of Project Development, Division of Right of Way Acquisition	TR	PRE	RW		
1685 Department of Transportation, Bureau of Standards and Review	TR	PRE	ST		
1808 Department of Transportation, Office of Port of Entry	TR	MC	PE		
1813 Department of Transportation, Office of Administrative Services, Bureau of Data Processing	TR	AS	DP		

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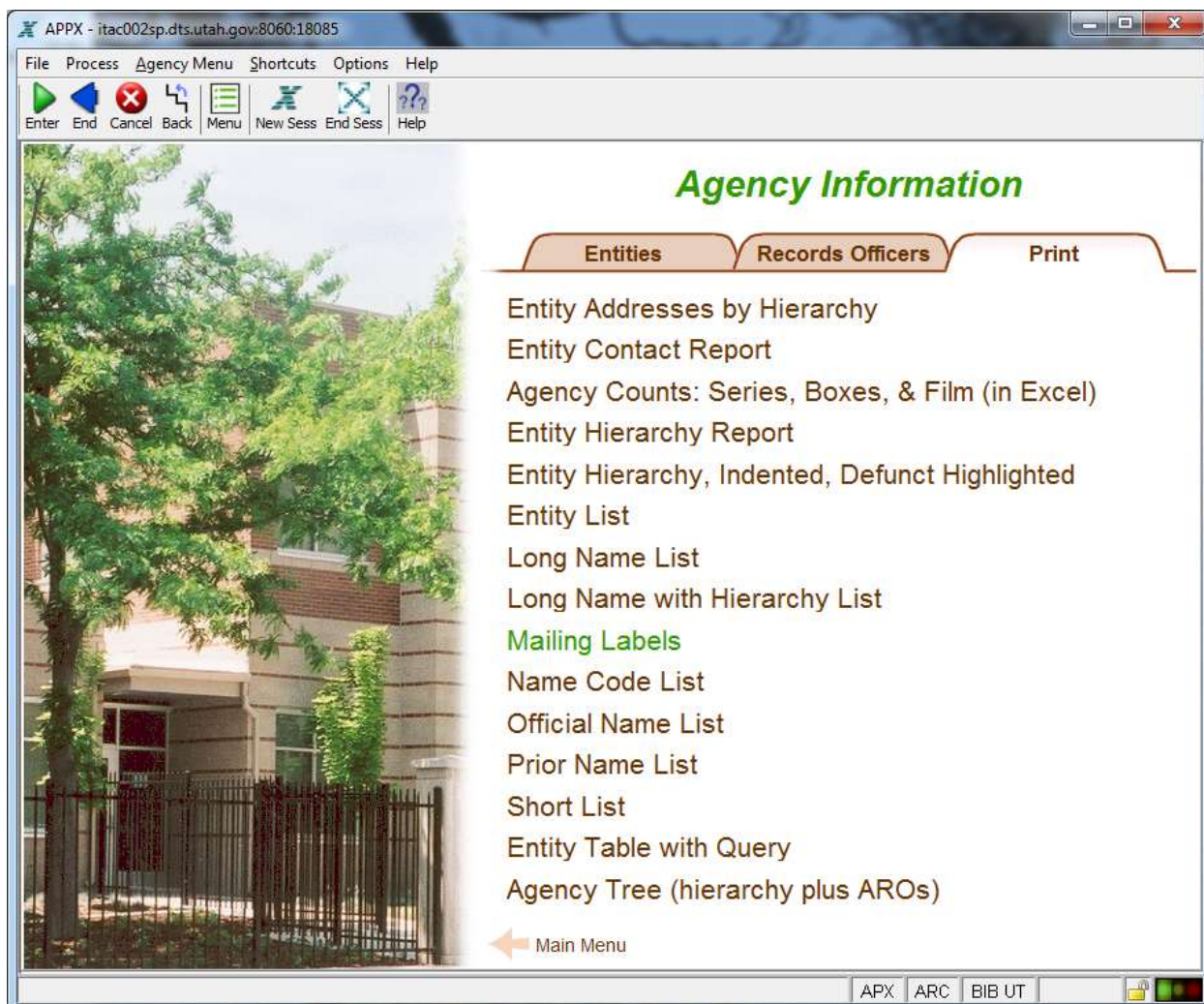
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Click Mailing Labels.





Provide the query elements that you want. You may choose from the mailing list contact type, agency hierarchy, agency type, or geographic area. Click OK to run the report.

- Mpage report
- Query asks for:
  - Whether the person has access to State Mail
  - City
- Sort by:
  - Building Mail (i.e. State Mail) Yes/No
  - Entity name (common)
  - Last name, first name
  - Zip code
  - City
- Data includes:
  - Name of contact person
  - Agency short name
  - Address



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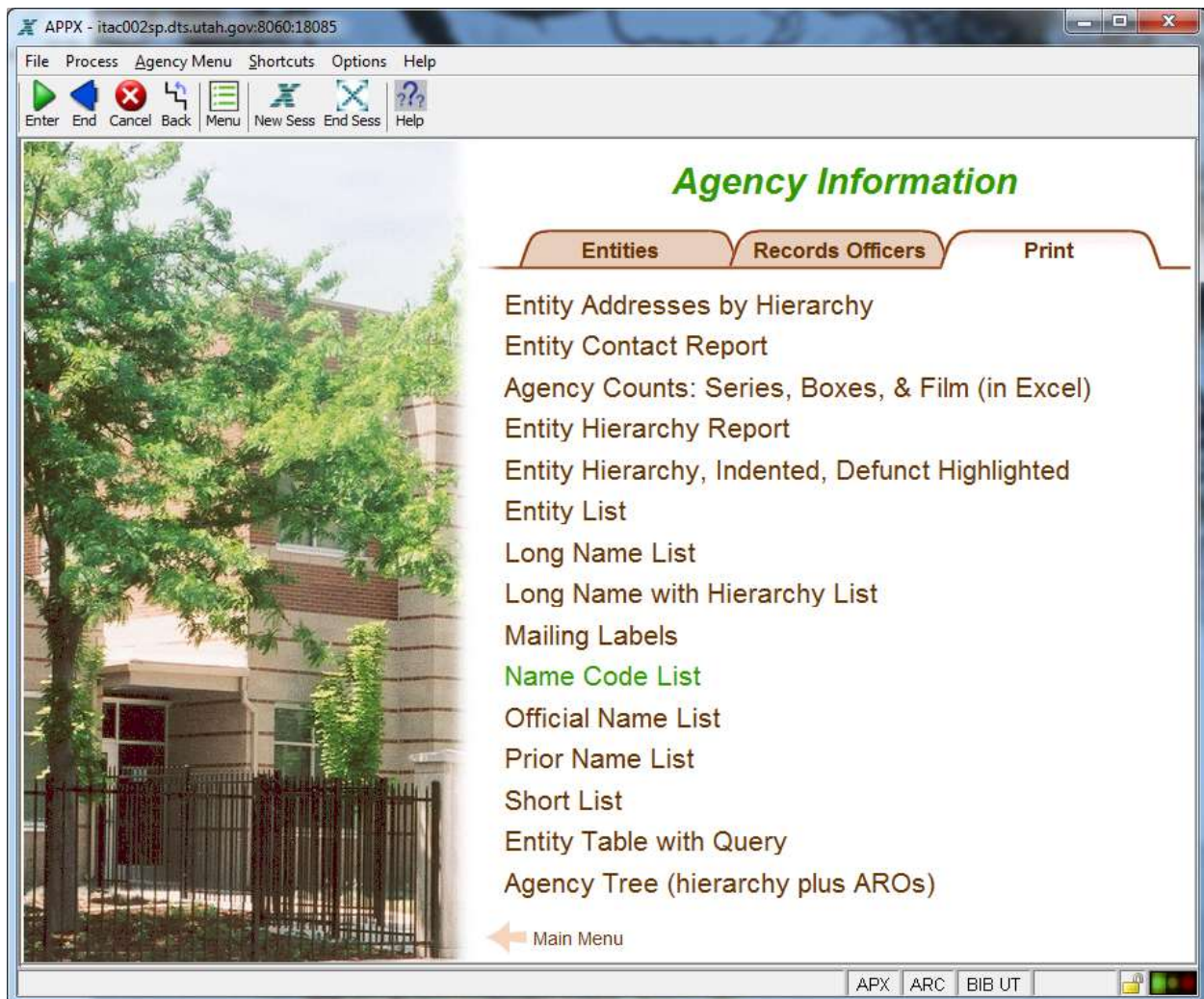
Page 1 of 2 Print? N >

MRS. MICHELLE JERONIMO AGENCY EMPLOYEE 4501 S 2700 W SALT LAKE CITY UT 84114	NICOLE GODFREY EQUIPMENT OPERATIONS 4501 SOUTH 2700 WEST SALT LAKE CITY UT 84119
CARLOS RODRIGUEZ HUMAN RESOURCE MANAGEMENT 4501 SOUTH 2700 WEST SALT LAKE CITY UT 84119	JESSEE HILL PROGRAM DEVELOPMENT DIVISION 4501 SOUTH 2700 WEST SALT LAKE CITY UT 84119
HOMA SHABESTARI TRAFFIC MANAGEMENT 2060 SOUTH 2760 WEST SALT LAKE CITY UT 84104	JILL BAXTER TRANSPORTATION AERONAUTICS DIV 135 NORTH 2400 WEST SALT LAKE CITY UT 84116
JUDY ROMRELL TRANSPORTATION CIVIL RIGHTS 4501 SOUTH 2700 WEST 4TH FLOOR SALT LAKE CITY UT 84114 - 1520	MRS. JULIANNA PREECE RECORDS OFFICER TRANSPORTATION COMPTROLLER 4501 S 2700 W SALT LAKE CITY UT 84114
AMBER ROUTSON AGENCY EMPLOYEE TRANSPORTATION CONSTRUCTION 4501 SOUTH 2700 WEST 4501 S 2700 W	JENNIFER AVILA TRANSPORTATION CONSULTANT SERV 4501 SOUTH 2700 WEST SALT LAKE CITY UT 84114
DIANE JOSIE TRANSPORTATION DEPARTMENT 4501 SOUTH 2700 WEST P.O. BOX 141265 SALT LAKE CITY UT 84114 - 1265	MANDY KNOWLDEN RECORDS OFFICER TRANSPORTATION DEPARTMENT 4501 SOUTH 2700 WEST 2ND FL. SALT LAKE CITY UT 84114
RANDALL PARK RECORDS OFFICER TRANSPORTATION DEPARTMENT UDOT 4501 SOUTH 2700 WEST	JIMMY HOLFELTZ TRANSPORTATION INTERNAL AUDIT 4501 SOUTH 2700 WEST SALT LAKE CITY UT 84119

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12:07 PM

Click Name Code List.



- PDF report
- No query or sort
- Data includes:
  - Hierarchy structure code
  - Hierarchy level
  - Structure code name

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Agency Name List

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Struct	Code	N	Entity	Title
1			Box Elder	
2				
3				
4				
10	3		Circuit Courts (10th)	
11	3		Circuit Courts (11th)	
111	1		Utah County Service District	
12	3		Circuit Courts (12th)	
140	4		Section 14 Juab	
2	3		Circuit Courts (2nd)	
209	2		Justice of the Peace/St. George	
3	3		Circuit Courts (3rd)	
18	4		District 5	
410	1			
5	3		Circuit Courts (5th)	
6	3		Circuit Courts (6th)	
7	3		Circuit Courts (7th)	
8	3		Circuit Courts (8th)	
9	3		Circuit Courts (9th)	
911	2		Utah 911 Committee	
911	3		Utah 911 Committee	
911C	3		911 Advisory Committee	
911C	4		911 Advisory Committee	
911D	2		911 Division	
911D	3		911 Division	
???	3		????????	
???	4		????????	
???	5		????????	
AA	2		Aging and Adult Services	
AA	3		Aging and Adult Services	
AA	4		Aging and Adult Services	
AA8	1		Aging and Adult Services Board	
AA8	2		Aging and Adult Services Board	
AA8	3		Aging and Adult Services Board	
AA8	4		Aging and Adult Services Board	
AA8	5		Aging and Adult Services Board	
AA8	6		Aging and Adult Services Board	
AA8	7		Aging and Adult Services Board	
AA8	8		Aging and Adult Services Board	
AA8	9		Aging and Adult Services Board	
AA8	10		Aging and Adult Services Board	
AA8	11		Aging and Adult Services Board	
AA8	12		Aging and Adult Services Board	
AA8	13		Aging and Adult Services Board	
AA8	14		Aging and Adult Services Board	
AA8	15		Aging and Adult Services Board	
AA8	16		Aging and Adult Services Board	
AA8	17		Aging and Adult Services Board	
AA8	18		Aging and Adult Services Board	
AA8	19		Aging and Adult Services Board	
AA8	20		Aging and Adult Services Board	
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AA8	22		Aging and Adult Services Board	
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AA8	31		Aging and Adult Services Board	
AA8	32		Aging and Adult Services Board	
AA8	33		Aging and Adult Services Board	
AA8	34		Aging and Adult Services Board	
AA8	35		Aging and Adult Services Board	
AA8	36		Aging and Adult Services Board	
AA8	37		Aging and Adult Services Board	
AA8	38		Aging and Adult Services Board	
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AA8	43		Aging and Adult Services Board	
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AA8	57		Aging and Adult Services Board	
AA8	58		Aging and Adult Services Board	
AA8	59		Aging and Adult Services Board	
AA8	60		Aging and Adult Services Board	
AA8	61		Aging and Adult Services Board	
AA8	62		Aging and Adult Services Board	
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AA8	64		Aging and Adult Services Board	
AA8	65		Aging and Adult Services Board	
AA8	66		Aging and Adult Services Board	
AA8	67		Aging and Adult Services Board	
AA8	68		Aging and Adult Services Board	
AA8	69		Aging and Adult Services Board	
AA8	70		Aging and Adult Services Board	
AA8	71		Aging and Adult Services Board	
AA8	72		Aging and Adult Services Board	
AA8	73		Aging and Adult Services Board	
AA8	74		Aging and Adult Services Board	
AA8	75		Aging and Adult Services Board	
AA8	76		Aging and Adult Services Board	
AA8	77		Aging and Adult Services Board	
AA8	78		Aging and Adult Services Board	
AA8	79		Aging and Adult Services Board	
AA8	80		Aging and Adult Services Board	
AA8	81		Aging and Adult Services Board	
AA8	82		Aging and Adult Services Board	
AA8	83		Aging and Adult Services Board	
AA8	84		Aging and Adult Services Board	
AA8	85		Aging and Adult Services Board	
AA8	86		Aging and Adult Services Board	
AA8	87		Aging and Adult Services Board	
AA8	88		Aging and Adult Services Board	
AA8	89		Aging and Adult Services Board	
AA8	90		Aging and Adult Services Board	
AA8	91		Aging and Adult Services Board	
AA8	92		Aging and Adult Services Board	
AA8	93		Aging and Adult Services Board	
AA8	94		Aging and Adult Services Board	
AA8	95		Aging and Adult Services Board	
AA8	96		Aging and Adult Services Board	
AA8	97		Aging and Adult Services Board	
AA8	98		Aging and Adult Services Board	
AA8	99		Aging and Adult Services Board	
AA8	100		Aging and Adult Services Board	

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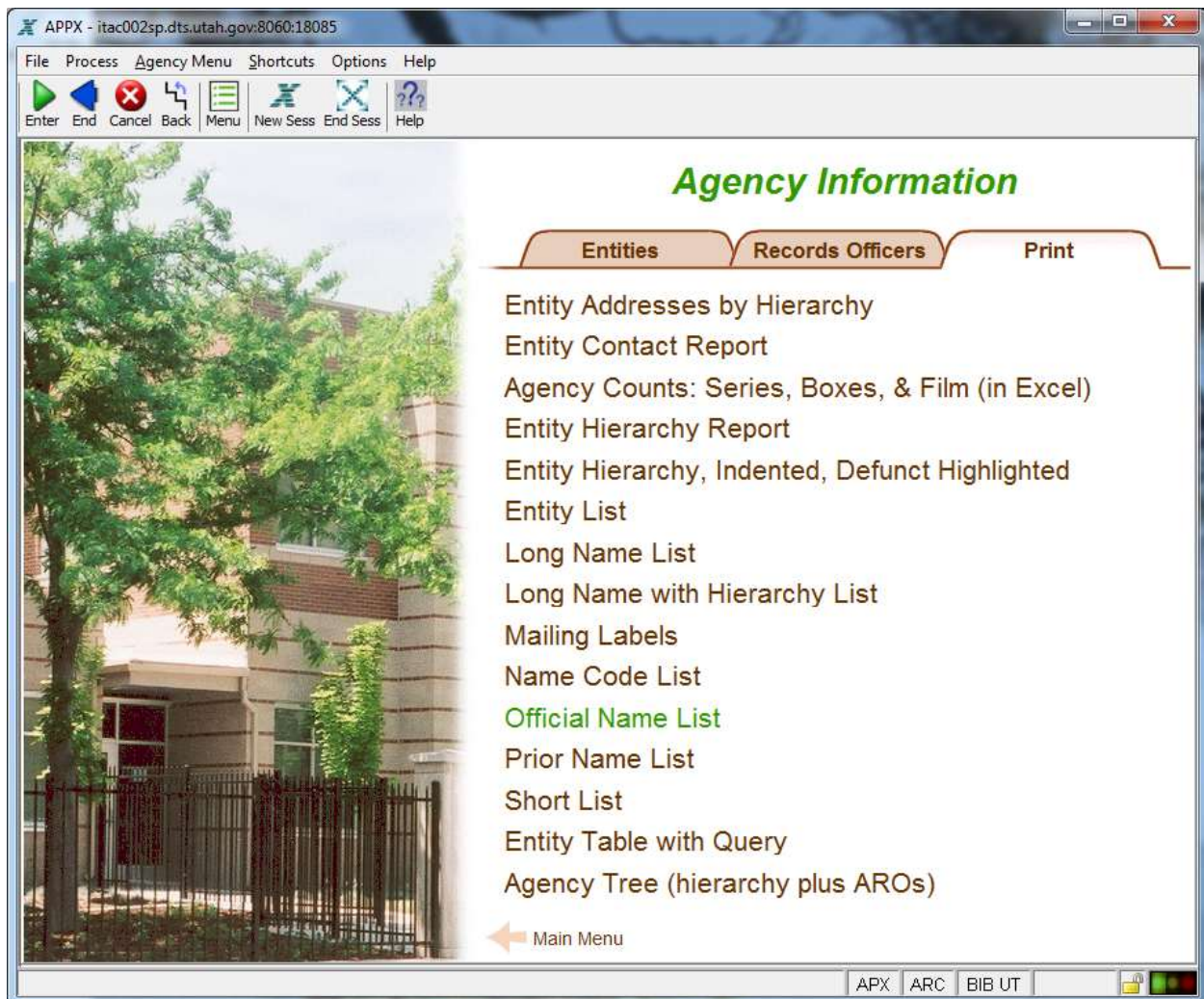
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- Query asks for:
  - Agency number
  - Agency hierarchy levels 1 through 5
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  - Date range agency was added to the system
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  - Date range when agency was last changed
  - Who last changed the agency
  - Agency history compiled by
  - Agency history compiled date range
  - Agency ARDOCS track (i.e. eligible to be in Versatile)
  - Agency official name (MARC-coded)
  - Agency address line 1
  - Agency address line 2
  - City
  - Agency created date



- Agency dissolved date
  - Whether defunct
  - Agency report category
- Sort by:
  - Agency short name (aka Entity Name Common)
  - Agency hierarchy level
  - Agency number
  - Agency catalog history date
- Data includes:
  - Agency number
  - Agency official name (MARC-coded)
  - When added
  - Who added
  - Catalog agency ID

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**Agencies Listing by Official Name**

Agency Number	Official Agency Name	Added	By
1969	Bear River Water Conservancy District (Utah) (H01969A)	08/23/1991 00:00 00	By: SRW Steven Wood
78	Bingham Canyon (Utah) (H00078A)		By: SRW Steven Wood
3269	Box Elder County (Utah) (91-A)	11/16/2007 00:00 00	By: JET Janell Tuttle
89	Box Elder County (Utah).\$bCounty Assessor (H00089A)		By: EIA Liz Asplund
90	Box Elder County (Utah).\$bCounty Auditor (H00090A)		By: EIA Liz Asplund
92	Box Elder County (Utah).\$bCounty Clerk (H00092A)		By: SRW Steven Wood
1534	Box Elder County (Utah).\$bCounty Commission (H01534A)		By: WMR Wanda Mae Robinson
91	Box Elder county (Utah).\$bCounty court (H00091A)		By: SRW Steven Wood
93	Box Elder county (Utah).\$bCounty Recorder (H00093A)		By: EIA Liz Asplund
94	Box Elder County School District (Utah) (H00094A)		By: EIA Liz Asplund
2533	Box Elder County (Utah).\$bCounty Sheriff (87-A)	12/01/1993 00:00 00	By: SRW Steven Wood
3316	Box Elder County Solid Waste (Utah) (91-A)	12/07/2007 00:00 00	By: JET Janell Tuttle
95	Box Elder county (Utah).\$bCounty Treasurer (H00095A)		By: EIA Liz Asplund
2330	Box Elder County School District (Utah).\$bBox Elder High School	01/27/1992 00:00 00	By: EIA Liz Asplund
2331	Box Elder County School District (Utah).\$bBox Elder Jr. High School	01/27/1992 00:00 00	By: EIA Liz Asplund

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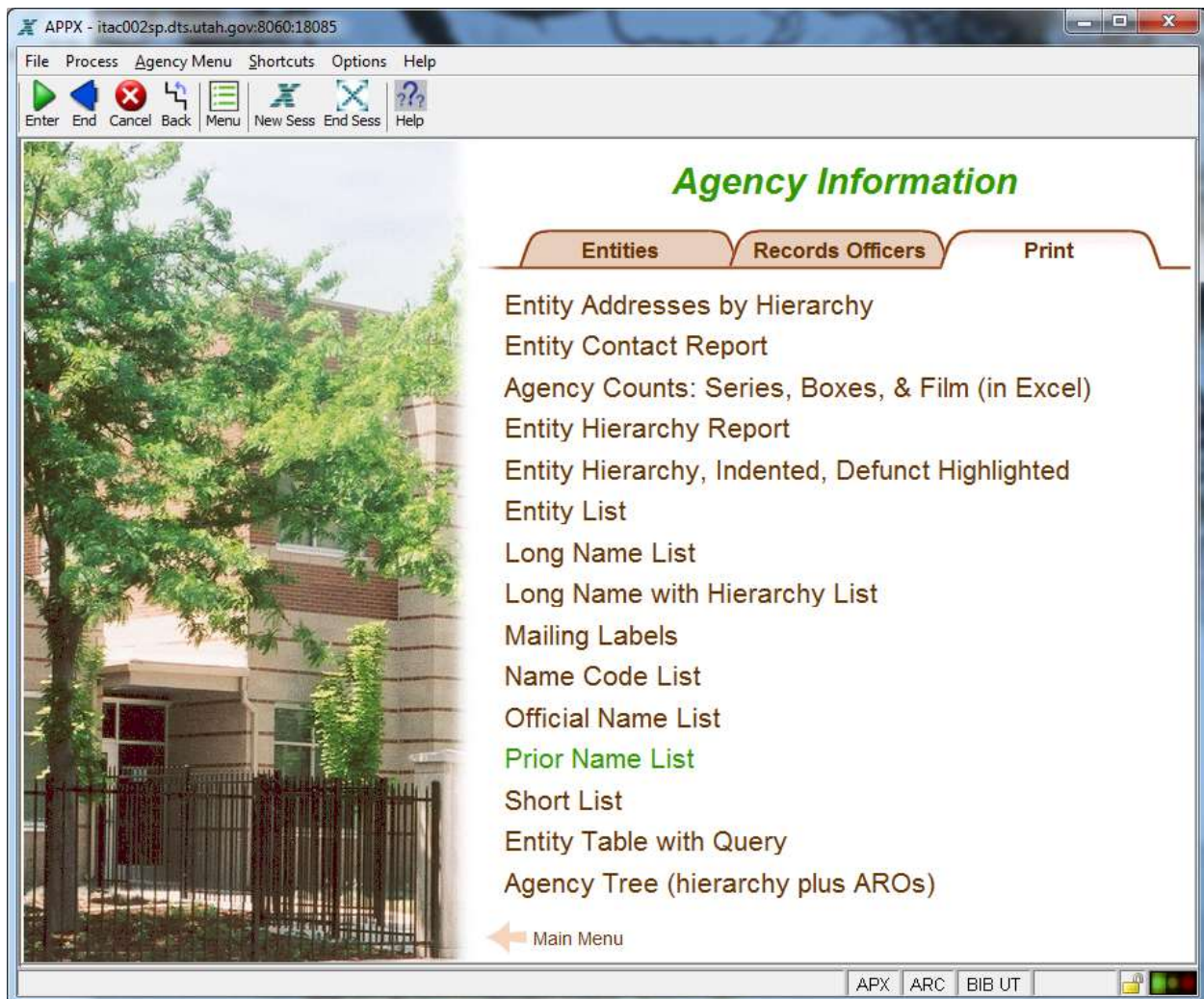
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Click Prior Name List.



- PDF report
- Query asks for:
  - Prior agency number
  - Prior agency end date
- Sort by:
  - Prior agency number
  - Prior agency end date
- Data includes:
  - Agency key
  - Prior name begin date
  - Prior name end date
  - Agency prior name



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## Archives

Agency Output

Page: 1  
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Agency Key	Use Began	Uncoded Title
2	1967	1983 Utah, Division of Aging
3	1987	2005 Office of Asian Affairs
4	1935	1984 Liquor Control Commission
22	1941	1978 Utah, Department of Finance, Accounts and Controls Division
22	1978	1982 Utah, Department of Finance, Accounting Division
22	1983	2003 Accounting Standards and Financial Reporting Section
22	202	2004 Finance, Accounting Operations Department of Administrative
25	1983	1978 Division of Agricultural Development
25	1978	1985 Division of Agricultural Development and Marketing
26	1947	1967 Utah, Board on Alcoholism
26	1967	1971 Utah, Committee on Alcoholism
26	1977	1988 Division of Alcoholism and Drugs
27	1990	Dept. of Social Services, Office of Administrative Hearings.
29	1984	1987 Utah, Office of Administrative Rules.
32	1921	1941 Utah State Board of Agriculture
32	1941	1997 Department of Agriculture
33	1961	1969 Council on Aging
33		1999
34	1969	1982 Division of Agricultural Laboratories
34	1983	1997 Department of Agriculture, Division of State Laboratories
35	1985	1997 Department of Agriculture, Division of Marketing and Promotion
36	1921	1922 Bureau of Animal Industries
36	1932	1941 Division of Animal Industry
36	1941	1945 Division of Livestock
39	1971	1988 Utah, Board of Alcoholism and Drugs
51	1980	1982 Department of Health, Bureau of Planning and Budget
51	1993	1995 Dept. of Health, Office of Budget
54		1986 Department of Health, Office of Financial Audit
56	1937	1967 Dept. of Adult Parole and Adult Probation
60	1937	1967 Utah, State Aeronautics Commission
60	1967	1975 Utah, State Board of Aeronautics
62	1969	1977 Division of Health, Air Quality Section
62	1977	1991 Bureau of Air Quality.
63	1982	1986 Utah State Office of Education, Office of Agency and Rehabilitation
64		1990 Department of Corrections, Bureau of Health Services
64	1990	1993 Department of Correction, Bureau of Clinical Services
64	1993	2014 Medical Services
69	1994	Attorney General's Office, Tax and Revenue Division
69	1981	1987 Attorney General, Division of Tax and Business Regulations.
69	1987	1993 Attorney General, Tax and Business Division
69		2015 Tax and Revenue Division
74		2005 Office of Black Affairs
75	1928	1940 State Building Commission
82	1856	1895 Box Elder County, Clerk of the County Court
98	1866	1896 Territorial Recorder of Marks and Brands
106		2003 Dept. of Business Regulations

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- PDF report
- Query asks for:
  - Agency number
  - Agency hierarchy levels 1 through 5
  - Agency type
  - Date range agency was added to the system
  - Range of who added the agency to the system
  - Date range when agency was last changed
  - Who changed the agency
  - Agency history compiled by
  - Agency history compiled date range
  - Agency ARDOCS track (i.e. eligible for Versatile)
  - Agency official name (MARC-coded)
  - Agency address line 1
  - Agency address line 2
  - City
  - Agency created date

- Agency dissolved date
  - Whether defunct
  - Agency report category
- Sort by:
  - Agency short name (i.e. entity common name)
  - Agency hierarchy
  - Agency number
  - Agency catalog history date
- Data includes:
  - Agency short name
  - Agency number
  - Agency hierarchy codes

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#### Agencies Short List

Eastern Summit Planning Comm	( 4119 )	SUC	CC	ZLC	
3	( 3841 )	GV	UCJ	JN3	
4	( 3842 )	GV	UCJ	JN4	
5	( 3843 )	GV	UCJ	JN5	
6	( 3844 )	GV	UCJ	JN6	
7	( 3845 )	GV	UCJ	JN7	
8	( 3846 )	GV	UCJ	JN8	
911 Division	( 4131 )	UCA	911D		
911 Division, Advisory Comm	( 4132 )	UCA	911D	911C	
Abandoned Mine Reclamation	( 3218 )	NR	OGM	AMR	
Abandoned Mine Reclamation Pr.	( 722 )	NR	OGM	OGP	
Abraham Justice of the Peace	( 1661 )	MLC	AJ1		
Academy for Math Eng. and Sci.	( 3414 )	AME			
Accounting Operations	( 22 )	AS	F1	ACC	
Acupuncture Licensing Board	( 3788 )	CMR	OPL	ACU	
Adams Elementary School	( 2402 )	DED	ADS		
Adelaide Elementary School	( 2403 )	DED	ADE		
Admin Law Judge Conduct Cmte	( 3739 )	HRM	ALJ		
Admin Services Rate Committee	( 3756 )	AS	ASR		
Administrative Rules	( 29 )	AS	ADR		
Administrative Services	( 270 )	AS			
Administrative Services	( 4099 )	SLC	MAY	ADMS	
Adult Education Division	( 30 )	EDB	ED	AED	
Adult Education Section	( 3248 )	EDB	ED	ATY	AED
Adult Probation and Parole	( 399 )	CHD	ADP		
Adult Probation and Parole	( 56 )	HW	CRD	ADP	
Adult Protective Services	( 2725 )	HS	AA	AAN	
AG Appellate Department	( 1950 )	ATG	APD		
AG Civil Department	( 4105 )	ATG	CAG		
AG Criminal Department	( 4106 )	ATG	CRD		
AG Tax and Financial Services	( 69 )	ATG	CMG	TXR	
AGWC Grants Committee	( 3757 )	DTB	UAG	GRG	
Aging and Adult Services	( 2 )	HS	AA		
Aging and Adult Services Board	( 33 )	HS	AA	AAB	
Aging and Adult Services East	( 2726 )	HS	AA	AAB	
Aging Services Central Office	( 2649 )	HS	AA	LOG	
Aging Services Southern Region	( 2648 )	HS	AA	MRG	
Agricultural Advisory Board	( 1805 )	AGR	AVR		
Agriculture Admin. Services	( 2517 )	AGR	AS		
Agriculture and Food Dept.	( 32 )	AGR			
Agriculture Extension Service	( 2519 )	RRG	USU	ARE	
Agriculture Marketing	( 35 )	AGR	MKT		
Agriculture Regulatory Serv.	( 395 )	AGR	RS		
Agriculture Sheep Inspection	( 2521 )	AGR	SHI		
Agriculture Weights & Measures	( 2256 )	AGR	WM		
Agriculture Wildlife Services	( 2940 )	AGR	DEL		
Air National Guard	( 2557 )	NG	ANG		
Air Quality Board	( 3849 )	WQ	ARQ	AQB	
Alarm system security license	( 3783 )	CMR	CMT	ALB	

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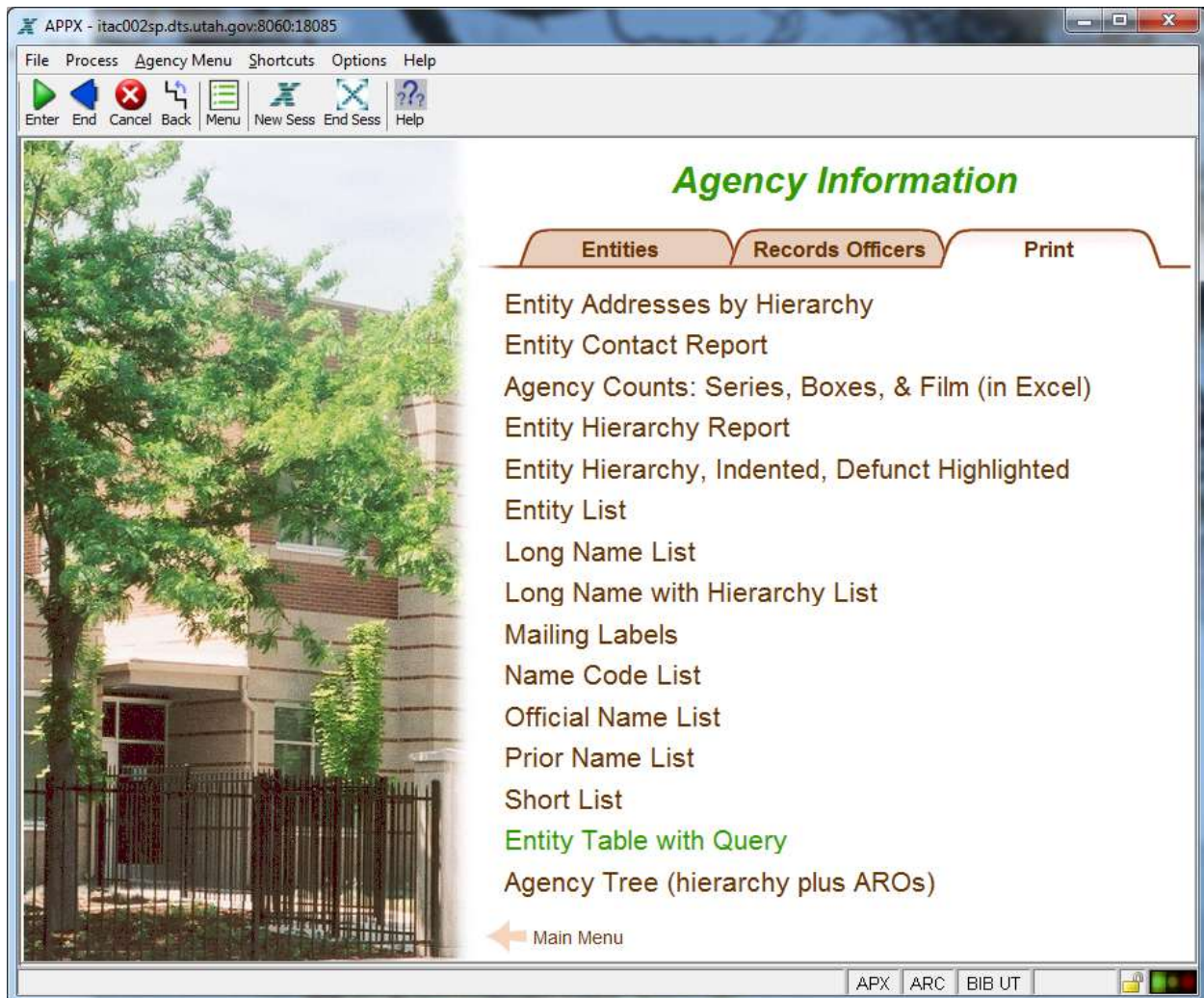
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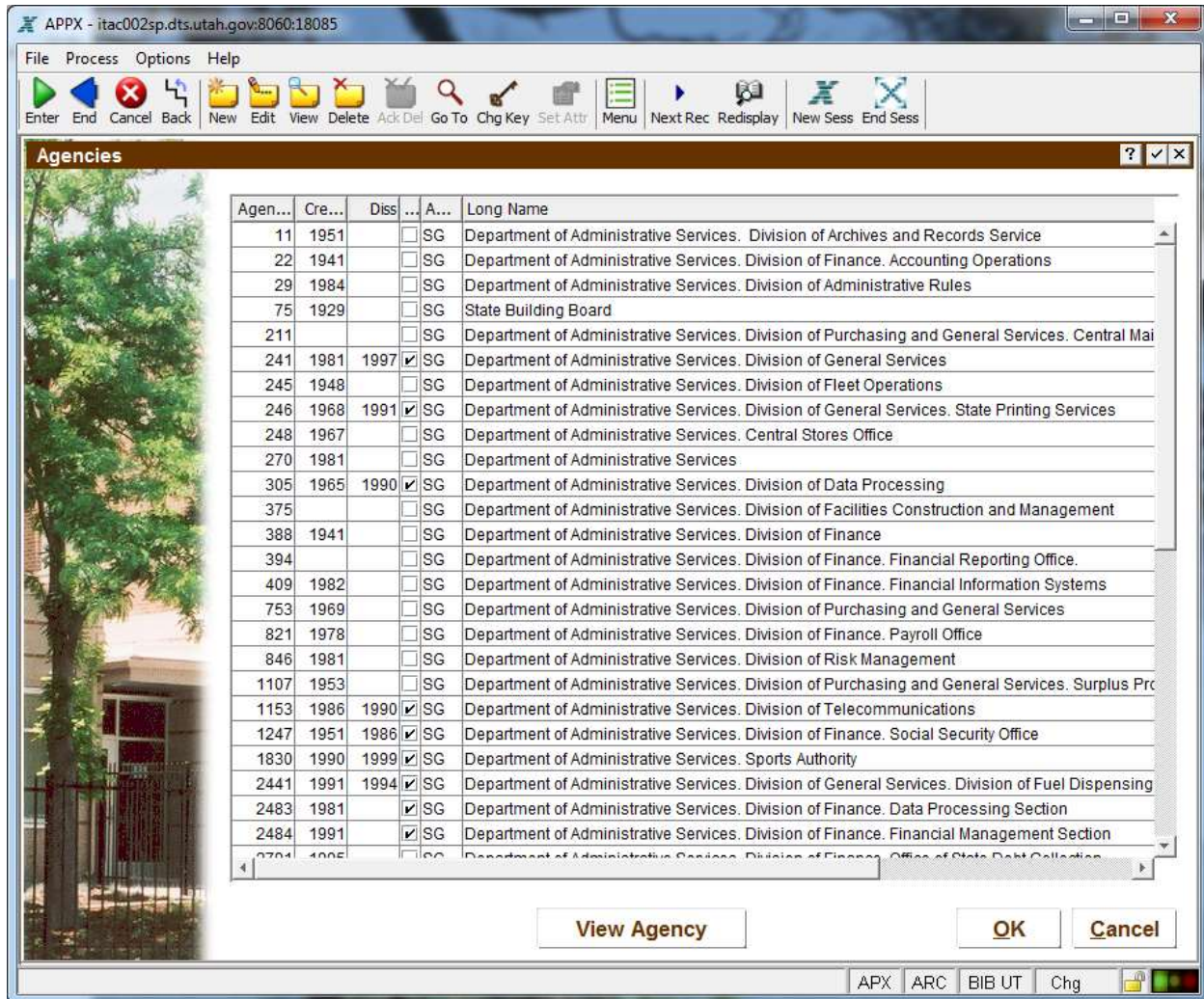


Click Entity Table with Query.



- Table widget
- Query asks for:
  - Agency number
  - Agency type
  - Agency hierarchy levels 1 through 5
  - Agency created date
  - Agency dissolved date
  - Whether defunct
  - Agency report category
- Sort by:
  - Agency long name
  - Agency hierarchy
  - Agency type
  - Agency created date
  - Agency dissolved date

- Whether defunct
- Data includes:
  - Agency number
  - Agency created date
  - Agency dissolved date
  - Whether defunct
  - Agency type
  - Agency long name
  - Agency hierarchy codes



To view an agency, select a row and click View Agency.

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Enter End Cancel Back New Edit View Delete Ack Del Go To Chg Key Set Attr Menu Next Rec Redisplay New Sess End Sess

### Entity Input - Identity Elements

Identity	Context	Relationships	Control	Resources												
<p><b>Entity ID:</b> * 753</p> <p><b>Official Entity Name:</b> * Department of Administrative Services. Division of Purchasing and General Services</p> <p><b>Entity Level Name:</b> * Division of Purchasing and General Services</p> <p><b>Entity Name (Short):</b> * Purchasing &amp; General Services</p> <p><b>Entity Classification:</b> * SG State Government</p> <p><b>EAC-CPF Type:</b> corporateBody</p> <p><b>Reporting Category:</b> State Agency</p> <p><b>Records Management Exempt:</b> <input type="checkbox"/> <b>Open Records Portal Status:</b> </p> <p><b>Created/Born:</b> 1969 - MM - DD</p> <p><b>Ended/Died:</b> CCYY - MM - DD <b>Defunct:</b> <input type="checkbox"/></p>																
<p><b>Identity Elements</b></p> <table border="1"> <tbody> <tr> <td><b>Alternate Names</b></td> <td>Alternate names of entity, including nicknames.</td> </tr> <tr> <td><b>Multiple Identities</b></td> <td>List entities participating as part of a multiple or collaborative identity for this entity.</td> </tr> <tr> <td><b>Official Name</b></td> <td>Official authorized (current) name of entity, and its MARC coding.</td> </tr> <tr> <td><b>Parallel Names</b></td> <td>Parallel official current names of the entity, such as in multiple languages.</td> </tr> <tr> <td><b>Prior Names</b></td> <td>Names the entity used to be known by.</td> </tr> <tr> <td><b>Entity IDs</b></td> <td>Entity IDs for this entity</td> </tr> </tbody> </table>					<b>Alternate Names</b>	Alternate names of entity, including nicknames.	<b>Multiple Identities</b>	List entities participating as part of a multiple or collaborative identity for this entity.	<b>Official Name</b>	Official authorized (current) name of entity, and its MARC coding.	<b>Parallel Names</b>	Parallel official current names of the entity, such as in multiple languages.	<b>Prior Names</b>	Names the entity used to be known by.	<b>Entity IDs</b>	Entity IDs for this entity
<b>Alternate Names</b>	Alternate names of entity, including nicknames.															
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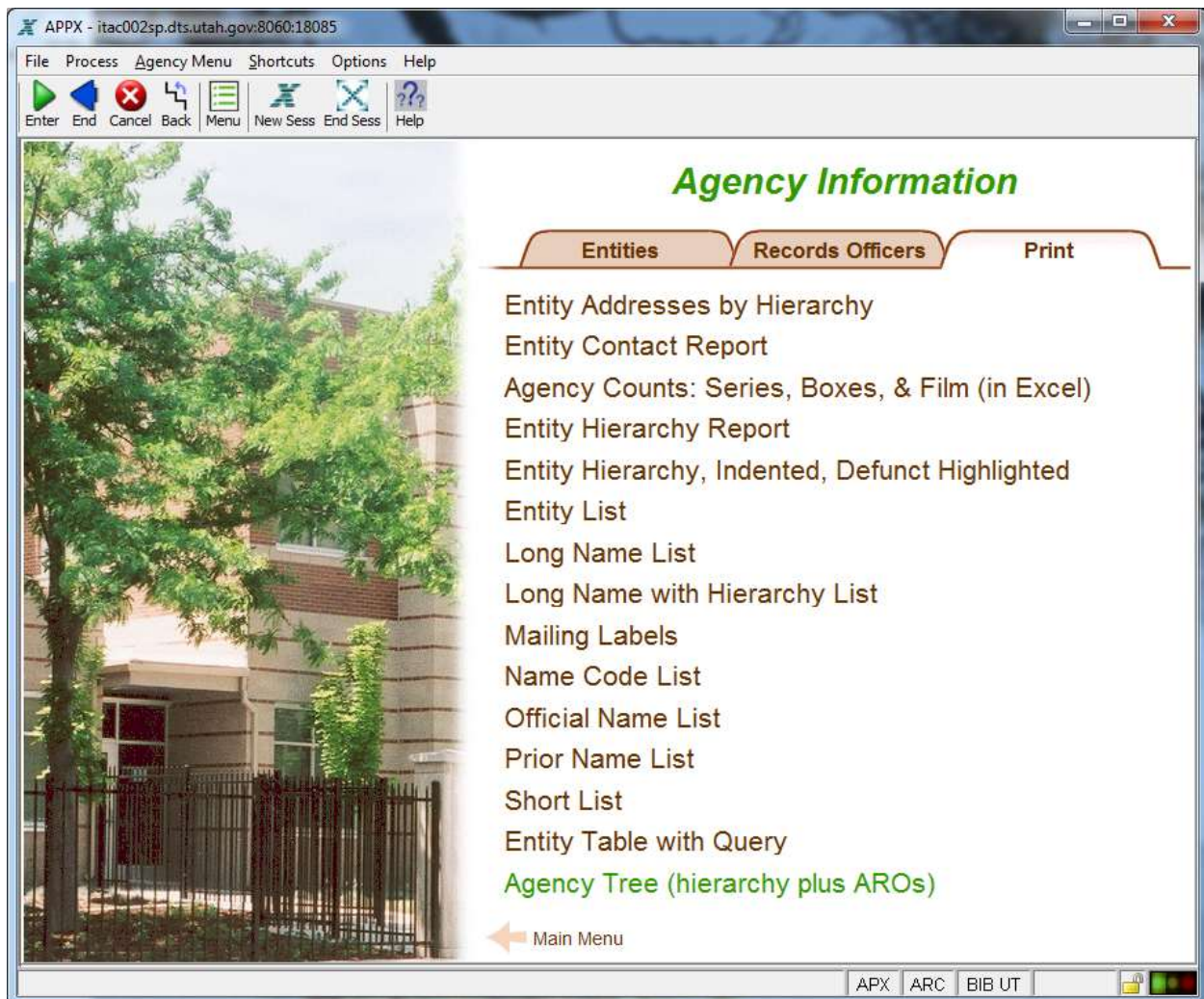
< Exit Next Record > OK Cancel

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Click Cancel to return to the table. Click Cancel again to return to the Entities & Contacts Menu, Print tab.

Click Agency Tree (hierarchy plus AROs).





When running the query for this report and agency number, the agency number used must be the top of the hierarchy, or the report will return a blank page.

- PDF report
- Query asks for:
  - Agency number range
  - Agency dissolved date
  - Whether defunct
  - Agency records management exempt
- No sort (default is by agency hierarchy)
- Data includes:
  - Agency name
  - Agency address
  - Agency phone number
  - Name of records officer
  - Records officer's address
  - Records officer's email address

- Records officer's role
- Records officer's certification dates

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Agencies of the State of Utah  
with Authorized Records Officers

Updated: 08/25/2016 05:09 PM

**Department of Agriculture and Food**

350 North Redwood Road, P.O. Box 146500, Salt Lake City UT 84114-6500  
538-7150

**Records Officer(s)**  
**Mr. Thayne R. Mickelson**  
Executive Director  
350 North Redwood Road  
PO Box 146500  
Salt Lake City, UT 84116-6500  
E-mail: [rmickelson@utah.gov](mailto:rmickelson@utah.gov)  
Description of Role: I am the Executive Director of the Utah Conservation Commission. We hold records for the 38 Conservation Districts throughout Utah.

**Records Officer Certification**  
Initial Certification: 10/27/2014  
Most Recent Certification: 10/27/2014  
Certification Expires: 10/27/2016  
Records Officer's certification has expired.

**Agricultural Advisory Board**

**Records Officer(s)**  
**Mr. Thayne R. Mickelson**  
Executive Director  
350 North Redwood Road  
PO Box 146500  
Salt Lake City, UT 84116-6500  
E-mail: [rmickelson@utah.gov](mailto:rmickelson@utah.gov)  
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**Department of Agriculture and Food, Division of Regulatory Services**

350 North Redwood Road, P.O. Box 146500, Salt Lake City UT 84114-6500  
801-538-7124

**Records Officer(s)**  
**Mr. Thayne R. Mickelson**  
Executive Director  
350 North Redwood Road  
PO Box 146500  
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