MONARC Method guide

"security made in Lëtzebuerg" (SMILE) g.i.e.

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1. Introduction

1.1. Purpose

The purpose of this document is to explain the procedures of the MONARC method by describing the various steps offered by the tool.

1.2. Other documents



- Quick Start: Provide a quick start with MONARC.
- Method guide: Complete documentation of the method.
- Technical guide: Complete technical documentation.

1.3. Syntax used in the document



All numbers in white on a red background are used on print-screen views to provide additional explanations. Explanations are always after the view with the corresponding numbering. **i.e.** 1.

Reference

MONARC Reference

1.4. Syntax used in MONARC



Button that always brings up the menu.



Creating/adding something in context (assets, recommendations, etc.).



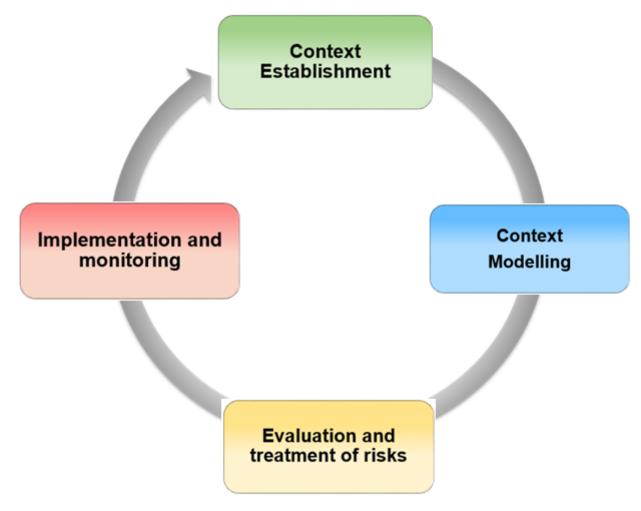
Most fields of MONARC display additional information when the pointer stay unmoved some time.

2. Monarc Method

MONARC "Qualitative" is an iterative method of risk analysis in four stages; broadly inspired by ISO/IEC 27005.

2.1. Iterative Method

MONARC uses an iterative method which enables the pragmatic progression of risk management. This approach, as recommended by ISO 27005, enables the user to restrict himself to the essentials, then to carry out successive iterations to broaden the target or further refine it to cover more technical aspects. The optimised risk models provided as standard with the tool will enable this type of management to be carried out.



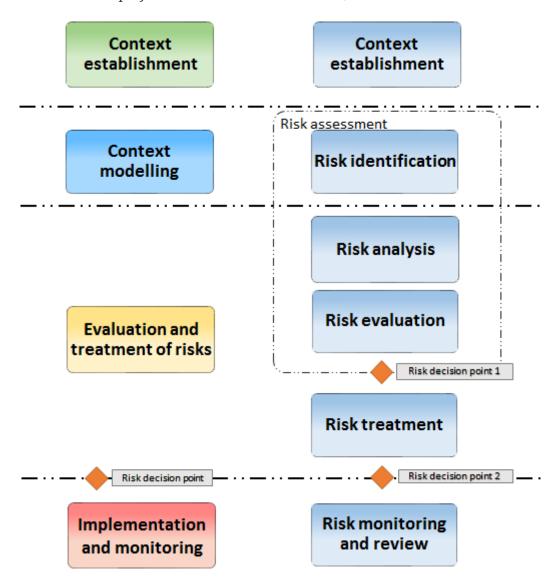
- 1. Context establishment: Definition of the target of the risk analysis, establishing and describing the context, defining the risk analysis criteria and the structure of the risk approach.
- 2. Context modelling: Development phase of the risk model. After having identified the primary assets, they just need to be broken down into support assets on a priority basis. The most common assets are present in the MONARC knowledge base and therefore identification of risk by default is offered. This type of identification may be sufficient in an initial risk iteration; however, it is the responsibility of the risk expert to provide the comprehensive model.
- 3. Risk assessment and processing: Risk assessment involves establishing the level of threats and vulnerabilities of the context type under review. The processing of risk entails proposing security measures which tend to lower major risks to acceptable levels and to accept low risks.
- 4. Implementation and monitoring: The current MONARC version provides in Beta version followups views in terms of the implementation of recommendations. Monitoring involves checking the major changes to the risk analysis context on a regular basis, as well as any major changes beyond said context which would imply a redesign of an analysis iteration.

2.2. Qualitative method

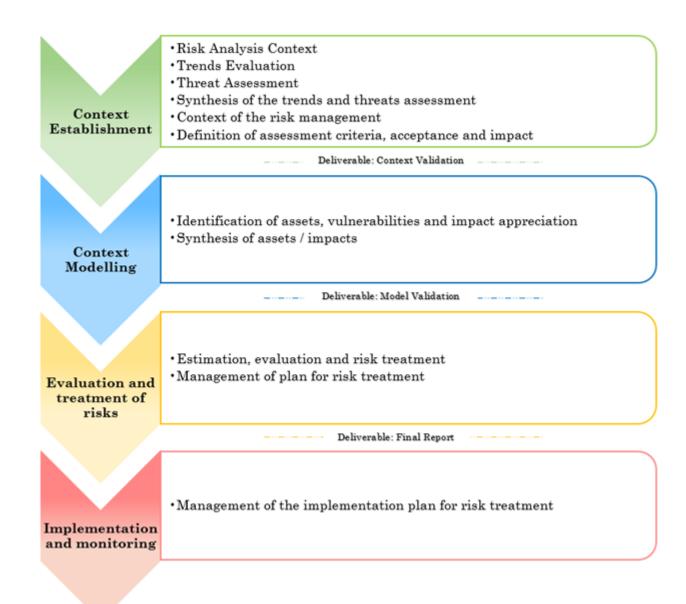
MONARC is a "Qualitative" method, i.e. the risk parameters are determined on a contextual digital scale which enables the risks to be prioritised. This approach is based on ISO/IEC 27005 as it is easier to understand, especially for non-tangible criteria in terms of impact and consequences, such as "Reputation", "Image", "Legality", etc.

2.3. Method broadly based on ISO/IEC 27005

The illustration above displays the similarities between ISO/IEC 27005 and MONARC.

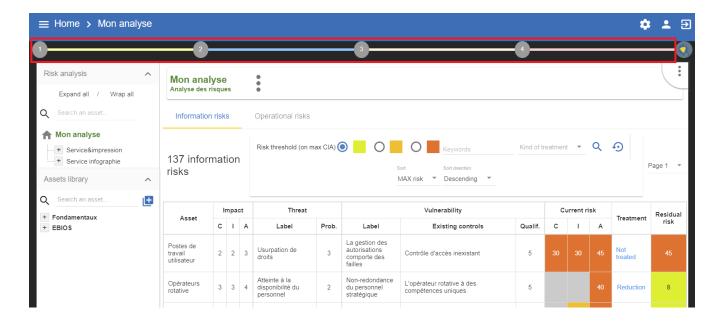


The sub-stages provided by the method are also in line with ISO/IEC 27005:

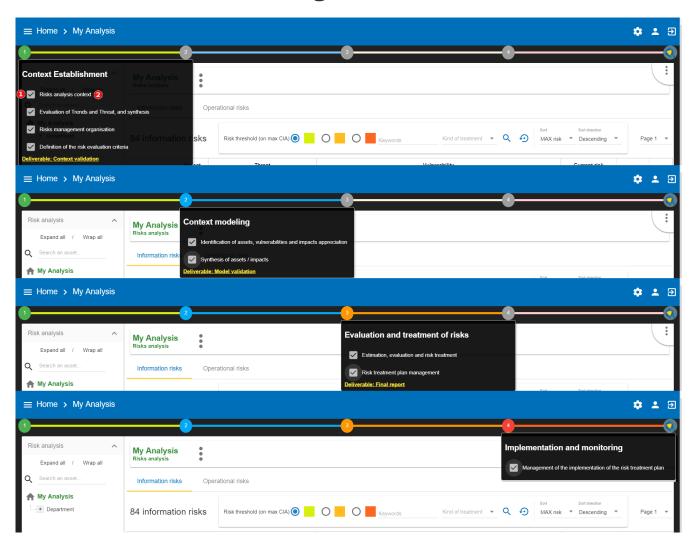


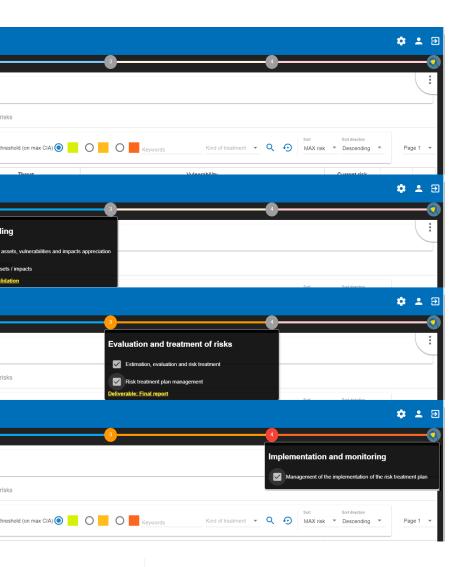
2.4. Access to methodology screens

Access to the views of the various stages of the method is provided by clicking on the numbers 1 to 4, which are displayed under the Breadcrumbs in the main MONARC view. The ISO/IEC 27005 processes are implemented via the views.



2.5. Details of the stages



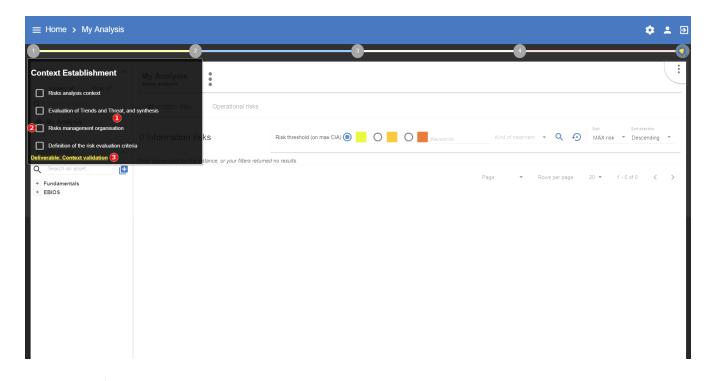


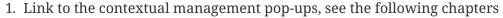


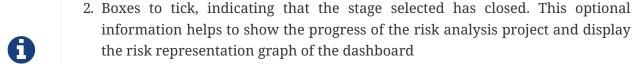
- 1. Ticking the boxes enables the user to develop the progress status of the method
- 2. Clicking on the heading provides access to the management contextual subscreen

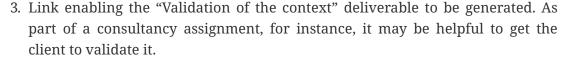
3. Definition of the risk analysis context

By clicking on number 1, the following menu will appear:



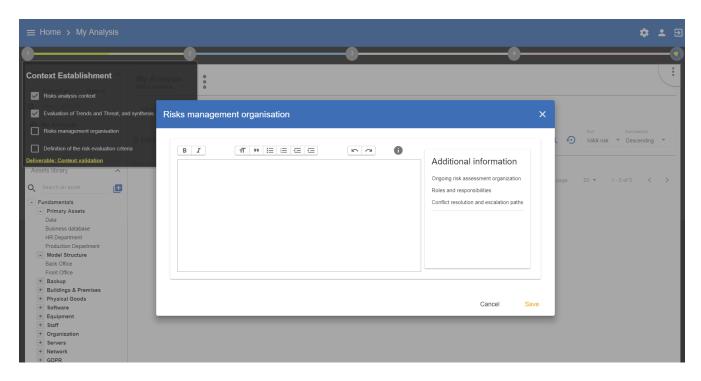






3.1. Risk analysis context

This view offers text encoding and formatting functions, enabling the risk analysis target to be contextualised with well-formatted texts that will be documented in the deliverables.

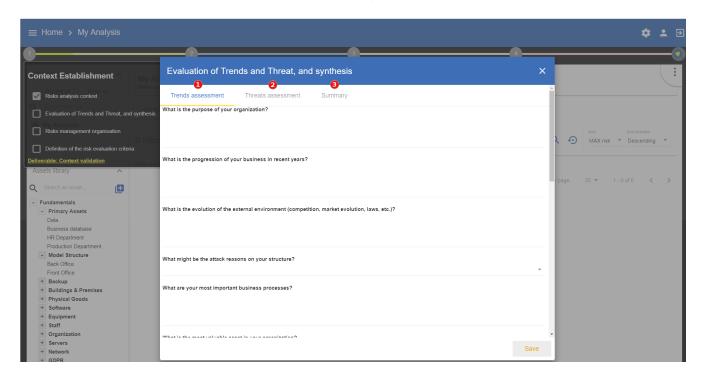






- 1. Access to the text formatting functions (bold, italics, paragraph, text size, etc.). The quality of the encoding directly affects that of the deliverable.
- 2. To display or delete the help area.
- 3. Help area on the content which is recommended for data entry (see below for more).
- 4. Chapters recommended by ISO27005. Clicking on the label will place it automatically in the data entry area.

3.2. Assessment of the trends, threats and overview



This stage is divided into three separate parts which structures the data collection necessary for understanding the context to analyse. It is advisable to chair a working party of 5 to 10 people (depending on the organisation), bringing together the members of management, IT, risk management department (if it exists), the heads of departments or key personnel.

- 1. Assessment of trends: MONARC provides a series of questions to establish the context from a very general perspective (for more information, see chapter 3.2.1).
- 2. Assessment of threats: Enables the threats to be reviewed from a general viewpoint and, possibly, to evaluate by default in the future model (for more information, see chapter 3.2.2).
- 3. Textual summary of key points determined during stages 1 and 2 (for more information, see chapter 3.2.3).

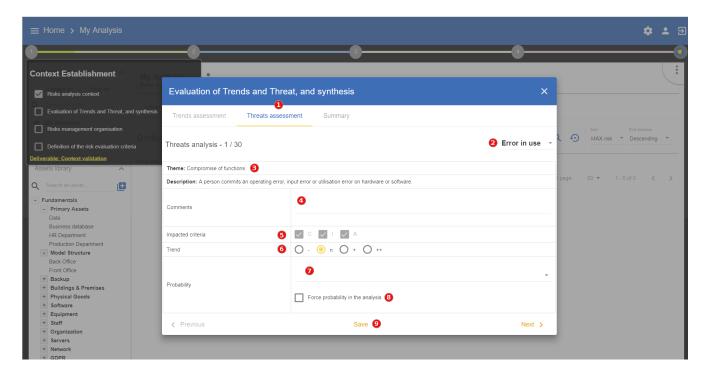
3.2.1. Assessment of trends

The assessment of trends provides a series of questions to establish the context from a very general perspective. These questions highlight the selection of key assets which must be taken into account during the analysis, the security criteria, as well as a few indicators concerning the motives of the attack and the external context of the target. This list is not exhaustive; you can add questions of your choice at the end of the page.

3.2.2. Assessment of threats

The assessment of threats, in similar fashion to the assessment of trends, takes the form of a meeting involving key personnel in the organisation. The purpose is to review the majority of threats by gathering information on the past and reviewing the general observations made by the group. The principle is to obtain a consensus on the probability of the threat on a scale which is easy to interpret:

- Relatively low: Never occurred, really not likely
- Normal: No clear position, no opinion
- Relatively +: Already occurred
- Relatively ++: Already occurred on one or two occasions The security expert is responsible for converting the consensus into a probability value of 1 to n which shall be used in the model.

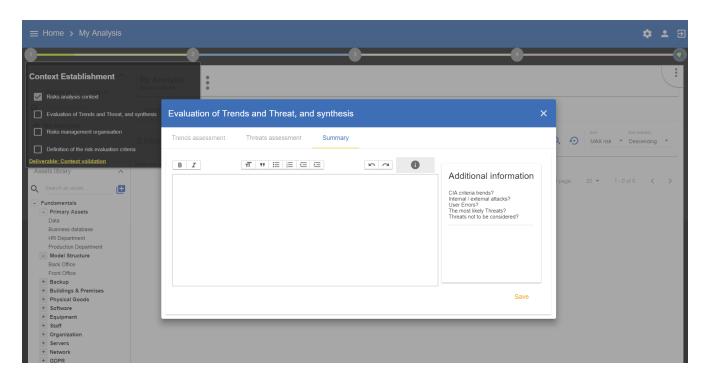


- 1. Click on the "Assessment of threats" tab.
- 2. Heading of the threat.
- 3. Information on the threat.
- 4. Observation to encode, information gathering from a group of persons.
- 5. Information on the security criteria affected by the threat.
- 6. Choice of the trend, obtained by group consensus.
- 7. Selection of the probability deduced from point by the security expert.
- 8. Possibility of subsequently running the threats of the model (after they have been developed).
- 9. Save the information and browse the threats.

3.2.3. Summary of assessments

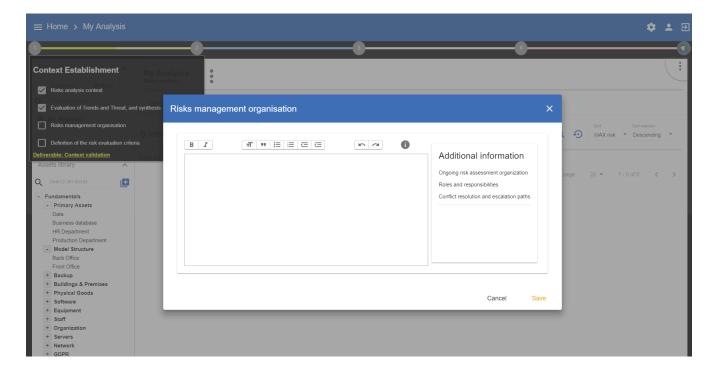
In similar fashion to the context of the risk analysis, this view enables the user to summarise the

pertinent information gathered during the assessment of trends and threats. This text enables the user to enrich the deliverable.



3.3. Risk analysis context

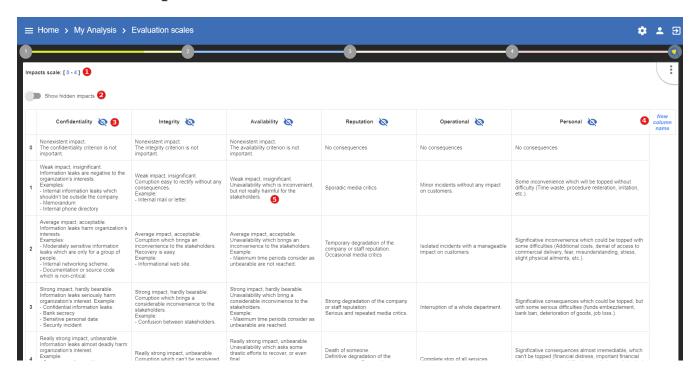
This view enables the user to encode the information on the context of the risk management, for instance, with regard to the roles and responsibilities, the stakeholders, etc. For more information, please see chapter 7.4, of ISO/IEC 27005: 2011



3.4. Definition of the assessment, acceptance and impact criteria

This involves personalising the scales and impact criteria and consequences. MONARC provides values by default which can be personalised depending on the context. All the scales can be modified and the levels personalised. However, it is no longer possible to modify the scales when an assessment has been encoded.

3.4.1. Scale of impact



- 1. Click to modify the number of scales.
- 2. Click to "Display or Hide" the criteria not used in the analysis.
- 3. Click on the symbol to hide an unused column.
- 4. Click to add a new impact criteria.
- 5. Click to edit the headings of each scale (the management is similar to an Excel table, by clicking on a heading, it is possible to edit it; clicking on another, the first heading will save automatically and so forth).

By default, the impact and consequence scale includes the following criteria:

- C: Confidentiality
- I: Integrity
- A: Availability
- R: Reputation
- O: Operation
- L: Legal

- F: Financial
- P: Person (impact on the person)

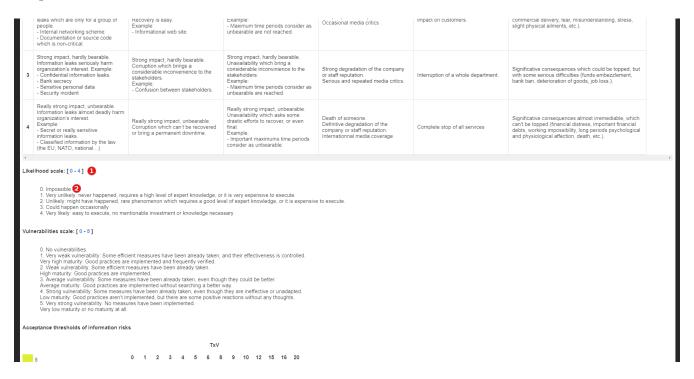
It is also possible to add personalised consequences as well as impact criteria.

The same scales are used to process information risk and operational risk; there is simply a difference of interpretation :

- The information risks are evaluated on the CIA criteria by taking into account the ROLFP consequences.
- Operational risks are directly evaluated on the ROLFP criteria

3.4.2. Scale of threats

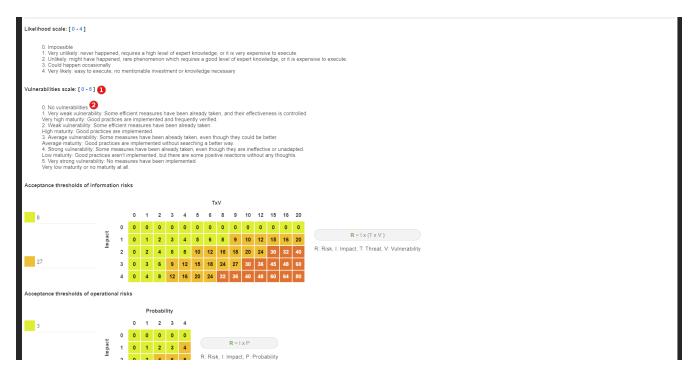
The scale of threats is used to calculate information risks and the probability of scenarios relating to operational risks



- 1. Click to modify the number of scales
- 2. Click to edit the heading on each scale (Management identical to the impact scale).

3.4.3. Scale of vulnerabilities

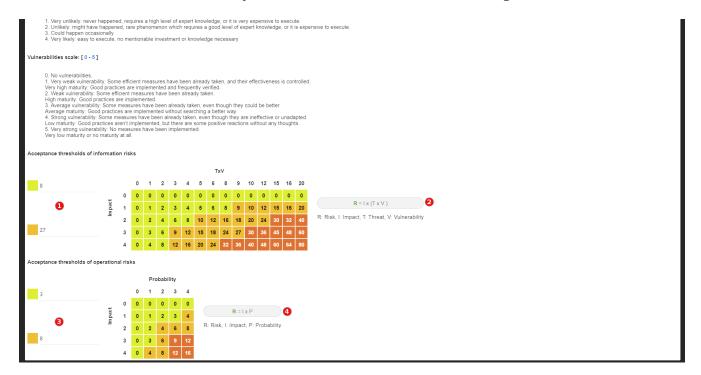
The scale of vulnerabilities is only used for calculating information risks.



- 1. Click to modify the number of scales
- 2. Click to edit the heading on each scale (Management identical to the impact scale).

3.4.4. Management of acceptability thresholds

There are two separate tables for acceptability thresholds, as operational risk and information risk are not calculated in the same way. Information risks are calculated using three criteria:

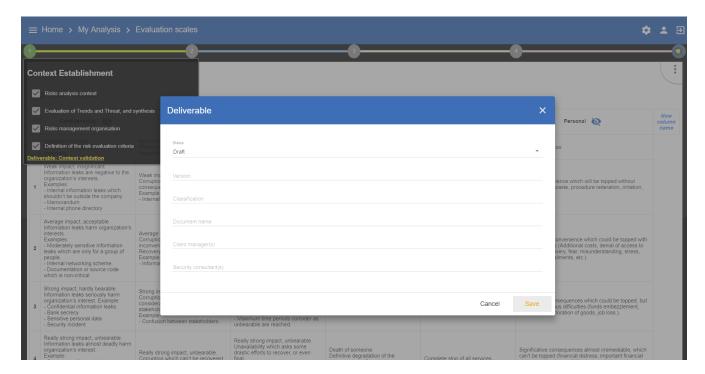


- 1. Modification of thresholds levels of informations risks. The table displayed above (as well as the risk analysis tables) is updated automatically.
- 2. Information risks are calculated using three criteria: Impact x Threat x Vulnerability
- 3. Modification of thresholds levels of operational risks. The table displayed above (as well as the risk analysis tables) is updated automatically.

4. Operational riks are calculated using two criteria: Impact x Probability

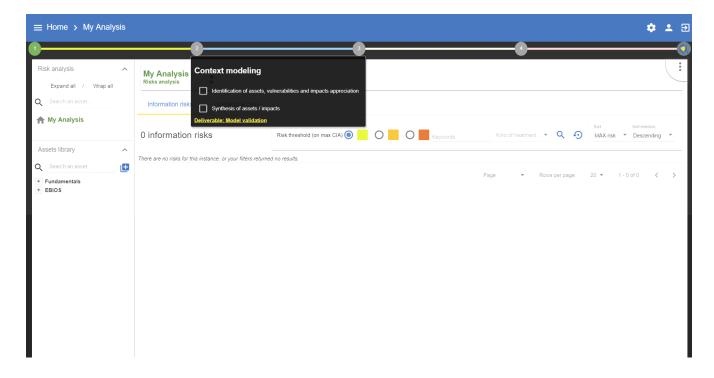
3.5. Deliverable: Validation of the context

This deliverable includes all the information gathered and entered in the context establishment phase. It can be used to validate the information provided by the client, before beginning the risk identification. A form has to be filled in. When the user clicks on "Save", a file in Word format is generated.



4. Context Modeling

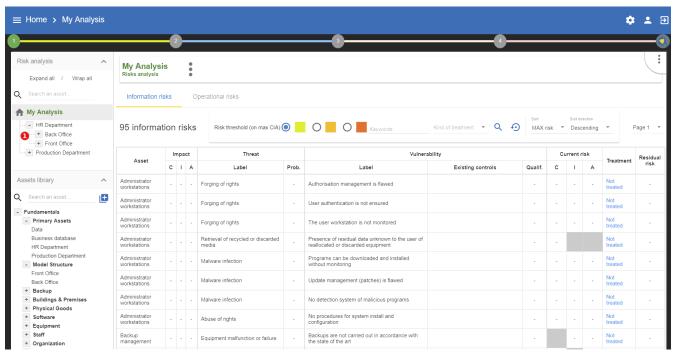
By clicking on number 2, the following menu will appear:



4.1. Identification of assets, vulnerabilities

Clicking on the link will generate the main view of MONARC. The purpose is to create the risk model by using the assets in the library. The principle of the modelling is to place at the root the analysis of the primary assets, then place the support assets which make up the parts above it. The context establishment phase is used for determining the primary assets which will be the subject of the analysis. At this stage of the analysis, certain secondary assets may already be known. By default, MONARC offers a "Front Office" and "Back Office" structure; however, this is not an obligation. It is vital that the construction of the model follows a contextual logic, the assets and terms listed must use the organisation's terminology. To do this, the user must not hesitate to rename the assets provided by default by the library.

Principe of the "front office"/"back office" structure



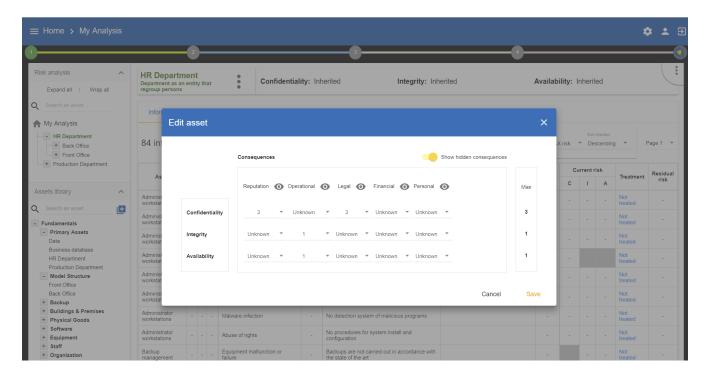
• The "Front Office" represents the "user" side; for example, in the case of a "Human Resources" department we will find employees and the complete IT system to which they have access (office, workstation, hardware, software, individuals, etc.).

• The "Back Office" represents the IT and organisational side of the organisation that are common to all concerned (building, data centre, network, administrators, common rules, etc.).

4.2. Assessment of impact and consequences

For each primary asset, the impact and consequences which may apply must be defined, if the risks in the model arise. By default, all the supporting assets will inherit these impacts, but it is also possible to redefine them. When the primary asset is a service, then the "C" (Confidentiality) and the "I" (Integrity) refers to the most sensitive information of the service in question. "A" (Availability) refers to the service and the information, based on the principle that if the information is available, the service will also be available. When the primary asset is the

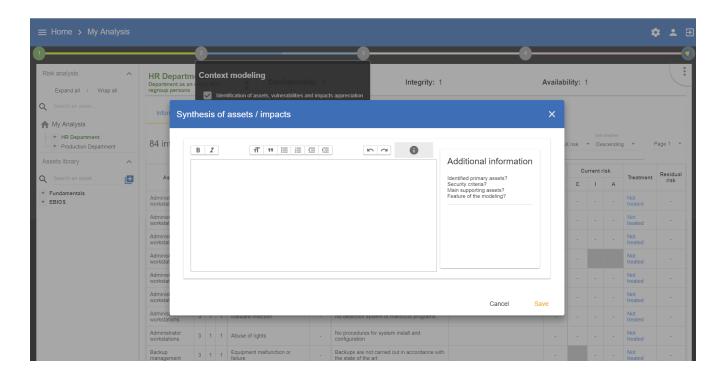
information, there is no ambiguity regarding the CIA criteria - it refers to all the information. In certain rarer cases, if the "C" associated with a service conveys the confidentiality of the operating procedure (e.g. manufacturing process), the user just has to express the assets in the model separately in the form of an informational asset and a service.



The value of the CIA criteria is deduced automatically according to the ROLFP consequences or other consequences which have been associated with them (maximum value). For example: In the case of the abovementioned example, the "3" impact level on confidentiality is explained by the maximum ROLFP value regarding the confidentiality, which in this case is "3" in terms of consequence for the person.

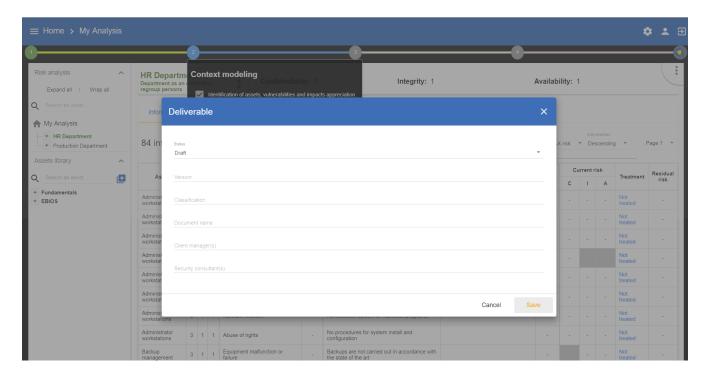
4.3. Summary of assets/impact

The summary of the assets will provide editorial content that justifies the choice of assets and impact for the deliverable.



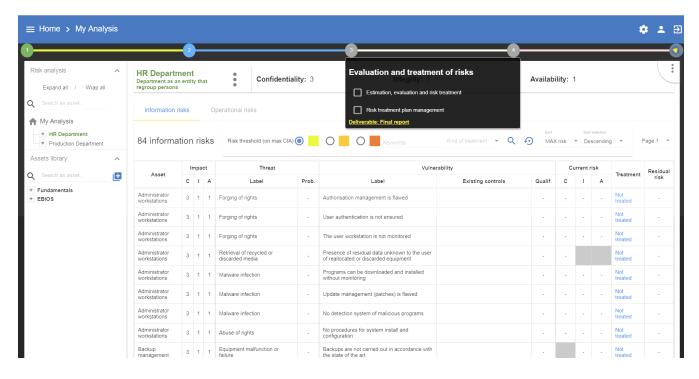
4.4. Deliverable: Validation of the context

This deliverable covers all the significant primary assets of the model, i.e. those on which the impact is reported as well as the asset summary. A form has to be filled in. When the user clicks on "Save", a file in Word format is generated.



5. Risk Assessment and processing

By clicking on number 3, the following menu will appear:



Clicking on the link will generate the main view of MONARC.

5.1. Risk assessment and processing

The previous phase provided the impact criteria information; now it is necessary to evaluate threats and vulnerabilities in order to calculate risk levels.

5.1.1. Assessment of the probability of threats

If the threat assessment made while establishing context provided probabilities, it is necessary to return to this screen to run all the threats of the model. Then, when reviewing the model's risks, the default values may all be revised individually.

5.1.2. Assessment of vulnerabilities

The level of vulnerabilities depends directly on the security measures in place. In order to justify each value, it is necessary to describe all these measures in a factual manner.

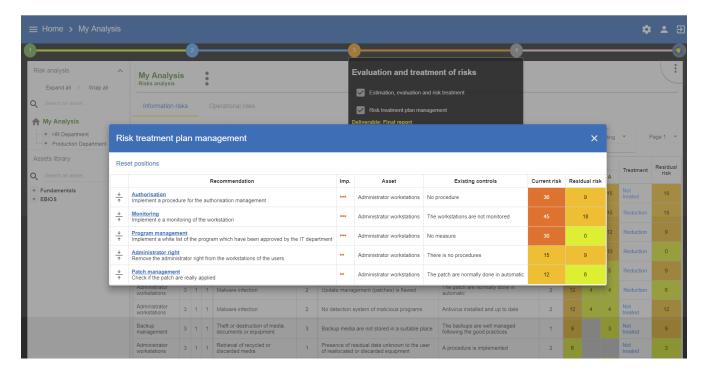
5.1.3. Risk processing

Processing risks in MONARC involves, in similar fashion to ISO/IEC 27005, making a decision so as to process and not implement the measure in question. There are four ways to process the risk:

- 1. Accept: The risk is accepted in its current form. No additional action will be initiated.
- 2. Modify/reduce: Measures are put in place to reduce the risk to an acceptable level. The reduction level is then evaluated in order to calculate the residual risk.
- 3. Share: in the case of insurance, for example. This type of processing is specific, as it tends to reduce the risk impact and not the vulnerability. The residual risk cannot be calculated.
- 4. Refuse: The cause of the risk is eliminated; after processing, the risk must not longer be present.

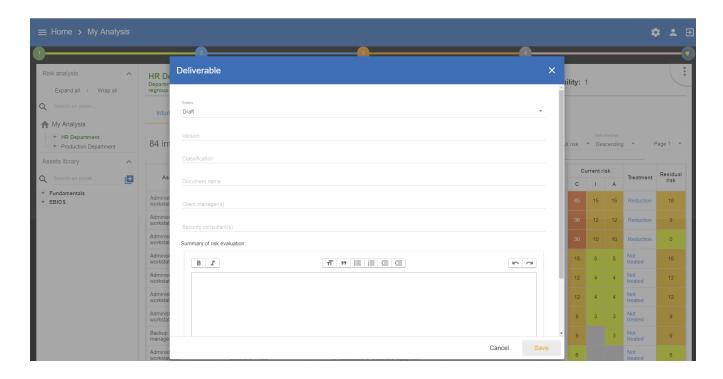
5.2. Management of the processing plan

All risks covered by one of the four procedures described above are registered in the risk management plan, irrespective of whether they are information risks or operational risks. The calculation formula is not the same for both types of risk; therefore, it is the risk acceptance thresholds which establish the order of risk. Nevertheless, it is possible to reset the order of the risk processing plan before generating the final deliverable.



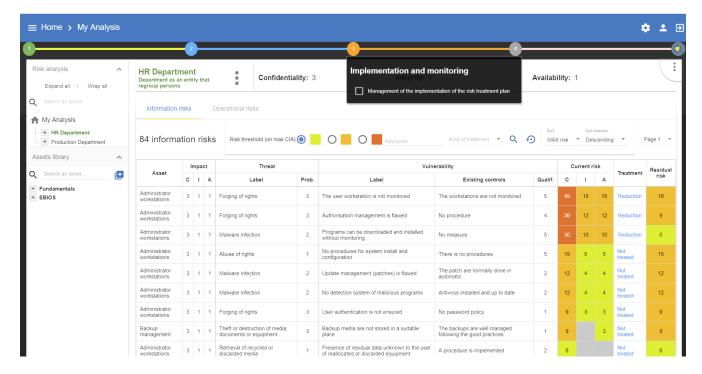
5.3. Deliverable: End report

The deliverable contains a complete list of all the information gathered and entered in MONARC, including that contained in the two previous deliverables. A form has to be filled in. Moreover, it is possible to add a summary of the analysis which will be appended to the first five risks of the processing plan. When the user clicks on "Save", a file in Word format is generated.

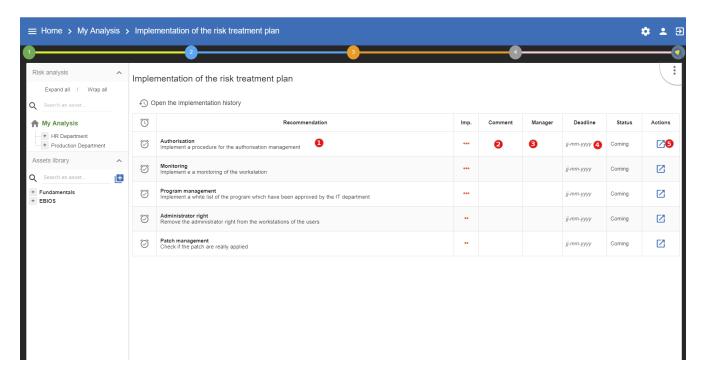


6. Implementation and monitoring

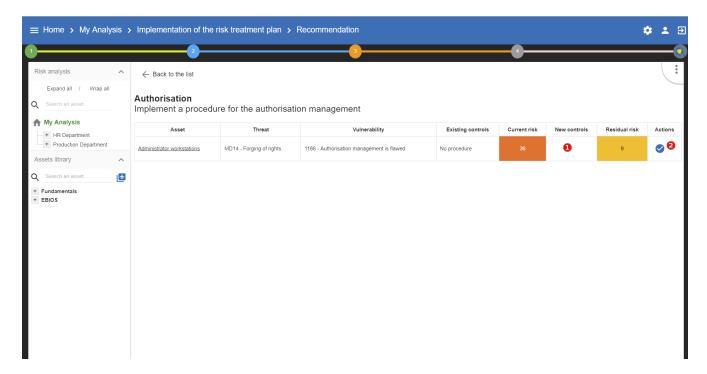
By clicking on number 4, the following menu will appear:



This view goes beyond the ISO/IEC 27005, as it enables the user to manage the follow-up to the implementation of the measures.



- 1. This is a recommandation established before.
- 2. You can put a comment for the implementation of the recommendation.
- 3. For each recommendation you can set a manager.
- 4. For each recommenddation you can set a deadline.
- 5. Click on this part to implement the recommenation and switch on the following view.



- 1. Set the new control, now in place. It will replace the old one in the risk analysis and also replace the old current risk by the residual risk.
- 2. Definitively validate the measure.

Follow the same procedure for each recommendation. After that go to your risk analysis and make a second iteration.