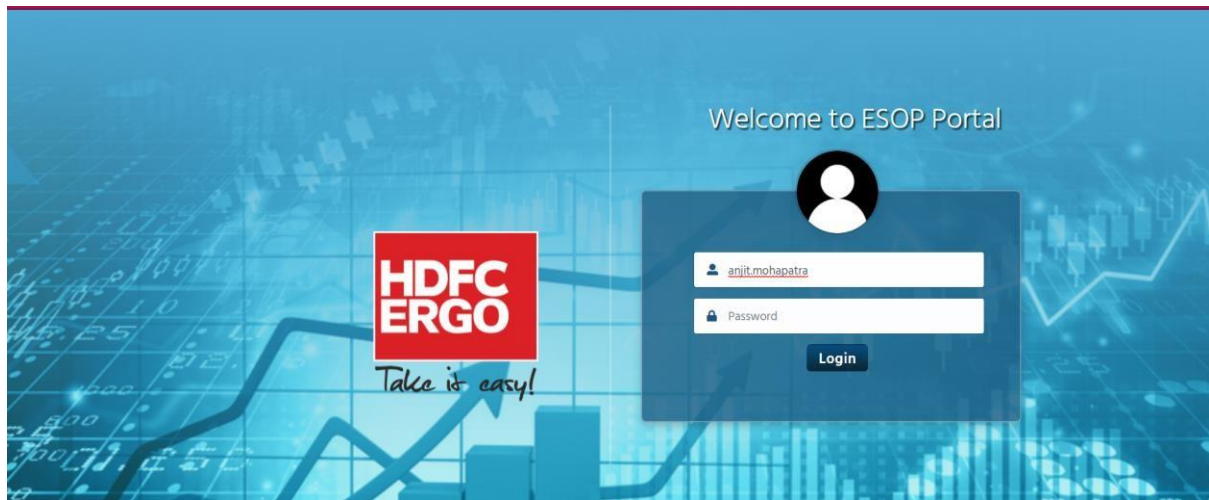
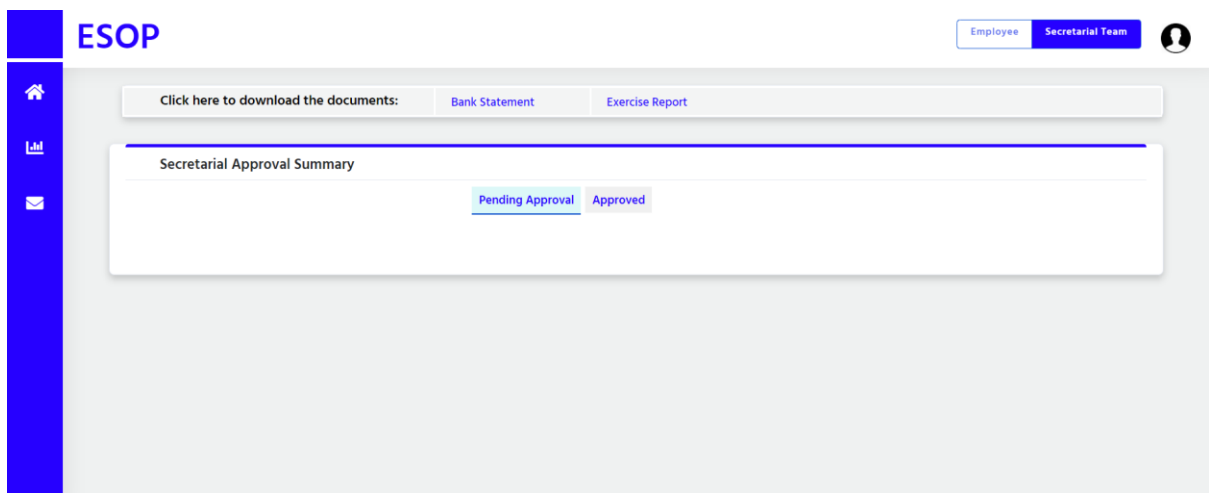


Secretarial Login Page –



Secretarial Dashboard / Home Page –



Secretarial login – Exercise approval

Click on “Approve” button to approve the exercise.

ESOP

Logged In on the behalf of MR. Anjit Mohapatra

Employee Secretarial Team

Click here to download the documents:

Bank Statement

Exercise Report

Secretarial Approval Summary

Bulk Approve

Pending Approval

Approved

Show 5 entries

Search:

Employee Code	Employee Name	Total No Of Esop
8612	Mr. Parth sharma	10
4318	Mr. Mohit.Sharma	40

Employee Code	Employee Name	ESOP Code	Exercise Date	Vesting Date	Grant Price	Exercer FMV Price	No of Options Exercised	Total No of Options	Total Amount Payable	DP ID	Client ID	Member Type	Document Type	Remark	Action
4318	Mr. Mohit.Sharma	TRANCH1-v1	22-MAR-2021	15-MAR-2018	100	300	10	180	1,624	001	2388	NSDL	approved	approved	Approve
4318	Mr. Mohit.Sharma	TRANCH1-v2	22-MAR-2021	15-MAR-2019	100	300	10	120	1,624	001	2388	NSDL	approved	approved	Approve
4318	Mr. Mohit.Sharma	TRANCH2-v2	22-MAR-2021	15-MAR-2019	100	300	10	120	1,624	001	2388	NSDL	approved	approved	Approve
4318	Mr. Mohit.Sharma	TRANCH5-v1	22-MAR-2021	15-MAR-2019	50	300	10	180	1,280	001	2388	NSDL	approved	approved	Approve

Showing 1 to 2 of 2 entries

Previous 1 Next

Following screen will be shown after clicking “Approve” button.

ESOP

Logged In on the behalf of MR. Anjit Mohapatra

Employee Secretarial Team

Click here to download the documents:

Bank Statement

Exercise Report

Secretarial Approval Summary

Bulk Approve

Pending Approval

Approved

Show 5 entries

Search:

Exercise has been approved.

Employee Code	Employee Name	Total No Of Esop
8612	Mr. Parth sharma	10

Showing 1 to 1 of 1 entries

Previous 1 Next

Secretarial login – Exercise approval – Approved Tab

User can see all the approval which has been approved by till date.

ESOP

Logged In on the behalf of MR. Anjit Mohapatra

Employee Secretarial Team

Click here to download the documents:

Bank Statement

Exercise Report

Secretarial Approval Summary

Pending Approval Approved

Show 5 entries

Search:

Employee Code	Employee Name	ESOP Code	Exercise Date	Vesting Date	Grant Price	Excer FMV Price	Options Exercised	Total No of Options	Total Amount Payable	DP ID	Client ID	Member Type
8612	Mr. Parth sharma	TRANCH1-v2	15-MAR-2021	15-MAR-2019	100	300	40	80	6496	DP86234	DFF4367447	CDSL
4318	Mr. Mohit.Sharma	TRANCH1-v1	22-MAR-2021	15-MAR-2018	100	300	10	180	1624	001	2388	NSDL
4318	Mr. Mohit.Sharma	TRANCH2-v2	22-MAR-2021	15-MAR-2019	100	300	10	120	1624	001	2388	NSDL
4318	Mr. Mohit.Sharma	TRANCH5-v1	22-MAR-2021	15-MAR-2019	50	300	10	180	1280	001	2388	NSDL
8612	Mr. Parth sharma	TRANCH1-v1	15-MAR-2021	15-MAR-2018	100	300	50	120	8120	DP86234	DFF4367447	CDSL

Showing 1 to 5 of 6 entries

Previous 1 2 Next

Secretarial Team login – Letters

User can view and download employee's letter.

ESOP

Mr. Parth sharma Logged In on the behalf of MR. Anjit Mohapatra

Employee Secretarial Team

Home / Letters

Letter Summary

Show 5 entries

Search:

Sr No.	Employee Name	Grant Name	Type	Grant / Sale Date	Date	Action
1	Mr. Rinchu A	TRANCH3	Grant Letter	15-MAR-2017	15-MAR-2021	
2	Mr. Rinchu A	TRANCH19	Grant Letter	19-MAR-2021	19-MAR-2021	
3	Mr. Rinchu A	TRANCH25	Grant Letter	22-MAR-2021	22-MAR-2021	
4	Mr. Smita Patel	TRANCH19	Grant Letter	19-MAR-2021	19-MAR-2021	
5	Mr. Smita Patel	TRANCH23	Grant Letter	23-MAR-2021	22-MAR-2021	

Showing 1 to 5 of 91 entries

Previous 1 2 3 4 5 19 Next ...