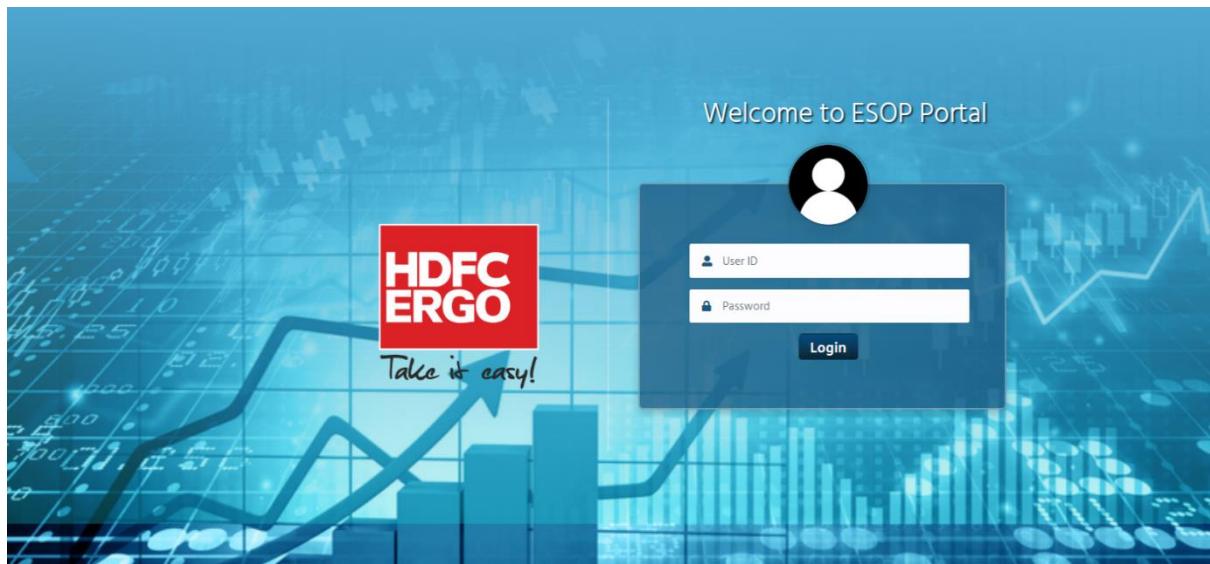


## Login page



## Admin Dashboard

Employee	Admin	User																																																																																									
Detail ESOP Data																																																																																											
<a href="#">Expand Data</a>																																																																																											
<table border="1"> <thead> <tr> <th></th> <th>Granted</th> <th>Vested</th> <th>Exercised</th> <th>Sell</th> <th>Total Lapsed</th> <th>Stock in Hand</th> </tr> </thead> <tbody> <tr> <td>-</td> <td>31700</td> <td>25100</td> <td>23</td> <td>3</td> <td>0</td> <td>20</td> </tr> <tr> <td>+ TRANCH1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>+ TRANCH2</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>+ TRANCH3</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <th></th><th>Vesting Percent</th><th>Vesting Date</th><th>Granted</th><th>Vested</th><th>Exercised</th><th>Sell</th><th>Total Lapsed</th><th>Stock in Hand</th></tr> <tr> <td></td><td>TRANCH5v1 - 50%</td><td>08-JAN-2018</td><td>10050</td><td>10000</td><td>11</td><td>1</td><td>0</td><td>10</td></tr> <tr> <td></td><td>TRANCH5v2 - 50%</td><td>08-JAN-2020</td><td>10050</td><td>10000</td><td>12</td><td>2</td><td>0</td><td>10</td></tr> <tr> <td></td><td>Total</td><td></td><td>20100</td><td>20000</td><td>23</td><td>3</td><td>0</td><td>20</td></tr> <tr> <td>+ TRANCH4</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td>+ TRANCH5</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>				Granted	Vested	Exercised	Sell	Total Lapsed	Stock in Hand	-	31700	25100	23	3	0	20	+ TRANCH1							+ TRANCH2							+ TRANCH3								Vesting Percent	Vesting Date	Granted	Vested	Exercised	Sell	Total Lapsed	Stock in Hand		TRANCH5v1 - 50%	08-JAN-2018	10050	10000	11	1	0	10		TRANCH5v2 - 50%	08-JAN-2020	10050	10000	12	2	0	10		Total		20100	20000	23	3	0	20	+ TRANCH4									+ TRANCH5								
	Granted	Vested	Exercised	Sell	Total Lapsed	Stock in Hand																																																																																					
-	31700	25100	23	3	0	20																																																																																					
+ TRANCH1																																																																																											
+ TRANCH2																																																																																											
+ TRANCH3																																																																																											
	Vesting Percent	Vesting Date	Granted	Vested	Exercised	Sell	Total Lapsed	Stock in Hand																																																																																			
	TRANCH5v1 - 50%	08-JAN-2018	10050	10000	11	1	0	10																																																																																			
	TRANCH5v2 - 50%	08-JAN-2020	10050	10000	12	2	0	10																																																																																			
	Total		20100	20000	23	3	0	20																																																																																			
+ TRANCH4																																																																																											
+ TRANCH5																																																																																											

## Admin – Grant creation

Employee Admin

Home / Grant / Grant Creation

Grant Creation    Bulk Data Upload    Single Data Entry   [Grant Append/ Update](#)

Grant Name: TRANCH26   Date of Grant \*: 22-03-2017   Select Grant Price \*: 100 OR [Create FMV](#)

Vesting Cycle \*: Test1 OR [Create Vesting Cycle](#)   Upload File \*: Choose File Grant\_ExcelFormat.xlsx   Upload Format: Excel [Download Template](#)

[Create Grant](#)

All (\*) marked fields are mandatory.

## FMV Creation

Employee Admin

Home / Masters / FMV Creation

FMV Creation

Valuation Date \*: dd-mm-yyyy   Valid Upto \*: dd-mm-yyyy   FMV Price \*:

Valued By \*: Select   Upload File: Choose File No file chosen

[Create FMV](#)

All (\*) marked fields are mandatory.

**Record Summary**

Show 5 entries Search:

Sr No	Valuation Date	Valid Upto	FMV Price	Valued By	File	Action	Audit Trail
1	02-JAN-2015	30-JAN-2015	120	Abc pvt. ltd	File is not available	<a href="#"></a> <a href="#"></a> <a href="#"></a>	<a href="#"></a>
2	03-JAN-2021	20-JAN-2021	500	Abc pvt. ltd	File is not available	<a href="#"></a> <a href="#"></a> <a href="#"></a>	<a href="#"></a>

Showing 1 to 2 of 2 entries Previous  Next

## Create Vesting Cycle

ESOP

Employee Admin

Home / Masters / Vesting Creation

### Create Vesting Cycle

Vesting Name \* No. Of Vesting Cycle \*

Select

Create Vesting Cycle

All (\*) marked fields are mandatory.

### Record Summary

	No. of Vesting Cycle	Vesting Name	Action
<a href="#">+</a>	2	VN1	<a href="#">ON</a> <a href="#">Edit</a>

## After Click on Create Grant Button

ESOP

Employee Admin

Home / Grant / Grant Creation

### Record Summary

1	Total records uploaded	4	No.of records uploaded successfully	4	No.of records failed	0	<a href="#">View</a>
---	------------------------	---	-------------------------------------	---	----------------------	---	----------------------

### Grants

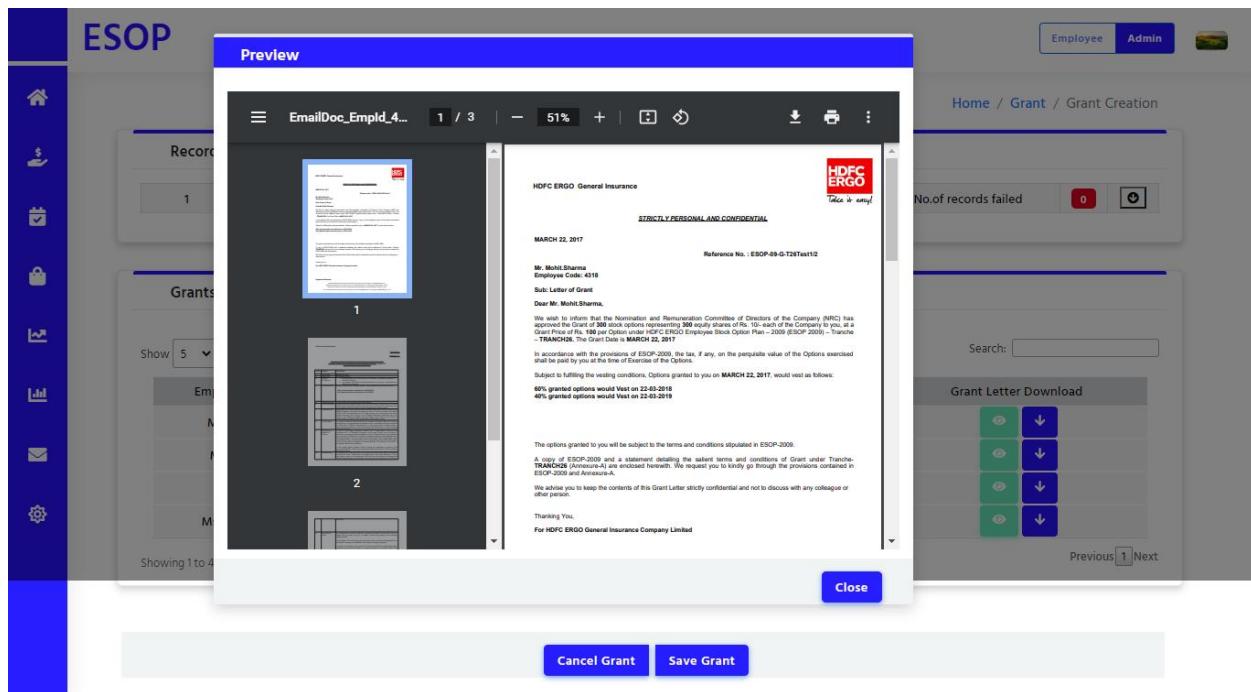
Show 5 entries Search:

Employee Name	Grant Name	Date of Grant	No Of Option	Grant Letter Download
Mr. Mohit Sharma	TRANCH26	22-MAR-2017	300	<a href="#">View</a> <a href="#">Download</a>
Mr. Parth sharma	TRANCH26	22-MAR-2017	200	<a href="#">View</a> <a href="#">Download</a>
Mr. Shilpi Saraf	TRANCH26	22-MAR-2017	500	<a href="#">View</a> <a href="#">Download</a>
Ms. Deepika Rapally	TRANCH26	22-MAR-2017	700	<a href="#">View</a> <a href="#">Download</a>

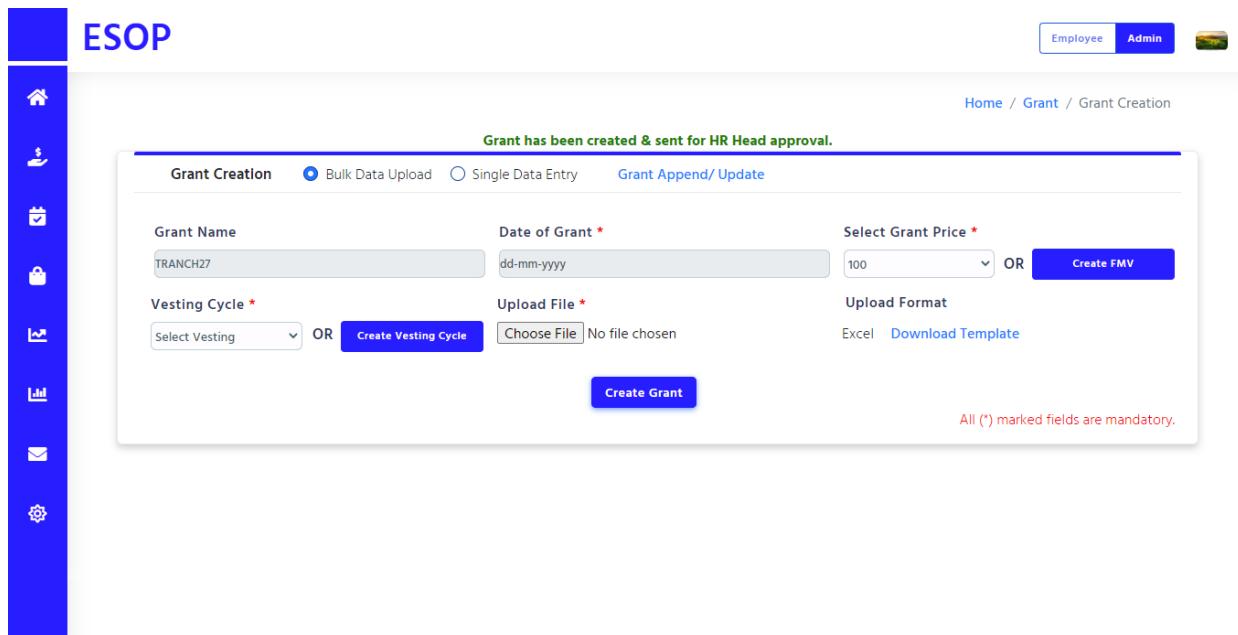
Showing 1 to 4 of 4 entries Previous [1](#) Next

[Cancel Grant](#) [Save Grant](#)

## Grant Letter Preview



Click on Save Grant Button



## Cancel Grant

The screenshot shows the ESOP software interface. On the left is a vertical blue sidebar with icons for Home, Add New, Search, Lock, Logout, Print, Email, and Settings. The main header says "ESOP". In the top right corner, there are buttons for "Employee", "Admin", and a flag icon. Below the header, the breadcrumb navigation shows "Home / Grant / Grant Creation". A prominent message "Grant has been cancelled" is displayed above the form. The "Grant Creation" section includes fields for "Grant Name" (TRANCH27), "Date of Grant" (dd-mm-yyyy), "Select Grant Price" (100), "Vesting Cycle" (Select Vesting OR Create Vesting Cycle), "Upload File" (Choose File - No file chosen), "Upload Format" (Excel Download Template), and a "Create Grant" button. A note at the bottom states "All (\*) marked fields are mandatory."

## Grant Creation – Single Data Entry

The screenshot shows the ESOP software interface. On the left is a vertical blue sidebar with icons for Home, Add New, Search, Lock, Logout, Print, Email, and Settings. The main header says "ESOP". In the top right corner, there are buttons for "Employee", "Admin", and a flag icon. Below the header, the breadcrumb navigation shows "Home / Grant / Grant Creation". The "Grant Creation" section includes fields for "Grant Name" (TRANCH27), "Employee Code" (8126), "Date of Grant" (22-03-2021), "Select Grant Price" (300), "Vesting Cycle" (Test1), "No.of Options" (100), and a "Create Grant" button. A note at the bottom states "All (\*) marked fields are mandatory."

## Grant Updation – Append / Override

ESOP

Employee Admin 

Home / Grant / Grant Updation

**Grant Updation**    Bulk Data Upload    Single Data Entry   [Grant Creation](#)

Append    Override

**Grant Name \*** TRANCH12   **Date of Grant \*** 18-03-2021   **Select Grant Price \*** 300 OR [Create FMV](#)

**Vesting Cycle \*** Test1 OR [Create Vesting Cycle](#)   **Upload File \*** Choose File Grant\_ExcelFormat.xlsx   **Upload Format** Excel [Download Template](#)

[Create Grant](#)

All (\*) marked fields are mandatory.



## Update Grant

ESOP

Employee Admin 

Home / Grant / Grant Updation

**Update Grant Details**

Show 5 entries Search:

Employee ID	Employee Name	Manager Name	Date of Grant	Tranch Code	No. of Grants	Grant Price	Vesting Cycle	Pending with	Remark	Action	Audit Trail
4318	Mr. Mohit.Sharma	Mr. Maibam Johnson Meetel	13-JAN-2021	TRANCH9	5000	500	VN1	HR-Mr. Jyoti.Kiran		 	
4318	Mr. Mohit.Sharma	Mr. Maibam Johnson Meetel	08-JAN-2015	TRANCH8	5000	120	VN1	HR-Mr. Jyoti.Kiran		 	

Showing 1 to 2 of 2 entries Previous  Next



## Update Grant – Edit

Home / Grant / Grant Updation

### Update Grant Details

Show	5 entries	Search:										
Employee ID	Employee Name	Manager Name	Date of Grant	Tranch Code	No. of Grants	Grant Price	Vesting Cycle	Pending with	Remark	Action	Audit Trail	
2186	Ms. Deepika.Rapally	Mr. Maibam Johnson Meetei	22-MAR-2017	TRANCH21	600	100	Test2	HR-Mr. Jyoti.Kiran	approved			
2528	Ms. Shilpi Saraf	Mr. Maibam Johnson Meetei	22-MAR-2017	TRANCH21	500	100	Test1	HR-Mr. Jyoti.Kiran				
4318	Mr. Mohit.Sharma	Mr. Maibam Johnson Meetei	22-MAR-2017	TRANCH21	300	100	Test1	HR-Mr. Jyoti.Kiran				
8612	Mr. Parth sharma	Mr. Maibam Johnson Meetei	22-MAR-2017	TRANCH21	200	100	Test1	HR-Mr. Jyoti.Kiran				
2186	Ms. Deepika.Rapally	Mr. Maibam Johnson Meetei	22-MAR-2017	TRANCH20	700	100	Test1	HR-Mr. Jyoti.Kiran				

Activate Windows  
Go to Settings to activate Windows.

ESOP

Employee Admin

Home / Grant / Grant Updation

### Update Grant Details

Grant has been updated & send it to HR Head for the approval.

Show	5 entries	Search:										
Employee ID	Employee Name	Manager Name	Date of Grant	Tranch Code	No. of Grants	Grant Price	Vesting Cycle	Pending with	Remark	Action	Audit Trail	
1579	Mr. Smita Patel	Mr. Maibam Johnson Meetei	22-MAR-2021	TRANCH22	13	300	Test1	HR-Mr. Jyoti.Kiran				
5589	MR. Anjit Mohapatra	Mr. Maibam Johnson Meetei	22-MAR-2021	TRANCH22	12	300	Test1	HR-Mr. Jyoti.Kiran				
2186	Ms. Deepika.Rapally	Mr. Maibam Johnson Meetei	22-MAR-2017	TRANCH21	600	100	Test2	HR-Mr. Jyoti.Kiran	approved			
2528	Ms. Shilpi Saraf	Mr. Maibam Johnson	22-MAR-2017	TRANCH21	500	100	Test1	HR-Mr. Jyoti.Kiran				

Activate Windows  
Go to Settings to activate Windows.

## Update Grant – Delete

**ESOP**

Employee Admin

Home / Grant / Grant Updation

**Update Grant Details**

Grant deleted successfully

Show 5 entries Search:

Employee ID	Employee Name	Manager Name	Date of Grant	Tranch Code	No. of Grants	Grant Price	Vesting Cycle	Pending with	Remark	Action	Audit Trail
5589	MR. Anjit Mohapatra	Mr. Maibam Johnson Meetei	22-MAR-2021	TRANCH22	12	300	Test1	HR-Mr. Jyoti.Kiran			
2186	Ms. Deepika.Rapally	Mr. Maibam Johnson Meetei	22-MAR-2017	TRANCH21	600	100	Test2	HR-Mr. Jyoti.Kiran	approved		
2528	Ms. Shilpi Saraf	Mr. Maibam Johnson Meetei	22-MAR-2017	TRANCH21	500	100	Test1	HR-Mr. Jyoti.Kiran			
		Mr. Maibam									

Activate Windows  
Go to Settings to activate Windows.

## Update Grant – Audit trail

Home / Grant / Grant updaation

**Audit Trail**

Show 5 entries Search:

Grant Name	Date of Grant	Employee Name	No of Options	PR Remark	HR Remark	Admin Remark	Created Date	Created By	Updated Date	Updated By	Status
TRANCH22	22-MAR-2021	Mr. Anjit Mohapatra	12						22-MAR-2021		UPDATED_BY_ADMIN
TRANCH22	22-MAR-2021	Mr. Anjit Mohapatra	12				22-MAR-2021	Mr. Parth sharma			INSERTED_BY_ADMIN

Showing 1 to 2 of 2 entries Previous  Next

**Meetei**

8612	Mr. Parth sharma	Mr. Maibam Johnson Meetei	22-MAR-2017	TRANCH21	200	100	Test1	HR-Mr. Jyoti.Kiran
------	------------------	---------------------------	-------------	----------	-----	-----	-------	--------------------

Activate Windows  
Go to [Settings](#) to activate Windows.

## Correction in rejected grant – audit trail

**ESOP**

Employee Admin

Home / Grant / Grant Correction

**Rejected Grant Details**

Show 5 entries	Search:											
Employee ID	Employee Name	Manager Name	Date of Grant	Tranch Code	No. of Grants	Grant Price	Vest Cycle	Rej By	Remark	Action	Audit Trail	
8104	Mr. Manish.Sharma2	Mr. Maibam Johnson Meetei	19-MAR-2021	TRANCH19	60	300	Test2	PRESIDENT-Mr. Rinchu A	corrected			
1579	Mr. Smita Patel	Mr. Maibam Johnson Meetei	19-MAR-2021	TRANCH19	13	300	Test1	PRESIDENT-Mr. Rinchu A				
2186	Ms. Deepika.Rapally	Mr. Maibam Johnson Meetei	16-MAR-2021	TRANCH7	1500	300	Test1	PRESIDENT-Mr. Rinchu A				
2528	Ms. Shilpi Saraf	Mr. Maibam Johnson Meetei	15-MAR-2017	TRANCH3	1000	100	Test1	HR-				

Activate Windows  
Go to Settings to activate Windows.

**ESOP**

Employee Admin

Home / Grant / Grant Correction

**Rejected Grant Details**

Grant has been Updated, sent to HR Head for the approval.

Show 5 entries	Search:											
Employee ID	Employee Name	Manager Name	Date of Grant	Tranch Code	No. of Grants	Grant Price	Vest Cycle	Rej By	Remark	Action	Audit Trail	
1579	Mr. Smita Patel	Mr. Maibam Johnson Meetei	19-MAR-2021	TRANCH19	13	300	Test1	PRESIDENT-Mr. Rinchu A				
2186	Ms. Deepika.Rapally	Mr. Maibam Johnson Meetei	16-MAR-2021	TRANCH7	1500	300	Test1	PRESIDENT-Mr. Rinchu A				
2528	Ms. Shilpi Saraf	Mr. Maibam Johnson Meetei	15-MAR-2017	TRANCH3	1000	100	Test1	HR-				

Showing 1 to 3 of 3 entries  
Activate Windows  
Go to Settings to activate Windows.  
Previous Next

## Admin – Vesting approval

**ESOP**

Employee Admin

Total Vestings: 12 | Approved: 8 | Approval Pending: 3

Vesting Approval List

	Emp ID	Emp Name	Tranch	Grant Date	Vest Code	Vest Date	No. of Options	Tranch Vesting	Created Date	Remark	Action	Audit Trail
<input type="checkbox"/>	4318	Mr. Mohit.Sharma	TRANCH2	15-MAR-2017	v2	15-MAR-2019	120	TRANCH2v2	19-MAR-2021	approved	<button>Approve</button>	
<input type="checkbox"/>	4318	Mr. Mohit.Sharma	TRANCH5	15-MAR-2018	v2	15-MAR-2020	120	TRANCH5v2	15-MAR-2021	Enter Remark	<button>Approve</button>	
<input type="checkbox"/>	4318	Mr. Mohit.Sharma	TRANCH21	22-MAR-2017	v1	22-MAR-2018	180	TRANCH21v1	22-MAR-2021	Enter Remark	<button>Approve</button>	
<input type="checkbox"/>	4318	Mr. Mohit.Sharma	TRANCH21	22-MAR-2017	v2	22-MAR-2019	120	TRANCH21v2	22-MAR-2021	Enter Remark	<button>Approve</button>	

Bulk Approve

Click on Approve Button

**ESOP**

Employee Admin

Total Vestings: 12 | Approved: 9 | Approval Pending: 2

Vesting Approval List

	Emp ID	Emp Name	Tranch	Grant Date	Vest Code	Vest Date	No. of Options	Tranch Vesting	Created Date	Remark	Action	Audit Trail
<input type="checkbox"/>	4318	Mr. Mohit.Sharma	TRANCH5	15-MAR-2018	v2	15-MAR-2020	120	TRANCH5v2	15-MAR-2021	Enter Remark	<button>Approve</button>	
<input type="checkbox"/>	4318	Mr. Mohit.Sharma	TRANCH21	22-MAR-2017	v1	22-MAR-2018	180	TRANCH21v1	22-MAR-2021	Enter Remark	<button>Approve</button>	
<input type="checkbox"/>	4318	Mr. Mohit.Sharma	TRANCH21	22-MAR-2017	v2	22-MAR-2019	120	TRANCH21v2	22-MAR-2021	Enter Remark	<button>Approve</button>	

Pending Approval | Approved

Vesting has been approved, sent to President for the approval.

Show 5 entries Search:

Showing 1 to 3 of 3 entries Previous Next

## Admin – Vesting approval – Audit Trail

The screenshot shows the 'Audit Trail' section of the ESOP application. It displays a table of vesting entries with columns for GRANT NAME, Date of Grant, Vesting Code, Vesting Date, No. of Options, Admin Vesting Remark, Pres Vesting Remark, Created Date, Updated Date, Updated By, Status, and Action. Three entries are listed, all marked as approved by Mr. Parth Sharma. A modal window is open, showing a detailed view of one entry with fields for Employee ID, Name, Tranch Code, Date of Grant, Vest Code, Date of Vest, No. of Options, Tranch Vesting, Approved By, Approved Date, Remark, and Audit Trail. Buttons for Approve and Enter Remark are visible.

GRANT NAME	Date of Grant	Vesting Code	Vesting Date	No. of Options	Admin Vesting Remark	Pres Vesting Remark	Created Date	Updated Date	Updated By	Status	Action
TRANCH5	15-MAR-2018	v2	15-MAR-2020	120	approved		15-MAR-2021	19-MAR-2021	Mr. Parth Sharma	APPROVED_BY_ADMIN	<a href="#">View</a>
TRANCH5	15-MAR-2018	v2	15-MAR-2020	120	approved	rejected	15-MAR-2021	19-MAR-2021	Mr. Rinchu A	REJECTED_BY_PRESIDENT	<a href="#">View</a>
TRANCH5	15-MAR-2018	v2	15-MAR-2020	120			15-MAR-2021				<a href="#">Edit</a>

Showing 1 to 3 of 3 entries

Previous [1](#) Next

[Close](#)

4318	Mohit.Sharma	TRANCH21	22-MAR-2017	v1	2018	180	TRANCH21v1	22-MAR-2021		<a href="#">Approve</a>
4318	Mr. Mohit.Sharma	TRANCH21	22-MAR-2017	v2	22-MAR-2019	120	TRANCH21v2	22-MAR-2021	<input type="text" value="Enter Remark"/>	<a href="#">Approve</a>

Showing 1 to 3 of 3 entries

Previous [1](#) Next

## Admin – Vesting approval – Approved Tab

The screenshot shows the 'Vesting Approval List' section of the ESOP application. It displays a table of approved vesting entries with columns for Employee ID, Employee Name, Tranch Code, Date of Grant, Vest Code, Date of Vest, No. of Options, Tranch Vesting, Approved By, Approved Date, Remark, and Audit Trail. Four entries are listed, all marked as approved by ADMIN-Mr. Parth Sharma. Above the table, summary statistics are shown: 12 Total Vestings, 9 Approved, and 2 Approval Pending. A navigation bar at the top includes links for Home, Employee, Admin, and Vesting Approval.

Employee ID	Employee Name	Tranch Code	Date of Grant	Vest Code	Date of Vest	No. of Options	Tranch Vesting	Approved By	Approved Date	Remark	Audit Trail
2528	Ms. Shilpi Saraf	TRANCH1	15-MAR-2017	v1	15-MAR-2018	300	TRANCH1v1	ADMIN-Mr. Parth Sharma	15-MAR-2021	approved	<a href="#">View</a>
2528	Ms. Shilpi Saraf	TRANCH1	15-MAR-2017	v2	15-MAR-2019	200	TRANCH1v2	ADMIN-Mr. Parth Sharma	15-MAR-2021	approved	<a href="#">View</a>
4318	Mr. Mohit.Sharma	TRANCH1	15-MAR-2017	v1	15-MAR-2018	180	TRANCH1v1	ADMIN-Mr. Parth Sharma	15-MAR-2021	approved	<a href="#">View</a>
4318	Mr. Mohit.Sharma	TRANCH1	15-MAR-2017	v2	15-MAR-2019	120	TRANCH1v2	ADMIN-Mr. Parth Sharma	15-MAR-2021	approved	<a href="#">View</a>

Total Vestings: 12      Approved: 9      Approval Pending: 2

Home / Vesting Approval

## Admin Exercise window creation

Select Exercise Date  
15-MAR-21 to 31-MAR-21

Exercise Start Date \* 22-03-2021      Exercise End Date \* 31-03-2021      FMV Price \* 300 OR Create FMV

Upload Taxable Income \* Choose File Employee\_Ta....Income.xlsx      Data Action Append      Upload Format Excel Download Template

**Exercise Detail**

Show 5 entries	Search:	
Exercise Start Date 15-MAR-2021	Exercise End Date 31-MAR-2021	Fmv Price 300

Home / Exercise

Select Exercise Date  
Select Exercise Dates

Exercise Start Date \* dd-mm-yyyy      Exercise End Date \* dd-mm-yyyy      FMV Price \* Select FMV OR Create FMV

Upload Taxable Income \* Choose File No file chosen      Upload Format Excel Download Template

**Exercise Detail**

Show 5 entries	Search:	
Exercise Start Date 22-MAR-2021	Exercise End Date 31-MAR-2021	Fmv Price 300

Showing 1 to 1 of 1 entries Previous Next

**Record Summary**

1	Total records uploaded	4	No.of records uploaded successfully	0	No.of records failed
---	------------------------	---	-------------------------------------	---	----------------------

## Setup Exercise –Employee Details

**Employee Details**

Employee Code	Employee Name	Grant name	Vesting Name	FMV Price	Taxable Income	Vesting Date
2528	Ms. Shilpi Saraf	TRANCH1	TRANCH1v1	300	1000000	15-MAR-2018
8612	Mr. Parth sharma	TRANCH1	TRANCH1v1	300	200000	15-MAR-2018
8612	Mr. Parth sharma	TRANCH1	TRANCH1v2	300	200000	15-MAR-2019
2528	Ms. Shilpi Saraf	TRANCH1	TRANCH1v2	300	1000000	15-MAR-2019
4318	Mr. Mohit.Sharma	TRANCH1	TRANCH1v1	300	1600000	15-MAR-2018

Showing 1 to 5 of 8 entries

Previous   Next

**Exercise Detail**

(\*) marked fields are mandatory.

## Admin – upload document

**ESOP**

**Employee Admin**

**Home / Exercise**

**Setup Exercise**   **Upload Document**

Select Date\*  
22-MAR-21 to 31-MAR-21

Upload File\*  
 Employee\_Ta...\_Income.xlsx

**Submit**

All (\*) marked fields are mandatory.

[Setup Exercise](#) [Upload Document](#)

Select Date\* Upload File\*

  No file chosen

All (\*) marked fields are mandatory.

File uploaded successfully

**Admin – Sell window creation****Setup Sell Window****Update sell window****Sell Start Date \***

22-03-2021

**Sell End Date \***

31-03-2021

**Select Grant Price \***

300

All (\*) marked fields are mandatory.

Sell Start Date \* dd-mm-yyyy Sell End Date \* dd-mm-yyyy Select Grant Price \* Select FMV OR Create FMV

**Submit**

All (\*) marked fields are mandatory.

**Sell window created successfully**

Sell Detail		
Show 5 entries	Search:	
Sell Start Date	Sell End Date	Fmv Price
15-MAR-2021	31-MAR-2021	300

Showing 1 to 1 of 1 entries Previous 1 Next

### Employee Details Whose Sell window has been created by admin

ESOP Employee Admin

Home / Sell / Sell Window

Employee Details					
Show 5 entries	Search:				
Employee Code	Employee Name	Grant name	Vesting Name	FMV Price	Sell Window Date
8612	Mr. Parth sharma	TRANCH1	TRANCH1v2	300	15-MAR-2021
8612	Mr. Parth sharma	TRANCH1	TRANCH1v1	300	15-MAR-2021

Showing 1 to 2 of 2 entries Previous 1 Next

**Close**

**Submit**

All (\*) marked fields are mandatory.

## Create FMV

**Create FMV**

Valuation Date: 22-03-2021      Valid Upto: 31-03-2021

FMV: 100      Valued By: Clover Infotech

Upload File: Choose File (No file chosen)

**Create Fmv**    **Close**

## Admin – Sell approve

**ESOP**

Employee    Admin

Home / [Sell](#) / Sell Approve

**Admin Approval Summary**

Pending Approval										Approved				
Show: 5 entries											Search:			
	Employee Code	Employee Name	Total No Of Sell											
4318	Mr. Mohit.Sharma	12												
4318	Mr. Mohit.Sharma	TRANCH1v1	15-MAR-2018	22-MAR-2021	100	300	10	1	300	001	2388	NSDL	approved	<b>Approve</b>
4318	Mr. Mohit.Sharma	TRANCH1v2	15-MAR-2019	22-MAR-2021	100	300	10	5	1500	001	2388	NSDL	approved	<b>Approve</b>
4318	Mr. Mohit.Sharma	TRANCH2v2	15-MAR-2019	22-MAR-2021	100	300	10	1	300	001	2388	NSDL	approved	<b>Approve</b>
4318	Mr. Mohit.Sharma	TRANCH5v1	15-MAR-2019	22-MAR-2021	50	300	10	5	1500	001	2388	NSDL	approved	<b>Approve</b>
8612	Mr. Parth sharma	2												

Showing 1 to 2 of 2 entries

# ESOP

Employee Admin

**Admin Approval Summary**

Pending Approval Approved

**Sell has been approved.**

Employee Code	Employee Name	Total No Of Sell
8612	Mr. Parth sharma	2

Show 5 entries Search:

Showing 1 to 1 of 1 entries Previous  Next

## Admin – Sell approve – Approved tab

# ESOP

Employee Admin

**Admin Approval Summary**

Pending Approval Approved

Show All entries Search:

Employee Code	Employee Name	ESOP Code	Vesting Date	Excercise Date	Sell Date	Grant Price	Sell Fmv Price	No of Exercise	No of Sell	Total Amount Payable	DP ID	Client ID	Men Type
8612	Mr. Parth sharma	TRANCH1v1	15-MAR-2018	22-MAR-2021	15-MAR-2021	100	300	50	10	3000	DP86234	DFF4367447	CDSL
8612	Mr. Parth sharma	TRANCH1v2	15-MAR-2019	22-MAR-2021	15-MAR-2021	100	300	40	10	3000	DP86234	DFF4367447	CDSL
4318	Mr. Mohit.Sharma	TRANCH1v1	15-MAR-2018	22-MAR-2021	22-MAR-2021	100	300	10	1	300	001	2388	NSDL
4318	Mr. Mohit.Sharma	TRANCH1v2	15-MAR-2019	22-MAR-2021	22-MAR-2021	100	300	10	5	1500	001	2388	NSDL
4318	Mr. Mohit.Sharma	TRANCH2v2	15-MAR-2019	22-MAR-2021	22-MAR-2021	100	300	10	1	300	001	2388	NSDL
4318	Mr. Mohit.Sharma	TRANCH5v1	15-MAR-2019	22-MAR-2021	22-MAR-2021	50	300	10	5	1500	001	2388	NSDL

Showing 1 to 6 of 6 entries Previous  Next

## Admin – Employee wise Grant Report

**ESOP**

Employee wise Grant Report

Home / Reports / Employee wise Grant Report

Start Date      End Date

dd-mm-yyyy      dd-mm-yyyy      Filter      Clear Filter     

Show 5 entries      Search:

Grant Name	Employee ID	Employee Name	Manager Name	Date of Grant	No. of Grants	Grant Price	Remark	Approved by	Approved Date	Proxy
TRANCH1	8612	Mr. Parth sharma	Mr. Maibam Johnson Meetei	15-MAR-2017	200	100	approved	Mr. Rinchu A	15-MAR-2021	Mr. Parth sharma
TRANCH1	4318	Mr. Mohit.Sharma	Mr. Maibam Johnson Meetei	15-MAR-2017	300	100	approved	Mr. Rinchu A	15-MAR-2021	Mr. Parth sharma
TRANCH1	2528	Ms. Shilpi Saraf	Mr. Maibam Johnson Meetei	15-MAR-2017	500	100	approved	Mr. Rinchu A	15-MAR-2021	Mr. Parth sharma
TRANCH2	4318	Mr. Mohit.Sharma	Mr. Maibam Johnson Meetei	15-MAR-2017	300	100	approved	Mr. Rinchu A	19-MAR-2021	Mr. Parth sharma
TRANCH2	4318	Mr. Mohit.Sharma	Mr. Maibam Johnson Meetei	22-MAR-2017	300	100	approved	Mr. Rinchu A	22-MAR-2021	

Showing 1 to 5 of 6 entries      Previous  2 Next

## Admin - Employee wise Vesting Report

**ESOP**

Employee wise Vesting Report

Home / Reports / Employee wise Vesting Report

Start Date      End Date

dd-mm-yyyy      dd-mm-yyyy      Filter      Clear Filter     

Show 5 entries      Search:

Employee ID	Employee Name	Tranch Code	Date of Grant	Vest Code	Date of Vest	No. of Options	Tranch Vesting	Percentage	Approved by	Approved Date	Admin Remark	Pr Re
2528	Ms. Shilpi Saraf	TRANCH1	15-MAR-2017	v1	15-MAR-2018	300	TRANCH1v1	60		22-MAR-2021	approved	ap
2528	Ms. Shilpi Saraf	TRANCH1	15-MAR-2017	v2	15-MAR-2019	200	TRANCH1v2	40		22-MAR-2021	approved	ap
4318	Mr. Mohit.Sharma	TRANCH1	15-MAR-2017	v1	15-MAR-2018	180	TRANCH1v1	60		22-MAR-2021	approved	ap
4318	Mr. Mohit.Sharma	TRANCH1	15-MAR-2017	v2	15-MAR-2019	120	TRANCH1v2	40		22-MAR-2021	approved	ap
4318	Mr. Mohit.Sharma	TRANCH2	15-MAR-2017	v2	15-MAR-2019	120	TRANCH2v2	40		22-MAR-2021	approved	ap

Showing 1 to 5 of 8 entries      Previous  2 Next

## Admin – Exercise Report

**ESOP**

Employee Admin

Home / Reports / Exercise Reports

**Exercise Reports**

Show 5 entries Search:

EMP Code	EMP Name	Exercise Date	Grant Price	Current FMV	Options Exercised	Tax Per Option	Exercise Consideration	(FMV-Grant price)*Options Exercised	Perq Tax Amount	Total Amount(₹)	Bank Name
4318	Mr. Mohit.Sharma	22-MAR-2021	100	300	10	31.20	1000	2000	624	1624	Axis Ba
4318	Mr. Mohit.Sharma	22-MAR-2021	100	300	10	31.20	1000	2000	624	1624	Axis Ba
4318	Mr. Mohit.Sharma	22-MAR-2021	100	300	10	31.20	1000	2000	624	1624	Axis Ba
4318	Mr. Mohit.Sharma	22-MAR-2021	50	300	10	31.20	500	2500	780	1280	Axis Ba
8612	Mr. Parth sharma	15-MAR-2021	100	300	50	31.20	5000	10000	3120	8120	BOL

Showing 1 to 5 of 7 entries Previous   Next

## Admin – Sell Report

**ESOP**

Employee Admin

Home / Reports / Sell Reports

**Sell Reports**

Show 5 entries Search:

EMP Code	EMP Name	Sell Date	Grant Price	Exercise Price	Sell Price	Options Sold	Bank Name	Account Number	IFSC	DP ID	Client ID	Member Type	Total Amount
4318	Mr. Mohit.Sharma	22-MAR-2021	100	300	300	1	Axis Bank	987654321012	UTI00000678	001	2388	NSDL	300
4318	Mr. Mohit.Sharma	22-MAR-2021	100	300	300	5	Axis Bank	987654321012	UTI00000678	001	2388	NSDL	1500
4318	Mr. Mohit.Sharma	22-MAR-2021	100	300	300	1	Axis Bank	987654321012	UTI00000678	001	2388	NSDL	300
4318	Mr. Mohit.Sharma	22-MAR-2021	50	300	300	5	Axis Bank	987654321012	UTI00000678	001	2388	NSDL	1500
8612	Mr. Parth sharma	16-MAR-2021	100	300	300	1	ABC BANK	33656775677	677GGHJUY	DP86234	DFF4367447	CDSL	300

Showing 1 to 5 of 8 entries Previous   Next

## Admin – Letters – List View

ESOP

Employee Admin

Home / Letters

### Letter Summary

Show 5 entries Search:

Sr No.	Employee Name	Grant Name	Type	Grant / Sale Date	Date	Action	
1	Mr. Rinchu A	TRANCH3	Grant Letter	15-MAR-2017	15-MAR-2021		
2	Mr. Rinchu A	TRANCH19	Grant Letter	19-MAR-2021	19-MAR-2021		
3	Mr. Rinchu A	TRANCH25	Grant Letter	22-MAR-2021	22-MAR-2021		
4	Mr. Smita Patel	TRANCH19	Grant Letter	19-MAR-2021	19-MAR-2021		
5	Mr. Smita Patel	TRANCH23	Grant Letter	23-MAR-2021	22-MAR-2021		

Showing 1 to 5 of 86 entries Previous 1 2 3 4 5 18 Next ...

Home / Letters

Employee Admin

## Admin – Letters – Individual Letter View

ESOP

Employee Admin

Home / Letters

### Letter Summary

All Grant Sales

EmailDoc\_EmpId\_10014\_150

EmailDoc\_EmpId\_10014\_190

EmailDoc\_EmpId\_10014\_220

EmailDoc\_EmpId\_1579\_1903

EmailDoc\_EmpId\_1579\_2203

EmailDoc\_EmpId\_1579\_2203

EmailDoc\_EmpId\_2186\_1503

EmailDoc\_EmpId\_2186\_1503

EmailDoc\_EmpId\_2186\_1503

EmailDoc\_EmpId\_2186\_1603

EmailDoc\_EmpId\_2186\_1603

EmailDoc\_EmpId\_2186\_1803

## Admin – Letters – Preview

The screenshot shows the 'Letters' section of the Admin interface. On the left, a sidebar menu includes icons for Home, Add, Edit, Delete, Print, Export, and Settings. The main area displays a preview of an ESOP grant letter titled 'EmailDoc\_Empld\_1...'. The preview shows two pages of the document. At the top right of the preview window are standard browser controls for zooming and navigating between pages. Below the preview, the document content is visible, including the company logo (HDFC ERGO), the date (MARCH 15, 2017), and the recipient's details (Mr. Rucha A, Employee Code: 10014). The text describes the grant of 200 stock options representing 200 equity shares of Rs. 1/- each of the Company to you, under the Employee Stock Option Plan - 2009 (ESOP 2009) - Tranche - TRANCH3. The Grant Date is MARCH 15, 2017. It also mentions the vesting conditions: 60% granted options would Vest on 15-03-2019 and 40% granted options would Vest on 15-03-2021. The document ends with a note about keeping it confidential and a thanks message to the company.

## Settings – FMV Creation

The screenshot shows the 'FMV Creation' section of the Settings interface. The left sidebar has the same set of icons as the previous screenshot. The main form is titled 'FMV Creation' and contains fields for 'Valuation Date \*' (dd-mm-yyyy), 'Valid Upto \*' (dd-mm-yyyy), 'FMV Price \*' (text input field), 'Valued By \*' (dropdown menu with 'Select' option), and an 'Upload File' section with a 'Choose File' button and a 'No file chosen' message. Below the form is a blue 'Create FMV' button. A note at the bottom states 'All (\*) marked fields are mandatory.'

Below the form is a 'Record Summary' table. The table has columns for Sr No, Valuation Date, Valid Upto, FMV Price, Valued By, File, Action, and Audit Trail. It lists six entries, each with a download link and edit/delete icons. The table includes a search bar at the top and navigation links at the bottom.

Sr No	Valuation Date	Valid Upto	FMV Price	Valued By	File	Action	Audit Trail
1	01-JAN-2021	01-JAN-2021	10	Clover Infotech	<a href="#">Download</a>	<a href="#"></a> <a href="#"></a>	<a href="#"></a>
2	11-MAR-2021	31-DEC-2021	300	Clover Infotech	File is not available	<a href="#"></a> <a href="#"></a>	<a href="#"></a>
3	01-MAR-2018	28-FEB-2019	50	Clover Infotech	File is not available	<a href="#"></a> <a href="#"></a>	<a href="#"></a>
4	01-MAR-2021	10-MAR-2021	10	Clover Infotech	File is not available	<a href="#"></a> <a href="#"></a>	<a href="#"></a>
5	01-MAR-2019	29-FEB-2020	200	Clover Infotech	File is not available	<a href="#"></a> <a href="#"></a>	<a href="#"></a>

## Settings – Vesting Creation

**ESOP**

Employee Admin

Home / Masters / Vesting Creation

Create Vesting Cycle

Vesting Name \* No. Of Vesting Cycle \*

Test3	2
-------	---

v1	70	1 Year
v2	30	2 Year

Create Vesting Cycle

All (\*) marked fields are mandatory.

Record Summary

Show 5 entries Search:

No. of Vesting Cycle	Vesting Name	Action	
2	Test1	ON <input type="button" value="Edit"/>	
	Vesting Cycle Name	Vesting %	Vesting Duration
	v1	60	1 Year
	v2	40	2 Year
3	Test2	ON <input type="button" value="Edit"/>	

Showing 1 to 2 of 2 entries Previous  Next

## Settings – Valuation Master

**ESOP**

Employee Admin

Home / Masters / Valuation Master

Valuation Master

Agency Name \* Agency Address \*

ABC Infotech Pvt LTD Andheri

Create

All (\*) marked fields are mandatory.

Record Summary

Show 5 entries Search:

Agency Name	Agency Address	Action
Clover Infotech	Andheri	
Aptask India Private Ltd	mulund, mumbai	
Sunshine Pvt Ltd	j.b nagar	
Reels Pvt Ltd	Andheri	

Showing 1 to 4 of 4 entries First Previous  Next Last

## Settings – Letter Configuration – Create Grant Letter

**ESOP**

Employee Admin

Home / Masters / Letter Configuration

Letters Configuration    Create Letter    Upload Letter

Select Letter :    Download File Format

Letter Configuration Details

Sr No.	Letters	Upload/Create	Added Date	View Letter	Edit	Enable/Disable	Delete
1	Grant Letter	CREATE	18-MAR-2021	<input type="button" value=""/>	<input type="button" value=""/>	<input checked="" type="radio"/> OFF	<input type="button" value=""/>
2	Grant Letter	UPLOAD	16-MAR-2021	<input type="button" value=""/>	<input type="button" value=""/>	<input checked="" type="radio"/> OFF	<input type="button" value=""/>
3	Grant Letter	UPLOAD	15-MAR-2021	<input type="button" value=""/>	<input type="button" value=""/>	<input checked="" type="radio"/> ON	<input type="button" value=""/>
4	Sell Offer Letter	UPLOAD	12-MAR-2021	<input type="button" value=""/>	<input type="button" value=""/>	<input checked="" type="radio"/> ON	<input type="button" value=""/>
5	Sell Offer Letter	UPLOAD	09-MAR-2021	<input type="button" value=""/>	<input type="button" value=""/>	<input checked="" type="radio"/> OFF	<input type="button" value=""/>
6	Sell Declaration Letter	UPLOAD	05-MAR-2021	<input type="button" value=""/>	<input type="button" value=""/>	<input checked="" type="radio"/> ON	<input type="button" value=""/>

Showing 1 to 6 of 6 entries      Previous  Next

Settings – Letter Configuration – Create Grant Letter

ESOP

Employee Admin

Home / Masters / Letter Configuration / Edit Letter

Header:

No file chosen

Footer:

No file chosen

Signature:

No file chosen

Signatory:

File Edit View Insert Format Tools Table

Thank You,

Anant Nair

DIV

4 WORDS

Content:

File Edit View Insert Format Tools Table

***STRICTLY PERSONAL AND CONFIDENTIAL***

@Grant\_Date

Reference No. : ESOP-09-G-@Tranch\_Name@SrNo

@Emp\_Name

Employee Code: @Emp\_Code

P » B » SPAN

135 WORDS

## Settings – Letter Configuration – Create Grant Letter –Preview

ESOP

Preview

RptFinal 1 / 2 52% ⌂ ⌃ ⌄ ⌅ ⌆ ⌇ ⌈ ⌉ ⌊ ⌋ ⌊ ⌋

**HRSS**

**STRICTLY PERSONAL AND CONFIDENTIAL**

@Grant\_Date

Reference No.: ESOP-09-G-@Tranch\_Name@SrNo

@Emp\_Name  
Employee Code: @Emp\_Code

Sub: Letter of Grant

Dear @Emp\_Name,

We wish to inform that the Nomination and Remuneration Committee of Directors of the Company (NRC) has approved the Grant of @No\_ Of Options stock options representing @No\_ Of Options equity shares of Rs. 10/- each of the Company to you, at a Grant Price of Rs. @Grant\_Price and Tranche Name @Tranch\_Name under the Employee Stock Option Plan - 2009 (ESOP 2009). Tranche - @Tranch\_Name. The Grant Date is @Grant\_Date.

In accordance with the procedure of ESOP 2009, the tax, if any, on the perquisite value of the Options exercised shall be paid by you at the time of exercise of the Options.

**Close**

Sr No.	Letter Type	Action	Date	Status	Action
4	Grant Letter	UPLOAD	15-MAR-2021	ON	
5	Sell Offer Letter	UPLOAD	12-MAR-2021	ON	
6	Sell Offer Letter	UPLOAD	09-MAR-2021	OFF	
7	Sell Declaration Letter	UPLOAD	05-MAR-2021	ON	

Showing 1 to 7 of 7 entries

Employee Admin

Home / Masters / Letter Configuration

Search:

Enable/Disable Delete

ON OFF

ON OFF

OFF ON

ON OFF

Previous Next

## Settings – Letter Configuration – Upload Letter

ESOP

Employee Admin

Home / Masters / Letter Configuration

Letters Configuration    Create Letter    Upload Letter

Select Letter :    ESOP-Sale-Offer.doc  

Letter Configuration Details

Show All entries   Search:

Sr No.	Letters	Upload/Create	Added Date	View Letter	Edit	Enable/Disable	Delete
1	Grant Letter	CREATE	22-MAR-2021	<input type="button" value=""/>	<input type="button" value=""/>	<input type="radio"/> OFF	<input type="button" value=""/>
2	Grant Letter	CREATE	18-MAR-2021	<input type="button" value=""/>	<input type="button" value=""/>	<input type="radio"/> OFF	<input type="button" value=""/>
3	Grant Letter	UPLOAD	16-MAR-2021	<input type="button" value=""/>	<input type="button" value=""/>	<input type="radio"/> OFF	<input type="button" value=""/>
4	Grant Letter	UPLOAD	15-MAR-2021	<input type="button" value=""/>	<input type="button" value=""/>	<input type="radio"/> ON	<input type="button" value=""/>
5	Sell Offer Letter	UPLOAD	12-MAR-2021	<input type="button" value=""/>	<input type="button" value=""/>	<input type="radio"/> ON	<input type="button" value=""/>
6	Sell Offer Letter	UPLOAD	09-MAR-2021	<input type="button" value=""/>	<input type="button" value=""/>	<input type="radio"/> OFF	<input type="button" value=""/>
7	Sell Declaration Letter	UPLOAD	05-MAR-2021	<input type="button" value=""/>	<input type="button" value=""/>	<input type="radio"/> ON	<input type="button" value=""/>

Showing 1 to 7 of 7 entries   Previous  Next

## Settings – Email Configuration

ESOP

Employee Admin

Home / Masters / Email Type

### Email Notification

Add New Email Type Add New Email Sub Type

Email Type	Enable/Disable
+ Vesting	<input checked="" type="button"/> ON
+ Mail Reminder	<input checked="" type="button"/> ON
+ test11	<input type="button"/> OFF
+ New Employee	<input checked="" type="button"/> ON
+ testemail	<input type="button"/> OFF
+ Test1	<input type="button"/> OFF
+ Secretarial Approval	<input checked="" type="button"/> ON
+ Secretarial Reject	<input checked="" type="button"/> ON
+ Grant	<input checked="" type="button"/> ON
+ Sell	<input checked="" type="button"/> ON
+ Approved Sell by Admin	<input checked="" type="button"/> ON
+ new for test	<input type="button"/> OFF
+ Exercise	<input checked="" type="button"/> ON
+ TestJan	<input type="button"/> OFF
+ Exercise Approval	<input checked="" type="button"/> ON

## Settings – Tax Master

ESOP

Employee Admin

Home / Masters / Tax Master

### Tax Master

Income Range From \*      Income Range To \*      Tax Rate \*

Create

All (\*) marked fields are mandatory.

### Record Summary

Income Range From	Income Range To	Tax Rate	Action
5,000,001	10,000,000	34	[Edit] [Delete]
200,000,021	300,000,021	0	[Edit] [Delete]
0	5,000,000	31.20	[Edit] [Delete]
300,000,022	400,000,022	35	[Edit] [Delete]
10,000,001	20,000,000	35.88	[Edit] [Delete]

Show 5 entries Search:

Showing 1 to 5 of 7 entries First Previous  2 Next Last

## Settings – HRMS Integration

ESOP

Employee Admin

Home / Masters / HRMS Integration

### HRMS Upload

HRMS Data

## Settings – PDF Password

The screenshot shows the ESOP application interface. The top navigation bar includes 'Employee' and 'Admin' buttons. Below the navigation is a sidebar with various icons. The main content area is titled 'PDF Password' and contains two input fields: 'Enter Admin Password' and 'Select Employee Password'. A 'Save' button is located to the right of the password fields. Below these fields is a table with columns: Admin Password, Employee Password, Created Date, Created By, Updated Date, and Updated By. The table displays five entries. At the bottom of the table, it says 'Showing 1 to 5 of 13 entries' and includes a 'Previous' button, page numbers 1, 2, 3, and a 'Next' button.

Admin Password	Employee Password	Created Date	Created By	Updated Date	Updated By
12345678	PAN Card			22-FEB-2021	Mr. Parth sharma
Clover@123	PAN Card			23-FEB-2021	Mr. Parth sharma
Clover@123	Adhar Card			23-FEB-2021	Mr. Parth sharma
Clover@123	Adhar Card			22-FEB-2021	Mr. Parth sharma
Clover@123	PAN Card			22-FEB-2021	Mr. Parth sharma

## Admin – Profile

The screenshot shows the ESOP application interface. The top navigation bar includes 'Employee' and 'Admin' buttons. To the right of the navigation, there is a user profile section with 'Hello' and a name, a 'Profile' link, a 'Proxy' link, and a 'Logout' link. Below the navigation is a sidebar with various icons. The main content area is titled 'PDF Password' and contains two input fields: 'Enter Admin Password' and 'Select Employee Password'. A 'Save' button is located to the right of the password fields. Below these fields is a table with columns: Admin Password, Employee Password, Created Date, Created By, Updated Date, and Updated By. The table displays five entries. At the bottom of the table, it says 'Showing 1 to 5 of 13 entries' and includes a 'Previous' button, page numbers 1, 2, 3, and a 'Next' button.

Admin Password	Employee Password	Created Date	Created By	Updated Date	Updated By
12345678	PAN Card			22-FEB-2021	Mr. Parth sharma
Clover@123	PAN Card			23-FEB-2021	Mr. Parth sharma
Clover@123	Adhar Card			23-FEB-2021	Mr. Parth sharma
Clover@123	Adhar Card			22-FEB-2021	Mr. Parth sharma
Clover@123	PAN Card			22-FEB-2021	Mr. Parth sharma

## Admin – Profile Details

ESOP

Employee Admin

My Profile

Profile Details

Name Mr. Parth sharma	Date of Joining	Designation DESIG_A	Location MUMBAI
Employee Status Active	Band BAND_1	Personal Email ID shweta.kadam@cloverinfotech.com	Manager Name Mr. Maibam Johnson Meetei
Pan Card Number ABC12345678	Pan Card Choose File No file chosen	Profile Choose File No file chosen	Profile Picture 

HDFC ERGO Take it easy!  
Pan Card

Save

Bank Details

DMAT Details

The screenshot shows the 'My Profile' section of the ESOP application. It includes fields for Name, Date of Joining, Designation, Location, Employee Status, Band, Personal Email ID, Manager Name, Pan Card Number, Pan Card (with a placeholder image for HDFC ERGO), Profile (with a placeholder image for a sunset over a field), and Profile Picture. There are also 'Save' and navigation buttons for Bank Details and DMAT Details.

## Admin – Bank Details

ESOP

Employee Admin

My Profile

Profile Details

Name Mr. Parth sharma	Date of Joining	Designation DESIG_A	Location MUMBAI
Employee Status Active	Band BAND_1	Personal Email ID shweta.kadam@cloverinfotech.com	Manager Name Mr. Maibam Johnson Meetei
Pan Card Number ABC12345678	Pan Card Choose File No file chosen	Profile Choose File No file chosen	Profile Picture 

HDFC ERGO Take it easy!  
Pan Card

Save

Bank Details

DMAT Details

This screenshot is identical to the one above, showing the 'My Profile' section with the same fields and placeholder images. It appears to be a duplicate or a very similar configuration of the application's profile management interface.

## Admin – DMAT Details

**ESOP**

Employee Admin 

**My Profile**

- [Profile Details](#)
- [Bank Details](#)
- [DMAT Details](#)

Securities Name*	DP ID*	Client ID*	Member Type*
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Select"/>

**Proof\***

No file chosen

All (\*) marked fields are mandatory.

**Record Summary**

Sr No	Security Name	Dp Id	Client Id	Member Type	Proof	Enable/Disable
1	Arihant Technologies	DP0001	00010	NSDL	<input type="button" value="Download"/>	<input checked="" type="button" value="ON"/>
2	clover security 145	AFHDF83HF	DSDFFG344	NSDL	<input type="button" value="Download"/>	<input type="button" value="OFF"/>
3	564	6565	hjf67	CDSL	<input type="button" value="Download"/>	<input type="button" value="OFF"/>
4	Clover soln	DP86234	DFF4367447	CDSL	<input type="button" value="Download"/>	<input type="button" value="OFF"/>
5	Clover Tech	25546787	34477866887	NSDL	<input type="button" value="Download"/>	<input type="button" value="OFF"/>

Showing 1 to 5 of 8 entries

Previous   Next

## Proxy Login

**ESOP**

Employee Admin 

Home / Grant

HELLO, MR. PARTH SHARMA

- [Profile](#)
- [Proxy](#)
- [Logout](#)

**Grant Updation**  Bulk Data Upload  Single Data Entry [Grant Creation](#)

Append  Override

Grant Name *	Date of Grant *	Select Grant Price *
<input type="text" value="TRANCH12"/>	<input type="text" value="18-03-2021"/>	<input type="text" value="300"/> OR <input type="button" value="Create FMV"/>
Vesting Cycle *	Upload File *	Upload Format
<input type="text" value="Test1"/> OR <input type="button" value="Create Vesting Cycle"/>	<input type="button" value="Choose File"/> Grant_ExcelFormat.xlsx	Excel <a href="#">Download Template</a>

All (\*) marked fields are mandatory.

The screenshot shows the ESOP application interface. At the top right, there are buttons for 'Employee' and 'Admin'. Below the header, a breadcrumb navigation shows 'Home / Grant / Grant Updation'. A modal window titled 'Proxy' is open in the center. Inside the modal, there are input fields for 'Employee Code' (jyoti), 'Department' (Bands), and 'Location'. There are also buttons for 'Apply Filters' and 'Clear'. The background of the main screen shows a 'Grant Updation' section with a table and a 'Create Grant' button.

## Admin – Logout

The screenshot shows the ESOP application interface. At the top right, it says 'HELLO, MR. PARTH SHARMA' with options for 'Profile', 'Proxy', and 'Logout'. The main content area is titled 'Detail ESOP Data'. It displays a summary table and a detailed breakdown for 'TRANCH1'. The summary table shows:

	Granted	Vested	Exercised	Sell	Total Lapsed	
-	1900	1300	130	32	0	

The detailed breakdown for TRANCH1 shows:

	Vesting Percent	Vesting Date	Granted	Vested	Exercised	Sell	Total Lapsed	Stock in Hand
-	TRANCH1v1 - 60%	15-MAR-2018	600	600	60	11	0	49
-	TRANCH1v2 - 40%	15-MAR-2019	400	400	50	15	0	35
-	<b>Total</b>		<b>1000</b>	<b>1000</b>	<b>110</b>	<b>26</b>	<b>0</b>	<b>84</b>

Below this, there are collapsed sections for 'TRANCH2', 'TRANCH5', and 'TRANCH21'.

