PARKER SHORT

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**EDUCATION**

**B.B.A. Computer Information Systems**, James Madison University Expected May 2024

**CERTIFICATIONS**

**Certified Cloud Practitioner**, Amazon Web Services August 2023

**Certified ScrumMaster**, Scrum Alliance November 2023

**PROFESSIONAL EXPERIENCE**

**AI Data Management Intern**, G2 Ops, Virginia Beach, VA December 2023-January 2024

* Created custom AI agents to support Contracts, Program management, IT, and HR Departments
* Automated initial contract analysis and PowerPoint population using a ChatGPT agent
* Established standard operating procedures for AI data entry
* Conducted research on AI solutions to automate internal processes

**Information Technology Intern**, G2 Ops, Virginia Beach, VA July 2023-August 2023

* Audited and updated over 1,000 records of IT asset inventory for 3 office locations
* Managed the migration of IT inventory records from spreadsheets to FreshService
* Identified tools to securely sanitize decommissioned hard drives to maintain NIST compliance

**Street Supervisor**, Boucher Brothers, Virginia Beach, VA May 2022-August 2022

* Supervised performance of around 4-7 employees per day
* Liaised with guests daily to ensure satisfaction
* Directed employee training

**SKILLS**

**Software & Web Development:** Java, C#, ASP.NET, Python, HTML, CSS, JavaScript

**Database Administration & Querying:** SQL Server, Oracle SQL, NoSQL

**Cloud Services:** AWS (EC2, Route 53, Load Balancers), Azure (Virtual Machines, App Services)

**Project Management:** Agile Methodologies, Scrum, Kanban, Jira software

**Business Process & Systems Modeling:** UML Activity, Use Case, and Class Diagrams

**LEADERSHIP EXPERIENCE**

**Risk Management**, Phi Gamma Nu Professional Fraternity May 2023-Current

* Safeguarded chapter reputation by planning and executing risk mitigation strategies

**Alumni Relations**, Phi Gamma Nu Professional Fraternity November 2020-November 2021

* Implemented new lines of communication with alumni via LinkedIn and GroupMe
* Organized an Alumni Panel centered on various business career paths