

OFFER LETTER

Dear 6th July 2022,

Congratulations! We are glad to announce that you have been selected as the **Web Developer Intern** of **KlientAssist** for the tenure of 6 months which can be extended to one year starting from 6th July, 2022

At KlientAssist, we believe that our team is the biggest strength and we see you as well deserving of this position. We are confident that you would play a significant role in the overall success of the community and wish you the most enjoyable, learning packed and truly meaningful work experience with us. In this position, you will directly report to Nihar.

During your role, you will be awarded a certificate of appreciation, letter of recommendation, and many more swags and goodies based on your performance.

Your appointment will be governed by the terms and conditions mentioned below.

Good Luck!

Terms and Conditions

You shall be governed by the following terms and conditions of service during your work with Klientassist Community, and those may be amended from time to time.

The tenure of your work would be of 6 months, starting from 7th July, 2022. During this time, you are expected to devote your time and efforts solely to the works of the Community. You are also required to let us know about your forthcoming events(if any) in advance so that your work can be planned accordingly.

This offer is subjected to a three-month probation period. During this period of time, if you do not perform your work actively, we reserve the right to terminate this offer.

All the work that you will produce at or in relation to Community will be the intellectual property of the Klientassist Community. You are not allowed to store, copy, sell, share and distribute it to a third party under any circumstances. Similarly, you are expected to refrain from making any decisions about your work or the community without prior discussion and approval from your mentor.

At the time of appointment, if you are engaged yourself directly/indirectly or in any capacity with any other organization (other than your college), it will have to be brought to the notice. In case of the breach, this appointment is liable to be terminated forthwith by the community.

We take data privacy and security very seriously, and maintaining the confidentiality of any students, clients, and communities' data and contact details that you may get access to during your work, will be your responsibility. The community operates on the zero tolerance principle with regard to any breach of data security guidelines.

Under normal circumstances, either the community or you may terminate this association by providing a notice of 15 days without assigning any reason. However, the community may terminate this agreement forthwith under situations of in-disciplinary behavior.

This offer letter represents the full extent of the internship offer and supersedes any prior conversations about the position. Changes to this agreement may only be Expressed as offers.

If you have any questions about this offer, please contact Anil Gupta or Nihar Zutshi. Please review this letter in full, and sign and return it via an email to klientassist@gmail.com to confirm your acceptance of the position no later than the close of business on July 8, 2022.

We look forward to having you begin your career at klientassist and wish you a successful role.

Welcome to our team!

Date
06.07.2022



Sign