

# Green Homes Grant Voucher Scheme Customer Cost Certification Form

*We have asked you to complete this form, because the quote provided with your voucher application is higher than a typical installation of a measures of this type. There may be good reasons for this, but to ensure value for money for the taxpayer and to ensure you are not paying more than you need to for this work, we need to ask you to provide more information.*

## References:

The items covered in the Green Home Grant Scheme are listed [here](#).

Additional works will be covered by the voucher if they are necessary for the installation of measures. These additional works are listed [here](#) along with common items that are not covered by the voucher.

## Instructions:

**Step 1:** Please **tick the box that applies to your measure AND write an explanation in the space provided** to indicate the reasons which could cause your project to be more expensive than typical.

**Step 2:** Once completed, sign or print your name, date, include your Application Reference Number on page 2, and return the form within 14 calendar days from when you received it.

**Step 3:** Photograph and submit the completed form to [customer@green-homes-grant.service.gov.uk](mailto:customer@green-homes-grant.service.gov.uk).

## Measure applied for and potential reasons for higher priced quotes:

- |   |   |
|---|---|
| <input type="checkbox"/> <b>External Wall Insulation:</b> Repairs to brickwork; treatment of damp; extensions to roof overhang beyond EWI; new, or repairs to, damp proof course; installation of new controlled ventilation; groundworks to install below damp proof course; removal and reinstatement of external wall fittings.  | <input type="checkbox"/> <b>Loft Insulation:</b> Removal of redundant water cylinders and platforms; treatment of damp; loft floorboarding (including raising boards and platforms); loft hatch pillow; use of spray foam; insulation of pipework; installation of new controlled ventilation inside living area.   |
| <input type="checkbox"/> <b>Room in Roof Insulation:</b> Replacement of damaged roof timbers & tiles; treatment of damp; repair of vapour control layer under tiles; installation of new controlled ventilation.  | <input type="checkbox"/> <b>Pitched Roof Insulation:</b> Use of spray foam; treatment of damp; sealing of uncontrolled air infiltration and installation of new controlled ventilation.   |
| <input type="checkbox"/> <b>Internal Wall Insulation:</b> Removal and reinstatement of existing kitchen or bathroom; installation of damp proof course; treatment of damp; complex room shapes; plaster walls rather than dry-lined walls; removal and reinstatement of wall furniture requiring specialist expertise e.g. gas meters, radiators, electric sockets; installation of new controlled ventilation. | <input type="checkbox"/> <b>Flat Roof Insulation:</b> Repair or replacement of damaged waterproof layers; repair or replacement of damaged vapour control layers; replacement of damaged ballast or roof finish; installation of access panels; installation of new controlled ventilation inside house; removal and replacement of roof tiles on shallow pitched roof. |
| <input type="checkbox"/> <b>Underfloor Insulation:</b> Relocation of underfloor services; creation of floor void access hatches; repair/installation of new underfloor void air bricks; treatment of damp; avoidance of thermal bridging at floor & wall junction; insulation of pipework; installation of new controlled ventilation inside house; use of spray foam.  | <input type="checkbox"/> <b>Park Home Insulation:</b> Repair of walls, floor and roof necessary to allow insulation to be fitted; treatment of damp; extensions to roof overhang beyond insulation; installation of new controlled ventilation; removal and reinstatement of external wall fittings.  |
| <input type="checkbox"/> <b>Cavity Wall Insulation:</b> Installation of cavity trays; enabling work for hard-to-treat cavities; use of spray foam; extent of brick removal and replacement needed; treatment of damp; installation of new controlled ventilation.   | <input type="checkbox"/> <b>Biomass Boiler:</b> Store for biomass pellets and automatic feed.   |
|   | <input type="checkbox"/> <b>Glazing:</b> Sash, tilt and turn and windows are all more expensive than basic casement windows. Triple glazing more expensive than double glazing.   |
|   | <input type="checkbox"/> <b>Other Measures</b> (Draught Proofing, Hot Water Tank Thermostats, Hot Water Tank Insulation, Heating Controls, or Solar Thermal): Please provide justification on these costs in the comment box on the following page.   |

**Please provide details of these or other reasons why your installation might be considered more costly:**

I have been informed my quote is higher than a typical installation of this type of measure. I understand that the best way to ensure value for money is to seek several quotes from different installers. I have indicated above why the quote is higher than a typical installation of this type of measure and I believe the value and scope of work to be performed to be fair and reasonable. I wish to move forward with the Green Homes Grant Scheme pursuant to meeting all other requirements. I attest to the accuracy of the information contained within this form.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

Application Reference Number \_\_\_\_\_

## REMINDER—Common Items NOT Covered by the Voucher

### Professional services:

- Energy Performance Certificates (EPCs) not linked to a retrofit
- Building surveys not linked to a retrofit
- Building design, modelling and calculations not linked to a retrofit

### Contractor costs:

- Training costs for contractors
- Asbestos removal
- Additional building insurance premiums or certification fees

### Householder costs:

- Furniture storage or removal
- Alternative accommodation costs during disruption

### Building work:

- Retrofit measures not identified in the Green Homes Grant voucher scheme
- Changes to homes not linked to energy efficiency improvements, for example:
  - General repairs
  - Underpinning
  - Changing window design or area
  - Electricity or gas safety work
  - Damp proofing
- Boiler replacement or repair
- Decoration not linked to a retrofit
- Installing insulation to any of the following:
  - Recent builds or extensions built to current building regulation standards
  - Extension without building regulation standards
  - Extension without planning permission (or not build under permitted development rights)
  - Extension without fixed heating
  - Outbuildings
  - Conservatories without fixed heating