Constitution of the Indiana University Chapter of Kappa Theta Pi

Est. 2025

Updated March 4, 2025

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Note from the President

When I first set out to establish Kappa Theta Pi, I wasn't just looking to start another student organization. I was looking to fill a gap that had been overlooked for far too long. Indiana University has no shortage of professional fraternities, but none that fully represent the students who are passionate about technology, innovation, and pushing the boundaries of what's possible in the digital age. KTP is meant to be more than just a fraternity. It is a home for the dreamers, the builders, and the problem-solvers, a place where like-minded individuals can grow together, challenge one another, and create something bigger than themselves.

Building this chapter has been one of the most rewarding challenges I have taken on. It has required persistence, patience, and an unwavering belief that this vision, this community of driven, ambitious, and curious individuals, deserves a place at IU. Along the way, I've had the privilege of meeting people who share this vision, who are eager to contribute, and who see the potential of what KTP can be. This fraternity is not built by one person but by every member who chooses to be a part of it, who contributes their time, ideas, and passion to something greater than themselves.

KTP is more than professional development and career advancement, though those are pillars of what we do. It is about connection, collaboration, and mentorship, helping one another grow, whether that's through workshops, networking events, or the late nights spent tackling a coding problem together. It is about the thrill of competition, the excitement of working on a project that actually means something, and the shared victories that come from pushing each other to be better. It is about the friendships formed along the way, the people who will celebrate your successes, help you through setbacks, and remind you why you started in the first place.

As we embark on this journey together, I want every member to understand that this fraternity belongs to you. The traditions we set, the values we uphold, and the impact we make—it all starts here, with us. We have the rare opportunity to build something from the ground up, to create a legacy that will last long after we graduate. That is no small task, but I have no doubt that we will rise to the challenge.

I am incredibly honored to serve as the founding president of Kappa Theta Pi at IU, but this title means nothing without the people who believe in this fraternity alongside me. To those who are here at the start, thank you. Thank you for taking a chance on something new, for trusting in this vision, and for being part of something that has the potential to shape not just your college experience but your future. I cannot wait to see the incredible things we accomplish together.

With gratitude and excitement,

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President and Founder

Kappa Theta Pi – Indiana University

Preamble

We, the members of Indiana University, hereby establish this Constitution so that our purpose, functions, and progression are realized to the fullest extent in line with those of Kappa Theta Pi Professional Fraternity.

Article 1 – Brand

1.1 – Name of the Organization

The name of this fraternity chapter shall be "Indiana University Chapter of Kappa Theta Pi, Professional Technology Fraternity". This document shall henceforth refer "Kappa Theta Pi, Professional Technology Fraternity" as "Kappa Theta Pi" or "KTP"

1.2 – Letters

The letters of this fraternity shall be ΚΘΠ, which signify a "love for technology."

1.3 – Purpose

Our fraternity aims to build an active community of students who sharxse a passion for technology while fostering meaningful connections among members, alumni, faculty, the local community, and businesses. We sponsor events and activities that promote intellectual, technical, professional, and social development, ensuring our members have opportunities for growth. Additionally, we provide career guidance to support members in their professional journeys. Committed to service and philanthropy, we strive to give back to the local community. Above all, we seek to maintain lifelong cooperation and friendships among our members, strengthening our bonds beyond our time in the fraternity.

1.4 – Affiliations

Kappa Theta Pi - Indiana University Chapter is affiliated with the national organization Kappa Theta Pi.

1.5 – Foundation and Founding Class

A group of 8 students founded this Kappa Theta Pi Chapter on 4th February, 2025 at Indiana University. The founding class comprised of Aadvait Hirde, Pranav Vangari, Atmikha Jeeju, Saisree Kathi, Aman Khatri, Shreyas Sunke, Karthikeya Bangaru and Jake Cole.

Article 2 – Membership

2.1 – Eligibility Criteria

2.1.1 – Student Status Requirement

All prospective members must be enrolled as undergraduate students at Indiana University. Students must be enrolled with a minimum of 12 credit hours per semester or be considered full-time by university standards. Students on approved co-op or internship semesters with reduced course loads may remain eligible with executive board approval.

2.1.2 – Academic Standing

All prospective members must maintain a minimum cumulative GPA of 2.7 on a 4.0 scale. First-semester freshmen without an established GPA will be considered based on high school academic performance and demonstrated interest in technology.

2.1.3 – Major/Disciplinary Focus

Membership is open to students from all academic majors and schools within Indiana University. Primary focus is on students interested in the intersection of business and technology. Prospective members should demonstrate interest in technology through coursework, extracurricular activities, or personal projects.

2.2 – Types of Membership

2.2.1 – Active Members

Active members are those who have completed the pledge process and have been formally initiated. Active members must pay semesterly dues, attend required chapter meetings, and participate in chapter activities. Active members hold voting rights on all chapter matters and are eligible to hold leadership positions. Active members must fulfill the minimum semester requirements as defined in Section 2.4.

2.2.2 – Pledge Members

Pledge members are prospective members who have accepted a bid to join KTP but have not yet completed the initiation process. Pledge members must pay pledge dues, attend new member education meetings, and complete the requirements of the pledge process. Pledge members do not have voting rights in chapter matters. Pledge members can attend open chapter events and participate in committees when invited by active members.

2.2.3 – Alumni Members

Alumni members are former active members who have graduated from Indiana University. Alumni members may attend chapter meetings and events, but do not have voting rights in chapter matters. Alumni members can serve as mentors, speakers, and advisors to the chapter, and are encouraged to

contribute to the chapter's professional development activities by providing career guidance, industry connections, and professional resources.

2.3 – Member Selection Process

2.3.1 – Rush Process Overview

The chapter shall conduct a formal rush process at the beginning of each semester. The rush process shall include informational sessions, professional events, and social activities designed to introduce prospective members to the fraternity. The Vice President of Membership shall coordinate all rush activities with assistance from the Rush Committee. All rush events must be approved by the Executive Board and must align with the professional nature of the organization.

2.3.2 – Interview & Bid Selection Process

Following rush week, interested students must submit a formal application including resume, essays of interest, and a video. Qualified applicants will be invited to participate in individual interviews conducted by active members. Interview panels shall consist of at least three active members, including at least one Executive Board member. Selection criteria shall include academic performance, technical aptitude, professional potential, interpersonal skills, and alignment with fraternity values. Bid decisions shall be made by majority vote of active members following discussion of each candidate. The chapter shall extend formal bids to selected candidates. The rushees will become pledges, and will receive their pledge token – a plastic ninja.

2.3.3 – New Member Education & Pledging Process

The pledge period shall last 10 weeks and be supervised by the Director of New Member Education. The pledge process shall focus on professional development, technical skills, fraternity history, brotherhood, and organizational values. Pledges must complete the following requirements: attend weekly pledge education meetings, complete technical projects with a team of fellow pledges, obtain signatures from all active members, maintain academic standing in all coursework, attend required professional and social events. The pledge program shall not include any activities that could be construed as hazing as defined by university policy and state law. Upon successful completion of the pledge process, pledges shall be initiated as active members.

2.4 – Expectations & Responsibilities

2.4.1 – Attendance Requirements

Active members are required to attend at least 75% of all general body meetings each semester. Active members are required to attend at least 50% of professional events each semester. Active members are required to attend at least 50% of social events each semester. Active members must participate in at least one committee each semester. Excused absences may be granted by the Vice President of Internal Affairs for academic conflicts, illness, family emergencies, or other extenuating circumstances. Members failing to meet attendance requirements for two consecutive semesters shall be placed on probation.

2.4.2 – Code of Conduct & Professionalism

All members shall conduct themselves in a professional manner that positively represents KTP and Indiana University. Members shall adhere to the highest standards of integrity, ethics, and respect in all activities. Members shall maintain confidentiality regarding internal chapter matters when appropriate. Members shall refrain from engaging in any illegal activities or activities that violate university policies. Members shall support a positive, inclusive environment free from discrimination, harassment, or hazing.

2.4.3 – Participation in Events & Service Initiatives

All active members are required to participate in at least one technical workshop or professional development event per semester. All active members are required to contribute at least 10 hours of community service per semester through chapter-sponsored service initiatives. All active members are expected to contribute to the planning and execution of at least one chapter event per year. All active members are expected to represent KTP at university-wide events and organization fairs when scheduled.

2.5 – Membership Dues & Fees

2.5.1 – Payment Structure & Deadlines

Active member dues shall be determined annually by the Executive Board with approval from the general membership. Current semesterly dues are set at $100 per active member. Pledge dues are set at $150 and cover the pledge period and first semester of active membership. Dues must be paid within 30 days of the start of each semester. A late fee of $25 shall be assessed for payments received after the deadline without prior arrangement. Members with outstanding financial obligations may not vote in chapter elections or matters.

2.5.2 – Financial Aid Policies

Members experiencing financial hardship may apply for a payment plan or partial dues reduction. Applications for financial assistance must be submitted to the Vice President of Finance in writing at least two weeks before the payment deadline. Financial assistance decisions shall be made by the Executive Board and kept confidential. The chapter shall maintain a fund for members demonstrating exceptional merit or financial need.

2.6 – Termination of Membership

2.6.1 – Inactive Status Process

Each member with active standing in the fraternity for one semester or more is entitled to one semester of Inactive Status for study-abroad, internship, or personal reasons. Members wishing to be inactive must submit a written form to the board. Inactive members are responsible for fulfilling any outstanding financial obligations to the chapter. Being inactive does not entitle members to a

refund of any dues or fees already paid. Inactive members may apply for reinstatement after one full semester following their inactive status, subject to Executive Board approval.

2.6.2 – Expulsion Criteria

Members may be expelled for the following reasons: failure to meet attendance requirements while on probation, failure to pay dues or fees for two consecutive semesters without approved financial arrangement, violation of the code of conduct or university policies, behavior that damages the reputation or operation of the chapter, or academic dishonesty or professional misconduct. Expulsion requires a two-thirds vote of the active membership following a formal hearing. Expelled members forfeit all rights and privileges of membership and may not reapply for membership.

2.6.3 – Appeals Process for Removed Members

Members facing expulsion must be given written notice at least one week prior to the expulsion vote. Members have the right to address the chapter prior to the expulsion vote. Expelled members may appeal the decision within 14 days by submitting a written appeal to the Executive Board. The appeal will be reviewed by a committee of active members. The appeals committee will make a recommendation to the chapter, and a second vote requiring two-thirds majority is needed to overturn the original expulsion decision. The decision of the second vote is final and binding.

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Article 3 – Executive Board

3.1 – Board Composition & Responsibilities

3.1.1 – President

The President shall preside over all chapter meetings and Executive Board meetings. They shall serve as the primary representative of the chapter to the university administration, national organization, and external entities. The President shall develop and implement strategic initiatives to advance the chapter's mission and goals. They shall oversee the activities of all Executive Board members and ensure accountability in their respective roles. The President shall approve all official communication on behalf of the chapter. They shall meet regularly with the chapter advisors to discuss chapter operations and seek guidance. The President shall ensure compliance with all university policies, fraternity bylaws, and relevant regulations. They shall serve as a signing authority on the chapter's financial accounts alongside the VP of Finance.

3.1.2 – Vice President of Membership

The VP of Membership shall lead the planning and execution of recruitment events each semester. They shall oversee the interview and selection process for new members. The VP of Membership shall supervise the new member education program, coordinate big-little pairings, and mentor the Director of New Member Education. They shall maintain accurate membership records and report updates to the president. The VP of Membership shall implement retention strategies for current members. They shall track member attendance at required events and address concerns with inactive members.

3.1.3 – Vice President of External Affairs

The Vice President of External Affairs assumes the responsibilities of the President in their absence and assists in executing presidential duties. They shall establish and maintain relationships with corporate partners for sponsorships, events, and recruitment opportunities. They shall coordinate with the university administration regarding chapter recognition and policy compliance. The VP of External Affairs shall manage communication with alumni members and develop alumni engagement programs. They shall represent the chapter at interfraternity council meetings and other relevant campus forums. The VP of External Affairs shall coordinate participation in university-wide events and initiatives. They also serve as the Indiana University Chapter Nationals Delegate, maintaining communication and a strong relationship with Nationals. They shall maintain relationships with other student organizations for potential collaborations.

3.1.4 – Vice President of Internal Affairs

The VP of Internal Affairs shall prepare agendas for general body meetings and Executive Board meetings. They shall record and distribute minutes from all official meetings. The VP of Internal Affairs shall maintain all non-financial chapter records and documentation. They shall coordinate the chapter calendar to avoid scheduling conflicts. The VP of Internal Affairs shall review and update chapter bylaws as needed. They shall oversee the resolution of internal conflicts, track event attendance and address member concerns. The VP of Internal Affairs shall manage internal communications systems and information sharing protocols.

3.1.5 – Vice President of Marketing

The VP of Marketing shall develop and maintain the chapter's brand identity and visual standards. They shall manage the chapter's social media accounts, website, and digital presence. The VP of Marketing shall create promotional materials for recruitment, events, and initiatives. They shall document chapter activities through photography and video. The VP of Marketing shall develop and implement marketing strategies to promote the chapter on campus. They shall coordinate with other Executive Board members to effectively communicate their initiatives. The VP of Marketing shall track metrics and analytics to measure the effectiveness of marketing efforts.

3.1.6 – Vice President of Operations

The VP of Operations shall coordinate venue bookings and logistical arrangements for all chapter events. They shall maintain inventory of chapter equipment, supplies, and branded items. The VP of Operations shall develop and implement systems for efficient event execution. They shall coordinate technology needs for meetings and events. The VP of Operations shall ensure proper storage of chapter materials and archival preservation. They shall serve as the point person for operational emergencies or last-minute changes. The VP of Operations shall provide logistical support to other Executive Board members as needed.

3.1.7 – Vice President of Finance

The VP of Finance shall prepare and manage the chapter's annual budget. They shall collect membership dues and other fees. The VP of Finance shall process all expenditures and reimbursements. They shall maintain accurate financial records and prepare regular financial reports. The VP of Finance shall develop and implement fundraising initiatives. They shall ensure compliance with tax requirements and financial regulations. The VP of Finance shall work with the national organization regarding financial obligations. They shall manage financial aspects of events and programs. The VP of Finance shall oversee financial aid programs for members.

3.1.8 – Vice President of Social Engagement

The VP of Social Engagement shall plan and execute social events that foster brotherhood. They shall coordinate recreational activities and informal gatherings. The VP of Social Engagement shall organize end-of-semester celebrations and special occasions. They shall develop initiatives to strengthen personal connections among members. The VP of Social Engagement shall collaborate with other organizations for joint social events. They shall ensure all social activities align with the chapter's values and university policies. The VP of Social Engagement shall create opportunities for members to relax and bond outside of professional contexts.

3.1.9 – Vice President of Technical Development

The VP of Technical Development shall assess the technical interests and needs of chapter members. They shall organize technical workshops, training sessions, and skill-building activities. The VP of Technical Development also oversees all web-based materials and maintains the fraternity's website. They shall coordinate technical project teams and hackathon participation. They shall stay informed about emerging technologies relevant to members' interests.

3.1.10 – Vice President of Diversity, Equity & Inclusion

The VP of Diversity, Equity & Inclusion shall develop and implement strategies to increase diversity in chapter membership. They shall ensure equitable practices in recruitment, selection, and member advancement. They shall serve as a resource for addressing concerns related to discrimination or bias. The VP of DEI shall establish partnerships with diverse student organizations on campus. They shall review chapter practices and policies to identify and address potential barriers to inclusion. The VP of DEI shall collect and analyze demographic data to measure progress toward diversity goals.

3.1.11 – Vice President of Professional Development

The VP of Professional Development shall organize industry speaker events and networking opportunities. They shall coordinate resume workshops, interview preparation, and other career readiness activities. The VP of Professional Development shall develop relationships with campus career services and industry recruiters. They shall organize company visits and career fairs. The VP of Professional Development shall coordinate mentorship programs connecting members with alumni or industry professionals. They shall track and share internship and job opportunities with members.

3.2 – Election and Term Limits

3.2.1 – Eligibility for Candidacy

Any active member in good standing who has been initiated for at least one full semester shall be eligible to run for an Executive Board position. Candidates for President must have served at least one semester on the Executive Board in any position. Candidates must have a minimum cumulative GPA of 2.7 and must not be on academic or disciplinary probation. Candidates must commit to remaining active in the chapter for the full term of office. Candidates for VP of Finance must have completed at least one college-level accounting or finance course.

3.2.2 – Election Process

Elections shall be held annually during the last month of the spring semester. The outgoing Executive Board shall appoint an Election Committee consisting of graduating seniors who are not running for office. The Election Committee shall solicit nominations for each position at least three weeks before the election date. Candidates must submit a letter of intent and platform statement at least two weeks before the election date. Each candidate shall be given equal time to present their platform and answer questions during a designated election meeting. Voting shall be conducted by secret ballot, with each active member in good standing having one vote per position. A candidate must receive a simple majority (more than 50%) of votes cast to be elected. If no candidate receives a majority, a runoff election between the top two candidates shall be held immediately. In the event of a tie in the runoff, the outgoing Executive Board (excluding any members running in the tied election) shall cast the deciding vote. Results shall be announced immediately following vote tabulation.

3.3 – Vacancy and Succession Plans

3.3.1 – Presidential Vacancy

In the event of a vacancy in the office of President, the Vice President of External Affairs shall assume the duties of the President until a special election can be held. A special election must be held within three weeks of the vacancy unless the vacancy occurs within the last two months of the term, in which case the VP of External Affairs shall complete the term. If the VP of External Affairs is unable or unwilling to serve as interim President, the Executive Board shall elect an interim President from among its members by majority vote.

3.3.2 – Executive Board Vacancy

In the event of a vacancy in any Executive Board position other than President, the President shall appoint an active member to serve as interim officer with the approval of a majority of the remaining Executive Board members. A special election to fill the vacant position must be held within three weeks of the vacancy unless the vacancy occurs within the last two months of the term, in which case the interim officer shall complete the term. The special election shall follow the same procedures as regular elections but with an expedited timeline.

3.3.3 – Temporary Absence

In the event an officer will be temporarily unable to fulfill their duties (due to study abroad, internship, illness, etc.), but intends to return to the position, the officer shall notify the Executive Board in writing as soon as possible. The President shall appoint an active member to serve as interim officer during the absence, with the approval of a majority of the Executive Board. The returning officer shall resume their duties upon their return. If the temporary absence will exceed one semester, the position shall be considered vacant and filled according to the vacancy procedures.

3.4 – Impeachment and Removal of Officers

3.4.0 – Founding President Removal Authority

Until the end of their official term, the Founding President of the Indiana University Chapter of Kappa Theta Pi shall retain the authority to unilaterally remove any Executive Board member from their position if there is clear and sustained evidence of non-performance, dereliction of duty, consistent unresponsiveness, or any action that materially disrupts or hinders the operations and integrity of the chapter. This authority is granted to ensure the smooth and effective functioning of the Executive Board during the critical founding period of the organization.

Any such removal must be communicated in writing to the remaining Executive Board, including a clear explanation of the rationale for the decision. The removed officer shall retain all rights and privileges of active membership and may seek future leadership roles in subsequent semesters. This authority may not be used in any situation involving personal disagreements, ideological conflict, discrimination, prejudice, retaliation, or in response to conduct unrelated to the individual's performance in their elected role.

This clause is a temporary provision and shall automatically expire at the conclusion of the Founding President's term. After this period, all Executive Board removals shall follow the standard impeachment process as outlined in the subsequent sections of this constitution.

3.4.1 – Grounds for Impeachment

An Executive Board member may be impeached for neglect of duties, misuse of authority, violation of fraternity policies, violation of university policies, criminal activity, conduct unbecoming of a leader, consistent failure to maintain academic standards, or other actions that significantly harm the chapter or its members.

3.4.2 – Impeachment Process

Any active member may initiate impeachment proceedings by submitting a formal written complaint to the President. If the complaint concerns the President, it shall be submitted to the VP of Internal Affairs. The Executive Board, excluding the officer in question, shall conduct a preliminary investigation to determine if there are grounds for impeachment. If a majority of the investigating Executive Board members find sufficient grounds, formal impeachment proceedings shall commence. The officer in question shall be notified in writing of the charges and given at least one week to prepare a defense. A special meeting shall be called where both the accusers and the accused officer may present their cases. Following the presentations, the accused officer shall leave the room for deliberation and voting. A two-thirds majority vote of all active members present is required for removal. Voting shall be conducted by secret ballot. If an officer is removed, the position shall be filled according to the vacancy procedures.

3.4.3 – Temporary Suspension

In cases where immediate action is necessary, the Executive Board may vote to temporarily suspend an officer pending investigation by a two-thirds majority vote. During suspension, the officer may not exercise any of their official duties. The suspension shall not exceed two weeks without a formal impeachment vote.

Article 4 – Committees and Directors

4.1 – Standing Committees

4.1.1 – Membership & Recruitment Committee

The Membership & Recruitment Committee shall assist the VP of Membership in planning and executing recruitment events. The committee shall help develop recruitment strategies and materials. The committee shall assist in evaluating potential new members during the selection process. The committee shall provide support for the pledge education program. The committee shall develop and implement member retention initiatives.

4.1.2 – Finance & Fundraising Committee

The Finance & Fundraising Committee shall assist the VP of Finance in budget development and financial planning. The committee shall develop and implement fundraising initiatives. The committee shall research potential sponsorship and grant opportunities. The committee shall assist in managing the collection of dues and other financial obligations. The committee shall help prepare financial reports and maintain financial records.

4.1.3 – Social & Brotherhood Committee

The Social & Brotherhood Committee shall assist the VP of Social Engagement in planning and executing social events. The committee shall develop creative ideas for fostering brotherhood. The committee shall help organize recreational activities and informal gatherings. The committee shall assist in planning end-of-semester celebrations and special occasions. The committee shall develop initiatives to strengthen personal connections among members.

4.1.4 – Professional Development Committee

The Professional Development Committee shall assist the VP of Professional Development in organizing industry speaker events and networking opportunities. The committee shall help coordinate resume workshops, interview preparation, and other career readiness activities. The committee shall assist in developing relationships with campus career services and industry recruiters. The committee shall help organize company visits and career fairs. The committee shall assist in coordinating mentorship programs.

4.1.5 – Philanthropy & Outreach Committee

The Philanthropy & Outreach Committee shall develop and implement community service initiatives. The committee shall manage relationships with charitable organizations. The committee

shall coordinate volunteer opportunities for members. The committee shall organize at least one major philanthropic event each semester. The committee shall track service hours completed by members. The committee shall develop strategies to increase the chapter's positive impact on the campus and local community.

4.2 – Ad-Hoc Committees

4.2.1 – Formation of Ad-Hoc Committees

The President or Executive Board may establish ad-hoc committees for specific purposes or time-limited projects as needed. The establishing authority shall define the committee's purpose, duration, responsibilities, and reporting structure in writing. Ad-hoc committees shall dissolve automatically upon completion of their assigned task or at the end of the specified duration.

4.2.2 – Examples of Ad-Hoc Committees

The chapter may establish ad-hoc committees such as: Event Planning Committee for a specific major event; Constitution Review Committee for periodic bylaw updates; Anniversary Celebration Committee for milestone chapter anniversaries; Alumni Engagement Committee for specific alumni initiatives; Crisis Management Committee in response to unexpected challenges; Strategic Planning Committee for long-term organizational development; or Technology Implementation Committee for new technical systems or tools.

4.3 – Committee Chair Responsibilities

4.3.1 – General Chair Duties

Each committee shall be led by a Chair appointed by the relevant Executive Board member. Committee Chairs shall schedule and lead regular committee meetings. Chairs shall delegate tasks to committee members and ensure their completion. Chairs shall report committee progress to the relevant Executive Board member. Chairs shall maintain records of committee activities and decisions. Chairs shall ensure the committee operates within its assigned budget. Chairs shall actively recruit committee members and manage committee composition.

4.3.2 – Strategic Planning

Committee Chairs shall develop semesterly goals and action plans for their committee. Chairs shall identify key performance indicators to measure committee success. Chairs shall collaborate with related committees on shared objectives. Chairs shall evaluate the effectiveness of committee initiatives and recommend improvements. Chairs shall develop continuity plans to ensure smooth transitions between leadership changes.

4.3.3 – Leadership Development

Committee Chairs shall identify and nurture leadership potential among committee members. Chairs shall provide mentorship and guidance to committee members. Chairs shall create opportunities for committee members to develop new skills. Chairs shall recognize and appreciate the contributions of committee members. Chairs shall prepare potential successors for future leadership roles.

4.4 – Appointment & Removal of Committee Members

4.4.1 – Committee Member Appointment

Any active member may volunteer to serve on one or more committees of their choice. Executive Board members may directly recruit members to serve on relevant committees based on their skills, interests, and experience. The Committee Chair shall approve all committee members and may establish an application or interview process if necessary. Membership on committees shall be open throughout the academic year, allowing new members to join as needed.

4.4.2 – Expectations & Responsibilities

Committee members are expected to actively participate in meetings, contribute to discussions, and fulfill assigned tasks in a timely manner. Members shall adhere to the goals and initiatives of the committee and collaborate respectfully with fellow members. Members who fail to meet expectations may be subject to review by the Committee Chair and relevant Executive Board member.

4.4.3 – Removal of Committee Members

A committee member may be removed for failure to fulfill responsibilities, repeated absence from meetings, or conduct detrimental to the committee's function. The Committee Chair, in consultation with the relevant Executive Board member, may issue a warning before removal. If no improvement is observed, the Chair may formally remove the member. A removed member may appeal the decision to the Executive Board, whose decision shall be final.

4.4.4 – Filling Vacancies

If a committee experiences vacancies that impact its effectiveness, the Committee Chair and relevant Executive Board member shall actively recruit new members. If necessary, temporary appointments may be made to ensure continuity of committee functions.

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Article 5 – Meetings and Decision-Making

5.1 – General Body Meetings

5.1.1 – Frequency and Purpose

General body meetings shall occur weekly during the academic semester. These meetings serve as the primary forum for chapter-wide communication, updates, and collaborative decision-making. The Vice President of Internal Affairs shall be responsible for scheduling, preparing agendas, and maintaining meeting records.

5.1.2 – Attendance Requirements

Active members are required to attend at least 75% of general body meetings each semester. Members with extenuating circumstances may request excused absences from the Vice President of Internal Affairs. Consistent failure to meet attendance requirements may result in disciplinary action as outlined in the chapter's membership guidelines.

5.2 – Executive Board Meetings

5.2.1 – Meeting Structure

Executive Board meetings shall be closed-door sessions held biweekly to discuss strategic planning, address organizational challenges, and make critical decisions. These meetings are reserved for elected officers and may include committee chairs when appropriate. The President shall set the agenda and facilitate discussions.

5.2.2 – Agenda and Documentation

Each Executive Board meeting shall follow a standardized agenda format including review of previous meeting minutes, committee reports, ongoing initiatives, and strategic planning. The Vice President of Internal Affairs shall maintain comprehensive meeting minutes and distribute them to Executive Board members within 48 hours of each meeting.

5.3 – Special and Emergency Meetings

5.3.1 – Calling Emergency Meetings

Emergency meetings may be called by the President or by petition of at least 50% of active members. Emergency meetings address urgent matters requiring immediate attention that cannot wait for the next scheduled general body or Executive Board meeting.

5.3.2 – Notification Procedures

Emergency meeting notifications must be distributed to all active members at least 24 hours in advance. Notifications shall include the specific purpose of the meeting and any relevant supporting documentation. Communications may be sent via official chapter communication channels.

5.4 – Voting Procedures

5.4.1 – Quorum Requirements

A quorum of 60% of active members must be present to conduct official chapter votes. For Executive Board votes, a quorum of 75% of board members is required. Voting may occur in person or through approved secure digital platforms.

5.4.2 – Voting Types

Standard chapter decisions shall be determined by simple majority vote (50% plus one). Significant matters such as constitutional amendments, officer impeachment, or membership termination shall require a two-thirds supermajority vote.

5.5 – Parliamentary Procedure

The chapter shall follow a modified version of Roberts Rules of Order to maintain structured and fair decision-making processes. The President shall serve as the primary parliamentarian, ensuring orderly discussions and adherence to established procedural guidelines.

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Article 6 – New Member Education

6.1 – Goals and Purpose of Pledge Process

The new member education process aims to integrate potential members into the fraternity's professional and social culture. The process shall focus on developing leadership skills, understanding the organization's values, and preparing members for meaningful engagement with the chapter and broader professional community.

6.2 – Length and Structure of New Member Education

The new member education program shall span eight to ten weeks each semester. The program will combine structured learning experiences, professional development workshops, team-building activities, and gradual responsibility introduction.

6.3 – Curriculum Overview

6.3.1 – Professional Development

New members shall participate in technical skills workshops, career preparation seminars, and professional networking training. The curriculum will cover resume development, interview skills, industry research, and emerging technology trends.

6.3.2 – Fraternal History and Values

New members will learn about the organization's founding principles, national history, and core values. Educational sessions will explore the significance of professional fraternities and the chapter's specific mission.

6.3.3 – Leadership Training

Leadership development modules will teach communication skills, team management, project planning, and organizational leadership principles. New members will complete a collaborative leadership project demonstrating their acquired skills.

6.4 – Initiation Process and Requirements

Successful completion of the new member education program requires maintaining academic standards, participating in all mandatory events, completing assigned projects, and demonstrating commitment to the organization's values. The final initiation ceremony shall be a meaningful, dignified process celebrating new members' achievements.

6.5 – Retention and Engagement Strategies

The chapter shall implement mentorship programs, provide ongoing professional development opportunities, and create supportive social environments to ensure new members feel valued and integrated into the chapter's community.

Article 7 – Professional Development & Networking

7.1 – Mentorship Programs

7.1.1 – Alumni Mentorship

The chapter shall establish a comprehensive alumni mentorship program designed to connect current members with professional alumni across various industries. The program shall match members with alumni mentors based on career interests, technical skills, and professional goals. Mentorship pairings shall be made through a formal application and matching process overseen by the Vice President of Professional Development.

7.1.2 – Industry Professional Mentorship

In addition to alumni mentors, the chapter shall seek to develop mentorship relationships with current industry professionals who can provide insights into emerging technologies, career development, and professional best practices. These mentorship connections shall be cultivated through the chapter's corporate partnership initiatives.

7.2 – Corporate Sponsorships & Partnerships

7.2.1 – Partnership Development

The chapter shall actively pursue strategic partnerships with technology companies, consulting firms, and innovative organizations aligned with the chapter's mission. The Vice President of External Affairs shall lead efforts to develop and maintain these corporate relationships. Partnership goals shall include providing members with professional opportunities, sponsorship support, and industry insights.

7.2.2 – Sponsorship Utilization

Corporate sponsorships may include financial support, professional development resources, speaking opportunities, recruitment events, and internship programs. The chapter shall ensure transparent communication and mutual benefit in all sponsorship arrangements.

7.3 – Workshops, Speaker Events, and Conferences

7.3.1 – Professional Development Workshops

The chapter shall organize regular workshops focused on developing technical skills, professional competencies, and career readiness. Workshops may cover topics such as technical interview preparation, resume development, professional communication, and emerging technology trends.

7.3.2 – Industry Speaker Series

The chapter shall host a regular speaker series featuring professionals from diverse technological and business backgrounds. These events shall provide members with direct exposure to industry leaders, emerging career opportunities, and real-world professional experiences.

7.3.3 – Conference Participation

The chapter shall support member participation in relevant professional conferences, providing financial assistance and logistical support when possible. Conference selection shall prioritize events that offer significant professional development and networking opportunities.

7.4 – Internship & Job Placement Support

7.4.1 – Career Resources

The chapter shall maintain a comprehensive database (Knowledge Base) of internship and job opportunities specifically curated for members. The Vice President of Professional Development shall regularly update this resource and share opportunities through official communication channels.

7.4.2 – Application Support

The chapter shall provide individualized support for members applying to internships and full-time positions. Support may include resume reviews, mock interviews, portfolio development, and personalized career counseling.

7.5 – Collaboration with Professional Organizations

The chapter shall seek collaborative opportunities with other professional student organizations, industry associations, and technical groups. Collaboration may include joint events, knowledge sharing, and cross-organizational networking opportunities.

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Article 8 – Social Events & Brotherhood

8.1 – Types of Events

8.1.1 – Formal Events

Formal events include chapter retreats, semesterly banquets, awards ceremonies, and professional networking receptions. These events shall provide opportunities for members to develop deeper connections and celebrate chapter achievements.

8.1.2 – Informal Events

Informal events include game nights, sports outings, group dinners, movie nights, and other recreational activities designed to foster brotherhood and strengthen interpersonal relationships among members.

8.1.3 – Philanthropy & Service Projects

The chapter shall organize regular community service and philanthropic initiatives. These projects shall provide opportunities for members to contribute to the broader community, develop leadership skills, and demonstrate the chapter's commitment to social responsibility.

8.2 – Event Planning Guidelines

8.2.1 – Budgeting & Funding

All chapter events shall be planned with careful consideration of financial resources. The Vice President of Finance shall work with event organizers to develop realistic budgets that maximize member experience while maintaining fiscal responsibility.

8.2.2 – Event Approval Process

All social events must be approved by the Executive Board at least two weeks in advance. Event proposals shall include detailed plans for logistics, budget, safety considerations, and expected member participation.

8.3 – Collaboration with Other Organizations

The chapter shall seek opportunities to collaborate with other student organizations for joint social events. When collaborating with other organizations, the chapter shall maintain its commitment to

professionalism, safety, and the chapter's core values. All collaborative events must be approved through the standard event approval process.

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Article 9 – Amendments & Ratification

9.1 – Amendment Proposal Process

Any active member in good standing may submit a proposed constitutional amendment in writing to the President and Vice President of Internal Affairs. The proposal must include the specific language of the proposed amendment, the rationale for the change, and potential implications for the chapter's operations. Proposed amendments must be distributed to all active members in writing at least two weeks prior to the vote. During this two-week period, members may submit written feedback or alternative language modifications to the proposed amendment.

9.2 – Voting & Approval Requirements

9.2.1 – Voting

Constitutional amendments require a three-fourths majority vote of all active members to be approved. Voting shall be conducted by secret ballot during a special meeting called specifically for this purpose.

9.2.2 – Quorum

A quorum of two-thirds of active members must be present to conduct the amendment vote. If quorum is not met, the vote shall be rescheduled within two weeks.

9.3 – Ratification & Implementation Procedures

Upon successful passage of an amendment, the President and Vice President of Internal Affairs shall update the official chapter constitution to reflect the approved changes within one week of the vote. The updated constitution shall be filed with the university student affairs office and the national fraternity organization within 30 days of ratification.

9.4 – Constitutional Review

9.4.1 – Constitution Review Committee

A comprehensive review of the entire constitution shall be conducted annually during the spring semester. The Executive Board shall form a Constitution Review Committee to conduct a thorough examination of all articles and propose necessary updates.

The Constitution Review Committee shall consist of the President, Vice President of Internal Affairs, and three additional active members appointed by the President. At least one committee member must be a senior member with historical knowledge of the chapter.

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Article 10 – Dissolution of the Organization

10.1 – Dissolution Criteria

The chapter may be dissolved under the following circumstances: Sustained inability to maintain minimum membership requirements, persistent failure to comply with university or national organization policies, voluntary decision by the active membership through a formal vote, revocation of recognition by the university administration.

10.2 – Dissolution Procedures

10.2.1 – Dissolution Voting

Dissolution of the chapter requires a unanimous vote of the Executive Board and a three-fourths majority vote of all active members.

10.2.2 – Dissolution Notice

A special meeting must be called with at least 30 days written notice to all members, detailing the proposed dissolution and its rationale. Members must be given the opportunity to present alternatives to dissolution during the meeting.

10.3 – Asset Distribution Plan

10.3.1 – Financial Assets

Upon dissolution, all remaining financial assets shall be distributed according to the following priority: Payment of any outstanding chapter debts or financial obligations, repayment of any loans or advances from the national organization, donation of remaining funds to any philathropic initiative.

10.3.2 – Physical Assets

Physical assets and equipment purchased with chapter funds shall be: Offered to the national KTP organization for redistribution, donated to the Luddy School of Informatics, Computing, and Engineering if the national organization declines, or sold in case of financial obligations, with proceeds distributed according to the financial asset distribution plan.

10.3.3 – Records

All chapter records, historical documents, and digital archives shall be preserved and transferred to the national organization to maintain the chapter's institutional memory.

10.4 – Final Reporting

The final Executive Board shall prepare a comprehensive dissolution report documenting the chapter's history, assets, and the dissolution process. This report shall be filed with the university student organization office, the national organization, and maintained as a permanent record.

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Article 11 – Statement of University Compliance

This organization shall comply with all Indiana University regulations, and local, state and federal law.

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Article 12 – Anti-Hazing Policy

Hazing is strictly prohibited. Hazing shall be defined as any activity which subjects another person, whether physically or mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

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Article 13 – Personal Gain Clause

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the

organization. Individual members may not receive compensation directly from for-profit companies if acting as a representative of a student organization.

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