



AFAQ HUSSAIN

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CAREER OBJECTIVE

An outgoing, ambitious and confident individual with 5 years of experience in HR support & Administration who will do everything in his power to ensure that your business succeeds. Efficient management of multiple tasks and satisfaction of the most demanding customers. Learn quickly and quickly integrate new processes aimed at maximizing efficiency and productivity. Skilled IT professional well versed in creating, deploying & testing apps & Websites. Strong grip on programming languages like HTML5, CSS, JS, React, C/C++ & Python

ACADEMIC CREDENTIALS

MATRICULATION- HIGH SCHOOL

MANAAR PUBLIC SCHOOL-RWP
2010-2012

INTERMEDIATE - SEC HIGH SCHOOL

IMCB I-10/1 - ISLAMABAD
2010-2015

BACHELORS IN COMPUTER SCIENCES

CASE UNIVERSITY
2015-2018
Academic excellence in programming & IT
(freezed in 5th semester)

CAREER HIGHLIGHTS

Phantom Technologies - Software Engineer

Feb 2017 - July 2022

Implemented websites and landing pages from concept through deployment. Standardized all output with a new, responsive, mobile-first approach and strategy. Developed standard and ad hoc reports in graph format as required. Collaborated with product team members to implement new feature developments.

Phantom Enterprises -Distribution Manager

Dec 2019 - Dec 2021

Handling all operations of distribution. Develop and managed operating budget, meeting department calls. Organized financial reporting, Scheduling & inventory systems to enhance productivity.

Azee Distributions-Distribution Manager

Mar 2019 - Nov 2019

Implementing strategic plans as well as contributed to evolution & analysis of business objectives along with handling all operations of distribution like making Inventory reports, handling cash flow and stock in and out reports.

Splash Automotive-Operations Manager

Sept 2018 - Feb 2019

Overhauled existing employee onboarding processes, resulting in an increase in performance of the average employee's first three months. Oversaw the development of more robust reporting for the customer support team. Identified manually intensive data collection tasks for the sales team to launch tools that reduced manual work by 106 hours each month.

Splash Automotive-HR Executive

Feb 2018 - Sept 2018

Responsible for providing overall HR support so that the company maximized its employee productivity and well-being. Monitoring the work of recruitment agencies. Negotiating advertising rates with online job boards and newspapers. Keeping confidential records private.

CERTIFICATIONS

- HTML5 Application Development - Great Learning
- Programming Using Python - Great Learning
- Programming in C++ - Great Learning
- Programming in HTML5 with JavaScript and CSS3 - Great Learning
- React JS & Web Development - Great Learning
- Google Ads Search Certification - Google
- Google Analytics - Google
- Google My Business - Google
- Google Studio - Google
- Speed Programming - IEEE

PROJECTS COMPLETED

- Expense Tracker - React, JavaScript, HTML & CSS
- Budget App - React, JavaScript, HTML & CSS
- Covid Tracker with graph - React, JavaScript, HTML, CSS & API
- Weather App - React, JavaScript, HTML, CSS & API
- Personal Portfolio - React, Redux, JavaScript, HTML & CSS
- Personal Portfolio 2
- Project at Phantom Technologies
- Simple Calculator
- Billing system - Java
- Snake game - C/C++ with Graphics
- Dice Roll Simulator
- Extract twext from pdf - Python
- Currency convertor - Java
- Students management system - C/C++
- Digital Clock - C
- Password generator - Python

KEY STRENGTHS AND QUALITIES

- Front End Development
- HTML, CSS, JavaScript Advance Level
- React Programming
- Website Creation/Handling/Content Addition
- Basic Graphic Designing
- Verbal & Communication Skills
- Microsoft Office i:e, Word, Excel etc.
- Distributions Operations Management
- HR & Administration Skills
- Back Office Operations

PERSONAL DETAILS

Fathers name: Imtiaz Hussain (Late)
Pak CNIC: 37405-1726951-3
Nationality: Pakistani
Languages known: English, Urdu, Punjabi
Date of birth: 20-05-1995