

Part – A

ANSWER ALL QUESTIONS EACH QUESTION CARRIES 1 MARK (5 x 1 M = 5 M)

1. What lesson does *The Best Investment I Ever Made* teach about the impact of a single act of kindness?
 - a) Kindness is only valuable when it is recognized by others
 - b) A single act of kindness can have far-reaching effects and change lives
 - c) Kindness should only be offered to those who deserve it
 - d) A single act of kindness often goes unnoticed and has no real impact
2. What does the story suggest about the spread of misinformation in small communities?
 - a) It can be easily controlled by the authorities
 - b) It spreads quickly and can cause panic, even when it's not true
 - c) People don't care much about rumors
 - d) It often leads to people losing their jobs
3. Which of the following statements about notices is true?
 - a) Notices are only sent after a meeting has taken place
 - b) Notices should include only the names of the participants
 - c) Notices must be sent in advance of the meeting to inform attendees
 - d) Notices do not need to specify the time and date of the meeting
4. When writing an email for professional communication, what is a key element to include?
 - a) Emoticons and slang language
 - b) A clear subject line and a formal tone
 - c) Personal information about the sender
 - d) Repetitive sentences for clarity
5. What is the main difference between a formal letter and an informal letter?
 - a) Formal letters are shorter than informal letters
 - b) Informal letters are written with personal and casual language
 - c) Formal letters use only abbreviations
 - d) Informal letters are never handwritten

Part – B

ANSWER ANY ONE QUESTION, IT CARRIES 5 MARKS (1 x 5 M = 5 M)

6. A. Discuss the importance of generosity and empathy in the story. How does Cronin illustrate these values through the relationships between the characters?

(Or)

- B. Discuss the importance of tailoring a CV or resume for specific job applications. How does customizing these documents enhance a candidate's chances of being selected for an interview?

Part – C

ANSWER ANY ONE QUESTION, IT CARRIES 10 MARKS (1 x 10 M = 10 M)

7. A. Examine the role of communication in *The Boy Who Broke the Bank*. How does the miscommunication between Nathu and Sitaram trigger the events that follow, and what does this suggest about the importance of clear communication?

(Or)

- B. Analyze the relationship between knowledge and power in *An Astrologer's Day*. How does the astrologer use his superficial knowledge of human behavior to manipulate his clients and gain control over situations?