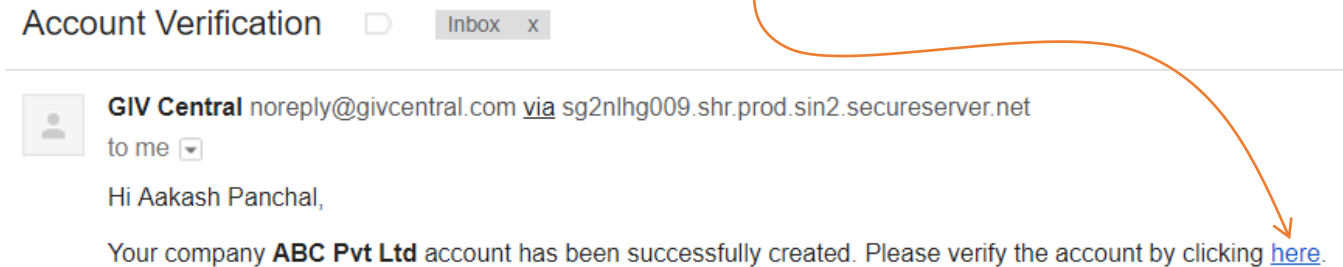# GIV CENTRAL™

D1-1137, Vasant Kunj, New Delhi-110070

Software Procedure
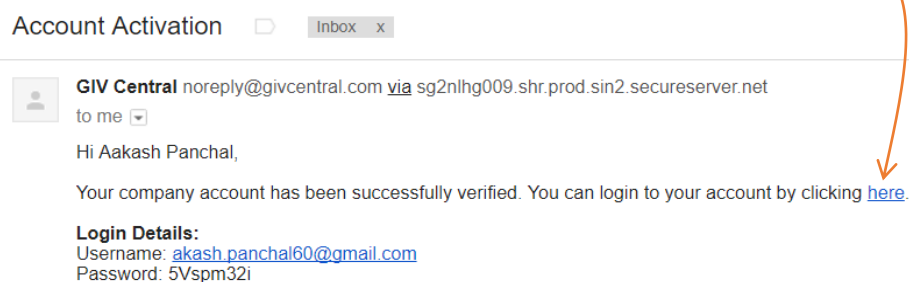
Step 1. Company receives the verification link at the provided email Id.

Account Verification ☐ Inbox x

GIV Central noreply@givcentral.com via sg2nlhg009.shr.prod.sin2.secureserver.net
to me ▾

Hi Aakash Panchal,

Your company **ABC Pvt Ltd** account has been successfully created. Please verify the account by clicking here.

➔ *The link will take you to a page where a message "your account has been verified" will popup.*

Your account has been verified successfully.
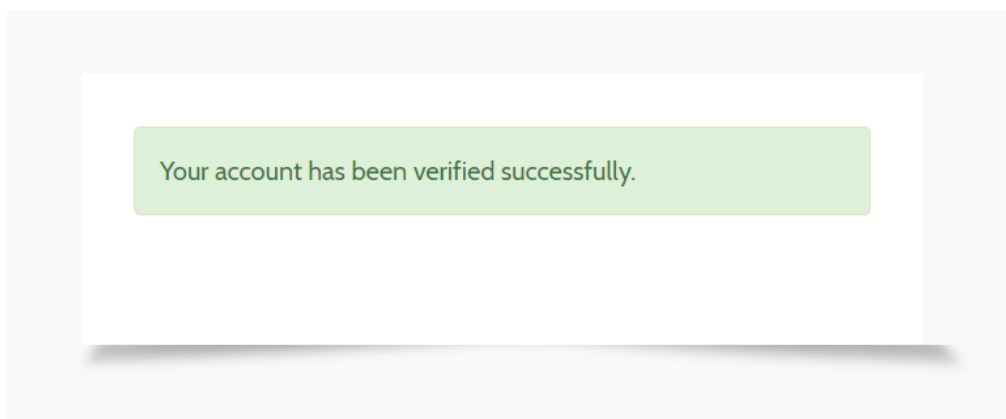
Step 2. After verification, you will receive the login details via email, you can login to your account by clicking "here"

Account Activation ☐ Inbox x

GIV Central noreply@givcentral.com via sg2nlhg009.shr.prod.sin2.secureserver.net
to me ▾

Hi Aakash Panchal,

Your company account has been successfully verified. You can login to your account by clicking here.

Login Details:
Username: akash.panchal60@gmail.com
Password: 5Vspm32i

GIV CENTRAL™

➔ *The link will take you to a page where you have to,* **type your username and password into the fields provided and click on "Login to your Account."**

Account Activation ☐ Inbox x

GIV Central noreply@givcentral.com via sg2nlhg009.shr.prod.sin2.secureserver.net
to me ▾

Hi Aakash Panchal,

Your company account has been successfully verified. You can login to your account by clicking here.

Login Details:
Username: akash.panchal60@gmail.com
Password: 5Vspm32i

ABC PRIVATE LIMITED

👤 Username

🔒 password

Login to your account

Step 3. You will now be logged into your GIV Central company account, after Login you will see the Create Committee page, Fill up all mandatory fields in this form. Don't forget to click the 'Create 'button after you are done.

Step 4. After creating Committee Successfully, you will be redirected at Budget allocation page, here you have to Assign Annual Planned Budget. Fill up all mandatory fields in this form. Don't forget to click the 'Assign' button after you are done.

After the Success of Step 4 you will be redirected at your Dashboard and your committee submission and budget allocation request sent to CSR Head for approval. After the approval you can have access to all other features of this panel.

Company Dashboard

Dashboard Components:

1. TOTAL IMPLEMENTATION PARTNER
2. TOTAL PROGRAM
3. TOTAL ACTIVITY
4. TOTAL ALLOCATED BUDGET
5. CURRENT YEAR BUDGET STATS
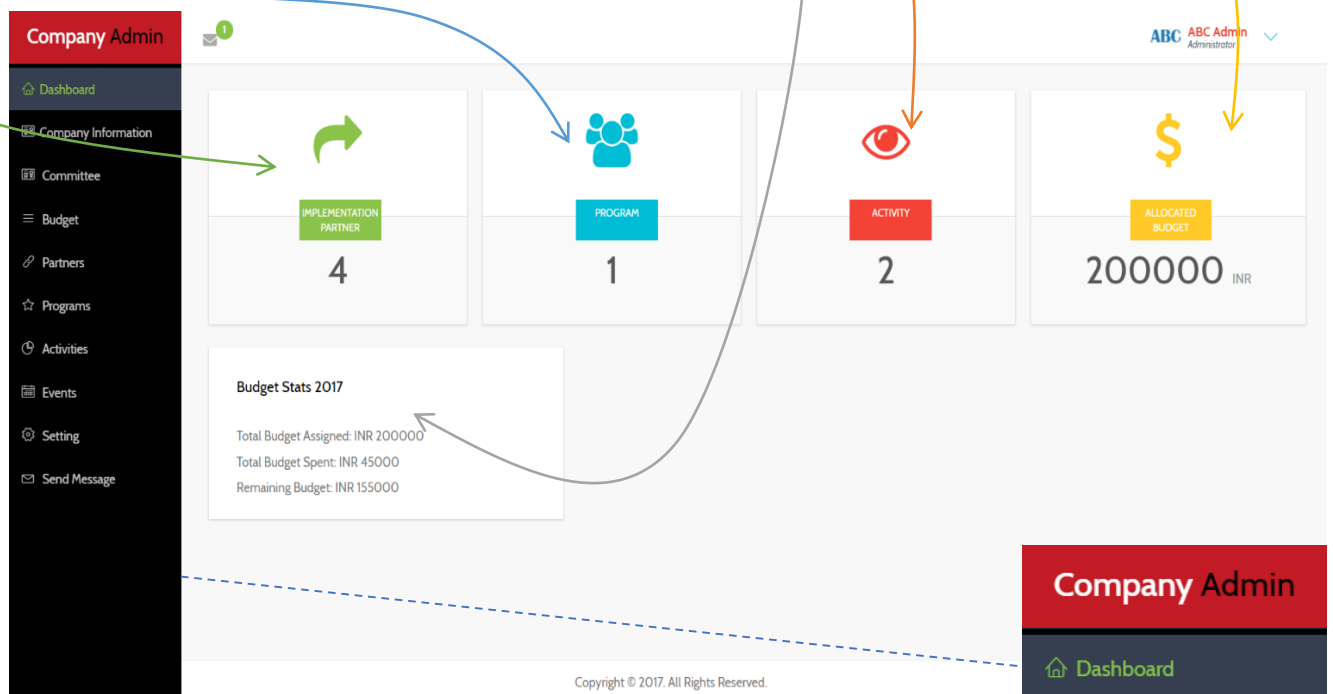
Step 5. Click "Partner" in the menu, next Click "Create", to add details about implementation partner.
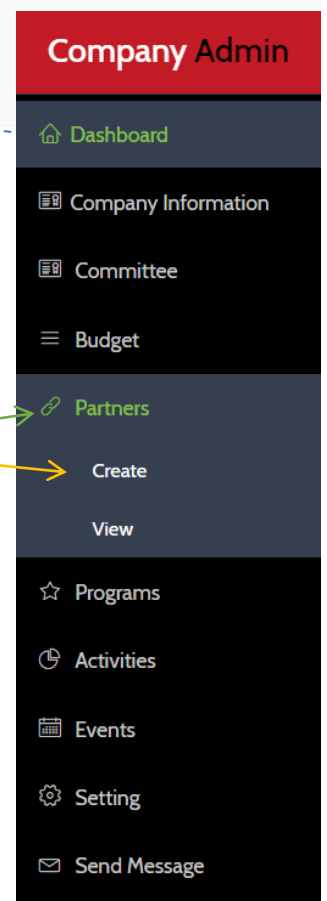
Step 6. Now you will see the Create Implementation partner page, Fill up all mandatory fields in this form. Don't forget to click the 'Create 'button after you are done.

Step 7. Click "Programs" in the menu, next Click "Create", to add details about Programs.
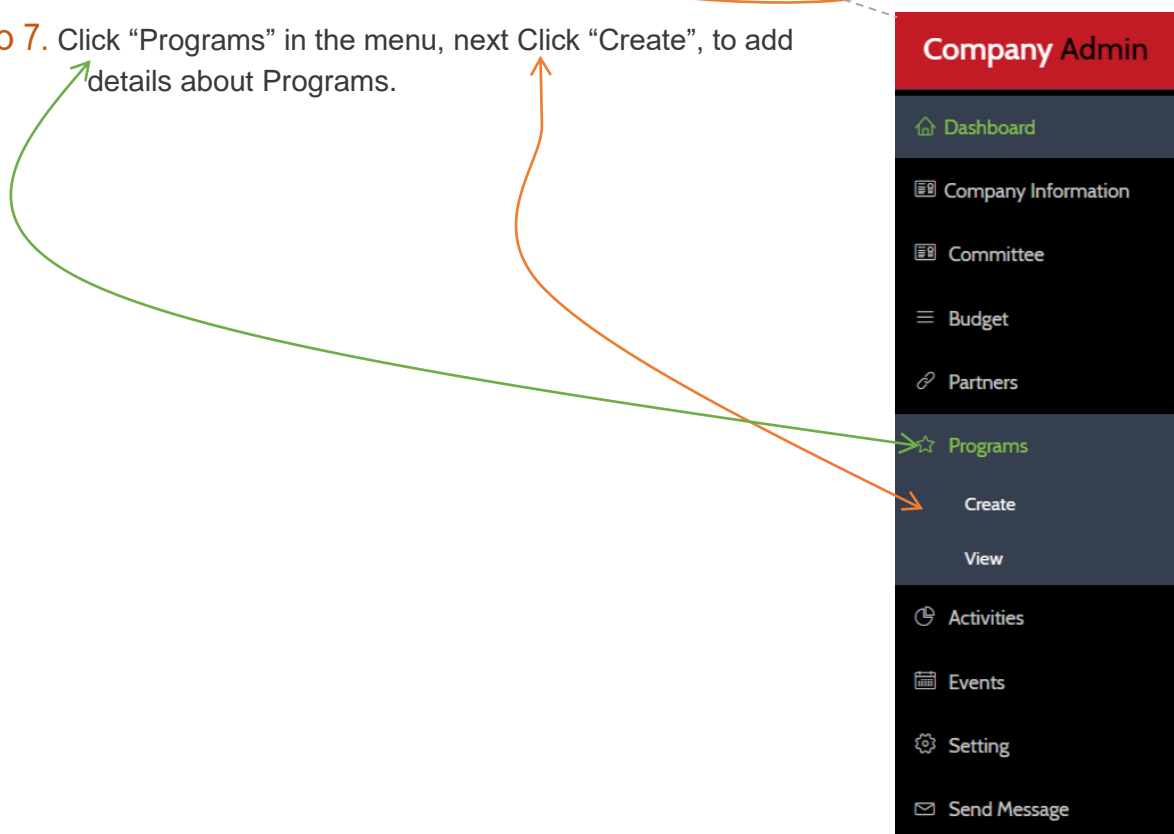
Step 8. Now you will see the Create Program page, Fill up all mandatory fields in this form. Don't forget to click the 'Create 'button after you are done.

Step 9. Click "Activities" in the menu, next Click "Create", to add details about Programs.
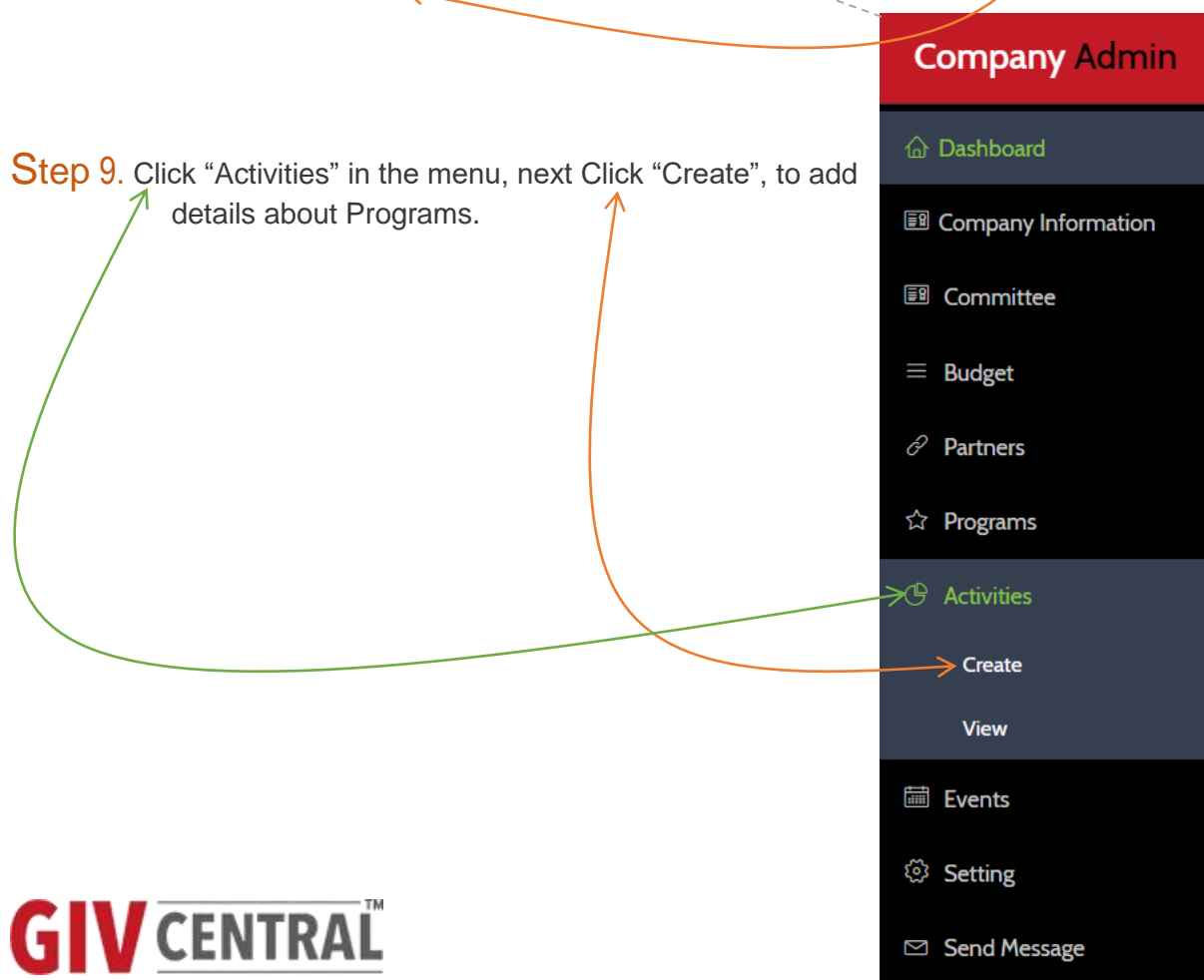
Step 10. Now you will see the Create Activity page, Fill up all mandatory fields in this form. Don't forget to click the 'Create 'button after you are done.

Step 11. Click "Events" in the menu, next Click "Create", to add details about Programs.

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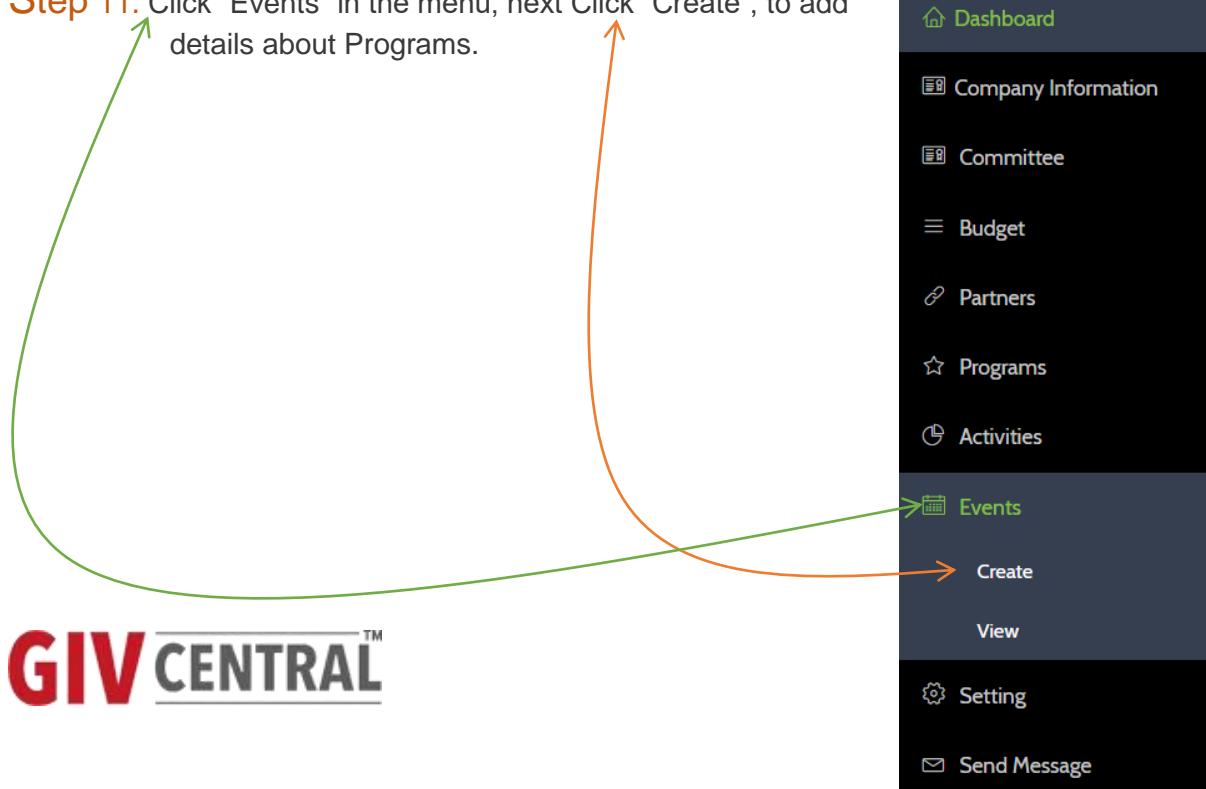
Step 10. Now you will see the Create Event page, Fill up all mandatory fields in this form. Don't forget to click the 'Create 'button after you are done.