

Company	Designation	Original Date of Appointment
VELAN INFRA PROJECTS PRIVATE LIMITED	Director	24-Sep-13
MAMA MAINTENANCE INDIA PRIVATE LIMITED	Director	09-Jun-21
SHANMUGALAKSHMI SOLAR POWER PRIVATE LIMITED	Director	21-Jul-23
TENAMPATTI SOLAR PRIVATE LIMITED	Director	11-Aug-23
SOLAR SHANMUGAM PRIVATE LIMITED	Director	16-Aug-23
BIJLEE KARNAN PRIVATE LIMITED	Director	16-Aug-23
BIJLEE KANDASAMY PRIVATE LIMITED	Director	16-Aug-23
ALANKULAM SOLAR PRIVATE LIMITED	Director	24-Aug-23
KILAVIKULAM RAJALAKSHMI SOLAR POWER DEVELOPER PRIVATE LIMITED	Managing Director	30-Nov-21
GEE YESS INDIA ENGINEERING TECHNOLOGY PRIVATE LIMITED	Director	20-Nov-19
APPLE INDIA SOLAR PRODUCTS PRIVATE LIMITED	Director	03-Dec-19
JAYAVELAN POWER PRIVATE LIMITED	Director	25-Nov-21
RAJAPALAYAM CINIMAS PRIVATE LIMITED	Director	28-Jul-23
SIVADHARSHINI ESTATE PRIVATE LIMITED	Managing Director	30-Nov-21
SAN POWER GENERATION TRANSMISSION PRIVATE LIMITED	Director	20-Nov-19
RAJAPALAYAM TRAVELS PRIVATE LIMITED	Director	28-Jul-23
MAMA PRODUCTION PRIVATE LIMITED	Director	09-Jun-21

Client : Velan Infra - Solar Projects and they have additional 10 more companies in this group which has separate GST nos and work as a subcontract supplier for **Velan Infra**.

Total Turnover : 250 Crores

Present software : Tally for finance and even purchase just they started in Tally last 2 days. They only use Excel to create Purchase Indent, Purchase order.

Requirement : They want to automate their Purchase and Inventory management A

Step 1. Sales order (single / multiple) is received from the Client.

Step 2. Purchase Indent to be created by the project manager/Store In charge

Item group / Items along with specification is created based on the BOQ (bill of quantity) listed in the sales order.

Purchase indent may be created for single / multiple sales order based on the common items procured.

Step 3. Comparison of quotes received from multiple vendors or the purchase order also placed with the existing vendor with comparison (if required)

Step 4. Approval for the vendor, price and PO by Authorized person / Chairman / CEO (with a CODE / OTP)

Step 5. Purchase order placed on the vendor.

Step 6. Material delivered to Centralized Warehouse or Site Warehouse by the supplier.

Step 7. Purchase received entry to be made by the relevant user authorized at the Centralized warehouse or site warehouse.

Step 8. If the material is supplied to Centralized warehouse. Stock transfer to be done from the centralized warehouse to the relevant site warehouse based on the store intent raised.

Step 9. Stock availability at the Centralized warehouse and individual warehouse (site wise 5-6 nos) should be available on the report.

Step 10. The purchase items received if damaged or not as per specification should be able to be noted, it should be mentioned as part purchase items received.

Also, faulty items / not as per specification items to be returned to the supplier or relevant central warehouse.

Step 11. Client bill / invoice to be created for the request of payment.

Step 12. Supplier purchase bill / invoice to be added for the vendor payment.

Step 13. At the site, Stores indent to be created as a request to take the items from the site warehouse or from centralized warehouse for the project implementation.

Step 14. On the completion of the project, we should know the inventory balance available at the site warehouse and should be returned to the center warehouse / HO.

Step 15. Payment to made for vendor.



INDENT FORM FOR PV Modules

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