



The Branch Manager
Schenker India Pvt. Ltd. Gurugram - 122 002, India
G-122 Sushant Shopping Arcade,
Sushant Lok-1 Gurgaon

Date: 03/11/22

Schenker India Pvt. Ltd.
Corporate
DLF Building No - 8C, 12th Floor
DLF Cyber City, Phase - II
Gurugram - 122 002, India
www.dbschenker.com/in

Dear Sir,

Phone + 91 (124) 4645 000
Fax + 91 (124) 4645 100
del.corporate@dbschenker.com

Sub: Release of Foreign Exchanges For Business Travel

We request you to kindly release foreign exchange to **Ms. Jyotsana Saxena**
Who is being sponsored for business travel abroad as per details furnished hereunder:-

Full Name:	Ms. Jyotsana Saxena	
Date of Birth:	21/07/1978	
Mobile number:	9871009353	
Designation:	GM- HR	
Residential Address	59, First Floor, Block C-1, Ardee City, Sector-52, Gurgaon-122011	
Nationality:	Indian	
Particulars of passport	Passport No.	N8718195
	Date of Issue:	27/05/2016
	Place of Issue:	Ferozepur, Chandigarh
	Date of Expiry:	26/05/2026
Date of Travel: 06/11/22	Date of Arrival:	08/11/22
Places of Visit:	Bangladesh	
Purpose of Visit	Business	
Ticket Number & Name of the Airlines	228-6747897812 Vistara	
Amount of Foreign exchange required	CN:	BDT 41,500
	Prepaid Card:	USD 500
	TC:	
Company PAN No.	AAACB0697B	

Note: all the above fields are mandatory

We hereby certify that the particulars furnished above are correct.

Declaration under section 10(5) of FEMA 1999

We hereby declare that the transaction, the details of which are specifically mentioned in this application form, does not involve and is not designed for the purpose of any contravention or evasion of the provisions of the foreign Exchange Management Act 1999 or any rule, regulation, notification, direction or order made there under.

We are tendering Rs. vide Cheque No. Date Drawn on being the rupee equivalent of the Foreign Exchange being drawn as above. We are submitting herewith Passport together with a copy thereof and request you to kindly issue the foreign exchange to him / her

Thanking You,
For Schenker India Pvt Ltd

(Authorised Signatory)



Schenker India Pvt. Ltd.
Registered Office:
No. 217, 2nd Floor
Vardhman Crown Mall
Plot No. 02, LSC Sector - 19
Dwarka, New Delhi - 110 075

Phone + 91 (11) 6515 1560
del.corporate@dbschenker.com
infoindia@dbschenker.com
CIN : U63010DL1990FTC042364

Regional Offices:
Gurugram
Mumbai
Chennai

