Meeting Minutes for College Enrollment System Project

Meeting 1
Date: Wednesday, February 19, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:

- Discussed the overall structure and functionality of the College Enrollment System.
- Decided on the system's architecture, including the client-server application design.
- Assigned initial tasks for individual modules:
    - Aakkash to focus on the Purpose section of the Software Requirements Specification (SRS).
    - Christian to work on the administrator module requirements.
    - Svein to contribute to the student module and reporting requirements.
    - Felipe to start the references and definitions section.

Meeting 2
Date: Friday, February 21, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:

- Reviewed the Purpose section of the SRS and made improvements.
- Aakkash completed the first draft of the Purpose and Scope sections.
- Christian added detailed requirements for the admin module.
- Felipe filled in the references page for the Purpose section.
- Discussed the use of Java as the platform for the system and TCP/IP for client-server communication.
- Agreed to meet again to refine the specific requirements.

Meeting 3
Date: Wednesday, February 26, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:

- Aakkash removed incorrect references in the SRS document.
- Christian and Svein provided input on the student module and reporting module requirements.
- Discussed the functionality of the student and reporting modules, including browsing courses, enrolling, dropping, and generating reports.
- Worked on refining the overall document format and style for consistency.
- Decided to start working on the Use Case Specification Document.

Meeting 4
Date: Friday, February 28, 2025

Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:

- Aakkash started the Use Case Specification Document, focusing on student registration and course enrollment.
- Christian worked on detailing the administrator module's functionality.
- Svein reviewed the non-functional requirements, including performance and security.
- Felipe contributed by adding further clarity to the payment processing and reporting modules.
- Set goals for the next meeting to finalize the Use Case Diagrams and sequence diagrams.

Meeting 5
Date: Wednesday, March 12, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:
- Created the initial version of the project documentation.
- Outlined the basic document structure.
- Assigned formatting and content layout responsibilities.

Meeting 6
Date: Friday, March 14, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:
- Completed all formatting.
- Added the Revision History section and Table of Contents.
- Ensured consistency in document styling and layout.

Meeting 7
Date: Wednesday, March 19, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:
- Began working on the Introduction section.
- Discussed what content should be included in the system overview.

Meeting 8
Date: Thursday, March 20, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:
- Finalized the Introduction section.

- Started drafting the System Architecture section.
- Agreed on a modular approach for system components.

Meeting 9
Date: Saturday, March 22, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:
- Completed the System Architecture section.
- Incorporated diagrams illustrating system components and interactions.

Meeting 10
Date: Tuesday, March 25, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:
- Began identifying potential system classes.
- Started drafting class diagrams.

Meeting 11
Date: Thursday, March 27, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:
- Added more classes based on planned features.
- Updated diagrams with class relationships.

Meeting 12
Date: Saturday, March 29, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:
- Finalized list of classes and class responsibilities.
- Completed the full class diagram with all associations and inheritance.

Meeting 13
Date: Wednesday, April 2, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:

- Started documenting Use Cases for major system features.
- Divided use case writing tasks among team members.

Meeting 14
Date: Saturday, April 5, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:
- Completed all Use Case descriptions.
- Created and inserted Use Case Diagrams for each feature.

Meeting 15
Date: Sunday, April 6, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:
- Began working on Sequence Diagrams for the major use cases.
- Assigned each member specific interactions to model.

Meeting 16
Date: Monday, April 7, 2025
Attendees: Aakkash Muthukumar, Christian Ramos, Svein Quintos, Felipe Gutierrez
Summary of Discussions:
- Finished all Sequence Diagrams.
- Reviewed entire document to ensure consistency and completeness.