

# Enrolment & Learning Agreement 2020/21



This activity is part-financed by the European Union through the European Social Fund (ESF)

Unique learner number: .....

Mr ☐ Mrs ☒ Ms ☐ Miss ☐ Other ☐

Last name: ..... [LastName] Sex: Male ☐ Female ☐

Forename(s): ..... [ForeName]

Date of birth: ..... [DateOfBirth]

Age: ..... [Age] Age as of 31/08/2020 ..... [AgeAsOf]

National Insurance no. [NatInsuranceNo]

Home address: ..... [HomeAddress]

Postcode: ..... [PostCode]

How long have you lived at this address? ..... [AddL]

Telephone: ..... [Telephone]

Mobile: ..... [Mobile]

Email: ..... [Email]

Emergency contact name: ..... [EmerCN]

Emergency telephone: ..... [EmerTel]

Please tick which of the following apply (one or more may apply);

- ☐ No household member is in employment, and the household includes one or more dependent children.
- ☐ No household member is in employment and the household does not include any dependent children.
- ☐ Learner lives in a single adult household with dependent children.
- ☐ None of these statements apply.
- ☐ I confirm that I wish to withhold this information.

## Learner signature

Signed: .....

Date: .....

## What is your ethnic origin?

- English/Welsh/Scottish/Northern Irish/British 31 ☐ Pakistani 40 ☐
- Irish 32 ☐ Bangladeshi 41 ☐
- Gypsy or Irish traveller 33 ☐ Chinese 42 ☐
- Any other White background 34 ☐ Any other Asian background 43 ☐
- White and Black Caribbean 35 ☐ African 44 ☐
- White and Black African 36 ☐ Caribbean 45 ☐
- White and Asian 37 ☐ Any other Black/African/Caribbean 46 ☐
- Any other mixed/multiple ethnic background 38 ☐ Arab 47 ☐
- Indian 39 ☐ Any other ethnic group 48 ☐

Is English your first language? Yes ☐ No ☐

Have you been resident in England, or elsewhere in the European Economic Area, for the last three years, excluding Wales, Scotland, and Northern Ireland?

Yes ☐ No ☐

What is your nationality? ..... [Nationality]

I am a non EEA citizen with permission from the UK government to live in the UK Yes ☐ No ☐

## Employment details

Company name: ..... [CompanyName]

Address: ..... [AddressEmploy]

Workplace postcode: ..... [WorkPC]

Telephone: ..... [WorkTel]

No. of hours worked per week: ..... [HoursWorked]

Length of employment Up to 3 ☐ 4-6 ☐ 7-12 ☐ 12+ ☐  
(months)

## Are you affected by any disabilities or learning difficulties? (Please tick any that are applicable)

- Visual impairment 04 ☐
- Hearing impairment 05 ☐
- Disability affecting mobility 06 ☐
- Profound complex disabilities 07 ☐
- Social and emotional difficulties 08 ☐
- Mental health difficulty 09 ☐
- Moderate learning difficulty 10 ☐
- Severe learning difficulty 11 ☐
- Dyslexia 12 ☐
- Dyscalculia 13 ☐
- Autism spectrum disorder 14 ☐
- Asperger's syndrome 15 ☐
- Temporary disability after illness or accident 16 ☐
- Speech, language and communication needs 17 ☐
- Other physical disabilities 93 ☐
- Medical condition e.g. epilepsy, asthma, diabetes 95 ☐
- Other learning difficulties 96 ☐
- Other disabilities 97 ☐
- Are you a wheelchair user? Yes ☐ No ☐

## Prior attainment:

What is the highest qualification level you have? (Please tick)

- None ☐ Level 4 ☐ Entry Level ☐
- Level 1 ☐ Level 5 ☐
- Level 2 ☐ Level 6 ☐
- Level 3 ☐ Level 7 ☐

GCSE grades obtained:

Maths ..... [Maths]

English ..... [English]

Do you have any unspent criminal convictions or charges pending? ..... [Crime]

## For office use only

Learner reference number: .....

Signed: .....

Date: .....

## Prior attainment levels

The information shown in the table below provides a guide to the overall attainment level of learners that have achieved various combinations of qualifications. The levels shown do not necessarily coincide with the level at which individual qualifications are set. For example, GCSEs are at Level 1/2, but the level of attainment achieved by a learner is dependent on the grade they achieve. Where a learner attains a grade D-G this would be considered a Level 1.

For learners who started on or after 1 August 2013, the prior attainment must be recorded using the current Ofqual Regulated Qualifications Framework for levels 4 and above. Learners whose prior attainment was recorded prior to 1st August 2013 can continue to use the National Qualification Framework codes for levels 4 and 5+.

The guidance has been updated to reflect the introduction of the Regulated Qualification Framework (RQF) from the 1 October 2015 and the decoupling of AS Levels from A Levels from September 2015.

Prior attainment level descriptors	Qualification equivalent (incorporating NQF and QCF)
<b>Entry level (code 7, 9)</b>	QCF Award at Entry Level QCF Certificate at Entry Level Certificate in Adult Literacy, Numeracy, ESOL at Entry Level
<b>Level 1 (code 1)</b>	GCSE/O Level (5 or more at grades D-G or fewer than 5 at grades A-C) CSE below grade 1 1 AS Level QCF Diploma Level 1 QCF Certificate Level 1 QCF Award Level 1 Foundation 14-19 Diploma Functional Skills Certificate in Adult Literacy, Numeracy, ESOL at Level 1 Level 1 Key Skills Level 1 Principal Learning Introductory Diploma Introductory Certificate GNVQ Foundation NVQ Level 1
<b>Full Level 2 (code 2)</b>	GCSE/O Level (5 or more GCSEs grades A-C) GCSE (9-1) (5 or more GCSEs grade 4 or above) GCSE (9-1) (5 or more GCSEs grade 4 or above) 2 or 3 AS Levels CSE Grade 1 (5 or more) 1 A Level Higher 14-19 Diploma QCF Diploma level 2 QCF Certificate level 2 at 13 or 14 credits undertaken before 2014/15 Level 2 Principal Learning NVQ Level 2 GNVQ Intermediate Substantial Level 2 vocational qualifications in the 16-19 performance tables QCF Certificate Level 2 at 15 credits and above
<b>Full Level 3 (code 3)</b>	A Levels (2 or more advanced level passes) 4 or more AS Levels QCF Diploma Level 3 QAA Access to HE Advanced 14-19 Diploma

Prior attainment level descriptors	Qualification equivalent (incorporating NQF and QCF)		
	GNVQ Advanced NVQ Level 3 AVCE double award Tech Levels which are in the 16-19 Performance Tables Early Years Educator qualifications which are 30 credits or more or 300 guided learning hours or more. QCF Certificate at Level 3 which is 30 to 36 credits		
Prior attainment level descriptors	Current Ofqual Regulated Framework (incorporating NQF and QCF)	National Qualification framework (used in ILR prior to 2013/14, valid for continuing learners only)	Framework for Higher Education Qualifications
<b>Level 4 (code 10)</b>	QCF Award Level 4 QCF Certificate Level 4 QCF Diploma Level 4 HNC	Level 4 (code 4) NVQ Level 4 Level 4 Professional Certificate Level 4 Professional Diploma	Certificates of Higher Education
<b>Level 5 (code 11)</b>	QCF Award Level 5 QCF Certificate Level 5 QCF Diploma Level 5 HND		Foundation degrees
<b>Level 6 (code 12)</b>	QCF Award Level 6 QCF Certificate Level 6 QCF Diploma Level 6		Bachelor's degrees graduate certificates and diplomas
<b>Level 7+ (code 13)</b>	QCF Award Level 7 QCF Certificate Level 7 QCF Diploma Level 7 QCF Award Level 8 QCF Certificate Level 8 QCF Diploma Level 8	Level 5+ (code 5) Continuing Education Diploma NVQ Level 5 Level 5 Professional Certificate	Master's degrees Postgraduate certificates and diplomas