

# Aarence

## INFORMATION TECHNOLOGY

LinkedIn Profile :

<https://www.linkedin.com/in/aarence-tan-495970272/>

aarencetans@gmail.com

+65 9092 7376

---

## WORK EXPERIENCE



### E-Commerce

#### PassionGadgets

*Jun 2022 – Nov 2022 ( 6 months)*

- **Product Management:** Captured and edited high-quality product images, maintaining a consistent aesthetic with white backgrounds and company branding.
- **Content Management:** Managed product listings on the company website and e-commerce platforms, uploading images, pricing, and descriptions informed by competitor research.
- **Inventory Management:** Updated inventory records by adjusting prices, adding new products, and removing out-of-stock items to ensure accurate stock representation.
- **Market Research:** Conducted market research to analyze trends and competitor activities, providing insights to support pricing strategies and product offerings.
- **Collaboration:** Collaborated with cross-functional teams to plan and execute product launches across multiple online platforms.

---

## RELEVANT SKILLS

- Photo Editing
  - Creative Thinking & Effective Communication
  - E-commerce Platforms (Shopee, Lazada)
  - Inventory Management
  - Content Management
-

---

## EDUCATION HISTORY



### Diploma in Information Technology

**Ngee Ann Polytechnic**

*Expected Year of Graduation: 2026*

*2023 – Present*



### Nitec in Technology – Web Applications

**ITE College Central**

*Year of Graduation: 2021–2022*

- *Designed and deployed a responsive e-commerce site for the capstone project.*



### Hougang Secondary School

*Year of Graduation: 2016–2020*

- *Focused on technical and IT-related subjects.*

---

## CO-CURRICULAR ACTIVITIES



### NPCC

**Hougang Secondary School**

*2016–2020*

- *Developed leadership and teamwork skills through various roles and responsibilities.*
- *Participated in national-level events and competitions, demonstrating discipline and commitment.*

---

**aarencetans@gmail.com**  
**+65 9092 7376**

---

**LinkedIn Profile :**  
**<https://www.linkedin.com/in/tan-aarence-495970272/>**