

PETTY CASH EXPENDITURE SUMMARY

MARIKSMAN LIMITED

ITEM#	CASH	VOUCHER DETAILS	G/L ACCOUNT	AMOUNT	ECT	TOTAL
	350	Water for training room				
	5,600	Lunch for the recruitment team - Loucer btl				
	4,000	Phone credit - STB 399-3835				
	1,899.88	Equipment for work done at sign on street house				
	2,580	Soft extension card purchased fee, the purpose of Silver Sands golf cart				
	1,365	Mops for office affidavits				
	1,500	Subsistence claim for Phillip Leyagon				

MARSHMAN LIMITED

PETTY CASH EXPENDITURE SUMMARY

DATE: May. 3, 2022

GENERAL MANAGER
Francis Amair (F)



Dollars (\$4,200).
Kindly reimburse petty cash pan in the amount of **Four Thousand Two Hundred**

Meals expense is to be billed to **Marksman Limited - Montego Bay**.

- Meals were provided for officers who had not yet received their pay. **\$12000 (Invoice#0117)**
 - Meals were provided for officers who worked cruise ship. **\$2400 (Invoice#0116)**
 - Meal was provided for officer who participated in War Orientation. **\$600 (Invoice#0115)**
- Meals were provided by vendor on three different occasions, as permitted by general manager.

To: Natalie Levy - Dawes - Financial Controller
From: Nicollette Grant
Cc: Romania Wheeler - Treasury Accountant
Date: November 3, 2022
Re: Reimbursement of Petty Cash - Payment to Florence Golding

Memorandum

AMOUNT	UNIT	DESCRIPTION	QTY.
500/-	kg	Wheat flour	50 kg

Pretty Cash Vouchers

GENERAL MANAGER

Francis Amari (F)



Please reimburse petty cash paid in the amount of **Six Hundred Dollars (600.00)** to Florence Golding,
to be billed to Marksmen Limited - Montego Bay.

Attached is invoice #0113 for services provided.

Lunch was provided for officer working double at Convention Centre. Officer could not afford lunch,
as such it was ordered for them, as permitted by the general manager.

To: Natalie Levy Dawes - Financial Controller

From: Nicollette Grant

cc: Romaine Wheeler

Date: November 2, 2022

Re: Florence Golding - Payment Request

Memo

AMOUNT	FOR WHAT REQUIRED
Small lunch combo for	officers who may doubt at convocation centre.
600	TOTAL
~	Received by
~	Approved by

Pretty Cash Vouchers

GENERAL MANAGER

Francis Amair (F.A.)



Sixty Dollars (\$7,460.00).
Kindly reimburse petty cash pan in the amount of Seven Thousand Four Hundred and

Expense is to be billed to Marksman Limited - Montego Bay.

Meals were purchased in lieu of paying travel subsistence.

Please find attached receipts for meals purchased for staff who participated in recruitment drives at Bahia Principe on September 15, 2022, and Tower Isle on September 16, 2022.

Re: Reimbursement of Petty Cash - Recruitment Drive Refreshment Expenses

Date: October 24, 2022

cc: Romania Wheeler - Treasury Accountant

From: Nicollette Grant - Administrative Assistant

To: Natalie Levy - Daves - Financial Controller

Memo

Sales Receipt #369853
15/9/2022 4:47 PM
Store 1



卷之三

Goddard's Restaurant

RÖCK, TANZKUN

8/6:596

卷之三

Cashier. Sysad,fin

Goddard's Restaurant

IV. C.R., 1. *Amidini*

8/6:596

卷之三

Cashier. Sysad,fin

Item Name	Qty	Price	Ext Price
Stewed Beef Only	1	\$750.00	\$750.00
Creamed Potato, 2St	1	\$450.00	\$450.00
BQ Chicken & Pot	1	\$150.00	\$150.00
Breast & Wing	1	\$0.00	\$0.00
BBQ Chicken & Pot	1	\$150.00	\$150.00
Pressed Plantain	1	\$250.00	\$250.00
Coconut Water	1	\$300.00	\$300.00
Juice @ 50	2	\$180.00	\$360.00
Subtotal:			\$4,410.00

Debit Card \$4,410.00
DEBIT

We Appreciate Your Business!

369853

PLEASE COME AGAIN
THANKS YOU FOR YOUR SUPPORT
003 016 010040 0001 16/09/2022 04:56

Shaha

39, 13 15%
260.87

ISIA TOTAL 2550.00
2550.00

TAKE OUT
Fried Breadfruit 300.00
X 300.00
EG 1/4 PORK 900.00
X 900.00
EG Fries 450.00
X 450.00
EG 1/4 HUPL 900.00
X 900.00
393 RDER #
3031255
TEL : 876-974-2549
GCT#
14 DACOSTA DRIVE
OCHO RIOS, ST. ANN
GCT#

Petty Cash Voucher

GENERAL MANAGER
Francis Amar



Kindly reimburse petty cash pan in the amount of **Three Hundred Dollars (\$300)**.

Meals expense is to be billed to **Marksman Limited - Montego Bay**.

See attached copy of invoice and p.o. for purchase, along with cheque that was prepared.

Payment was made via cheque#0119759 for invoice#1180. However cheque was \$300 less than the invoice amount. As such, balance was paid out of petty cash.

To: Nathalie Levy - Daves - Financial Controller

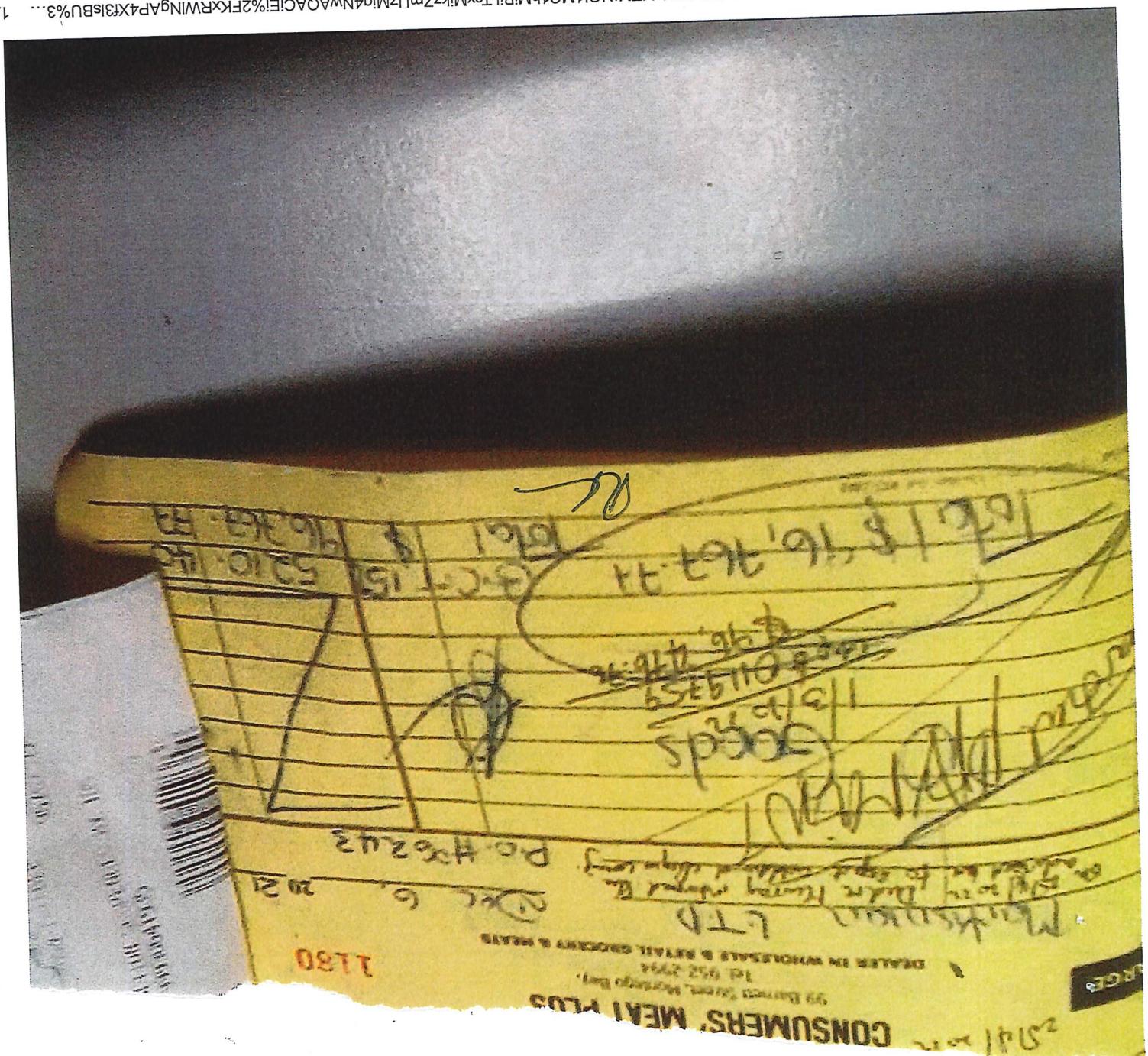
From: Nicollete Grant

CC: Romania Wheeler - Treasury Accountant

Date: November 3, 2022

Re: Reimbursement of Petty Cash - Payment to Consumers, Meat Plus

Memo



Pretty Cash Vouchers

Line No.	Description	Quantity	Unit Price	Total
1	00010905233339 Teps Hertel Tea Cim*20	211.00	T	1266.00
2	00714965020020 Teedy Tea Bag Ref*20s	162.17	T	2018.10
3	0089410800150 W/Pink Thrown Supper Rep*2kg	492.47	T	2,954.80
4	0780500031017 Red Rose Tea Bag*20	201.67	T	2,420.00
5	0874965015000 C'Dream Hi/Tea Ass Pkg*24	228.00	T	2,736.00
6	0955600119189 Millo 100g Soil Pack	454.87	T	1,376.60
7	000187515119 N/Peek Imitatn Coffee 6oz	1,522.53	T	9,197.00
8	07891100031290 Nescafe Latte/Coffee 200g	1,357.90	T	8,207.40
9	0008115651347 Sweet Plastic Cup 7oz	74.46	T	893.56
10	0697007634006 DDD Plastic Spoon*25	44.90	T	993.00
11	000403224412 DDD Plastic Fork*25	32.30	T	129.21
12	000403224412 DDD Plastic Spoon*25	42.11	T	172.40
13	000403224412 Eve Vimegran 3.78L	343.70	T	543.70
14	0008115651347 Pro Linect Spray 600ml	392.45	T	1,464.90
15	0006007441018 Adhesive Seal*50	1,408.40	T	1,408.40
16	0006233477677 Old English Fw/Poleti Can	870.60	T	1,741.20
17	0003186299911 Houseware Wall Mop H18	355.80	T	711.60
18	0111100270793 S/Bonic Kitchen H/D S/Pd*1	98.60	T	295.80
19	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
20	00119210715352 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
21	0075200415111 Heavy Loadened Milk Repl	286.09	T	41,197.20
22	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
23	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
24	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
25	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
26	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
27	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
28	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
29	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
30	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
31	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
32	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
33	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
34	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
35	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
36	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
37	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
38	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
39	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
40	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
41	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
42	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
43	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
44	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
45	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
46	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
47	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
48	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
49	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
50	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
51	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
52	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
53	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
54	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
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57	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
58	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
59	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
60	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
61	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
62	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
63	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
64	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
65	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
66	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
67	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
68	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
69	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
70	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
71	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
72	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
73	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
74	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
75	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
76	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
77	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
78	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
79	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
80	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
81	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
82	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
83	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
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87	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
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95	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
96	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
97	000192000245 Heavy Loadened Milk Repl	286.09	T	41,197.20
98	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
99	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
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142	0008410800146 WIPWIC Creme Super 500g	129.60	T	129.60
143	000192000245 Lysol Dispray Spray 350g	1,384.23	T	3,503.40
144	000192000245 Lysol APClcm Lmn 32oz	902.50	T	1,925.00
145				

Please bill to Marksmen Limited

Seventy Seven Cents (\$96,767.77) payable to Consumers' Meat Plus.

Please make cheque amounting to Ninety Six Thousand Seven Hundred Sixty Seven Dollars and

Bill has exceeded P.O. by Two Hundred Ninety One Dollars and Forty Nine Cents (\$291.49). Please note there is a price change on the bill for the items Future Spray and Mountain Peak Coffee.

Please see attached Purchase Order #17076 and Invoice #13815 for goods delivered for the month of

Re: Consumers' Meat Plus. - Payment Request.

Date: December 6, 2021

cc: Diedra Murray

From: Jodiann Samuels

To: Karen Mattheie

Memo

CONFIDENTIAL

Approved by: *[Signature]*

Approved by: *[Signature]*

Tax Summary:						
		GCT	Less:	0.00	Included tax	Subtotal
						Total purchase order
						96,476.76
						0.00
						96,476.76
						0.00

Reference	Vendor Item Number	Description	Drop-ship	Unit Cost	UOM	Extended Price
4	C/S Water		No	1,010.600000		1,042.40
4	Plastic Forks		No	32.302500		129.21
4	Plastic Spoons		No	31.799500		635.99
4	Plastic Cups Pk		No	74.463333		893.56
4	Mountain Pk		No	1,419.300000		8,207.40
4	Nescatle Lrg		No	458.866666		8,515.80
4	Milo 400g		No	201.666666		1,376.60
4	Red Rose		No	222.400000		2,668.80
4	Brown Sugar 2kg		No	492.466666		2,420.00
4	Telley Tea		No	168.166666		2,954.80
4	Chinamom Tea		No	228.000000		2,018.00
4	Brown Sugar 500g		No	129.600000		1,368.00
4	C/S TH Milk		No	13,732.400000		19,250.00
4	Lysol Disinfectant Spray		No	1,384.233333		8,305.40
4	Lysol All Purpose Cleaner		No	962.500000		8,174.00
4	Mop 18inch		No	408.700000		295.80
4	Scotch Brite		No	98.600000		1,648.00
4	Furniture Spray		No	824.000000		1,689.20
4	ParadeoAllegra Sinus		No	934.600000		1,600.00
4	Andrews		No	1,600.000000		1,450.00
4	C/S Tissue		No	725.000000		1,464.90
4	Insect Spray		No	732.450000		1,450.00
4	Vinegar		No	543.700000		543.70

Purchase Order Number	PO00000000000000006243
Date	Nov 29, 2021
Page	1

Purchase Order

Phone: (876) 929-0026/6692
Fax: (876) 754-6256

Vendor Address:

CONSUMERS MEAT PLUS
110 BARNETT STREET
MONTego Bay

14-16 Balmoral Avenue
Kingston 10
Jamaica

Reference	Contract	Vendor Number	PO Date	Terms	Ship Via	Expected Arrival
	Kirk Williams		Nov 29, 2021	14DAYS		

Sagroot Bank

17 DOMINICA DRIVE, KINGSTON 5
NEW KINGSTON BRANCH

THE SUM OF **Dollars** **Ninety-Six Thousand Four Hundred Seventy-Six and 76/100**

\$ 96,476.76

M M D D Y Y Y Y

DATE 01032022

CONSUMERS' MEAT PLUS ORDER OF THE

14-16 Balmy Ave, Kingston 10, Jamaica W.I. Tel (876) 926-3600. Fax (876) 929-6138



No. 0119759

96,476.76

0.00

96,476.76

96,476.76

0.00

96,476.76

AMOUNT PAID

INVOICE NO. DATE DISCOUNT TAKEN INVOICE AMOUNT

0119759

1/3/2022

96,476.76

CONSUMERS' MEAT PLUS

DEC 6, 21

12/6/2021

DECEMBER

CONSUMERS' MEAT PLUS

99 Barnett Street, Montego Bay,

DEALER IN WHOLESALE & RETAIL GROCERY & MEATS

1180

Mr. Marksman (T.T.)

Dec 6, 2021

Portee 243

Items	Quantity	Unit Price	Amount
10 Goods	10	10	100
10 Goods	10	10	100
10 Goods	10	10	100
10 Goods	10	10	100
10 Goods	10	10	100
10 Goods	10	10	100
10 Goods	10	10	100
10 Goods	10	10	100
10 Goods	10	10	100
Total	100	10	1000

Winkelhöfer Verlag, 7100 Stuttgart, Tel. 952-2393

Petty Cash Voucher

Folio No.

Date Nov. 1, 2022

Approved by RJ Received by RJ

Dynasty Water Store
Ironshore Montego Bay
Tel 8030019 or 2857554

#150231 11/01/2022 12:22:44PM
01 CLERK01 000000

1@ 350.00 \$350.00
Pur 5 gallon rf

ITEMS 1Q
***TOTAL \$350.00
CASH \$5000.00
CHANGE \$4650.00

QUALITY YOU CAN TRUST

RJ

Petty Cash Voucher

Folio No.

Date 13/10/2022

For What Required

Amount

Lunch for the recruitment
team - Tower TAC

TOTAL

\$600.00

\$600.00

Approved by

Received by

10/13/2022 12:22 PM
Sales Receipt

Item #1 MARSH RESTAURANT & CAFE

MAIN STREET TOWER II, SE

Contact: 876-797-318

Instagram #Marsh Restaurant

Item Name	Qty	Price	Ext Price
IND STEM FORK	4	\$700.00	\$2,800.00
ED HOME STY - pasta	1	\$6.00	\$6.00
ED HOME STY - Pn Sh	1	\$0.00	\$0.00
S & THY	1	\$650.00	\$650.00
JUMBO QTY HN	1	\$0.00	\$0.00
ST	1	\$65.00	\$65.00
RRV CH	1	\$0.00	\$0.00
SP	1	\$650.00	\$650.00
WT	1	\$0.00	\$0.00
AMT			\$0.00
SALES TAX			\$0.00
RT			\$0.00
SH. \$5.400.00			46.00

AMT

SALES TAX

RT

SH. \$5.400.00

10/13/2022 12:22 PM
Sho : 1 \$ 45

RJ

10/13/2022 12:22 PM
Sho : 1 \$ 45

RJ

MARSH RESTAURANT

MAIN STREET TOWER II, SE

THE SHOPPING CENTER

876-797-3318

App. # Marsh Restaurant

Item Name	Qty	Price	Ext Price
IND STEM FORK	2	\$100.00	\$200.00
Subtotal:		\$200.00	
Loc:		0 % Tax	
		4.50 %	
		SCRT TOTAL	10
		\$200.00	

Thanks for making it Marsh Restaurant



103945

Petty Cash Voucher



Folio No.

Date 14/10/2022

For What Required

Amount

Phone Credit

276 799 3875

TOTAL 1000 J\$

Approved by

R.P.

Received by

Ched

FLOW

BFREE

FRI OCT14 2022

799-3875

17:28:10

VOUCHER NUMBER
09876690411537

VALUE

\$625.00

OPER# 11049601

Activate this card before: 11/04/2024

Price includes G.C.T
Expires 45 days after you have
set up your account. You will then
have another 30 days after funds
have expired to transfer any
remaining amount to a new card

- (A) To Recharge your Prepaid Account:
 - Dial *121* voucher number #
 - Press Send
 - Check your phone screen for
 confirmation message

- (B) To check your balance
 - Dial *120#
 - Press Send

Dial 100 for 24-hour customer service

Serial Number: 10157321018486

8324-033703433-245983

Purchase phone credit from
Supreme Ventures terminals island wide

FLOW

BFREE

FRI OCT14 2022

799-3875

17:28:14

VOUCHER NUMBER
59586716804521

VALUE

\$375.00

OPER# 11049601

Activate this card before: 11/04/2024

Price includes G.C.T
Expires 40 days after you have
set up your account. You will then
have another 30 days after funds
have expired to transfer any
remaining amount to a new card

- (A) To Recharge your Prepaid Account:
 - Dial *121* voucher number #
 - Press Send
 - Check your phone screen for
 confirmation message

- (B) To check your balance
 - Dial *120#
 - Press Send

Dial 100 for 24-hour customer service

Serial Number: 10157311006864

8324-024064776-243983

Purchase phone credit from
Supreme Ventures terminals island wide



GCT Reg#: 001151045

Sales Receipt

Quote #: 1337493
Transaction #: 1301492
Account #: 0000001
Date: 1/11/2022 Time: 1:09:53 PM
Cashier: MGR AD Register #: 14
Sales Rep : Samoya
Customer: CASH

Marksman

Description	Amount
Cable Twin&Earth 7029 2.5mm FT *	
Discount: -\$120.00	
10 \$108.00	\$1,080.00
Handy Box PVC *	
Discount: -\$12.30	
1 \$110.70	\$110.70
3-Pin Flush Plug(Outlet) Ivory (Outlet) *	
Discount: -\$37.00	
1 \$333.00	\$333.00
Plug (Outlet) Plate PVC Ivory *	
Discount: -\$7.50	
1 \$67.50	\$67.50
Sub Total	\$1,591.20
G.C.T. 15%	\$238.68
Total	\$1,829.88
Cash Tendered	\$2,000.00
Change Cash	\$170.12

You saved \$176.80!

Thanks for Making It DLL

- All Uncollected Purchases Are -
 - Subject To Price Increases -
 - * No Exchange / Refund After 14 Days *
 - * No Exchange / Refund without SALES RECEIPT *

Petty Cash Voucher

Folio No.—

Date Nov. 1, 2022

Approved by _____


Received by J. G. Knott

Petty Cash Voucher



Folio No.

Date November 4, 2012

Approved by

Received by -

Kamuel

REG 11-02-2022 14:18
 000210
 CT 1
 1 DEPT001 \$2,880.00
 TL \$2,880.00
 CASH \$3,000.00
 CG \$120.00

 NO REFUND ONLY EXCHANGE
 WITH RECEIPT IN 7 DAYS

FA FA
BEAUTY SUPPLIES

1 DEPT001 \$2,880.000
TL \$2,880.000
CASH \$3,000.000
CG \$120.000

100

NO REFUND ONLY EXCHANGES
WITH RECEIPT IN 7 DAYS

2202/01(12)

- Received by

affectionately

Date Oct. 10, 1992 Folio No.

Pretty Cash Vouchers

<https://outlook.office.com/mail/inbox/id/AAQKAQDIZWVHOTLYLTXYMTMINGNMCHMjBILTCXMIkZzmuZMjg4NWQAANS7DH106m9JLrGWbokcE%3D>

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Email: grantb@guardsmangroup.com

Cell: (876) 819-5393

Sangster International Airport, Montego Bay, St. James, Jamaica

GUARDSMAN GROUP LTD

Location Manager

Beneita Grant

Sincerely,

Approval appreciated and gratitude extended.

Pleasant afternoon all,

Subject: Re: Incentive- Ellorine Williams
 <SamuelSJA@GuardsmanGroup.com>
 To: Nicholas Benjamin <BenjaminN@GuardsmanGroup.com>
 Cc: Francis Amarir <AmarirF@GuardsmanGroup.com>; Diederia Muiray <MuirayD@GuardsmanGroup.com>; David A. Whittaker <WhittakerD@GuardsmanGroup.com>
 To: Nicholas Benjamin <BenjaminN@GuardsmanGroup.com>; Diederia Muiray <MuirayD@GuardsmanGroup.com>; Antoinette A. Chambers <ChambersA@GuardsmanGroup.com>; Carol A. Riley <RileyC@GuardsmanGroup.com>; Julian S. Samuels <SamuelsJA@GuardsmanGroup.com>; Ellorine Williams <SamuelSJA@GuardsmanGroup.com>

From: Beneita Grant <grantb@guardsmangroup.com>

Sent: Friday, September 23, 2022 05:00 PM



Office: 953-8593

Cell: 819-5738

Trelawny, St. James

1219 Providence Way

Guardsman Group Ltd.

Administration and Recruitment Manager-HRSS

Diederia Muiray

To: Nicollette R. Grant <GrantNR@GuardsmanGroup.com>

Mon 10/10/2022 9:25 AM

Diederia Muiray <MuirayD@GuardsmanGroup.com>

Fw: Incentive- Ellorine Williams

Diedra Murray
Administrator and Recruitment Manager-HRS
Guardsmen Group Ltd.
1219 Providence Way
Tomsboro
St. James
Cell: 819-5738
Office: 953-8593

Kind Regards,

[Jodian S. Samuels](#) Please arrange a thank you card.

I am requesting approval from both Messrs Whittaker and Benjamin. Please extend our gratitude to Ms. Williams for going above and beyond.

Good Morning Benetta,

Subject: Re: Incentive- Ellorine Williams
<SamuelJS@Guardsmangroup.com>
<ChamberSA@Guardsmangroup.com>; Carol A. Riley <RileyC@Guardsmangroup.com>; Jodian S. Samuels
<ChambersA@Guardsmangroup.com>; Carol A. Riley <RileyC@Guardsmangroup.com>; Antoinette A. Chambers
Cc: Francis Amar <Amarif@Guardsmangroup.com>; Nicholas Benjamin <BenjaminN@Guardsmangroup.com>
To: Benetta Grant <GrantB@Guardsmangroup.com>; David A. Whittaker <WhittakerD@Guardsmangroup.com>
Sent: Friday, 23 September 2022 10:22 AM
From: Diedra Murray <MurrayD@Guardsmangroup.com>

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any action taken (or not taken) in reliance on it is unauthorized and may be unlawful. If you are not an addressee, please inform the sender

immediately.

MARSMAN

T: (876) 926-3600 M: (876) 995-4740
14-16 Balmoral Ave.
Marksman Limited
Managing Director
Nicholas Benjamin

Approved.

Subject: Re: Incentive- Ellorine Williams
<SamuelJS@Guardsmangroup.com>
<ChamberSA@Guardsmangroup.com>; Carol A. Riley <RileyC@Guardsmangroup.com>; Jodian S. Samuels
<ChambersA@Guardsmangroup.com>; Carol A. Riley <RileyC@Guardsmangroup.com>; Antoinette A. Chambers
Cc: Francis Amar <Amarif@Guardsmangroup.com>; Nicholas Benjamin <BenjaminN@Guardsmangroup.com>
To: Diedra Murray <MurrayD@Guardsmangroup.com>; Benetta Grant <GrantB@Guardsmangroup.com>; David
Sent: Friday, 23 September 2022 10:30 AM
From: Nicholas Benjamin <BenjaminN@Guardsmangroup.com>

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Sincerely,

Much appreciation on her behalf.

Being the situation each time it fails, I am suggesting an incentive of five thousand dollars (\$5000.00) and pass for two (2) to the Puerto Seco or Kono ka Falls resort.

The last situation had Ms Williams ~~messing~~ moving buckets of water to a ~~downstairs~~ location.

On seeing the return of the waters, flooding our offices, and the leaks to the officers common area, I must recommend an incentive for our office attendant.

Good afternoon Diederia,

From: Benetta Grant <grants@guardsmangroup.com>
To: Diederia Murray <MurrayD@GuardsmanGroup.com>
Cc: Francis Amairi <AmairF@GuardsmanGroup.com>; David A. Whitaker <WhittakerD@GuardsmanGroup.com>
Subject: Incentive- Ellorne Williams
Sent: Thursday, September 22, 2022 04:41 PM



			Approved by F. G. George
			Date 04.12.22
FOR WHAT REQUIRED	AMOUNT		
GlobeStone Clinic for Philip Lohagor - To go to Kigyston to collect supplies.		1500	
Folio No. 0412122 Petty Cash Voucher			

Substitution Claim is due and payable after 3 hours during the week and 4 hours on weekend days.

NB: All tax payment relating to late work received in the form of substitution will be recoverable from the employee.

Payment is treated as additional income to the extent that the company is assessed and such responsibility of the employees and in the event that the company is substituted for the tax department which each tax will be recoverable from the employee.

(Financial Controller)

Approved by.....

Date: 21/12/22

(Chief Accountant)

Authorised by.....

Signed by... F. G. George

DATE	DESCRIPTION OF WORK	START TIME	COMPLETION TIME
	To go to Kigyston to collect supplies		04/12/22

Substitution Claim \$ 1500

Name of Employee Philip Lohagor

LATE WORK FORM
MARKSMAN LTD

Petty Cash Voucher

Folio No.

Date Oct. 28, 1977.

Approved by J. L. Received by J. K. M. S.