

MEMORANDUM

TO:

Mrs. Natalie Levy-Dawes

Financial Controller

FROM:

Miss Shauna Farquharson

HRSS-Administration Manager

DATE:

November 04, 2022

RE:

Payment for Nature's Paradise (Secretary's Day)

Please approve payment in the sum of thirteen thousand eight hundred dollars (13,800.00) to Nature's Paradise for palms given to staff on Secretary's Day (April 2022)

Please see the attached invoice.

Regards,

/TJD

APPROVED BY
Sign:



21342

CHARGE GCT REG#_001-740-768

Invoice No. 1 Date: 2022

107 Old Hope Road, Kingston 6, Jamaica W.I. Telephone (876) 5760 6 Fax: (876) 927-6613

Sold To: Chardsman Limited

DESCRIPTION OTY UNIT COST & C

ALECA Falm 4 2000 8000
Cult Was 4 1000 4000
1200
13800 -

PAY THIS AMOUNT \$

PREPARED BY:

CHECKED BY:

APPROVED BY:_____