



INTER-OFFICE MEMORANDUM

To: Mrs. Natalie Levy-Dawes, Financial Controller, Finance-Shared Services

From: Ms. Tracy-Ann July, Administrative Manager

Date: November 07, 2022

Re: Casual Labour

*TD
07.11.2022*

Kindly prepare cheque to Damion Hibbert in the sum of \$50,000.00 representing delivery services for lumber and transporting and burning uniforms and equipment.

Invoice # 019

Date: November 1, 2022

Bill To

Name | SOS Guardsman
12 Camp Rd, Kingston 4
Phone 8769308876

For

Services rendered

Item Description	Amount
Transport of Hardware supplies (ubn) & delivery	\$50,000.00

Subtotal	\$50,000.00
Tax Rate	0.00%
Total Cost	\$50,000.00

Make all checks payable to **Damion Hibbert**,

Account information

Sagicor Bank, New Kingston Branch, Account # 5503864128

Any questions or concerns please contact information:

(876)389-0635

damion.hibbert@gmail.com

Thank you for your business!