



MEMORANDUM

DATE: November 2, 2022.

TO: Natalie Levy-Dawes, Financial Controller

FROM: Courtney Dunkley – Regional Manager, Guardsman Limited

CC: David Whittaker – Managing Director, Guardsman Limited
Ludlow Powell- Group Safety & Environment Manager

SUBJECT: MANDEVILE REGION – Recruitment Drive in Mandeville (October 21, 2022)

Please prepare payment for Domalu Enterprises Limited, operated by Melione Hanson, in the amount of **seven thousand eight hundred dollars (\$7,800.00)** for lunches provided for recruitment.

The recruitment team conducted a recruitment drive on Friday, October 21, 2022, in Mandeville.

Regards,

GUARDSMAN LIMITED

COURTNEY DUNKLEY, MAJOR
REGIONAL MANAGER

Attached: Supporting document(s)/Receipt(s)/Invoice(s)/Transaction record(s)

| | |
|----------------------------|-----------------|
| CUSTOMER GUARDSMAN LTD | |
| 84 Manchester Road | |
| Mandeville | No 36 |
| Invoice | Date 21/10/2022 |
| FROM Donau Enterprises Ltd | |
| Mulle | |

| QTY. | DESCRIPTION | UNIT | AMOUNT |
|--------------------------------------|---|------|---------|
| 4 | Meals & Beverage for Staff Meeting 21/10/2022 | | 7800.00 |
| 1 | Delivery | | |
| Payment Canbe made to Donau Ent. Ltd | | | |
| DONAU ENTERPRISES NCB 50466301 | | | |
| bpm Hand | | | |
| DONAU ENTERPRISES LIMITED | | | |
| SEAL | | | |
| APPROVED FOR PAYMENT | | | |
| 4.22 | | | |
| TOTAL | | | 7800.00 |