Login Screen

App Name/Logo

Username

Password

Log In

Each new app user will be asked to enter the address of their hotel. A new address will result in the first user becoming management status, able to add and/or approve other managers and workers within the app.

Houskeeper Home

Houskeeper   Home

207	27:14:32
AHEAD	
208	15min
209	15min
210	30min
211	30min
212	15min
213	30min
215	15min

Each housekeeper is assigned a list of rooms to clean. After a room is completed, the room will disappear from the list.

Status brought down; bottom row (status, do not disturb, notes) realigned.

Houskeeper Notes

Notes

306   McKNIGHT, Clarissa

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If management needs to know about the condition of a room, housekeeping can make notes and take photos as needed.

Shrunk camera icon. Bottom panel and back button added.

Management Tools

A majority of the app's tools are for management to organize and supervise the progress of the housekeepers.

With a NavBar added, the home screen is no longer needed; we now have one less screen.

Home/View Progress

Management   View Progress

ANDERSON, Cynthia	
68% complete	ON TIME
McKNIGHT, Clarissa	
32% complete	BEHIND
NICHOLS, Philip	
73% complete	AHEAD
YOST, Brad	
98% complete	OVER TIME

View Progress   Assign Rooms   Edit Workforce   Edit Rooms

The NavBar at the bottom now allows for easy screen switching.

The home screen now defaults to the view progress screen, which is now the default way to access workers' notes and photos.

Worker Progress

YOST, Brad

301	ON TIME		14:37/15
302	ON TIME		13:59/15
303	AHEAD		21:37/30
304	ON TIME		27:52/30
305	OVER TIME	📄	35:15/30
306	OVER TIME	📄	37:30/30
307	ON TIME		28:03/30
308	ON TIME		29:15/30
309	ON TIME		14:47/15
310	ON TIME		13:38/15
311	ON TIME		14:01/15
312	AHEAD		09:06/15

View Progress   Assign Rooms   Edit Workforce   Edit Rooms

Worker screens within the progress category will show progress on individual rooms, what the worker's time looks like, and whether they have made notes and/or taken photos of something that needs management's attention.

Added NavBar and back button.

Notes

Room Reviews

103	📄 🖼
207	📄
305	📄 🖼
306	YOST, Brad

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Photo

| 314 | 📄 |

View Progress   Assign Rooms   Edit Workforce   Edit Rooms

By either clicking on the notes/photo icons on the previous screen ~~or going directly to this screen from the home menu~~, all issues logged by workers will appear on this screen.

Added NavBar and back button.

Assign Rooms

+   **—**
Add Worker   Edit Info   Delete Worker

ANDERSON, Cynthia

McKNIGHT, Clarissa

NICHOLS, Philip   **+ —**

200	201	202	203	204
205	206	207	208	209
210	211	212		

SMITH, Rose

YOST, Brad

View Progress   Assign Rooms   Edit Workforce   Edit Rooms

To add a new worker for a shift, tap the + button on the top left. To assign rooms to a worker, tap on the worker's name, and press the + button next to their name to add rooms. Removing a worker or room from this list removes assignments.

Navbar added. Add and remove worker options moved to the top of the screen.

Assign Rooms2

ASSIGN ROOMS

ADD

Floor 1

Floor 2

200	201	202	203	204
205	206	207	208	209
210	211	212	213	214
215	216	217	218	219
220	221	222	223	224
225	226	227	228	229
230	231	232	233	234
235	236	237	238	239
240	241	242	243	244
245	246	247	248	249
250	251	252	253	254

View Progress   Assign Rooms   Edit Workforce   Edit Rooms

After pressing the + button next to a worker's name on the previous screen, this screen will appear to allow management to choose which rooms on which floors a worker will be assigned. Multiple rooms may be selected at once.

Navbar and back button added. Add button moved to the top of the screen.

Assign Rooms 3

ASSIGN ROOMS

ADD

Floor 1

Floor 2

| 200 | 201 | 202 | 203 | 204 |

R O O M
213

| STAYOVER | Check Out |
| **15:00** | **30:00** |

225	226	227	228	229
230	231	232	233	234
235	236	237	238	239
240	241	242	243	244
245	246	247	248	249
250	251	252	253	254

View Progress   Assign Rooms   Edit Workforce   Edit Rooms

Once a new room is selected, an option to choose the timeframe to complete the task will pop up. Multiple choices from the previous screen will create the same number of pop-ups.

Edit Workforce

+   **—**
Add Worker   Edit Info   Delete Worker

ANDERSON, Cynthia

McKNIGHT, Clarissa

NICHOLS, Philip

SMITH, Rose

YOST, Brad   Average: ON TIME

| AHEAD | ON TIME | BEHIND | OVER TIME |
| 17 | 47 | 8 | 5 |

View Progress   Assign Rooms   Edit Workforce   Edit Rooms

Workers can be added, deleted, or names edited on this screen.

Add and remove worker buttons moved to the top of the screen. NavBar added.

Edit Rooms

+   **—**   ⏱
Add Floor   Delete Floor   Edit Timers

Floor 1

Floor 2

Floor 3   Edit **+ —**

300	301	302	303	304
305	306	307	308	309
310	311	312		

Floor 4

View Progress   Assign Rooms   Edit Workforce   Edit Rooms

Add/remove floors and rooms. Rooms must be added in order to assign them to workers. The EDIT TIMERS button allows managers to set specific times for housekeeping.

Added NavBar. Edit Timers, Add and Remove Floor buttons moved to the top of the screen.

Edit Rooms: Timers

EDIT TIMERS

+   **—**
Add Timer   Delete Timer

Stayover   15:00

Check Out   30:00

Maintenance   1:30:00

View Progress   Assign Rooms   Edit Workforce   Edit Rooms

Allows specific times to be set for layovers and checkout. Additional timers can be created for other types of workers.

NavBar added. Add and Delete Timer buttons have been moved to the top of the screen.