

Mandated Reporter Acknowledgment Form
(New York State Requirement)

Employee / Contractor Name: _____
Position / Role: _____
Start Date: _____

1. Acknowledgment of Mandated Reporter Status (New York State)

I understand that under New York State Social Services Law, certain professionals are designated as Mandated Reporters and are legally required to report suspected cases of:

- Child abuse
- Maltreatment
- Neglect

Behavior Technicians (RBTs), BCBAs, administrative staff who interact with families, and other clinical personnel working with Rise & Shine ABA may qualify as mandated reporters under NY law.

Regardless of my title, Rise & Shine ABA requires all employees and contractors to immediately report any suspicion of abuse or neglect involving a client.

2. Understanding of Reporting Requirements

I acknowledge that I have been informed of the following:

- I must report immediately when I have reasonable cause to suspect a child is being abused or maltreated.
- Reports are made to the New York Statewide Central Register of Child Abuse and Maltreatment (SCR) at:
- ☎ 1-800-635-1522 (Mandated Reporter Hotline)
- I may also be required to complete a written follow-up form (LDSS-2221A).
- I must also notify my supervising BCBA and the Rise & Shine ABA case coordinator after making a report, unless doing so would jeopardize the child's safety.

3. Legal Protections & Consequences

I understand:

- Mandated reporters who act in good faith are protected from civil and criminal liability.
- Failure to report suspected abuse or neglect may result in:
 - Disciplinary action (up to termination)
 - Legal penalties under NY State law
- Intentionally making a false report is prohibited and punishable by law.

4. Confidentiality

I understand that:

- The identity of a mandated reporter is confidential and protected by New York State law.
- I must not disclose to a parent, guardian, or other party that a report has been made.

5. Training Acknowledgment

I acknowledge that:

- I have received information or training regarding my obligations as a mandated reporter.
- I understand how to identify signs of child abuse, maltreatment, and neglect.
- I know how and where to report suspected cases.

6. Certification & Signature

By signing this form, I certify that I:

- Have read and understand my responsibilities as a mandated reporter.
- Agree to comply with all applicable New York State laws and Rise & Shine ABA policies regarding mandated reporting.
- Understand the importance of protecting the safety and wellbeing of the children and families we serve.

Employee / Contractor Signature: _____

Print Name: _____

Date: _____

Supervisor / HR Representative (optional): _____

Date: _____