



Welcome to the Mobirise V4 Members Template System - Install/Users Guide.

What is in this pack?:

Pack includes:

A zip file with the following:

Project Files.

PDF Install Guide..

Free Support.

IMPORTANT:

You will require:

- Mobirise Program V4.5.x or later
- Mobirise 4 Theme
- Mobirise Code Editor Extension
- Cookie Warner Extension
- Google Analytics Extension
- A PHP enabled server with PHP 5.4 or later and MySQLi extension
- One available MySQL Database

Using the System

I suggest that you publish everything as-is initially before making and changes. This will ensure you have a correctly working system to test first.

If you wish to make changes to the Mobirise Project File I suggest you make a backup copy of your current file before making any changes so that you can always fall back to the last working version.

The Pages contain many code blocks, and additional javascript libraries, code and included php pages. These can easily be removed or re-positioned accidentally when you edit pages, and if the code is removed or moved it can and is likely to affect not only the operation of the system, but the security of the system too. So, please take extreme care when editing pages that contain additional code blocks and javascript code/libraries. Element ID's and classes are also important and used extensively in the code, so be careful not to change element ID's of key sections.

There are several tricks and workarounds employed in the code to get around the bugs and limitations in Mobirise, and if these are disturbed undesirable results may be achieved.



Setting Up the System

I would suggest that you publish the system as-is before making any customisations so that you can ensure everything works correctly first. When you start customising, I recommend you make a backup copy of the current version before making changes each time, so that you can always fall back to the latest working version if something doesn't work after making changes.

1. Publish the Files to your web server:

In your unzipped package you will find a folder called **projectfiles**, upload, using an FTP client such as FileZilla, all of the files and sub-folders and files in this folder to your host server, this can be the root folder of your domain or a sub-folder, but make sure you maintain the folder structure of the uploaded files. This will ensure that all the require support files are in place correctly.

PLEASE NOTE: The uploading may take some time, as there is a considerable number of files to process , so please be patient.

2. Create a blank database:

The next thing you need to do is to create a blank database on your MySQL Server. This process will vary by Host, some you will set up a blank database in cPanel, some in a Plesk Control Panel, some in phpMyAdmin and others in their own custom systems. I suggest you name the database something like **mobimemb**.

The important thing is that you need to know the following:

- The MySQL database location. (This is often 'localhost', but some hosts will need a url type location such as db665688888.host.co.uk, or an IP address such as http://188.123.3.2/, so check with your host)
- The MySQL database Username. (This is usually chosen by you, but some hosts may set this for you to something like dbo665688888 or may prefix with the account name with an underscore e.g. if you select a username of *mydbuser*, your host may add a prefix so it becomes *youracct_mydbuser*.)
- The MySQL database Password. (This is usually chosen by you, but some hosts may set this for you. If you are setting the password make it a strong one something like Wdr45)@jfr43 etc. If possible keep the password to uppercase and lowercase letters and numbers as some special characters can cause problems in passwords and/or usernames)
- The MySQL database Name. (This is chosen by you, but some hosts may prefix with the account name with an underscore e.g. if you select a database name of *mydbase*, your host may add a prefix so it becomes *youracct_mydbase*.)

Once you have created your blank database **make sure the username you selected has full privileges to read,write,alter,update etc.** for the database, most hosts will set this automatically, others you will be asked to select from a list when you add the username to the database, choose select all.

Make a note of the four items above as you will need them for the next steps.

3. Create the On-Line Parameter Files for the Members System and set up the database tables:

Step 1:
In your Browser, Browse to your System URL + **setup.php** eg: **http://www.yoursite.co.uk/setup.php**.
If you installed to a sub-folder enter http://www.yoursite.co.uk/sub-folder/setup.php.
Replace yoursite .co.uk and sub-folder with your own details. If installing on an SSL replace http:// with https://
Enter Your Registration Code: This is the order number that you were given in the order confirmation email and will be a string of numbers with hyphens between groups like 123456-345678-6777. Once you have entered the number and clicked continue, wait for a few seconds whilst the registration code is verified and the system will automatically continue on a successful code. You will now be taken through more steps to set up your system, all instructions and guides are included on the pages as you complete them.

Step 2:

Enter the values for the System Configuration File. Here you will use the information in 2 above (Create a Database). Make sure you click the 'Test Connection' button once you have entered the information requested (don't forget the trailing slash on the end of the site URL). You should get a successful message with an OK button and a new button will appear for you to continue. If not there is a problem with the parameters you entered, correct them and Test Connection again repeat until you get the successful message.
DO NOT FORGET the slash (/) on the end of the site URL.

Step 3:

You should see a File created successfully message.

Step 5:

The system will now create all the tables in the database and add a default admin user. You should not see any error messages, if there are any copy the text and email to RichoSoft Support at support@richosoft.co.uk.

Step 6:

The system is now installed and ready to use. Click the 'Log In' button and log in as user name: **admin** and password: **mobimemb1**

You should change the password as soon as possible.

You can now configure the additional options and add members if required.

IMPORTANT NOTE!

Once you have installed your system and it is working correctly you should either:

- Rename the setup.php files on your server adding some characters to the file names.

OR

- Delete the setup files named setup.php, setup1.php, setup2.php, setup3.php, setup4.php and setup5.php from your server via FTP. Keep a backup of these in case you ever need to run setup again.

Using The System.

Functions and what they do:

ADMIN FUNCTIONS

- **How to disable self registrations and allow adding members by admin only.**
 - Log in as the admin user and go to the admin home page.
 - Click the System Settings Button or scroll down the page to the Settings section.
 - On the left hand side you will see a switch under Switch ON/OFF Self Registrations.
 - Select your required option by clicking the switch and you will get a confirmation that it has been updated.
- **How to change the email address that activation, lost password and add user emails are sent from.**
 - Log in as the admin user and go to the admin home page.
 - Click the System Settings Button or scroll down the page to the Settings section.
 - In the centre you will see a box with the email address currently set to send emails.
 - Over type/replace the existing email address with the one you want to be used and click anywhere outside the email box and the email address will be updated or you will get an error message.
 - Note: The email address must be an email address set up on your site domain or your host may block the sending of emails from that address.
- **How to change the logo used in activation, lost password and add user emails.**
 - Log in as the admin user and go to the admin home page.
 - Click the System Settings Button or scroll down the page to the Settings section.
 - On the right hand side you will see the current header image and two buttons, Browse and Upload.
 - Create your desired image which must be a jpeg (.jpg) and must be 600px wide (the height is flexible) in an image editor and save your image on your PC where you can find it. Then click the Browse button and browse to your created image, after selecting it then click UPLOAD and the image will be replaced with your new image and that image will then be used as the header on emails sent.
- **Editing the existing sample members pages and adding additional members pages.**
 - Please view the Video Tutorial here : <https://youtu.be/MiP5zHHDYcY>
- **Other site pages not part of the members system can be added/edited as normal in Mobirise.**

More >>

Video Tutorials/Guides.

There are currently 3 Videos available to help you with the system, they are (these were created for the V3 version which work in a similar way):

- PREVIEW OF HOW IT WORKS [Click here to view](#)
- THE EASY INSTALL [Click here to view](#)
- HOW TO ADD/EDIT MEMBERS ONLY PAGES [Click here to view](#)

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