

Committee Meeting Minutes

7th March 2019

Agenda

1. Reratification
 - a. Full committee list
 - b. Constitution
 - c. Risk Assessment and Inventory
2. Services
3. Meetings
4. AOB

Attendees

- (JA) Jacob Allen - Chair
- (AB) Adam Birtles - Secretary
- (JH) Josh Holland - Treasurer
- (AC) Aaron Christiansen - Press & Publicity Officer
- (CW) Charlotte Wringe - Academic Events Officer
- (EH) Emma Hollwill - Social Secretary
- (LM) Luke Moll - Infrastructure Officer
- (EB) Ezekiel Bethel - Ordinary Member
- (RB) Rafael Bacalso - Ordinary Member
- (DB) Daniel Bailey - Ordinary Member

Apologies

- (KA) Kia Alderson - Former Chair [Available via Slack]
- (DN) David Norman - Former Secretary
- (SE) Sam Eastwood - Former Treasurer

Minutes

Reratification

- Committee list
 - DB only one not filled in yet
 - Sorted
- Constitution
 - YUSU's constitution is ugly but doing our own thing is a pain
 - All aspects of last year's constitution stand unless mentioned here

- Aims of the society - should we replace “space” with something more specific? Yes, “environment” and “events (both academic and social)”.
- Objectives of the society - remove bit about competitive teams
- Codes of practice
 - Require that members follow chat code of conduct
 - Add point about following acceptable use policies with servers
- Responsibilities of {social secretary, academic events officer} - Add “Aid members of the society in the organisation of {social, academic} events”
- Specify Single Transferable Vote as only vote counting system
- Risk Assessment - To be done by AB later
- Inventory
 - To be done by AB and LM
 - Don't count three-player chess (belongs to DB)
 - Servers no longer in 166

Services

- AB to change all passwords
- Google
 - AC has access to full, probably should have more limited
 - Set up “Grant access to your account”
 - Can CW have email access? - No.
 - Maybe have a better way of doing mailing list than a ton of contacts
- Trello
 - JA set it up
 - Everyone with accounts should send theirs to JA and he'll add them
 - People who don't have accounts should sign up and let JA know what their account is
 - AB doesn't understand it
 - Committee members may opt out but then they'll be known as nerds

Meetings

- JA had fancy ideas that he got from work. The response is no.
- Open to society members.
- Non-committee do not get a vote
- Publicisation
 - Should we? - Yes
 - Where?
 - Emails
 - Public calendar
 - Slack topic
- Member suggestions
 - Google form
 - Should be public in interest of transparency
- JA doesn't like AOBs.
 - Voted on keeping AOBs - 5 for, 1 against, 4 abstaining

- We're keeping AOBs
- Regularity
 - At least two per term - start and end
 - Ideally three - midterm too
 - Extra as needed
- Location
 - CSE Pod ain't great
 - CSE meeting rooms are good but access is questionable
 - RCH pods are never the right temperature
 - RCH meeting rooms are ideal

AOB

- Emails - should be properly multipart plain text and HTML

Actions

- AB to do risk assessment
- AB and LM to do inventory
- AB submit reratification forms
- AB to change passwords
- JA to organise next meeting