

QUEENSLAND UNIVERSITY OF TECHNOLOGY

Information Technology Project Design & Development

Sprint 2 Retrospective

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What did the team do well? (Continue)

-Reporting Work

For Sprint 2, completed stories and tasks were updated frequently on Jira. Updates to source code on Github and project documents on Google Drive were notified to the group via Facebook messenger.

-Faster delivery of tasks

For Sprint 2, the delivery of assigned project tasks was far more rapid than in Sprint 1. We owe this to collaboration during online and in-person meetings.

-Collaboration

As a group, we discussed and agreed upon focal points of the project that needed to be developed, updated or removed on a regular basis.

What did the team not do well? (Stop)

-Delegation

For Sprint 2, due to most of the tasks left for the project were for the development side of the team, tasks were not delegated evenly. Some team members had more work to do than others.

-Burndown Chart

The burndown chart was not updated frequently. The burndown chart was updated once every other day. This may have led to an incorrect number of tasks completed for certain days being added to the chart.

What should we do differently next time to improve the performance of the team?

(Initiate)

If we had an additional Sprint we would improve upon:

-Delegation

For the following Sprint, to better delegate tasks we will split the team into sub-teams of 2-3 that will focus on their own set of tasks to do. Each sub-team will have a clearly defined goal, and tasks based on their skill makeup. This is to include each member when making decisions and performing tasks related to the project. In addition, each member will have a partner or two to rely on to help and guide them, therefore eliminating an uneven allocation of tasks to complete. Sub-teams will then submit progress. If a sub-team had difficulty in completing tasks, they may exchange or work with the other sub-team to accomplish tasks.

-Recording progress

For the following Sprint, we would use a more familiar and user friendly software to record our project progress such as Trello. In our opinion Jira, was not user-friendly or as versatile as project-management softwares like Trello. We found Jira to be too high-level. Jira had a complicated method to manage and track stories and tasks. Therefore, members were confused how to add stories, resolve them and remove them. This ultimately impacted upon recording tasks for both Sprint 1 and 2 burndown charts.

For the future Sprint we would most likely migrate to Trello. A main reason for this is most members of the team, have had previous experience with tracking software. In addition, members of the team suggest Trello is more flexible in recording tasks and provides simple methods to manage stories and tasks.