Project/Task Manager Team Completion Date: 07/24/2024

### **Definition of Done**

## 1. Functionality

- **a. All Acceptance Criteria Met:** The Project Manager meets all the acceptance criteria defined by the product owner.
- **b. Function Implementation:** The code has been reviewed and functional tests have passed the requirements as specified by the product owner.
- **c. Scalability:** The database is able to support higher user traffic.

## 2. Quality Assurance

- **a. Manual Test:** Local unit tests have been created and run at each commit interval to test for functionality and performance.
- **b. Integration Test:** Continuous integration of the updated codebase into current working branches has been performed to ensure that new implementations work seamlessly with the existing codebase.
- **c. Peer Review:** Pull requests were made prior to merging to ensure that the code is reviewed by at least one other team member to ensure quality.

#### 3. Documentation

- **a. User Documentation:** A README.md file has been created and continuously updated to ensure that the user is able to seamlessly operate and navigate the codebase.
- **b. Management Documentation:** Regular documentation of user stories and tasks has been created and continuously updated to keep the team on task as well as, to ensure development progression.

# 4. Approval

**a. Product Owner Review:** The complete work has been reviewed and approved by the Product Owner to have achieved the MVP and meet any further requirements.

#### 5. Technical Debt

- **a. Management:** Any identified technical debt was managed through the backlog and was addressed at future meetings.
- **b. Refactoring:** Codebase has been refactored to ensure easier maintenance and management of the backlogged items.