

Physical Styles and Node Formatting

F Keys						Node Formatting	
Functions/Styles	Shortcut	Function	Shortcut	Function	Shortcut	Style	Shortcut
Documentation	F1		Shift+F1		Ctrl+F1	Italicise	Ctrl+I
Edit Node	F2	No Filter	Shift+F2	Select Icon	Ctrl+F2	Embolden	Ctrl+B
Topic	F3	Filter Selected	Shift+F3		Ctrl+F3	Cloud	Ctrl+Shift+B
Subtopic	F4		Shift+F4		Ctrl+F4	Change node colour	Alt+Shift+F
Subsubtopic	F5		Shift+F5		Ctrl+F5	Blend node colour	Alt+Shift+B
Important	F6		Shift+F6		Ctrl+F6	Node edge colour	Alt+Shift+E
Question	F7		Shift+F7		Ctrl+F7	Increase node font size	Ctrl+PLUS
Key	F8		Shift+F8		Ctrl+F8	Decrease node font size	Ctrl+MINUS
Idea	F9		Shift+F9	Edit Attributes	Ctrl+F9		
Note	F10		Shift+F10		Ctrl+F10	Use rich text	Alt+Shift+R
Date	F11		Shift+F11		Ctrl+F11	Use plain text	Alt+Shift+P
More Styles	F12		Shift+F12		Ctrl+F12		

File, Edit, Mode Commands and Mnemonics

and winemonics					
	Edit		Mnemonics		
Shortcut	Function	Shortcut	Menu	Shortcut	
Ctrl+N	Find	Ctrl+F	File	Alt+F	
Ctrl+O	Find next	Ctrl+G	Edit	Alt+E	
Ctrl+S	Find and Replace	Ctrl+Shift+F	View	Alt+V	
Ctrl+Shift+S	Cut	Ctrl+X	Insert	Alt+S	
Ctrl+P	Сору	Ctrl+C	Format	Alt+O	
Ctrl+W	Copy single	Ctrl+Y	Navigate	Alt+N	
Ctrl+Q	Paste	Ctrl+V	Tools	Alt+T	
Alt+Shift+LEFT	Mode Commands				
Alt+Shift+RIGHT	Function	Shortcut		Hold Alt and	
Ctrl+E	MindMap mode	Alt+1		press the underlined letter	
Ctrl+H	Browse Mode	Alt+2		in the required menu item.	
Alt+Shift+A	File Mode	Alt+3			
Ctrl+1					
	Shortcut Ctrl+N Ctrl+O Ctrl+S Ctrl+Shift+S Ctrl+P Ctrl+W Ctrl+Q Alt+Shift+LEFT Alt+Shift+RIGHT Ctrl+E Ctrl+H Alt+Shift+A	Edit Shortcut Function Ctrl+N Find Ctrl+O Find next Ctrl+S Find and Replace Ctrl+Shift+S Cut Ctrl+P Copy Ctrl+W Copy single Ctrl+Q Paste Alt+Shift+LEFT Mode Commands Alt+Shift+RIGHT Function Ctrl+E MindMap mode Ctrl+H Browse Mode Alt+Shift+A File Mode	Edit Shortcut Function Shortcut Ctrl+N Find Ctrl+F Ctrl+O Find next Ctrl+G Ctrl+S Find and Replace Ctrl+Shift+F Ctrl+Shift+S Cut Ctrl+X Ctrl+P Copy Ctrl+C Ctrl+W Copy single Ctrl+Y Ctrl+Q Paste Ctrl+Y Alt+Shift+LEFT Mode Commands Alt+Shift+RIGHT Function Shortcut Ctrl+E MindMap mode Alt+1 Ctrl+H Browse Mode Alt+2 Alt+Shift+A File Mode Alt+3	Edit Mnemonics Shortcut Function Shortcut Menu Ctrl+N Find Ctrl+F File Ctrl+O Find next Ctrl+G Edit Ctrl+S Find and Replace Ctrl+Shift+F View Ctrl+Shift+S Cut Ctrl+X Insert Ctrl+P Copy Ctrl+C Format Ctrl+W Copy single Ctrl+Y Navigate Ctrl+Q Paste Ctrl+Y Tools Alt+Shift+LEFT Mode Commands Alt+Shift+RIGHT Alt+Shift+RIGHT Function Shortcut Ctrl+E MindMap mode Alt+1 Ctrl+H Browse Mode Alt+2	

Node, Editing, and Navigation Commands

Node, Editing, and Navigation Commands								
New Nodes		Navigation		Misc				
Function	Shortcut	Function	Shortcut	Function	Shortcut			
Add sibling node	ENTER	Go to root	ESCAPE	Insert graphical link	Ctrl+L			
Add child node	INSERT	Move up	UP	Insert local hyperlink	Alt+L			
Add sibling before	Shift+ENTER	Move down	DOWN					
		Move Left	LEFT					
Node Editing		Move right	RIGHT	Insert Icon	Alt+I			
Function	Shortcut	Follow link	Ctrl+ENTER					
Edit selected node	HOME or END	Zoom out	Alt+UP	Load calendar	Ctrl+T			
Edit long node	Alt+ENTER	Zoom in	Alt+DOWN					
Join nodes	Ctrl+J	Toggle folded	SPACE	Note edit switch	Ctrl+Less			
Set link by filechooser	Ctrl+Shift+K	Toggle folded children	Ctrl+SPACE	Note window	Ctrl+Shift+Less			
Set link by text entry	Ctrl+K	Unfold all	Alt+End					
Set image by file chooser	Alt+Shift+K	Fold all	Alt+home	Load preferences	Ctrl+comma			
Move node up/down	Ctrl+UP/DOWN	Unfold one level	Alt+Page Down					
Move node left/right	Ctrl+LEFT/RIGHT	Fold one level	Alt+Page UP					

To reassign any hot key, use 'Assign short cut' from the Tools menu.

You can record your changes on the editable version of this file, available in the Freeplane doc folder.