



Aarthi B

College Student

Vandikara street Ammaiyappan, Thiruvavur, 613701, India
7548839125 · pavithrabharathi281@gmail.com

Date of birth

18/06/2005

Nationality

Indian

Skills

Advanced Communication
Skills

Office Technology Skills

Motivated Attitude

Social Media Platforms

Languages

French

Dutch

Profile

Hardworking Student seeking employment. Ready to utilize my skills and passion to further the mission of a company. Technologically adept, offering experience with many different social media platforms, office technology programs, and advanced computer skills. Bringing forth a positive attitude and the willingness and motivation to learn new programs.

Employment History

Sales Associate, Big Apple Bookstore, New York

September 2015 — June 2018

- Greeted customers and assisted them with finding books.
- Offered literary suggestions based on the needs and desires of the customer.
- Followed directions from my Supervisor and managed projects with precision.
- Organized books and adhered to the policies and mission of the bookstore.

Education

Bachelor of Communications, New York University, New York

August 2016 — August 2021

- Working towards a Communications Degree.

High School Diploma, Regis High School, New York

September 2012 — May 2016

- Graduated with High Honors

References

Dr. Lynn Fogel from Regis High School
212-334-4775 · fogel.l@regishs.edu

Ken Bergman from New York University
212-055-9772 · ken.bergman@nyu.edu

Leah Anderson from New York University
212-833-4521 · leah.anderson@nyu.edu

Courses

Advanced Communication Practices, New York University
August 2015 — May 2016

Internships

Editorial Internship, NBC News, New York
January 2016 — December 2017

- Assisted Senior Editors with a variety of clerical and administrative tasks.
- Utilized my passion for journalism to offer interesting story ideas.
- Ran spellchecks and edited stories.