Aarti Pasi

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EDUCATION

Bachelor of Commerce
Viva College, Mumbai University
CGPI: 8.11
September 2020 - Expected Graduation: Aug 2024

SKILLS

- **Excel:** Pivot tables, formulas (V-Lookup and others), data validation, and conditional formatting.
- **Accounting Software Proficiency:** Tally ERP 9, Tally Prime.
- **Financial Statement Proficiency:** Ledger Management and other financial records.
- **Taxation knowledge:** TDS, GST, TCS.
- **Financial Reporting:** Developed and analyzed financial reports.
- **Accounts Payable (A/P) and Accounts Receivable (A/R):** Experience through personal project management.

PROJECTS

End-to-End Financial Accounting Management Project (Excel):
- Undertook a personal project to gain hands-on experience in accounting, covering general entries, ledger management, trial balance, balance sheet, and income statement preparation.
- Implemented a detailed ledger system to record all financial transactions accurately.
- Created a simple system for entering invoices and correctly calculated GST, making sure to follow tax rules and keep financial records organized.

Tally to Excel Financial Reporting Project:
- Imported Day Book data from Tally to Excel and thoroughly formatted it to enhance data visualization and analysis.
- Transferred Cash Flow Summary from Tally to Excel for efficient data management.
- Created a Budget vs Actual Dashboard to track financial performance metrics and variances in Excel.

ADDITIONAL SKILLS

- Basic proficiency in SQL.
- Power BI.
- Tableau.